

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, July 25, 2019 at 6:00pm

In attendance: Edward Cherian, Roger Sanborn, Lorrie Carey, Katie Phelps, Kevin Wyman, Tim Kenney, Dean Hollins, Alan Hardy, Kellee Easler, Nicole Hoyt, and Haley Dilts-Brown.

Chairman Edward Cherian opened the meeting with the pledge of allegiance at 6:00pm and a moment of silence.

Chairman Cherian made a motion to approve the Consent Agenda without the July 11th minutes. Selectwomen Carey seconded. All in favor.

Hardy presented the Board with the PA-28 for signatures.

Emergency Management Director Varney updated the Board about the cooling shelter that was open to the public last Saturday and Sunday at the Town Hall. He reported that no one showed up, but felt it was a good exercise. Varney let the Board know that he is looking into purchasing a lap top for EMD so that forms can be filled out electronically that is provided by the State. He also put in a request for a price quote to rewire the Humvee, there is an electrical issue that keeps draining the battery.

Town Administrator Hardy updated the Board that there is still no draft agreement with the Penacook Rescue Squad.

Hardy reported that the roof project is complete. Cherian asked about a warranty for the roof and chimney? Hardy answered there is a one year workmanship warranty and manufacture warranty built into the original contract. Cherian asked if photographs are available. Hardy answered that there is a thumb drive being put together by the engineer. Hardy explained that he will need to close out the contract with the engineer and the close out amount is below the original roof project budget. He would like to draft up a couple of new projects to be done on the Municipal Building that will be brought to the next meeting.

Hardy presented the Hydrant Winter Maintenance Agreement to the Board for review with the revisions made by Hollins and Kenney.

Chairman Cherian made a motion to approve the Winter Maintenance Agreement revisions and forward the agreement to the Water Precinct. Selectmen Sanborn seconded. All in favor.

Hardy presented the Board with a quote from Carrot-Top Industries for a new 20 foot brushed aluminum flag pole with an internal halyard in the amount of \$1,555.02, to be replaced at the former Torrent Station.

Selectmen Sanborn made a motion to approve the flagpole to be replaced at the former Torrent Station in the amount of \$1,555.02. Selectwomen Carey seconded. All in favor.

There is a drafted agreement started with DOT for the traffic circle.

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Update on 105 & 107 High Street. The Town is legally looking to remove cars and car parts that are on the 105 & 107 High Street property. The current property owner of 107 High Street is not happy and would like the cars and parts removed from their property. A letter was sent to the property and vehicle owners stating they have 10 days to do so. If not cleaned up after the 10 days the Town has the ability to clean up the property and place a lien on the property. And there is also a \$250.00/day first offense and \$500.00/per day second offense penalty fine, to the person that has been disposing the cars and parts on the land.

Update on the Dollar General, this building will be buttoned up very soon. Building Inspector Bodien and Fire Chief Kenney will be inspecting the building to make sure everything is in compliance. Estimated completion time frame is in September.

Finance and Human Resource Director Phelps reported she met with consultant Paul Mercier, they reviewed the 2018 audit and all went well.

Phelps presented a \$500.00 donation from The Edward Thornton Trust for Parks and Rec's games. She made a request to the Board for approval to accept the \$500.00 donation.

Selectwomen Carey made a motion to accept the \$500.00 donation from The Edward Thornton Trust for Parks and Rec's games. Selectmen Sanborn seconded. All in favor.

Phelps presented the Board with a Trustee Transfer request from the Municipal Building Capital Reserve Fund.

Selectmen Sanborn made a motion that the Trustees of the Trust Funds transfer \$81,147.28 from the Municipal Building Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures. Northeast Door Corp – invoice 19-05-863 \$2,615.00. Jasmor Properties, LLC – Chimney Deposit \$4,754.53 Northern Peabody, LLC- Invoice 7362 \$2,027.28. Jasmor Properties, LLC – Final Payment \$71,750.47. Selectwomen Carey seconded. All in favor.

Police Chief Wyman reported that someone keeps tipping over the porta potty located at the Jamie Welch Field closest to the boat ramp. Alan suggested to remove that porta potty and to share the expense with the Ball Park to utilize theirs.

Fire Chief Kenney did not have much to report. Hardy asked Kenney if he would be able to provide blank fire permits to the Town office. Kenney answered that he will look into being able to add someone from the Town office to be able to issue and sign for fire permits.

Public Works Hollins let the Board know that they have been working on roadside mowing. He reported that he does not have a schedule for paving yet, but the roads have been marked with dig safe. Hollins is looking at possibly purchasing a baler from Elektrisola to upgrade the current baler

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they have.

Town Clerk/ Tax Collector Hoyt presented the Sewer Warrant to the Board for signatures. She explained this is the first bill going out with the new minimums.

In 2017 the Municipal started a Records Committee to make sure each department is retaining and purging records. Hoyt made a request to the Board to consider Pamela Hardy as a Committee member.

Chairman Cherian made a motion to appoint Pamela Hardy on the Records Committee. Selectmen Sanborn seconded. All in favor.

Hoyt received an invitation from the NHCTCA/NHTCA 30th year graduation luncheon for the Certification Program. She asked the Board to close the Town Clerk Office on August 16th for half the day to attend the luncheon? The Board authorized to close the Town Clerk Office for half a day on August 16th.

Hardy updated the Board about the lighting on Eel Street. Building Inspector Bodien has been at 1 Riverside completing the inspections and working with the property owner to shield the lights.

Phelps updated the Board on Old Home Day contracts.

Chairman Cherian made a motion to approve draft mins from 7-11-19. Selectmen Sanborn seconded. All in favor.

Selectman Sanborn made a motion to approve nonpublic RSA 91-A:3, II (a) from 6-13-19. Selectwomen Carey seconded. All in favor.

Chairman Cherian made a motion to approve nonpublic #1, #2, And #3 RSA 91-A:3, II (c) from 7-11-19. Selectwomen Carey seconded. All in favor.

Chairman Cherian made a motion to go into nonpublic RSA 91:A:3, II (c). Selectmen Sanborn second. All in favor.

Chairman Cherian made a motion to come out of nonpublic. Selectmen Sanborn seconded. All in favor.

Chairman Cherian made a motion to approve two decisions made in nonpublic #1 related to employee B and employee P. Selectwomen Carey seconded. All in favor.

Cherian wanted to discuss about possibly going back to weekly meetings because every other week meetings have been difficult to get in all subject matter and the being extended for too long. He suggested to have a work session every other week and to continue to have Board of Selectmen

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meetings every other Thursday at 6:00pm. No alternative decision have been made.

Chairman Cherian made a motion to adjourn the meeting at 8:30pm. Selectmen Sanborn seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.