

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, May 02, 2018 at 5:00pm

**Present:** Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Alan Hardy, Nicole Hoyt, Sarah Gerlack, Barbara Randall, Jim Scrivens and Allan Moses.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Planning Board chair, Barbara Randall and member, Jim Scrivens met with the Board to review a Planning Board membership application. They reviewed the application and recommended Bernie Davis a seat on the Planning Board. The Board of Selectmen in agreement, signed an appointment letter for Bernie Davis.

**MOTION:** Selectman Roger Sanborn made a motion to approve Bernie Davis to be a member of the Planning Board. Selectman Edward Cherian seconded, all in favor.

The Board would also like to congratulate Barbara Randall as the new Chair of the Planning Board.

The Board invited Allan Moses the Financial Officer from Riverbend to meet with them regarding entering into a Payment in Lieu of Taxes agreement, (PILOT agreement) between the Town and Riverbend. Discussion ensued regarding prior PILOT agreements and services utilized by Riverbend. The Board suggested that the Riverbend pay only the Town and County portion of the tax rate. Mr. Moses stated that it would be difficult to budget for the full amount immediately. His proposal is that the first year Riverbend pay only one third of the Town and County portion of the tax rate. Second year increase to two thirds and the third year the full amount minus the State and School portion. The Board was in agreement with his proposal and requested that Co-Administrator Alan Hardy contact counsel to draw up the paperwork.

Chairman Mark Varney asked the staff and department heads if they had any corrections for the public minutes from 04/25/2018. With a few corrections noted the Board proceeded to approve the minutes.

**MOTION-** Selectman Roger Sanborn made a motion to approve the public minutes as amended from 04/25/2018. Chairman Mark Varney seconded. All in favor.

**MOTION-** Chairman Mark Varney made a motion to approve and seal nonpublic minutes from 04/25/2018. Selectman Roger Sanborn seconded. All in favor

**Ray Fisher, Fire Department** – Ray and Chairman Mark Varney worked together to create a rough draft for the stipend policy for the Fire Department.

Ray has had a re-occurring problem with a resident burning without a permit.

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**Dean Hollins, Public Works** – A Public Works vehicle was involved in an accident with another vehicle on Monday. The vehicle sustained minor damage and will need repairs.

Dean received a quote for the damage to the Queen Street landfill well. The quote is for \$4,200.00. Dean will do a walkthrough of the area with the map provided to try to determine what caused the damage.

**Alan Hardy, Administration**- Alan presented the Board with the Proposed Re-roofing Evaluation that Tirey & Associates provided. The Board has asked Alan to get a price quote for Shingled vs. metal roof. The Department of The Division NH Historical Resources is recommending a slate grey roof with architectural shingles to replace the current roof.

Alan had stated he and Dean Hollins have been working with Underwood Engineering to finish the Draft of the new Sewer User Ordinance. The new ordinance was sent to Town Counsel, Department of Environmental Services and Environmental Protection Agency and have not had a response. A Public Hearing will be held May 16, 2018 at 5pm at the Municipal Complex.

**Nicole Hoyt, Administration**- Nicole presented a request of donation from the Northern Rail Trail. Donations to the Northern Rail Trail help pay for the cost of repairs to the trail and trail markers.

**MOTION:** Selectman Roger Sanborn made a motion to donate \$100.00 to the Northern Rail Trail. Selectman Edward Cherian seconded. All in favor.

Nicole presented the Board with a request to use the Board Room or Town Hall for Saturdays for 2018/2019. At this time more information is needed and Nicole will get back to the Board.

Nicole shared that she may need to manually input the water readings to generate the sewer bills as her contact at the precinct is away. She stated that we are already late in getting the bills out so this may be the only solution at this point. Nicole will contact Pennichuck to discuss how we will handle this in the future.

**New business:**

Some safety concerns on North Main Street with a property owner blocking off a right of way. That right of way is the only access to the cross walk on that side of the street. Police Chief Kevin Wyman has spoken to the homeowners. It will be turned over to the Department of Transportation since it is on a state road.

Alan has been contacted by a softball league out of Concord that are looking for a new field to play on. The Board sees no problem as long as the Town programs are not affected.

**MOTION** – Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectman Roger Sanborn Seconded. All in favor.

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**MOTION: Chairman Mark Varney made a motion to come out of RSA 91-A: 3, II (a) and seal nonpublic. Selectman Roger Sanborn seconded. All in favor.**

**MOTION- Chairman Mark Varney made a motion to adjourn the public meeting at 6:20pm. Selectman Roger Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack