

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, July 25, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Jason Killary, Ray Fisher, Dean Hollins, Kellee Easler, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Scheduled Speakers:

Rebekah and Mark Sutherland addressed the Board. Rebekah as the heir to the Penacook Academy Review Committee received the letter from the Board of Selectmen to come and speak with them today. Rebekah stated that the three Committee members still oppose the additional parking area. Rebekah has requested as a Town Committee to see the documents from the Towns attorney regarding the Penacook Academy Decree, so she can bring it to their attorney. The Board of Selectmen had already recommended that the committee get their attorney to call the Towns attorney and request the documentation. The Board has been advised handing that information over conflicts with attorney client privilege. Rebekah stated that they don't have the means for an attorney and have tried to fundraise for the fees but were unable to. The Board mentioned that the last time Rebekah came to the Board with the concern of the parking lot she stated that, that day would mark the beginning of the 30 day notice. The 30 days have come and gone and there was no communication with the Board until today. The Board reminded Rebekah that the other two members on the committee terms have expired. The Historical Society said they will recommend Polly Dawson again and the Town is waiting for a letter of confirmation from them. The Board of Selectmen appoint a person from the Town to represent. Rebekah will be sending in writing a recommendation letter on who she would like to see on the Committee and the Selectmen will make the final decision. Co-Administrator Nicole Hoyt is the liaison for the select board to attend the committee meetings. All the Town Committees have a Town employee attend their meetings as a liaison.

Tom Gilmore from the Conservation Committee came to update the Board regarding the two projects that the committee has going on. The First one being the purchase of the property that is owned by the Water Precinct that is on Walker Pond and the second project includes a request from Rob Morrill to put his property on Water Street and Long Street 122 acres into conservation. The committee has asked and received an appraisal on the land. The committee has been working with the Forest Society and they have been helping on grant applications. The Conservation Committee has plans to do another cut this year in the Towns Forest and they will be able to use those funds for some development work. The Board wanted to thank the Water Precinct Commissioners on working with the Committee and making this sale happen for the residents of Boscawen.

Henrietta and Harold Kenney wanted to come and speak to the Board today about the 101 High Street property. Henrietta stated that they are interested in acquiring the lot that the old Gulf School use to be on. It is about less half an acre lot abutting their property on Corn Hill Road. They are asking that it be added to their property. Henrietta said that the garage will be getting cleaned up as well.

MOTION: Chairman Mark Varney made a motion to transfer the Gulf School lot to be included in the Kenneys property. Selectman Roger Sanborn seconded. All on favor.

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Polly Dawson, Sue Kilgus and Lyman Cousens were asked to come to the Board meeting by the Board of Selectmen. The Board wanted to discuss the Old Home Day brochure that they have received. The Board ran the brochure by Town Counsel and Primex. Primex indicated that there needs to be a separation between Church and State on the brochure and that The Town will need to sit down with OHD Committee to go over what changes in events listed and the brochure that need to be made. It was stated that some of the current brochures went out already but will wait before they send anymore. Alan and Lyman will be meeting this week to go over those changes.

The Board has asked the OHD Committee to have all contracts needing approval submitted to the office by Friday. It was asked if they needed to have a contract for the golf cart. Alan answered yes that they did need a contract for the golf cart.

Also as a reminder that all volunteers need to have a background check to volunteer for OHD and they can see Katie Phelps in Human Resources to fill out the form.

The Board would like to discuss keeping open communication right from the start of OHD planning. The Board has suggested to move the OHDC meeting to the Town Office board room and that would provide them the use of the recording system. Polly mentioned that they do have a recording secretary that does minutes for the meetings. The Board said that they would like to see those minutes be sent to Sarah Gerlack or Katie Phelps so they can be added to the meeting minutes of the OHD section on the website.

It was asked by Sue if they need a raffle permit from the Town. Alan responded with yes they are required to.

Alan mentioned to the committee to have generators as back for this year, but won't need them next year since the new power has been installed at the field.

Nicole asked about the BBQ Chicken tickets and if they wanted the Town Office to sell them. The OHDC will advertise that they will be for sale at the Town Office.

Chairman Mark Varney excused himself from the meeting at this time.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda. The Board made a motion to approve the Consent Agenda.

Selectman Edward Cherian made a motion to approve the Consent Agenda as presented. Selectman Roger Sanborn seconded. All in favor.

Staff Presentation and Feedback:

Health Officer Kellee Easler would like to move forward with the violations on Kesavan Drive. Two of the buildings are condemned while others have numerous violations. Tom Lyons was supposed to contact Kellee earlier to go over 8 Kesavan and she has not heard from him. Kellee has spoken with Pattu Kesavan the mortgage holder. Tom was supposed to be coming in to take care of the taxes. The concern is the outstanding violations. Six out of the seven buildings have violations on them. The violations have not been taken care of and they are renting them out. Kellee suggest that the Town consult with legal to see how we move forward. Kellee also has a colleague that has worked with these types of violations and she will use him as a source of information. The buildings are not safe

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and there are people living in them. If the property changes owners the violations stay and transfer to the new owners.

ACTION: The Board agrees with Kellee to move forward.

Kellee has sent out her Veterans Credits, Elderly Exemptions, and Current Use forms. She has already received a lot of letters back.

Kellee mentioned that Boyce Lane will be putting up a new manufactured home and in order to be complaint with E911 there will be three addresses that will be affected. Kellee will be sending out letters to those three households tomorrow.

Fire Chief Ray Fisher wanted to let the Board know that there is a driver training course at Smokey Bear Boulevard and it is funded by a grant. The training is August 2nd and August 5th-8th from 6-8PM. The driving dates are Saturday and Sunday eight hours each day. Ray is concerned that the attendance will be low due to the Fire Fighters having their fulltime jobs during the week and may not be willing to part with their days off. The Board has suggested that they be paid from the Fire Fighter budget for training as an incentive to do the training. Primex requires the drivers to take a driver training course for any employee or volunteer who will be driving Town vehicles.

MOTION: Selectman Roger Sanborn made a motion to recommend that the Fire Fighters are to be paid for their training from the Fire Budget. Selectman Edward Cherian seconded. All in favor.

Lieutenant Jason Killary presented the Board with a Flyer for 5K that is starting at the Veterans Cemetery on July 28th. Proceeds go to support NH's Gold Star Families Memorial Monument Fundraiser Project and help honor those families.

Co-Administrator Nicole Hoyt wanted to let the Board know that we are six weeks away from an election. The selectmen should be receiving a new election manual in the mail in the next week. Nicole will be attending an election training in Franklin on Aug 21st for a refresher since she will be running this upcoming election.

Nicole brought back to the Board the request for modified Town Clerk Operation hours. Nicole has proposed to have the Town Clerk window be closed every Wednesday starting August 8th until further notice. The Town Office will be open for other Town business on Wednesdays but will not be open for motor vehicle transactions or vital records.

ACTION: The Board approved the modified hours of operation and to post the change immediately.

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Co-Administrator Alan Hardy wanted to discuss the property at 183D-12. Alan has been getting more calls for concern about the house. The property owner is not living in the house but there has been known squatters in the building which is a safety concern. Alan would like to know how the Board would like to proceed. The Select Board retains jurisdiction on the house since it has been recommend that the house was to be condemned or destroyed. There have been two contractors that have been interested in the property. The Town has given the contractors contact information for the property owner.

ACTION: The Board has asked Dean Hollins to get an estimate of demolition with a building contractor and bring it back to the Board.

Alan updated the Board on the Sewer Users Ordinance. The new ordinance has been sent down to counsel to make recommendations for changes. Dean and Alan have a copy of it and they will look at the changes and then it will be sent to Underwood. We are one step closer for it to be reviewed.

The Town has reached a point where we can apply for a Department of Environmental Services grant. The grant would be used for cleanup on Commercial Street. DES has put aside \$400,000.00 for two projects that they will choose. The Town could receive \$200,000.00. The Towns Environmental Engineer has provided all the information we need to apply for the grant.

MOTION: Selectman Roger Sanborn made a motion for Alan to submit the application for the DES Cleanup grant. Selectman Edward Cherian seconded. All in favor.

Roxy Colby came in to speak with the Board about her volunteering hours at the Treasure House and the Church Clothes Closet. She has received some upsetting allegations against her from a resident. Public Works Director Dean Hollins reiterated that the items that are in the Treasure House have been placed there for any resident to take. The Board agreed and thanked her for her volunteering.

Selectman Edward Cherian made a motion to adjourn the public meeting at 6:55PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack