

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, August 22, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Chairman Mark Varney opened the Public Hearing regarding unexpected funds received from Concord Regional Solid Waste and Resource Recovery Cooperative Funds at 5pm. The Town received a check from CRSW/RRC for \$16,817.00. As agreed on at the 2017 cooperative annual meeting held March 1, 2018. Since the meeting they discovered that the Wheelabrator contract requires the phase 2 communities retain 1/12th of the funds as a guarantee of payment.

Chairman Mark Varney made a motion to close the Public Hearing at 5:10pm. Selectman Roger Sanborn seconded. All in favor.

Chairman Mark Varney made a motion to accept the unexpected fund from CRSW/RRC in the amount of \$16,817.00. Selectman Roger Sanborn seconded. All in favor.

Selectman Edward Cherian made a motion to open the public meeting for the purpose of adopting the 2018 Hazard Mitigation Plan. Chairman Mark Varney seconded. All in favor.

The Committee has gone through the process of creating the Hazard Mitigation Plan and it has been conditionally approved by the state. The next step is for the Board of Selectmen to adopt the plan. We can receive comments from the public but no changes to the plan can be made at this point. The purpose of the plan over all is to identify hazards around Town and a way to mitigate them. A plan to respond to emergencies and natural disasters. To stay in compliance with FEMA the plan will need to be updated every five years. The committee was made up of representatives from all over the Town and one from each department. Over the course of eight months the committee met to revise the plan, identifying hazards, updating recent hazards and reformatting the plan. There was a public information meeting where the plan was discussed and then submitted to the state. There are four maps included in the plan: Map #1 is Potential Hazards, Map #2 Past Hazards, Map#3 is critical and community facilities, and Map #4 is Potential Hazards and losses. Ed asked if the community has any comments. Resident Barbara Randall commented that the plan was well made and the maps are helpful. The Town wanted to thank the Regional Planning Commission, Kellee Easler and all the Town employees who spent a lot of time putting the plan together. The committee should continue to meet quarterly.

Selectman Edward Cherian made a motion to formally adopt the Hazard Mitigation Plan. Chairman Mark Varney seconded. All in favor.

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Board of Selectmen
Final Minutes
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Old business:

Co-Administrator Alan Hardy mentioned that there was a local landscaper that had read the story about the roundabout in the Concord Monitor and was interested in taking on the project. Alan said that they will keep the conversation open for another week as there have been other residents interested as well.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda.

Chairman Mark Varney requested to have the meeting minutes from 8/15/2018 be taken off for further discussion.

Selectman Edward Cherian made a motion to approve the Consent Agenda as amended. Chairman Mark Varney seconded. All in favor.

Chairman Mark Varney wanted to clarify in the meeting minutes when referring to employee's job titles excluding department heads and Co-Administrators that they would be classified as Administrators.

Chairman Mark Varney made a motion to approve the public minutes from 8/15/18. Selectman Roger Sanborn seconded. All in favor.

Accountant Katie Phelps announced that Lyman Cousens has received a grant for \$3,400.00 from the Small Grants Program through NH Fish and Game. The grant will be used to reclaim five acres of field habitat. The Grant will go into the forest account.

Chairman Mark Varney made a motion to accept the grant for \$3,400.00. Selectman Edward Cherian seconded. All in favor.

Fire Chief Ray Fisher presented the Board with a handout for the Building of the Towers on September 13th at the Concord NH Fire Community at 6:30pm. Ray asked that all who are available to attend.

Public Works Director Dean Hollins updated the Board on the water sampling of the well. There was one well within 500 feet of the well that will need to be sampled. If the sample comes back clean they will submit for a new Department of Environmental Services permit. The estimated cost of the sampling is \$1,180.00.

Co-Administrator Alan Hardy wanted to update the Board on Old Home Day events. Dean and Alan have decided to open up the small field behind Dorval house for additional parking spots and Dean will mark off the septic system. This is to insure that we keep parked cars off Depot Street. Alan mentioned that the big tent went up today and he showed them where the electrical system was. This

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Board of Selectmen
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year it was suggested to the vendors to bring generators as a backup but moving forward they won't be needed. Dean will be putting up the gate at the boat ramp tomorrow and it is posted that it will be closed.

Chairman Mark Varney wanted to let the staff know that he just spoke with a member on the Old Home Day committee right before the meeting about adding last minutes vendors. The deadline for adding vendors was Friday August 17, 2018. This was to insure that the staff is able to collect the certificate of insurance and the contract before OHD. It was suggested for next year to put together a calendar of deadlines and the Town will draft their own contracts for vendors to sign. It is the Board's responsibility to ensure the safety of the residents. The Board wanted to thank the staff at the Town Office for all the extra work they have done for OHD.

Co-Administrator Nicole Hoyt wanted to let the Board know that Bill Lambert has expressed his excitement to be the Town's Assistant Moderator.

Chairman Mark Varney made a motion to appoint Bill Lambert as the Town's Assistant Moderator. Selectman Roger Sanborn Seconded. All in favor

Nicole wanted to let the Board know that there were five representatives from Boscawen at the election training that was held in Franklin at the Opera House on Tuesday.

Selectman Edward Cherian wanted to let everyone know that Charlie Niebling from the Conservation Commission is bidding out a cut for this coming winter in the Town forest. This cut could be worth \$30,000.00.

The Board has asked Katie to bring the legal fees broken down on each litigation to next week's Board meeting.

Chairman Mark Varney made a motion to approve nonpublic #1 and #2 from 8/15/2018. Selectman Roger Sanborn seconded. All in favor.

Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectman Edward Cherian seconded. All in favor.

Chairman Mark Varney made motion to come out of RSA 91 A: 3, II (a) and seal nonpublic. Selectman Edward Cherian seconded. All in favor.

Chairman Mark Varney made a motion to adjourn the public meeting at 5:45PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack