

**Town of Boscawen, NH
GARDEN COMMITTEE
Boscawen Municipal Complex**

**MEETING MINUTES- FINAL
Thursday, February 25, 2016 at 6:00 PM**

Open and attendee introductions: Bill Bevans called the meeting to order at 6:05 pm.

Present: Bill Bevans, Claire Bevans, Elain Clow, Sara Chappelow, Jim Chappelow, Ann Lacroix, Angela Fellers

Purpose: To review and edit Garden application packet and gardener correspondence.

Review of Public Right to Know policy. Noted the required change in formatting for the meeting minutes, the need to document any work done, or problems encountered at the garden as well as the need to track volunteer hours.

Review and update of the Frequently Asked Questions, Gardening Rules and Guidelines.

1. Update garden operating dates, Friday April 29, 2016 thru Monday September 26, 2016. (FAQ #1)
2. Add Town of Boscawen web page and Town of Boscawen Facebook web page address to (FAQ #10) on more information about the community garden.
3. Location of the pallets for safe “fill up point” to refill small power tools in question, to avoid spills power tools must be filled prior to arrive at garden. (FAQ #13)
4. Jeff Abbe will be added to the contact information for immediate issues, such as irrigation system issues, at the garden kiosk and as an additional point of contact from the Garden Committee. (mgdurango@comcast.net or 603-856-3298) (FAQ #14-15)
5. Addition of FAQ 16, regarding herb garden usage and twilight talk to be led by Ann Lacroix.
6. Addition of FAQ 17, regarding compost bins. Compost bins will be labeled by Ann to indicate what each bin contains as well as which can be used immediately, and which to can be added to. No garden plants, pet waste, dairy products or meat products to be put in compost bins. (Rule #9) Anne to lead a class on composting, date to be identified.
7. Added Fungus as something along with pest that need to be kept under control; added Ann Lacroix and Sarah Chappelow as points of contacts with questions in identifying or treating pests and/or fungus issues. (Rule #2)

Reviewed minutes from February 18 meeting.

Jeff Abbe motioned to approve minutes, Jim Chappelow Seconded, all in Favor.

Motion to Adjourn: Ann Lacroix Seconded: Jim Chappelow, all in favor.

Next Meeting on Thursday, March 10, 2016 at 6:00 PM. 4th Floor Meeting Room

Notes taken by Angela Fellers