

**Town of Boscawen  
HAZARD MITIGATION COMMITTEE  
Boscawen Municipal Complex  
FINAL MEETING MINUTES  
Tuesday, June 7, 2022**

**Present:** Jason Killary—Emergency Management Director; Tim Kenney—Fire Chief; Sarah Gerlack—Community Services Director; Gary Moore—Facilities Director; Katie Phelps—Town Administrator; Kearsten O’Brien—Deputy Planning & Community Development Director; Kellee Jo Easler—Planning and Community Development Director; Dean Hollins—Public Works Director; Stephanie Alexander—CNHRPC Senior Planner and Hazard Mitigation Program Manager

**Excused:** Kara Gallagher—Planning and Community Development Clerk

Deputy PCD Director O’Brien opened the Hazard Mitigation meeting at 1:30 p.m. and completed roll call.

**Minutes:** Fire Chief Kenney motioned to accept the March 15, 2022 draft minutes as written. Seconded by PCD Director Easler. All in favor. None opposed.

**Department/Board Status Reports of Hazard Events and Disasters:**

Ms. Alexander asked the Committee if there were any hazard events to be recorded.

- Fire Chief Kenney said on May 22<sup>nd</sup>, 2022 at 8:40 p.m. there was a lightning storm that came through town. The storm affected the Briar Hydro plant. There were two issues from the town of Henniker where a problem occurred inside the dam and the turbine as well as a lightning strike on a telephone pole at the dam. This caused Briar Hydro to be taken out of operation for an unknown period of time. The town did not lose electricity, however the fire department did have to be at the plant for a couple of hours.

Fire Chief Kenney said there were two other incidents on two different nights where there were fires set in the town’s roads.

- One was on Long Street and the other was on Water Street. The Fire Marshall’s office was also notified and involved. The first fire on Long Street used the Fire Department’s resources for about one hour. The second fire had self-extinguished by the time the Fire Department arrived, so they were only at the scene for about five minutes. Ms. Alexander asked if Fire Chief Kenney could get the dates of the two incidents. Fire Chief Kenney thinks they happened in April and May of 2022 but will double check.

**Department/Board Status Reports of 2022-2023 Action Status:**

- #41-PW Director Hollins said this has not been completed yet, but will be completed before winter.

- #48-PCD Director Easler said the PCD Department is working with CNHRPC to update the Energy Ordinance and Planned Unit Development for the 2023 Town Meeting. She believes the total cost would be between \$3500-\$5000. There has been no work done to the Floodplain and it probably won't be updated this year.
- #50-The Energy Committee, Conservation Commission and Agricultural Commission are working on updating those chapters of the Master Plan. Other Boards and Committees are working on updating pictures in their chapters. The PCD Department is working on updating all pictures in the Master Plan as they are over 20 years old. The plan is to meet in August to put the new information together.
- #56-There have been 10 or more mobile homes that have been demolished and replaced with new manufactured homes. This is ongoing. Deputy PCD Director O'Brien will send a report to Ms. Alexander of the exact number of replacements so far in 2022. Ms. Alexander asked if the mobile home park owners or mobile home owners have been covering the demo costs. Deputy PCD Director O'Brien said yes unless the property was a deeded mobile home. The Town had covered the cost in those cases.
- #58-PCD Director Easler said no progress has been made. Planning Board was approached about installing underground electrical utilities, but they felt as though that would be too expensive for developers. Ms. Alexander asked who would cover these costs. PCD Director Easler said the developer would unless there were grants available. PCD Director Easler will bring it up again to the Planning Board in August.
- #30-This is ongoing. EM Director Killary is still waiting on the generator. Once that is installed the Municipal Building will be considered the EOC. As of right now the Police Department is considered the EOC. Fire Chief Kenney said it was normal for an emergency apparatus to take 1-1 ½ years to be built before the pandemic. Ms. Alexander asked if it will possibly take longer now. Fire Chief Kenney said the last fire truck that was purchased came a year later than predicted.
- #59-PW Director Hollins said he was able to raise more money in the Capital Reserve but is far from having enough. The property was recently surveyed and he is waiting to hear back and receive the topographical maps to see where the boundaries are. The next step will be to come up with a design of the building that fits the lot. He thinks the costs will have gone up significantly. The original estimate was \$500,000-\$750,000 and is now estimated to be \$2-\$2.5 million.
- #60-FD Moore said this was completed in April 2022.
- #62-The generator has been approved and is in process. FD Moore is applying for a grant. The project cannot proceed until the grant is approved.
- #63-Ms. Alexander has information to forward to TA Phelps from previous conversations with Alan Hardy. Mr. Hardy was the previous contact with the Hannah Duston partnership as the former Town Administrator, but going forward the new Town Administrator was not necessarily going to be that contact any longer. The Hannah Duston partnership would like to choose that person.
- #34-PW Director Hollins said this is ongoing and there has been no change from the last meeting.

- #35-Deputy PCD Director O'Brien said this is ongoing and there has been no change from the last meeting.
- Deputy PCD Director O'Brien asked if the cleanup of 40-46 Commercial Street could be added to the list. The removal time frame is about three months and cleanup is estimated to be two years. The total cost will be approximately \$3 million, of which \$100,000 is paid by the Town of Boscawen. Ms. Alexander asked where the project stands currently. TA Phelps responded that the EPA Removal Program is currently demolishing the buildings. TA Phelps is hopeful that the demolition will be done by the end of summer. TA Phelps will be the contact for this project.

### **Critical and Community Facility Vulnerability Assessment:**

#### Essential Facilities:

- Problem Statement #3-Ms. Alexander wanted to know when the Torrent Building was removed. PW Director Hollins said it hasn't been yet but should be removed by the end of summer.

#### Shelters, Schools & Medical Facilities:

- Problem Statement #1-To be completed fall of 2025.

Vulnerable Population: Ms. Alexander added new businesses to this table and updated addresses.

Economic Assets: Ms. Alexander added new businesses to this table and updated addresses, including agricultural businesses and farms. Deputy PCD Director O'Brien will ask the Agricultural Commission what they think the hazards are for these types of businesses.

Hazardous Material Facilities: Ms. Alexander updated the table with the current gravel pits.

The next meeting is scheduled for Tuesday September 20<sup>th</sup>, 2022 at 1:30 p.m.

**PCD Director Easler motioned to adjourn. Seconded by Deputy PCD Director O'Brien. All in favor. None opposed.**

*Respectfully submitted by Kara Gallagher*