

Town of Boscawen

Board of Selectmen

Final Minutes

Wednesday, October 17, 2018 at 5:00pm

In attendance: Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Selectman Edward Cherian opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Guest Speaker:

Polly Dawson from the Old Home Day Committee came to speak with the Board regarding OHD. Polly was inquiring about the new way the meeting minutes are done and what the procedure would be if they wanted to remove a section from the draft minutes for the reputation of others. Once the OHD Committee reviews the draft minutes they have the right to make changes. However those changes are not reflected in the posted draft minutes. Polly was questioning why the meetings are now recorded. The reasoning is so that the minutes can be done by an employee of the Town as the other Town committees are done. The Board let Polly know that as the Chair of the Board she needs to control what is being said from other members and to keep it professional. The members of the OHDC are still questioning the reasoning behind the background checks and after some reiteration of the procedure the Board has concluded that it is the Town's policy for any committee involving children and the elderly.

Polly has read aloud a letter from the Old Home Day Committee asking the Town to contribute \$5,000.00 to the fireworks as they have in the past. The Board told Polly that the OHD Committee can submit a warrant article if needed and that they can discuss this during the budget for this coming year. Katie Phelps will email Polly the Budget sheet for OHD.

Selectman Edward Cherian wanted to discuss the Conservation Commission and the bids for the cut in the Town Forest. The committee awarded the Bid to Mock for \$34,422.00. Ed mentioned that with the new law Towns do not collect a timber tax on cuts on their own land. Once the cut is done the commission will come to the Board to discuss the income.

The Conservation Commission has asked what budget Charlie Niebling will be paid from when he oversees the intent to cut. Kellee mentioned that it will come from the Planning and Community Development budget.

Kellee Jo Easler Planning and Community Administrator let the Board know that Mark Stetson from Avitar will be sending in the five year contract for signature, The Board has asked for Mark to come in and speak with the Board on the contract.

Co-Administrator Nicole Hoyt asked if there was anything that needs to be removed from the Consent Agenda.

Selectmen Roger Sanborn made a motion to approve the consent agenda. Selectman Roger Sanborn seconded. All in favor.

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, October 17, 2018 at 5:00pm

Finance Administrator Katie Phelps let the Board know that the Treasurer's report for July and August has been submitted by Treasurer Paula Dill.

Katie presented the tax rate history chart for comparison for this coming year's tax rate. Katie and Alan have worked out three different scenarios for the Board to look at. After some discussion the Board has approved to set the tax rate for at \$26.60 per thousand with the unassigned fund balance at \$450,000.00 and \$50,000.00 in the overlay.

Selectmen Roger Sanborn made a motion to approve the tax rate at 26.60 per thousand with the unassigned fund balance at \$450,000.00 and \$50,000.00 in the overlay. Selectman Edward Cherian seconded. All in favor.

The Board has asked for Katie to send the information to the budget committee and to post it to the website and Facebook

Katie announced that the insurance premium is going up 10.5% this year. The Board has asked Katie to get a few quotes from other companies. Nicole Hoyt mentioned that she would ask the Tax Collect group to see what other Municipalities are doing for insurance.

Katie mentioned that the employee manual is still out for review. Katie has sent the Board a redlined version of the recent changes.

Police Chief Kevin Wyman has been in contact with Katie about the purchase of the new Radars for the Police Department. Katie mentioned that the money for the Radars will come from the Police Computer Budget.

Selectman Roger Sanborn made a motion to use funds allocated for Police Computers to purchase three radars in the amount of \$9,384.00. Selectman Edward Cherian seconded. All in favor.

Fire Chief Ray Fisher mentioned that the Fire Department donated \$50.00 to the Police Department for candy for the Halloween Party.

Ray mentioned that he is waiting for an answer on whether he is to drop one volunteer from the Fire Department insurance. The Board mentioned that they will each out to the person in question and get back to Ray and to have him add the new members in the meantime.

Public Works Director Dean Hollins let the Board know that the new well is in place in Queen Street. Ed mentioned to let him know when the bill comes in and he will present it to the Conservation Committee.

Dean mentioned that demolition loads from Kesavan Drive have started coming into the landfill.

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, October 17, 2018 at 5:00pm

Dean announced that one of the trucks needs new breaks and is at the garage and in the mean time they have no way to move the bins from the transfer station. Dean is working on a price quote to purchase a backhoe.

Dean got a quote for the fencing down at Boscawen Park. The quote for the fencing is \$7,100. It will be installed where the entrance to the bridge use to be and should be complete in the spring.

Alan presented the Board with a letter for Penacook Rescue for signature.

The Board has asked for Primex to attend the November 7th Board of Selectmen meeting at 5pm to discuss concerns.

Selectman Edward Cherian made a motion to approve to hire Hayley Dilts-Brown for the Administrative Assistant /Clerk position at 32 hours a week. Selectman Roger Sanborn seconded. All in favor.

Nicole Hoyt presented the Board with trapping permits for signature.

Nicole received a phone call from a resident requesting an abatement for their sewer bill. The resident. The resident had been allowing their neighbor to borrow water from their property while there was a problem with their water. They have received an abatement from Pennichuck and are asking the same from the Ton. Nicole recommends that the Board approves to abate \$179.00 of their bill to match the sewer use from that time. The Board approves the abatement.

Nicole mentioned that the Final soccer game for the season is this weekend and the porta potty will be picked up for the season.

Nicole will be at the Merrimack County Nursing Home on the 24th to do voter registrations for residents unable to make it to the office. The Supervisors of the check list will be holding a meeting on Thursday the 25th for the final voters registration before elections at 7pm. Nicole is unable to attend as she will be away for the Town Clerk Conference. Sarah Gerlack is able to come and let them in.

Alan mentioned to the Board that Mike Warren has finished the conversion to LED lights at the Town hall. The project cost \$1680.00

Selectman Edward Cherian made a motion to approve the nonpublic from 10/10/2018. Selectman Roger Sanborn seconded. All in favor.

Selectman Edward Cherian made a motion to go into nonpublic RSA 91-A: 3, II (b). Selectman Roger Sanborn seconded. All in favor.

Town of Boscawen

Board of Selectmen

Final Minutes

Wednesday, October 17, 2018 at 5:00pm

Selectman Roger Sanborn made a motion to come out of nonpublic RSA 91-A: 3, II (c). Selectman Edward Cherian seconded. All in favor.

Selectman Edward Cherian made a motion to come out of RSA 91-A: 3, II (c) and go into RSA 91-A: 5 (j). Selectman Roger Sanborn seconded. All in favor.

Selectman Edward Cherian made a motion to come out of RSA 91-A: 5. Selectman Roger Sanborn seconded. All in favor.

Selectman Edward Cherian made a motion to adjourn the public meeting at 6:15PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack