

Boscawen Selectmen's Regular Session
Final Meeting Minutes 10.19.2016
Approved 10.26.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Pamela Hardy, Kellee Jo Easler, Ray Fisher, Dean Hollins, Kevin Wyman, Candace Haithwaite, Beverly Drouin, Lisa Broughton, Arthur Bigelow and Kathy Reid.

Nicole Hoyt and Michelle Brochu were excused

Chairman Sanborn opened the meeting at 4:30 PM and led us in the pledge of allegiance and a moment of silence.

The Trustees of the Boscawen Congregational Church addressed the Board to request they grant relief for a tax exemption which was filed after the deadline. Discussion ensued.

Board Action: Selectman Varney moved to allow the same exemption as the prior year. Selectman Davis seconded the motion. All in favor, the motion was approved.

Board Action: Selectman Varney moved to accept the late filing of the tax exemption. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – September 28, 2016 Public Session:

Board Action: Selectman Davis moved to accept the September 28, 2016 public minutes as written. Selectman Varney seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – September 28, 2016 Non-Public Session:

Board Action: Selectman Varney moved to accept the September 28, 2016 non-public minutes as written. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – October 12, 2016 Public Session:

Board Action: Selectman Varney moved to accept the October 12, 2016 public minutes as written. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Human Services Director Candace Haithwaite requested to transfer funds from Welfare Assistance to the Boscawen Congregational Church Food Pantry in the amount of \$2,000 and to the Boscawen Police Department for the Christmas for Kids program also in the amount of \$2,000.

Board Action: Selectman Varney moved to allow the transfer of funds in the amount of \$2,000 to the Food Pantry and the Christmas for Kids program. Selectman Davis seconded the motion. All in favor, the motion was approved.

Accountant Pamela Hardy prepared the Board about a few potential budget items. These items include the cost of living adjustment, employee longevity and County tax. Pam also informed the Board that the Property & Liability insurance will increase about 3.2%. The Workers Compensation and Unemployment compensation will have credits and should be around \$2500 in the upcoming budget. Pam also noted that Community Action Program has put in a request for \$6,900.

Police Chief Kevin Wyman informed the Board that the request from Merrimack County Advocacy Center will be including the Police Department budget. Selectman Varney inquired about billing from Concord Hospital.

Public Works Director Dean Hollins reported the tree near the end of the parking lot has been removed. All the gravel work and paving has been complete. Dean also informed the Board of a sewer issue at the Town Hall. He is working on a quote for an alarm that will call or text up to three contacts. Alan Hardy also mentioned adding a grease trap as well. It was also suggested that there be an enclosure around the alarm, Selectman Davis will look into the enclosure.

Fire Chief Ray Fisher reminded the Board that fire prevention will take place at the school on the 25th and will also be at the Town Office for the Gate Night festivities. Ray also stated that fire watch will be needed on October 30th at Winthrop Carter for Carolletta Alicea's event. Katie Phelps will contact Winthrop Carter about fire watch. Alan and Ray met with Winthrop Carter owners and discussed the sprinkler system in the barn and the potential of maybe the second floor of the Inn. Alan and Ray will measure the space and determine the Place of Assembly Permit rating next week.

Planning and Community Development Assistant Kellee Jo Easler presented an intent to cut. She reminded everyone about the Technical Review meeting Thursday at 10 and the MTAG meeting will be November 3rd at 6 PM in the Board Room. Kellee updated the Board about an outside storage violation and the owner has until this Friday at noon to clean up the situation or fines will begin. An order has been sent to the owner of a dilapidated building and that the structure be torn down by October 31. Discussion ensued. Kellee also informed the Board about a complaint about Norway Vole on King Street and will follow up. She also informed that Board that she and Katie had just completed training and a big topic was the drought we currently experiencing. Kellee also updated the Board on the situation surrounding 20 High Street.

Co-Administrator Alan Hardy indicated that applications are starting to come in for the Budget Committee. Alan met with the City of Concord and Underwood Engineering about the sewer. He believes we could potentially have a rate increase. He noted that improvements are currently being made to the Penacook facility which the Town will be required to contribute to financially. The Town profile has been updated online. Alan will provide Town Clerk Michelle Brochu with more information. Alan also updated the Board briefly on Town deeded properties.

Accountant Pamela Hardy also briefed the Board about the upcoming tax rate. Discussion ensued. Options were presented for the MS 434 and a recommendation in the amount of \$400,000 was made.

Board Action: Chairman Sanborn moved to accept \$400,000 from the fund balance to help offset the tax rate. Selectman Varney seconded the motion. All in favor, the motion was approved.

Chairman Sanborn moved to a non-public session at 5:45pm, seconded by Bernie Davis. All in favor. The motion was approved.

Upon exiting non-public session, there being no further business, Chairman Sanborn moved to adjourn at 5:56pm, seconded by Bernie Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite