

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, May 30, 2019 at 6:30pm

In attendance: Edward Cherian, Roger Sanborn, Lorrie Carey, Katie Phelps, Jason Killary, Tim Kenney, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt, and Haley Dilts-Brown.

Chairman Edward Cherian opened the meeting with the pledge of allegiance at 6:30pm and a moment of silence.

**Chairman Cherian made a motion to go into a nonpublic RSA 91-A: 3, II (d). Selectwomen Carey seconded. All in favor.**

**Chairman Cherian made a motion to come out nonpublic. Selectwomen Carey seconded. All in favor.**

**Chairman Cherian made a motion to approve the consent agenda. Selectwoman Carey seconded. All in favor.**

Lyman Cousens and Pauline Dawson wanted to update the Board on the progress made with the Red Sox Trophy coming to the Winthrop Carter House on June 19<sup>th</sup> from 12:00pm–2:30pm. Ross Express generously donated \$2,000.00 to Old Home Day, they will be using \$1,500.00 of the donation to go towards having the Red Sox mascots attend the event. Cousens is accepting applications and will be interviewing volunteers to escort the mascots. Cousens would like to utilize the Towns voting post to help guide the public in a single file line from the main parking lot into the main event. The seconded entrance and parking lot will be available for handicap parking. There will be someone managing the parking lot and parking will not be allowed on the side of King Street. Additional parking is available at Jamie Welch Park and Ron Reed suggested extra parking at the church. Carey spoke about BES is allowed out of school during this event and walking to the Winthrop Carter House. Both High school and Middle schools in the district have been notified, there has not been any word on whether they are allowed to take that day off to attend the event.

Conservation Commission member Gilmore made a request to the Board to nominate Henry Carrier as an alternate member for the Conservation Commission.

**Chairman Cherian made a motion to appoint Henry Carrier as an alternate member of the Conservation Commission. Selectman Sanborn seconded. All in favor.**

Chairman Cherian discussed the possibility of hiring a facility director that will manage all of the Town buildings. The Board is open to this discussion and see if this position is necessary, what the job duties entail, pay scale, and how to budget. Hardy, Dean, and Cherian will investigate to see if this position is justifiable. Hardy suggested a resident of the Town, Fred Reagan who has the background knowledge to be part of this conversation.

Cherian spoke about the summer concert series, he wanted to know if a schedule has been put together and if this will conflict with BOS meetings. Hardy explained that the schedule series is not available yet and will speak with the coordinator Penny Sarcione. If there are any conflicts, BOS

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meetings will be rescheduled accordingly.

Town Clerk/ Tax Collector Hoyt made a request to the Board to create a written policy, to abate the sewer bill for new pool owners only for their first pool fill. The calculation is per gallon. The Board would like to see a policy drafted and brought to the next BOS meeting.

Public works Director Hollins wanted to let the Board know that he has been researching back hoes. He received an email from David Armstrong to inspect the second level stairs on the concession stand at the ball park. Hollins explained that the stairs are starting to rot and the rails are in tough shape. He asked the Board on how to proceed with making repairs? The Board asked Hollins and Hardy to hire someone to make the repairs and put a use agreement into place. The last item Hollins wanted to let the Board know is they have started the prep work on Corn Hill Road for the next phase of paving.

Fire Chief Kenney let the Board know that he started a grant writing class to find sources of income to put towards the offsets in the Fire Department. The Fire department have been on a few calls recently for fires that were out of Town.

Lieutenant Killary spoke about the Veterans Cemetery Memorial Ceremony that happened today. The Police assisted in rerouting the traffic and felt this was a successful outcome. The Police Department plan on using the same traffic patterns for the upcoming Veterans Day, and Wreaths across America ceremonies. Selectwomen Carey made one suggestion for future ceremonies is to coordinate with the Cemetery Director about any scheduled funeral times that are scheduled for on any future ceremonies.

Finance and Human Resources Director Phelps wanted to let the Board know that she received the new support letter from Merrimack Valley, the first payment will be in July in the amount of \$406,738.55 a month. She presented the Board with the March Treasures report from Gail.

Planning and Community Development Director Easler presented the Board with an intent to cut agreement for signatures.

**Schedule Speaker**

From the Boscawen Congregational Church Ron Reed and Laura Lane came to speak with the Board. Reed spoke about the Coffee House, this is held the first Friday of every month to provide entertainment for the community. There is a head line performer that is lined up each month, food is served at 6:30pm, and the headliner begins their performance as 7:00pm, and play for about 30 minutes. After the headliner is finished, there are multiple 10 minute spots to perform. The profits made from this monthly event go towards the church and any donation collectioned from the attendees is split 50/50 between the church and the performers. Each month there is about 50-100 people that attend the shows. Reed made a request to the Board to be able to store two heavy speakers on the stage. The Board authorized the church to store the two speakers on stage. The second topic Reed wanted to discuss about is Old Home Day, the church worked together with Adel

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Sanborn on a joint grant of \$3,000.00, with this grant money they were able to put together 5 additional activities and created a brochure, but the brochure was not allowed to be used per the Town. The Church was very pleased to help out with these events, they are disappointed not being able to use the brochure for their programs and did not receive any acknowledgments after OHD, the church feels they were left out of any recognition, acknowledgment and was not included in the Town Report for the work they did during Old Home Week. Reed wants to know what the issue was and if the Town wants the church involvement in OHD? Cherian let Reed know, the Town welcomes everyone's involvement in OHD. Cherian explained that the brochures did go through many revisions and was reviewed by the Town attorney. The Town attorney advised the Town not to use these brochures because it is violation of the church and state, since OHD is a Town event. The attorney pointed out that the brochure looked like the church was sponsoring a Town event. Reed questioned again why the church was never acknowledged in OHD Annual Town report? The Board explained that this concern would need to be brought up to the OHD committee. Hardy will put together a clarification letter to create parameters between OHD and the church.

