

CIP Meeting  
8.16.2023 1:30PM

Attendance: Tim Kenney- Fire Chief, Katie Phelps- Town Administrator, Dean Hollins- Public Works Director, Jason Killary- Police Chief, Kate Merrill- Finance Director, Loren Martin- Planning Board Chair, Joshua Crawford- Planning Board Member, Bill Bevans- Select Board & Kearsten O'Brien- Deputy Planning & Community Development Director

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Finance Director Kate Merrill opened the public meeting at 1:31pm.

A motion was made by Chief Killary to accept the draft minutes as amended. Seconded by Finance Director Merrill. All in favor. One abstention.

Finance Director Merrill asked Chief Killary if Chief Kenney and himself had made progress finding an actual cost for the UTV. Chief Killary said the cost is not too far off, it will probably cost around \$32,000. Chief Killary said they are going to sell some assets to offset cost. Finance Director Merrill asked about the IT administration CRF. Town Administrator Phelps said they will be replacing the PD server in 2024 and the anticipated cost will be around \$16,000. She said they assumed around \$10,000 annually for replacements of PCs and Laptops. The 2024 contributions should be \$26,000 and the 2025 contributions at \$10,000. TA Phelps said she has a schedule for rotation of replacement of laptops, computers, PCs, and printers. \$30,000 a year for municipal IT. TA Phelps said everything for Commercial Street can be shifted to the following year. \$7,500 can be moved to 2025 for the historical exhibit for commercial street. Deputy PCD Director O'Brien asked if the crossing lights for King Street were going into the Townwide Safety. TA Phelps said if it fits under the Townwide Safety CRF it would make sense to apply it there.

Finance Director Merrill said she was working with the bonds and would like a rough estimate of the C&D closure. DPW Director Hollins said the C&D landfill will no longer be in use next year. The capping will depend on DES. He would suggest keeping it for 2024. TA Phelps said the sewer project 3&4 ranked number six with NH DES SRF and has been approved for 25% principal forgiveness for \$1.6 million and will give us a loan for the remainder at 1% interest. Finance Director Merrill has it at a 20-year term until we hear what the actual term will be. Mrs. Martin gave the preliminary net valuation at \$515,100,000 for 2023. Finance Director Merrill asked if anyone felt we needed the August 30<sup>th</sup> meeting. The CIP Committee decided to cancel the August 30<sup>th</sup> meeting and it will go before the Planning Board in September.

Motion to adjourn made by TA Phelps. Seconded by Chief Killary. All in favor. None opposed.

Respectfully Submitted by Kearsten O'Brien