

**Town of Boscawen
HAZARD MITIGATION COMMITTEE
Boscawen Municipal Complex
FINAL MEETING MINUTES
Tuesday, October 25, 2022**

Present: Jason Killary—Emergency Management Director; Tim Kenney—Fire Chief; Gary Moore—Facilities Director; Katie Phelps—Town Administrator; Dean Hollins—Public Works Director; Stephanie Alexander—CNHRPC Senior Planner and Hazard Mitigation Program Manager, Lorrie Carey; Selectwoman.

Excused: Kellee Easler-Planning and Community Development Director; Kearsten O'Brien - Deputy Planning and Community Director and Sarah Gerlack-Community Services Director

TA Katie Phelps opened the Hazard Mitigation meeting at 1:30 p.m. and completed roll call.

Minutes: Fire Chief Kenney motioned to accept the June 07, 2022 draft minutes as written. Seconded by EMD Jason Killary. All in favor.

Department/Board Status Reports of Hazard Events and Disasters:

Ms. Alexander asked the Committee if there were any hazard events to be recorded.

EMD Jason Killary mentioned that on October 24, 2022 there was minor flooding at the Park and Ride as well as Long Street and Water Street.

Selectwoman Carey mentioned that there was a building collapse down on Commercial Street into the river which activated an emergency response through EPA in March of 2022. This was due to the potential of contaminated debris falling into the river. That building has been demolished as of now and debris is being hauled offsite.

Ms. Alexander asked how Boscawen has been affected by the drought. Selectwoman Carey mentioned that our crops in town have seen a significant decrease. Other than that Boscawen has not been deeply affected.

EMD Jason Killary asked if we could add a member of the Agricultural Commission on the mailing list for the Hazard Mitigation meetings.

Department/Board Status Reports of 2022-2023 Action Status:

- **#41 - Develop a Snow Plow Policy** - PW Director Hollins said that he is still in the researching phase and has reached out to other towns to gather information, but this will be completed before plow season.

- **#48 – Update Zoning Ordinance to Comply with NFIP Requirements** - TA Phelps mentioned that there is no updated information available at this time. She will check in with PCD Kellee Easler for an update.
- **#50 - Update 2001-2002 Master Plan** - SW Carey mentioned that there were updates done in September and TA Phelps will check with PCD Kellee Easler and email that information to Ms. Alexander.
- **#56 – Continue the Manufactured Home Acquisition and Demolition Program** - SW Carey mentioned that there was a recommendation from the Planning board not change the year of manufacture of the mobile homes. No mobile homes older than 2006 will be permitted in the Town of Boscawen.
- **#58 – Improve Site Plan Review Regulations** - TA Phelps will ask PCD Kellee Easler for an update, SW Carey does not believe that any updates have been made.
- **#30 – Establish an EOC with Appropriate Equipment** - FD Gary Moore updated that they are waiting for the timeline for the new generator for EOC and is waiting on a grant for partial funding.
- **#59 – Construct new Public Works Garage** - PW Director Hollins said this still ongoing and the CIP has been increased to \$50,000 in 2023 and an additional \$10,000.00 will be added every year following, pending board approval.
- **#62 – Install Generator at Town Office** - Pending grant awarded, and to get quotes for generator contractors.
- **#63 – Establish a partnership between Town and State to project Hannah Dustin Island** - TA Katherine Phelps is the new representee for the town and will be working with the Boscawen Historical Society on this duty.
- **#34 – Educate the Public about Unsafe Trees** - PW Director Hollins said this is ongoing and there has been no change from the last meeting.
- **#35 – Educate homeowners about snow load** - PW Dean Hollins mentioned that there are plans to post information on the towns social media pages to educate the residents.