Chairman Cherian announced on the Penacook Boscawen Water Precinct conversation, that Carey stepped down as a Board member.

From the Penacook Boscawen Water Precinct Commissioner Lorrie Carey, Sean Skabo and Bill Devine. Carey clarified that has Sean stepped down as Water Precinct Commissioner due to his wife being very ill, but he will still be involved as the financial clerk. She announced new Water Commissioner, Bill Devine. Sean presented a 10 year plan for the upcoming years to keep the water system operating. He explained that 200 households were added on and the wells are getting close to being maxed out. Well 1 is slowly dying, there is still well number 2 and 3. Number 2 well has a lot of iron in it and is only used in the summer only when needed, this is typically run with the other two wells so that residents do not get too much iron through their system. Eventually when well 1 dies, well number 2 will become the number 1 well. An iron remover will be used on well number 2, the cost is about \$500,000.00, and this step will be taken in 2021. There is currently \$175,000.00 in reserve funds available to help with the cost. A bond or a loan of \$350,000.00 will need to be taken out to pay for the remainder of the filtration cost. There have been complaints about the black bagged hydrants on Water Street not having enough water pressure. In 2022 the Precinct is considering installing a water 275 gallon tank on Water St to help with the pressure, the cost to install this tank is \$800,000.00 – 1,000,000.00. New well fields behind the Veterans Cemetery have been identified and tested, this will be the next Towns water source in near future 2027. To build a new well in this location is roughly around \$2,200,000.00. The pumps are currently being ran 14-15 hours a day. Sanborn complimented PBWP for the great quality of water.

Bruce Crawford presented the Board with the hydrant agreement. He explained that they made modifications to the agreement. The following modifications made “The mission of the Penacook-Boscawen Water Precinct is to provide potable drinking water as required by law; upgrade and maintain the distribution system as needed; and provide safe and reliable customer service at the lowest responsible water rates.” The next modification made is, it is also agreed, pursuant to the Precinct mission statement captioned above, hydrants and fire protection are not the core mission

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of the precinct. In the next line The Precinct does not own, maintain, flush or repair privately owner hydrants or those located on private property. The Board would like time to review the modified agreement before making any decisions.

From the Penacook Boscawen Water Precinct Commisioner Devine spoke about the land acquisition use. He stated the PBWP mission to the Board. Devine proposed selling Walker Pond land to the Board to use building a new water tank on Water St. Requirement of selling this land would be to ask the buyer what their plans are for the use of the land for the lands protection. Carey presented two selling options, either to sell the land to commercial or to sell to the Conservation Commission. No final decisions have been made at this time.

Chairman Cherian wanted to let the records show that Selectwomen Carey is back to speak on behalf of the Board.

Town Administrator Hardy wanted to let the Board know about Penacook Rescue Squad is being reviewed by rescued squad council and there is no new information. This will discussed in the next meeting.

The sprinkler head proposal testing is a requirement, this is to be done on a cycle by code, they will need to take each unit out to be tested. The proposal for the testing to be done is \$1,900.00. This is not part of the budget and will need to be taken out of the Maintenance Capitol Reserve Fund account for the building.

**Selectmen Sanborn made a motion for \$1,900.00 to be taken out of the Maintenance Capitol Reserve Fund account for the building sprinkler head to be tested. Selectwomen Carey seconded. All in favor.**

The original roof plan was to set the cupula up and repoint the chimney. The condition the chimney is currently in is almost gone or in powder form. A procedure will need to be made to safely repoint the top or to be dissembled. At this time the chimney cannot be removed because the power vent has too much heat coming from it. The BTU coming out of the unit exceeds what the pipe currently can carry for heat. Hardy is waiting to hear back from the engineer on what options are available. The Board would like to have a special meeting before the next two weeks to make a decision on what to do with the chimney.

The Planning Board is meeting next week to discuss about the five lot major Subdivision for map 45, lot 29, Sublot 2.

Update on Dollar General, they are currently installing the electrical and the conduits concrete. Dollar General is pushing to get all the site work done before the building comes in. The building is a pre-built butler style, the targeted date for this to come in is mid-June. No complaints have been reported.

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Girl Scouts planted some flowers at the Town Office Gazebo as part of their badge project. Hardy will put together a letter to send to them.

**Chairman Cherian made a motion to approve nonpublic from 5-2-19 RSA 91-A:3, II (I). Selectwomen Carey seconded. All in favor.**

**Chairman Cherian made a motion to enter non-public RSA 91-A:31 II (a). Selectwomen Carey seconded. All in favor.**

**Chairman Cherian made a motion to come out of non-public. Selectman Sanborn seconded. All in favor.**

**Chairman Cherian made a motion to direct Finance and Human Resources Director Phelps and Town Administrator Hardy to proceed with the actions as discussed in the non-public. Selectman Sanborn seconded. All in favor.**

**Chairman Cherian made a motion to adjourn the public meeting at 9:00pm. Selectmen Sanborn seconded. All in favor.**

Respectfully submitted by Haley Dilts-Brown.