

Boscawen Selectmen's Regular Session  
Final Meeting Minutes 03.22.17

**Present:** Roger Sanborn, Bernard Davis, Mark Varney, Alan Hardy, Nicole Hoyt, Pam Hardy, Dean Hollins, Ray Fisher, Kellee Jo Easler, Katie Phelps, Michelle Brochu.

**Excused:** Kevin Wyman

Chairman Sanborn opened the meeting at 4:30pm.

Chairman Sanborn led the pledge of allegiance and a moment of silence.

Review of Prior Meeting's Minutes:

The board reviewed public and non-public minutes from March 8, 2017 as well as edited public minutes from March 1, 2017.

**Motion made by Roger Sanborn, and seconded by Mark Varney to approve the public and non-public minutes from the March 8<sup>th</sup> meeting as well as the amended public minutes from the March 1<sup>st</sup> meeting. All in favor.**

Chairman Nomination:

Roger Sanborn suggested naming Mark Varney as Chairman of the Board of Selectman. Roger has served as Chair for 6 years. He thanked everyone for the experience and wished Mark success in the role.

**Motion made by Bernie Davis, and seconded by Roger Sanborn to nominate Mark Varney as the Chairman of the Board of Selectmen. All in favor.**

Accounting/Human Resources:

Pam Hardy said retro pay checks will be paid out next week. She is waiting on the results of Town Meeting so she can finish entering information into DRA. Nicole Hoyt suggested coming up with a few new proposals to make the retro-pay process easier. As it is now, the process is very involved. Mark Varney said to come up with a recommendation and bring it to the BOS.

Public Works:

Dean Hollins noted a couple important dates coming up.

- April 4<sup>th</sup> from 2:30 – 7pm – “Summer Hours at the Transfer Station”
- May 1<sup>st</sup> – Spring Clean Up

Police Department:

Kevin Wyman was excused.

Fire Department:

Ray Fisher said there was a barn fire in town on Friday, March 17<sup>th</sup>. It was handled well thanks to the response of mutual aid. The annual supper to benefit the Central NH Forest Fire Wardens was held March 21<sup>st</sup>. Fire permits will be issued next month. Chief Fisher asked for the current status of a commercial property allegedly being used as a home. Alan issued an update.

Assessing/Health Officer:

Kellee Jo Easler passed around reports from the Police Department concerning Riverbend – Mill House. Between July 1, 2015 and July 1, 2016 there were 19 calls placed. Between July 1, 2016 and March 9, 2017 there were 17 calls placed. Riverbend has a new CEO. A potential pilot agreement was discussed. Nicole will send an email to Shawn Brechtel regarding this.

Kellee passed around three timber warrants to be signed. There was concern with one of them and the selectmen asked that it be reviewed by a forester prior to being signed. Kellee will contact him.

Kellee passed around an excavation warrant for Coldbrook Gravel. Alan mentioned they are looking to use some of their 40 floating days and potentially open early this year.

Town Clerk:

Michelle Brochu said Town Meeting is scheduled for March 23<sup>rd</sup> at 7pm. The doors at Boscawen Elementary School will be unlocked at 6pm to allow staff to enter and set up. Michelle said she spoke with Allison Blanchette and she would like permission to have donation cans to benefit MVHS Lacrosse uniforms at Town Meeting for their team. Mark Varney said he was under the impression it could only be done during an official break or at the close of the meeting. Discussion ensued. He went on to say that the final decision should be made by Charlie Niebling – Moderator. Michelle said she would contact Charlie.

Tax Collector:

Nicole Hoyt had an abatement request for sewer amounting to \$1,493.28. It should have been a minimum read but wasn't caught before it went to the resident.

**Motion made by Roger Sanborn, and seconded by Mark Varney, to abate the \$1,493.88. All in favor.**

Nicole said the contract with Agera Energy is expiring. Agera required that a plan be selected by 4pm 3/22/17 in order to prevent going to a variable rate. The decision was made to select the 12 month plan which expires 3/20/2018 at a rate of 0.08415/kwh.

Nicole mentioned the need for a before/after hour payment drop box for the Tax Collector and Town Clerk. Residents have been known to leave checks hanging on the outside of the door. She found a few drop box options including one from ULINE for around \$64.00. Alan had concerns that people may put applications in the box. Nicole will have a sign made up which states exactly what the drop box is for. Chairman Varney had concerns about security for a drop box holding cash and checks. He wondered if the plan was to put the drop box near a police surveillance camera. Discussion ensued. This topic will be continued at a future meeting.

Planning & Community Development:

Alan Hardy had an update on the Keegan event. The church hasn't returned their phone calls. The latest request is to have parking for approximately 40 vehicles at Jamie Welch Park. The date of the event is April 23<sup>rd</sup> from 1:00 – 2:30pm. Bathroom facilities will **not** be available.

Alan says he received a \$200.00 check from LCHIP for early submission of an LCHIP report. He would like to put the money into the Municipal Building - LCHIP account.

**Motion made by Roger Sanborn, and seconded by Bernie Davis to put the \$200.00 in the Municipal Building - LCHIP fund. All in favor.**

Water Precinct Meeting:

Roger and Bernie attended the Water Precinct meeting on March 21<sup>st</sup>. There were approximately 18 people there. Alan says there have been some issues between the Water Precinct and NH-Department of Revenue Administration. NH-DRA is waiting for the required budget and warrant documents to be submitted. The precinct meeting was continued to a time and date certain.

**Motion to adjourn at 6:15pm made by Mark Varney, and seconded by Roger Sanborn. All in favor.**

*Minutes respectfully submitted by Katie Phelps*