

Town of Boscawen

Technical Review Committee
Minutes – 05.18.17

Present: Chief Kevin Wyman, Bruce Crawford, Alan Hardy, Kellee Jo Easler, Dean Hollins

Absent: Chief Ray Fisher

Others Present: Ron Reed, Board of Trustees & Lisa Broughton, Church Member

Amendment to the Site Plan for Farmer's & Flea Markets submitted by Boscawen Congregational Church, 12 High Street Boscawen NH 03303, with the location at Map 81D, Lot 78, 247 King Street in a R2 zone

Alan Hardy opened the public hearing at 9:00am.

Ron Reed stepped before the committee representing the Boscawen Congregational Church. He introduced Lisa Broughton, Church Member. He submitted was a letter dated 05.17.17, showing contacts for the Church to include Ron Reed, for matters involving property (parking lot, Church Park, parsonage, Food Pantry building Church building or the Boscawen Town Hall), Rhoda Hardy for matters involving the Food Pantry Operation and Pastor David Randlett, III for church/town relationship topics. The new list will be distributed to the offices.

Alan stated that they are meeting to amend the Site Plan for the Farmer and Flea Market at the Church Park. The Committee read the email from NHDOT, District 5 Engineer, Richard Radwanski, stating that *"This office does not consider the occasional use of the driveway & property a significant change in use prompting the need for the application for and issuance of a driveway permit."* The Committee decided that based on Richard Radwanski's email, they would take out the condition of requiring a driveway permit, previously approved, and amend the Site Plan & the Conditional Approval.

A parking plan was addressed next. The entrance to the parking area will be at the southern entrance (across from the 1913 Library). There now is a gate at the other entrance closing it off to parking (Center Drive.) The right side of the lot by the road will be used for the exhibits and they will only be using the lower lot. This will be continue for all of the events so it was determined, *unless there is a change*, BCC does not have to come back to meet with TRC prior to each event. The condition was removed and amended.

Ron & Lisa stated there would be no signs for the event and the church will be contacting DOT to see if they will put in no parking signs on the side of the road. The first event is planned for June 24th and there will be a ADA porta potty in place prior to the event and the church will call for an inspection of the porta potty.

Alan closed the public hearing with no further comment.

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Conditions are amended as follows:

- Parking in designated areas only
- Porta Potty to be reviewed by Health Officer and be ADA accessible.

Motion to approve the site plan subject to conditions made by Bruce Crawford, seconded by Kevin Wyman. All in favor.

Motion to adjourn made by Bruce Crawford, seconded by Dean Hollins. All in favor the meeting ended at 9:25am.

Minutes respectfully submitted by Kellee Jo Easler