

**TOWN OF
BOSCAWEN, N.H.**

**APPLICATION FOR CLASSIFICATION OF SUBDIVISION,
CHECKLIST AND WAIVER REQUESTS**

116 North Main Street, Boscawen, NH 03303-1123

603-753-9188

Application is hereby made to classify the attached sketch plan of a proposed subdivision. We have read the Town of Boscawen's "Subdivision Regulations" and provide the information required by the regulations below.

1. *Applicant's Name(s) _____
Address _____
Phone _____
2. *Name and Address of Owner(s) if different than Applicant:
Name _____
Address _____
Phone _____
3. Interest of Applicant if not Owner: _____
4. Location of proposed subdivision _____ Map _____ Lot _____
5. Number of proposed lots _____
6. Area of entire tract _____
Be sure sketch plat shows the entire tract that you propose to subdivide.
7. Total Area of portion to be subdivided _____
Add acreage of each lot to be subdivided _____
8. Are all proposed lots on an existing Town Road? ☐ Yes ☐ No
9. Are you proposing a new road to be accepted by the Town? ☐ Yes ☐ No
10. Do you require an extension of water or sewer lines? ☐ Yes ☐ No
11. Zone tract is in: ☐ AR ☐ R-1 ☐ R-2 ☐ C ☐ I ☐ MRD Check all that apply.
12. Development Plans:
 - a. Sell lots only. ☐ Yes ☐ No
 - b. Construct houses for sale. ☐ Yes ☐ No
 - c. Other _____
13. Name and Address of person preparing sketch plat:
Name _____
Address _____
Phone _____
14. Names and addresses of abutting owners (Attach a separate sheet with this information).

***If applicant is not owner, a notarized letter of authorization from owner must be on file.**

General Information

The applicant shall complete this checklist as part of every subdivision application. The applicant shall either submit the checklist item with the application or at a later date, or request a waiver. The completed checklist, when signed by the applicant, will also serve as the waiver request.

Professional Stamps: All subdivision plans shall be prepared by a surveyor. A wetland or soil scientist shall delineate wetlands and shall stamp and sign the plans on which their delineations are shown. An engineer, architect or other professional, as appropriate, shall stamp any plans showing proposed improvements.

Plan Format: The plan shall be drawn in ink (blue or black) on sheets 22" x 34" and at a scale of 1" = 100' or larger. Where necessary, sections of the plan may be presented in several sheets at the required scale and accompanied by an index plan showing the entire subdivision. North should be "up" on the plan.

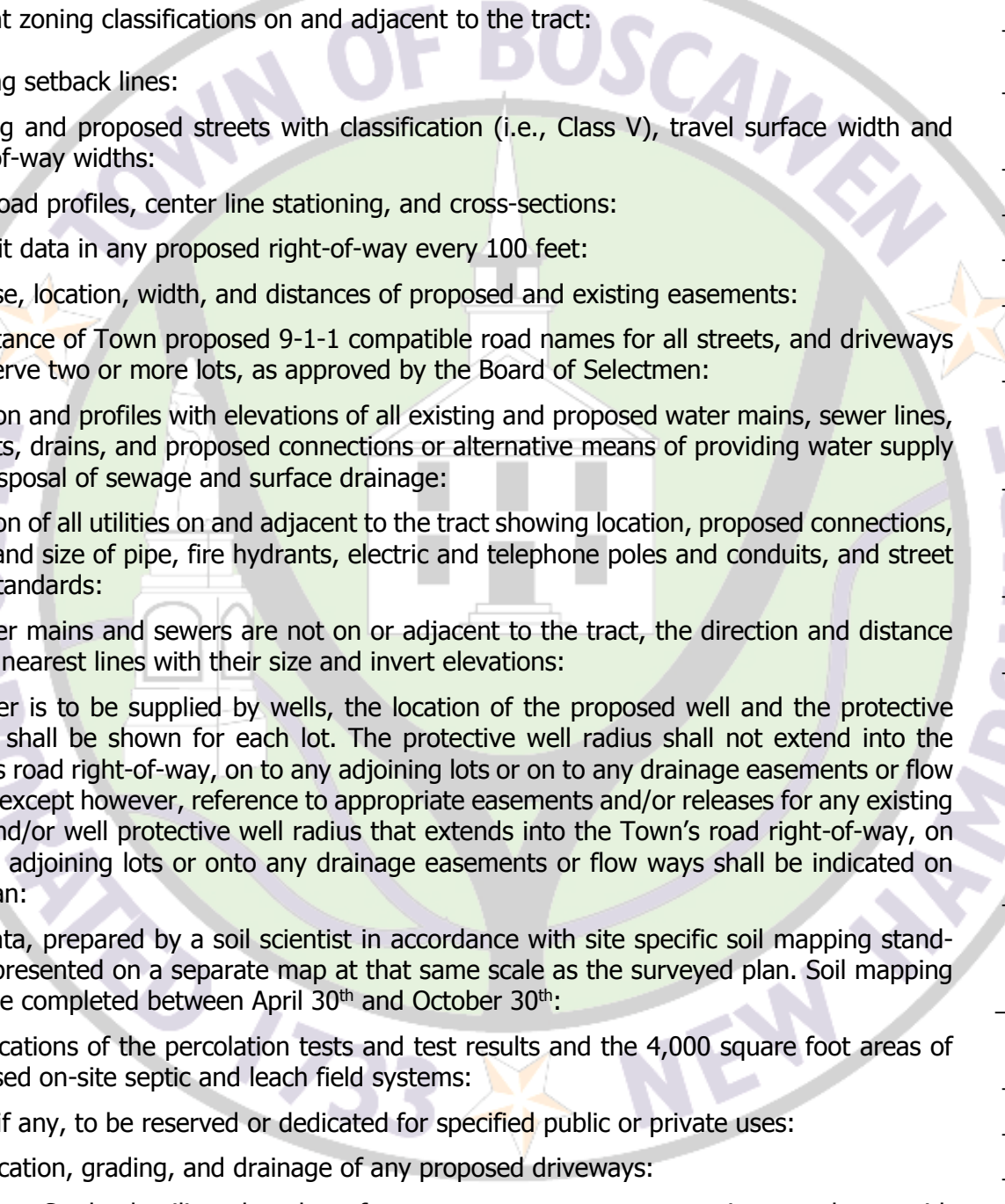
Other Items: In addition to the items below, the Board may require additional reports or studies deemed necessary to make an informed decision, including but not limited to: traffic, school, fiscal, environmental impact analyses, wildlife, historic, impact fee analysis, sprinkler system review and other studies. The Board reserves the right to request such information after an application has been accepted as complete. Refer to Section IV Procedure B., 5., b) in Subdivision Regulations

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Subdivision Plan Contents to be Submitted

1. Determination Letter from Code Enforcement Officer _____
2. Name and Title of the subdivision plan: _____
3. Name and address of the owner of the property: _____
4. List of owners of abutting properties: _____
5. Signatures and stamps of the licensed land surveyor, engineer, and soil or wetland scientist: _____
6. Subdivision surveyor's certification that error of closure is: 10,000 or better: _____
7. Date, graphic scale and north point: _____
8. Subdivision site data including total area subdivided, number of lots, lot sizes, gross residential density of site, net residential density of the site based on buildable area, and data illustrating conformance with dimensional requirements of Zoning Ordinance: _____
9. Topographic Map at elevations approved by the Planning Board, at contour interval of 2 feet where slope is 20% or less, and contour interval of 5 feet where the slope of the land is greater than 20%: _____
10. Location of special features, natural and manmade, affecting the subdivision, or giving it character, such as bodies of water, streams and watercourses, swamps and marshes, wetlands, wooded areas, houses, barns, and other significant features: _____
11. Wetland and Wetland Conservation District and wetland protection area delineation: _____
12. Base flood elevations: _____
13. Proposed public improvements, including highways, or other major public improvements for future construction on or near the site: _____
14. Boundaries of the tract and lots with their bearings and distances: _____
15. References to Town tax maps by page and parcel numbers: _____

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16. Present zoning classifications on and adjacent to the tract: _____
 17. Building setback lines: _____
 18. Existing and proposed streets with classification (i.e., Class V), travel surface width and right-of-way widths: _____
 19. Final road profiles, center line stationing, and cross-sections: _____
 20. Test pit data in any proposed right-of-way every 100 feet: _____
 21. Purpose, location, width, and distances of proposed and existing easements: _____
 22. Acceptance of Town proposed 9-1-1 compatible road names for all streets, and driveways that serve two or more lots, as approved by the Board of Selectmen: _____
 23. Location and profiles with elevations of all existing and proposed water mains, sewer lines, culverts, drains, and proposed connections or alternative means of providing water supply and disposal of sewage and surface drainage: _____
 24. Location of all utilities on and adjacent to the tract showing location, proposed connections, type, and size of pipe, fire hydrants, electric and telephone poles and conduits, and street light standards: _____
 25. If water mains and sewers are not on or adjacent to the tract, the direction and distance to the nearest lines with their size and invert elevations: _____
 26. If water is to be supplied by wells, the location of the proposed well and the protective radius shall be shown for each lot. The protective well radius shall not extend into the Town's road right-of-way, on to any adjoining lots or on to any drainage easements or flow ways; except however, reference to appropriate easements and/or releases for any existing well and/or well protective well radius that extends into the Town's road right-of-way, on to any adjoining lots or onto any drainage easements or flow ways shall be indicated on the plan: _____
 27. Soil data, prepared by a soil scientist in accordance with site specific soil mapping standards, presented on a separate map at that same scale as the surveyed plan. Soil mapping shall be completed between April 30th and October 30th: _____
 28. The locations of the percolation tests and test results and the 4,000 square foot areas of proposed on-site septic and leach field systems: _____
 29. Sites, if any, to be reserved or dedicated for specified public or private uses: _____
 30. The location, grading, and drainage of any proposed driveways: _____
 31. Drainage Study detailing the plans for storm water management in accordance with _____ of the Development Regulations: _____
 32. Description of erosion control measures in accordance with _____ of the Development Regulations: _____

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33. Description of landscaping and screening measures in accordance with _____ of the Development Regulations: _____
34. Driveway permit applications filed with Public Works Director: _____
35. The engineer of record certification in writing that the drainage design and erosion control measures as proposed meet all Town and State requirements and best management practices as promulgated by the N. H. Department of Environmental Services: _____
36. Applicant certification that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33U.S.C. 1334: _____
37. A statement from the Town Assessor that an "Intent to Cut" is either now required, or has been properly filed: _____
38. Fiscal Impact Study for residential proposals: _____
39. Community Facilities Impact Study: _____
40. Traffic Impact Study: _____
41. Copies, as appropriate, of deeds for all public lands, slope and drainage easements, conservation covenant/easement deed, cistern easements, condominium documents and appropriate liability waivers: _____
42. Copies of all other required Town, State, or Federal permits and/or applications: _____
43. Written responses to all reports compiled by individuals and agencies listed in the Distribution List: _____
44. Signature Block: See Town of Boscawen Subdivision Regulations Chapter VI, #22-Certifications. _____

Waiver Requests

Pursuant to Sections _____ and _____ of the Boscawen Subdivision and Site Plan Regulations, the following requirement is imposed: (Attach sheets if necessary.)

1. _____
2. _____

It is respectfully requested that the Board grant a waiver from this requirement for these reasons:

1. _____
2. _____

I/We have submitted for review:

- a. completed application (25 copies)
- b. 4 prints 22" x 34" of site drawing to scale
- c. 25 reduced 17" x 22" copies of the plan
- d. I/we have paid all Application Fees
- e. Electronic Files

By signing this application, the owner authorizes the Town of Boscawen or its agent(s) to enter upon the property, as they deem reasonable and necessary during the application process.

All subdivisions will result in the assessment of impact fees at time of approval and require assessment worksheet completion.

Upon finding that an application meets the submission requirements, the Planning Board will vote to accept the application as complete and a public hearing on the merits of the proposal will follow immediately. Should a decision not be reached at the public hearing, the application may remain on the Planning Board agenda until such time as it is either approved or denied.

(Signature of Applicant)	(Printed Name)	(Date)
(Signature of Applicant)	(Printed Name)	(Date)
(Signature of Owner)	(Printed Name)	(Date)
(Signature of Owner)	(Printed Name)	(Date)
Application Received By	Is Escrow Account Needed?	(Date)

The Planning Board reserves the right to adjourn the public hearing at 10:00 pm. All remaining applications that have not been reviewed will be scheduled for review at the Planning Board's next scheduled public hearing.

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Distribution List (Distribution to All Unless Boxes are Checked)

- | | | |
|--|--|--|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Life Safety Officer | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Building Inspector | <input type="checkbox"/> Police Chief | <input type="checkbox"/> Central NH Regional Planning Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Public Works Director | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Emergency Management | <input type="checkbox"/> School District | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Fire Chief | <input type="checkbox"/> Water Precinct | |
| <input type="checkbox"/> Health Officer | | |

BY DIRECTION OF PLANNING BOARD

- ☐ Planning Board Engineer

Town of Boscawen prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status. Boscawen is an equal opportunity employer.