

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, October 24, 2018 at 5:00pm

In attendance: Mark Varney via phone, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt, Sarah Gerlack and Hayley Dilts-Brown

Selectman Edward Cherian opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Selectman Edward Cherian announced that Mark Varney joined the meeting via conference phone and asked if there was anything that needed to be removed from the Consent Agenda.

Selectman Roger Sanborn made a motion to approve the consent agenda. Chairman Mark Varney seconded. All in favor.

New Business:

Katie Phelps Finance Administrator presented the September Treasure report.

Police Chief Kevin Wyman mentioned to the Board that the town of Webster has sent a bill for the new Boscawen Police Officer Bruce Barton for supplies used while he was with Webster. The Board would like Kevin to send Webster a counter offer as some of the item listed would not be Boscawen's responsibilities.

Fire Chief Ray Fisher let the Board know that they started cleaning up the fire house on Monday and plan to work on the cellar next Monday.

The Fire Department will have a fire truck at gate night held at the police department and Thursday they will be going to the Boscawen Elementary School on Thursday.

Co-Administrator Nicole Hoyt asked Ray if he had seen that there were a few more fire hydrants bagged in front of the Merrimack County facilities. Ray mentioned that he was not aware as Pennichuck has failed to communicate that information with him. The Board has asked for a letter to be drafted to be sent to Pennichuck stating that they need to inform the Fire Chief when a hydrant is taking out of service.

Speaker

Mark Stenson from Avitar was asked to address the Board to talk about the five year assessing contract between the Town of Boscawen and Avitar. Mark mentioned that there are a few changes and the two major changes is that Avitar is proposing to do the assessment cycle every 10 years vs every five years. Avitar has done full data verification in Boscawen four or five times and every year inspect the sale properties. The number of inspections they do yearly will be the same and they do not see it as a risk. Avitar is able to access information through what properties receive permits. Avitar is recommending to sign the contract without the utilities evaluations in five years. The

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legislative is moving into taking that over and we will know as early as November. Avitar is purposing an 11.6% increase for this contract.

Selectman Edward Cherian made a motion to sign the five year contract without the utilities. Chairman Mark Varney seconded. All in favor.

Kevin Wyman would also like to remind the Board of a few events at the Police Department. On November 2, 2018 is Drug take back day at the police department from 10am-2pm and the last day to hand in the applications for Christmas for kids is 10/31.

Co-Administrator Alan Hardy would like to purpose to the Board that the Town remove the \$5 fee for yard sale permits. The Yard Sale Ordinance would stay in place and the residents would be able to print their permits from the website.

Chairman Mark Varney made a motion to remove the \$5 fee for the yard sale permits. Selectman roger Sanborn seconded. All in favor.

Alan has been in contact with Jeff Tierney to talk about the roof structure. The cost to have them come to look at the roof and do a design is \$5,450.00. Alan recommends \$2,000.00 come from contingency. The estimated coat for the roof is \$28,000.00.

Chairman Mark Varney made a motion to approve the project and for \$2,000.00 come from contingency. Selectman Roger Sanborn seconded. All in favor.

Alan presented the Board with the new Cost of living Assessment for 2019. The cost of living increased 2.8%.Alan's recommendation is to increase the COLA to 3% for Town employees after Town meeting in March. The Board would like to reiterate that last year was the last year the Town was paying retro pay from January to Town meeting for the cost of living raise.

Chairman Mark Varney made a motion to increase the Cost of Living percentage to 3% to start after Town meeting in March and to stop the retro pay. Selectman Edward Cherian seconded. All in favor

Alan wanted to let the Board know that the \$300,000.00 grant for cleanup has been denied for this cycle. Alan will meet with Mike McCuskey to go over the application.

Mark Warren has finished the lighting down at the Town Hall. Alan mentioned that they had noticed waves in the wood work on the floors at the hall and will look further into the cause. The Board asked about getting the hall a deep clean. Nicole mentioned that Truly Cleaner has done an assessment and we should be hearing from them on a quote shortly and that paper towel holder and toilet paper holders at the hall have been replaced with new ones.

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Treasurer Paula Dill came to speak to the Board about a replacement for her Deputy on the wake of Kellee Easler stepping down as Deputy Treasurer. Paula has asked to have Cheryl Mitchell as her deputy.

Selectman Roger Sanborn made motion to accept Paula Dills recommendation for Cheryl Mitchell as the Deputy Treasurer. Chairman Mark Varney seconded. All in favor.

Town Clerk Nicole Hoyt will draft an appointment letter for Cheryl as the Deputy Treasurer.

Assessing Clerk Kellee Jo Easler presented the Board with the Tax Warrant for signature.

Chairman Mark Varney asked Welfare Administrator Sarah Gerlack how welfare has been since Kesavan drive was shut down. Sarah mentioned that out of the four families that we displaced three have been relocated and Sarah is still working with the fourth family to be successfully relocated. Sarah mentioned that it has been a busy month for the need for help and she is offering education and resources for the families.

Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (b). Selectman Edward Cherian seconded. All in favor.

Chairman Mark Varney made motion to come out of RSA 91 A: 3, II (b). Selectman Edward Cherian seconded. All in favor.

Chairman Mark Varney made a motion to adjourn the public meeting at 6:47PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack