

Boscawen Selectmen's Regular Session
Final Meeting Minutes – June 17, 2015
Approved July 8, 2015

Present: Roger Sanborn, Craig Saltmarsh, Alan Hardy, Nicole Hoyt, Kellee Easler, Pam Hardy, Michelle Brochu, Karen Mackenzie, Dean Hollins, Ray Fisher, Lawre Murphy, Kathy Norris and Katie Benton

Selectman Sanborn opened the meeting at 4:30 PM.

Library Trustee Lawre Murphy updated the BOS on the changes in the Library staff. Bonnie John has been acting as library director since the departure of Eileen Gilbert. As Bonnie has done a great job the trustees appointed her director while job sharing some of the duties. Lawre also mentioned that their computers, printers, and copy machine are very old and coming to the end of life. The BOS suggested that they speak to Co-Administrator Alan Hardy regarding any machines that may be available from the office.

Acceptance of Minutes was postponed as they were not available for viewing.

Kathy Norris and Katie Benton requested an appointment with the BOS regarding the rules and regulations of acceptance into the parks program. Chairman Saltmarsh explained that there is always a waiting list and as the tax payers of Boscawen fund the program and we must limit the availability to Boscawen residents. Kathy thanked the board for listening and Chairman asked Co-Administrator Hoyt put our policy in writing.

Public Works Director Dean Hollins announced that he signed the papers for the new dump truck. Dean also explained that as there is an open position in the public works department he will work with Co-Administrator Hoyt on preparing a write up for the advertisement.

Fire Chief Ray Fisher mentioned that he is comparing TDS with Comcast to see what each company offers for the Fire Department. He also stated that the repair of the gas detector will cost \$500. John Ayers will continue to work on this. Ray will order turnout gear for three more firemen. He thanked the board for the certificate of reinstatement to Fire Chief, but was concerned that it did not state life safety officer or mechanical inspector. Alan explained that the life safety officer is a role that the fire chief performs or designates; the mechanical inspector now works under the Planning & Community Development Director as a building inspector.

Town Clerk Michelle Brochu presented the BOS with the 2015 Unlicensed Dog List and will have the warrant for them to sign next Wednesday. Michelle suggested that Boscawen hold a rabies clinic in the spring next year.

Accountant Pam Hardy presented the BOS with a new Delegate Deposit Authority form for signatures. The change is removing Leslie Palmer and adding Penny Sarcione. Pam and Treasurer Karen Mackenzie are working with the bank on receiving viewing access for the Accountant and the Tax Collector in hopes to streamline the duties of both positions.

Board Action: Chairman Saltmarsh made a motion to approve the change to remove Leslie Palmer from the delegation of Deposit authority from and add Penny Sarcione to the form. Seconded by Selectmen Sanborn.

Pam suggested that the Town send a bush to Barbara and James Huckins in living memory of Thomas Huckins. The BOS wholeheartedly agreed and asked Pam to purchase something appropriate. Ray offered to deliver it.

Assessing Clerk Kellee Easler presented the BOS with a State Land and Forest Reimbursement check. The Selectmen signed in acceptance. She also presented the board with approval of a veteran's exemption. She shared a draft of the Safety Committee notes and that the punch list of things to bring us into compliance is shrinking.

Planning and Community Development Director Alan Hardy presented the BOS with a check representing the PILOT agreement between the Town and Briar Hydro. Alan reminded the board about the bid opening for 50 Jackson Street on June 24th at 4:00. He also shared what we learned at the Right to Know workshop in Salisbury. Alan, Nicole and Pam all attended and found it very informational received clarifications on several issues.

Nicole inquired if there would be another Hazardous Waste day in Boscawen. Dean shared that it is extremely expensive for the Town it just isn't cost effective at this time.

At 5:20 PM, Selectman Sanborn requested to go into Non-Public Session under RSA 91-A:3 II b to discuss a personnel issue and Chairman Saltmarsh seconded. All in favor, the motion was approved.

A motion was made by Selectman Sanborn to come out of Non-Public Session at 5:43 PM and Chairman Saltmarsh seconded. All in favor, the motion was approved.

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A motion was made by Selectman Sanborn to come out of Non-Public Session at 6:50 PM and Chairman Saltmarsh seconded. All in favor, the motion was approved.

At 6:50 PM, Chairman Saltmarsh moved to adjourn, seconded by Selectman Sanborn. All in favor, the motion was approved.

Respectfully Submitted by Nicole E. Hoyt