Additions for 2022:

- TA Katherine Phelps mentioned that the Commercial Street mill building has been demolished and they are waiting for clean up to be completed. EPA is securing the site for the winter and working to re-open the road.
- SW Lorrie Carey mentioned that the Planning Board is working on the master plan, energy, and zoning amendments for town meeting. TA Phelps noted that beginning in 2023 there will be a contribution in the amount of \$50,000.00 towards the King Street Improvement project – pending Board Approval. This will be contributed until 2028. SW Carey mentioned that the town will have a warrant at town meeting for the transportation tax approved by the Agricultural Commission, Planning Board and Select Board. It is estimated to raise \$20,000 - \$30,000.
- FD Gary Moore mentioned that they are in the process of repairing the wheelchair ramp at the Municipal Building and hope to have it finished in 2022. The cost for the project is \$4,500.

- SW Carey mentioned the access project at Walker Pond. Public Works will be making improvements to the area to allow access for emergency personnel and will be done this week. Cost, \$7,000 in labor and material.
- Encourage DOT to address the Long Street and Water Street culvert. FC Tim Kenney mentioned that during heavy rain or melting snow the road gets flooded. Culvert is larger than 12 inches. Debris is an issue during the fall. Ms. Alexander suggested that the Select Board write a letter to DOT to get this matter addressed.
- SW Carey mentioned that PCD Director Kellee Easler is working on a project to do an MOU with Merrimack County to gain access to the river from their property and taking over the existing boat launch. TA Katherine Phelps will update Ms. Alexander on this project. SW Carey forwarded the pictures she took.

Critical and Community Facility Vulnerability Assessment:

Essential Facilities:

- Torrent Building roof has been completed in September of 2022
- Cameras along the municipal buildings were installed in August 2022
- The roof at the 1913 library was repaired. Brick chimney crumbled and had to relay the bricks; project was completed in September 2022.

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Shelters, Schools & Medical Facilities:

- There is a storage container planned at Boscawen Elementary School for shelter supplies that the town has on hand. MOU will be updated with Capital Region Public Health. Timeline is within a year. Cost-TBD

Economic Assets:

- SW Carey mentioned that a representative from the Agricultural Commission attending the meetings would be beneficial if there was a disaster that effected the electricity as it may affect the agricultural operations. Ms. Alexander wonders if solar has been implemented to farms for that cause.
- Updates to the businesses in Boscawen were added.

Hazardous Material Facilities:

Most of Boscawen's hazardous materials facilities are located along King Street

- Commercial Street Clean up
- Boscawen's Auto Body Shops
- Merrimack County
- Construction Companies

Cemetery and Churches –

- No changes were made to the list
- The cemeteries have been cleared from any debris from falling trees.

Historic Sites and buildings –

- Gerrish Depot roof was stabilized Daniel Webster Hwy
- Town Hall 12 High Street

Parks and Recreation-

- Walker Pond and Boat Launch
- Boscawen Congregational Church Field
- Northern Rail Trail
- Merrimack River
- Municipal Building Field
- Community Gardens
- Morrill Conservation
- Keegan Conservation

Problem:

The trail cameras at Hannah Dustin are currently not working. Walker pond egress gets congested, PWD Dean Hollins has order signs for Boscawen's parking ordinance as of January 1st 2023. Local Police can enforce it understate law.

Future Developments-

- California Fields is developed
- Eagle Perch Drive, 16 units
- Villa Brasi Lane, four 2-unit buildings
- Remillard's, Senior living
- Jan Realty Group, Subdivision 4 houses

Problem Areas; Penacook Boscawen Water Prescient water availability, internet expansion essential for new homes. Impact of new homes on Fire, Police and Public Works.

Boscawen's Hazard Mitigation Plan is ready for its five-year update. Ms. Alexandra announced that Boscawen has been awarded a grant to update the Hazard Mitigation Plan. The town must fill out the Contractor Selection form online. The plan is to start the update around February of 2023, depending on funding. EMD Jason Killary can fill out the form for the grant. Once the form is completed send Ms. Alexander the form that was submitted.

The next meeting is scheduled for Tuesday December 13th, 2022 at 1:30 p.m.

ED Jason Killary motioned to adjourn. Seconded by FC Tim Kenney. All in favor. None opposed.

Respectfully submitted by Sarah Gerlack