

Town of Boscawen
Board of Selectmen
Final Minutes
Thursday, June 13, 2019 at 6:00pm

In attendance: Lorrie Carey, Roger Sanborn, Katie Phelps, Kevin Wyman, Dean Hollins and Alan Hardy.

Chairman Roger Sanborn opened the meeting with the pledge of allegiance at 6:00pm and a moment of silence.

At this time Town Administrator Hardy asked if there was anything to take off the consent agenda.

Selectman Sanborn made a motion to approve the consent agenda. Selectwomen Carey seconded. All in favor.

Parks and Recreation Coordinator Penny Sarcione updated the Board and handed out the schedule of the summer concert series sponsored by Infinite Health. There will be eight concerts part of the series this year. The popular Army Band will play on a Saturday. There will be food for sale at the concerts with the net proceeds going to Parks & Rec programs.

Sarcione mentioned that the Park summer program is all set to start on June 24th. Selectman Sanborn asked if there was a need for water at the Parks program and that he may be able to get some water to donate.

Public Hearing –

Selectwoman Carey opened the public hearing concerning no through trucking on Eel Street.

Town Administrator Hardy mentioned that the subject of no through trucking on Eel street has resurfaced after the conversation about the bridge work. Several residents on Eel street have expressed that they would greatly appreciate no through trucking on Eel Street. Hardy mentioned this is the first step to start the process of the road being posted. Hardy suggested to continue the public hearing to the June 27th meeting at 6pm. Hardy will be in contact with legal on drafting an ordinance and present to the public it at the next meeting. Carey continued the Public hearing at 6:16pm to June 27th at 6:00pm.

Scheduled Speaker's

Deputy Emergency Management Director Mark Varney came to speak to the Board pertaining to the Emergency Management Director position. Several months ago EMD Shawn Brechtel had asked Varney if he was interested in being the Emergency Management Director and Brechtel staying on as the Deputy EMD. Varney has submitted his letter of interest with his qualifications for the position. Selectwoman Carey thanked Varney for presenting, no decision will be made today. Selectman Sanborn asked to discuss this matter at the next board meeting to get Selectman Cherian's input.

Human Resource and Finance Director Phelps is emailing out the profit and loss statements to department heads next week to review. Phelps mentioned that the Old Home Day Committee is looking to rent one of the Concord School District for November 22 and November 23rd and they had previously filled out a facility use permit and for those dates for the use of another school and

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those dates were not available. We have crossed out the hold harmless clause in the agreement and the school district denied it. Primex will not offer any advice as they are insurance carriers for both the Town and the Concord School district. Phelps is asking advice on how to move forward with the language of the permit. The Board has asked to defer any decisions until next meeting.

Police Chief Wyman mentioned that the police department has seen an increase in calls for accidents so they have increased their motor vehicle enforcement. Wyman mentioned they applied for a grant from the state for direct controls and they were awarded the grant. Selectwoman Carey mentioned that she has been contacted for aggressive drivers on King Street. Wyman mentioned that they will have an officer at the Winthrop Carter House for the Old Home Boston Red Sox event to insure there will be no parking on King Street.

Deputy Fire Chief Bailey mentioned that Fire Chief Kenney had nothing to report.

Public Works Director Hollins mentioned he is meeting with GMI paving salesman to go over Corn Hill road and get a final price. Public Works has been busy with equipment maintenance and working at the transfer station. Hollins mentioned that there was a sink hole that formed a bump at the end of Queen Street reported by DOT. It was a drain pipe that had to be dug up and repaired. Selectwoman Carey mentioned that she was made aware that there is no street sign at Newbury Street. Hollins mentioned that there are several signs that they will be ordering.

Town Administrator Hardy mentioned that the Town of Boscawen has applied for funding to make sewer system repairs for Park, Oak and Lincoln Street. We have submitted the DES application for this project, the project is projected at a 2 million project, which if approved, would require a vote at town meeting for the bond. There are no decisions that need to be made at this time in the process.

At this time Hardy mentioned that the department heads are free to leave if they choose too. Chief Wyman, Deputy Chief Bailey and Public Works Director left the meeting at this time.

Hardy updated the Board on the municipal roof project the chimney will be restored and next week should be working toward the completion of the re-shingling project. There will be a picture process after everything is done and Carey mentioned that it would be nice to share that with the L-Chip.

Hardy updated the Board on the 1 Dove Street property that was one of our tax deeded properties this deeding year. Hardy had received a call from the closing agent on the buyers' side and by the end of July he estimates that the Town will have recovered the losses on that property. Hardy wanted to mention that the Town does not lose any money on the sale of a deeded property unless the sale price is lower than the town's investment in the property.

Town Hall has a failure in the sewer pump over the weekend. Hardy mentioned that due to the rental schedule, he had the contractor come down Friday night once the problem was reported. Hardy mentioned that they will have the bill for that by next week.

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Selectwoman Carey mentioned that she was at the Veterans Cemetery and was wondering if we have a program for Veterans families to rent the Town Hall.

Town Administrator Hardy mentioned that the Town Hall will need to be shut down for a week in July for the installation of the new gas range donated by the Ladies Aid group. The range that is already in there must have been installed through the old hallway that is now closed off. The hall will need to be closed for approximately one week for installation.

New Discussion-

Town Administrator Hardy wanted to discuss the Holiday Food Basket Program. Hardy mentioned that traditionally the Holiday Food Basket have been done by the Town and the Boscawen Congregational Church has done the Thanksgiving Day baskets. Chairman Cherian had previously asked if there was a way to discuss what part the town has in the holiday baskets and the operation. Hardy recommends that Welfare Administrative Gerlack is the person to take on the responsibility and be the staff representative for that program. Rhoda Hardy will continue to volunteer and has been in contacted with the town department heads and local business that help in the process of distribution of the baskets yearly. Hardy mentioned that having a Town employee and department take a lead in the project will ensure that it will be run and available for the residents for many years to come. Hardy mentioned that we will draft up a procedure to define our roll for the future on the program. Carey mentioned that it is in the descriptions of the programs that the Thanksgiving Baskets were done by the Boscawen Congregational Church and the Holiday Baskets were done by the Town welfare department.

Selectman Sanborn a made a motion to make Welfare Administrator Gerlack the Town staff representative to lead the Holiday Food Baskets. Selectwoman Carey seconded. All in favor.

Alan mentioned that there is a work group that has been formed to work on a job description for a facilities director that includes Hardy, Hollins, Cherian, Phelps and Fred Reagan all have agreed to volunteers to collaborate.

Selectwoman Carey made a motion to go into nonpublic non-public RSA 91-A: 31 II (a). Selectman Sanborn seconded. All in favor.

Selectwoman Carey made a motion to adjourn the public meeting at 8:45pm. Selectmen Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack.