

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Thursday, December 05, 2019 at 6:00pm

In attendance: Ed Cherian via phone, Lorrie Carey, Roger Sanborn, Alan Hardy, Katie Phelps, Dean Hollins, Tim Kenney, Penny Sarcione and Kellee Easler.

Selectman Sanborn started the meeting with the Pledge of Allegiance followed by a moment of silence.

Selectman Sanborn made a motion to approve the consent agenda. Selectwoman Carey seconded. All in favor.

Parks and Recreation Director Sarcione presented the Board with the 2020 Parks and Recreation draft budget.

**Selectman Sanborn made a motion to provisionally approve the draft Parks and Recreation budget for 2020 with the amendment that the department encumbers money for the electrical work. Selectwoman Carey seconded. All in favor**

Welfare Administrator Gerlack presented the Board with the 2020 Welfare draft budget for 2020.

**Selectman Sanborn made a motion to provisional approve the draft Welfare budget for 2020. Selectwoman Carey seconded. All in favor.**

Town Administrator Hardy wanted to mention that Finance Director Phelps and he have spoken with Police Chief Wyman about equipment that was to be auctioned in the state auction. Once the items were sold, the money from the sale is considered unanticipated revenue to the Town.

Hardy presented the Board with a statement from the auctioneer, for a total of six pieces sold, totaling \$6,102.00. Chief Wyman would like the money to go to updating the tablets for the patrol cars. The systems that he has looked at are from Control PC and each unit is roughly \$7,200.00. The state does offer a 50% grant so the total will be \$15,000.00 after the grant. Wyman mentioned that he has impact fees that he can use for the remainder. These will be more time efficient for the officers.

**Selectman Sanborn made a motion to accept the \$6,102.00 of unanticipated income from the sale of police equipment to go into the Police Department Budget for purchase of new tablets for the cruisers. Selectwoman Carey seconded. All in favor.**

Town Administrator Hardy presented to the Board a quote from First Point Power for the Town's electrical power purchase. Hardy recommends a two-year agreement with a fixed rate of 0.08593 per kw hour.

**Selectwoman Carey made a motion to approve the two year agreement with First Point Power for 0.08593 per kw hour. Selectman Sanborn seconded. All in favor.**

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Hardy is further purposing to the Board that they contract with Sprague for the natural gas supplier for the term of 11/20 and 11/30/2021 for the rate of 0.7720. Sprague mentioned that they will allow the Library to receive a discount on their service if the Town becomes a customer as well as the Public Library.

**Selectwoman Carey made a motion to accept the recommendation set forth by Town Administrator Hardy to sign a contract with Sprague for the rate of 0.7720. Selectman Sanborn seconded. All in favor.**

Chairman Cherian asked for an update on the DOT Circle agreement, Hardy stated that it has yet to be returned signed and he will check on the status for the next meeting.

Public Works Director Hollins mentioned that with the upcoming holidays the Transfer Station hours will change as followed. Christmas day it will be closed and will open Friday the 27<sup>th</sup> and Saturday the 28<sup>th</sup> and New Year's will be opened Thursday the 2<sup>nd</sup> and Saturday the 4<sup>th</sup>.

Human Resource Director and Finance Director Phelps presented the Board with two transfer for approval.

**Selectwoman Carey made a motion for the Trustees of the Trust Funds transfer \$6,439.75 from the Municipal Building Capital Reserve Fund to the General Fund to reimburse the General fund for the following expenditures:**

- 1. Tirey & Associates P.C for \$1,012.20 for the roofing project.**
- 2. Warren Electrical. Inc. \$656.55,**
- 3. Warren Electrical, Inc. \$4,771.00 for a total of \$6,439.75. Seconded by Selectman Sanborn. All in favor**

**Selectwoman Carey made a motion for the Trustees of the Trust Funds transfer \$307.01 from the Town Wide Safety Equipment Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures.**

- 1. Citizens Bank – Eye Wash station,**
- 2. Citizens Bank - Eye Wash Concentrate \$59.99,**
- 3. Joe Kings Shoe Shop –Safety Shoes \$103.96 for a totally \$307.01.**

**Selectman Sanborn seconded. All in favor.**

Hardy mentioned to the Board that there is an ongoing issue with a resident/homeowner that is refusing to leave the modular home that was deeded by the Town his year.

**Selectwoman Carey made a motion to accept nonpublic #1 and #2 from 11/21/2019. Selectman Sanborn seconded. All in favor.**

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**Selectwoman Carey made a motion to adjourn the meeting at 6:49pm. Selectman Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack.