

Boscawen Selectmen's Regular Session

Final Meeting Minutes 04.12.17

Approved 04.26.17

Present: Bernard Davis Jr., Roger Sanborn, Pamela Hardy, Alan Hardy, Ray Fisher, Dean Hollins, Kevin Wyman, Nicole Hoyt, Pennie Vigue, and Kellee Easler.

Absent: Mark E. Varney

Attendees: Ron Reed, Art Bigelow, and David Armstrong.

Selectman Davis opened the meeting at 4:30pm, led us in the Pledge of Allegiance and a moment of silence.

BCC Trustees: Selectman Davis brought forth the issue of the church taking over the Town Hall. The church agreed to take the discussion to their Board of Trustees. It was stated that once the church has a clear deed on their parsonage they will be better off financially than they are at this time. A question was posed by the church that if they did acquire the Town Hall what would need to be done. Alan Hardy stated that this would be a process being two boiler rooms need to be brought to code and also wireless internet needs to be installed for the digital thermostats. Parking plan and technical review for the Farmer's Market is still in process. The church has requested copies of liability certificates that name both the church and the town and they also would like a copy of the Town Hall calendar at the beginning month.

Parks and Recreation Youth Baseball and Softball President, David Armstrong: Field clean-up day is April 22, 2017. Opening day is May 6, 2017. Police Chief Kevin Wyman stated that during the field clean-up should anyone find needles please do not touch them, call the police department and they will come pick them up. The league President questioned what the Town takes care of in regard to the fields and surrounding areas and what does the league take care of. Alan Hardy stated that the Town does service the larger field, provide leaf pick-up, and care for areas outside of the fence. Alan also stated that the Town pays for electricity and will be looking into replacing flood lighting with LED lights. Alan suggested improvements on the bottom half of the building and the dug outs in way of having them painted. The Town of Boscawen has offered to pay for these supplies and the league has offered to find volunteers to complete the work. Due to the expanding use of the recreational facilities at Jamie Welch Memorial Field, plans have begun to pave the road from the street corner down to the building. This expense may qualify for reimbursement with Impact Fees funds, there is no start date as of yet, likely this would take place late into this season or after it is over. The league also inquired about the possible use of the recreational area behind the Town of Boscawen Municipal Building for T-Ball practices, the board approved.

Board of Selectman public minutes from April 5, 2017 were presented for approval by Pennie Vigue, Administrative Assistant, Selectman Sanborn moved to accept the minutes, Selectman Davis seconded that motion, accepted.

Board of Selectman non-public minutes from April 5, 2017 were presented for approval by Pennie Vigue, Administrative Assistant, Selectman Davis motioned to accept the minutes, Selectman Sanborn seconded that motion, accepted.

Co-Administrator, Nicole Hoyt, presented Town Meeting Minutes for approval, Selectman Sanborn motioned to accept the minutes, Selectman Davis seconded that motion, accepted. Nicole is also working

on a sewer warrant in which Kellee Easler will have ready by next week. In regard to a meter reading dispute the board has approved that she go with the minimum read for this quarter when billing.

Police Chief, Kevin Wyman, discussed the use of impact fees to provide all police cruisers with an emergency box that works in way of stopping a street light in order for the emergency vehicles to get through quickly. The total amount for all vehicles would be \$2,900. Discussion did ensue in regard to a possibility of providing these units for the fire vehicles as well.

Public Works, Dean Hollins, states they are in the process of putting away most snow equipment. Water sampling has been complete and hopefully next week they will begin to prepare for paving projects.

Administrative Assistant, Pennie Vigue, now has fire permits. If you had a fire permit last year please come in and pick it up. If you did not have a fire permit last year please call Fire Chief Ray Fisher at 603-848-3494 to first schedule an inspection of the area. The Human Services office has seen three clients this past week.

Fire Chief, Ray Fisher, states he has two estimates for switching out the lights at the fire department and he is trying to complete the entire building. Alan states a concern that with retro-fits the original fixture covers could possibly break, due to age. The fire department does have emergency management training on April 24, 2017. Ray also mentioned that Valley Transportation has filed for bankruptcy and they are the company that usually does all of the work on fire trucks E-1 and Spartan. The next closest place to have these trucks serviced is in Massachusetts. The Fire Department and Ladies Auxiliary side of the road trash pick-up is next Monday on King Street.

Planning & Community Development Assistant, Kellee Easler, presented the Board with a denial of abatement for a Fairpoint appeal. Denial was signed by selectmen. The Veterans denial from last week needed to be signed. Denial was signed by selectmen. A warrant tax levy was also signed by selectmen per request of Kellee Easler.

Co-Administrator, Alan H. Hardy

Impact Fee Transfer Request – School Impact Fees

Background: RSA 674:21, Innovative Land Use Controls Impact Fees, Section V states that impact fees may be used to meet the needs of the town occasioned by development. The Merrimack Valley School District is making plans to install an emergency generator and to create a second means of egress for the Boscawen Elementary School. The generator is proposed to provide emergency support for those who make use of the Boscawen Elementary School if an emergency occurs. The second means of egress is made necessary by an ever increasing level of traffic in and out of the only access to the school, B.E.S.T. Drive. Both of these projects are currently under design and review by the Merrimack Valley School District.

Board Action: The Board of Selectman, having found the installation of an emergency generator system and the creation of a second egress for the Boscawen Elementary School was occasioned by development in the Town of Boscawen do hereby make the following motion: Selectman Sanborn moved to authorize a check to be generated in the amount of \$51,444.15, to be drawn from the School's Impact Fee Account, to help pay for these two projects. Selectman Davis seconded the motion. Selectman Sanborn called for the vote, all in favor, none opposed, and the motion is passed.

Impact Fee Transfer Request – Police Department

Background: RSA 674:21, Innovative Land Use Controls Impact Fees, Section V states that impact fees may be used to meet the needs of the town occasioned by development. Our police department staffing has

been increased to meet the current needs of the Town of Boscawen. To support that increased level of staffing, Chief Wyman has asked the Board of Selectman to approve the purchase of three additional portable radios in the amount of \$4,196.90.

Board Action: The Board of Selectman, having found that the purchase of three radios was necessary by the growth in the Town of Boscawen do hereby make the following motion: Selectman Sanborn moved to pay for the purchase of the three radios, totaling \$4,196.90, from the Impact Fee Municipal Police Account. Selectman Davis seconded the motion. Selectman Sanborn called for the vote, all in favor, none opposed, and the motion is passed.

Alan received a concern that the Board of Selectmen would charge a new property owner for back taxes over a mapping error that is over 30 years ago. The potential purchaser was told by Co-Administrator Hardy that the Board of Selectmen would not charge a new owner for back taxes, where the taxes have already been paid by the prior owner. Co-Administrators Hoyt and Hardy will draft a letter explaining the details for the purchaser's closing company. An offer was made for St Jeans Company to come in front of the board to explain their offer to assist the town with auction services for tax-deeded properties, they have accepted that offer.

Motion to adjourn public session was made by Selectman Sanborn, seconded by Selectmen Davis, motion approved at 6:05pm.

Respectfully submitted by Pennie G. Vigue