

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 29, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Dean wanted to update the Board on the Eel street project. Public Works has been doing clean up on Eel street to prepare for paving. Co-Administrator Alan Hardy and Dean have been in contacted with a few residents that had some concerns. At this point they believe that they have answered all the questions from the residents about the clearing and spraying.

Co-Administrator Alan Hardy has an update on the traffic circle clean up. There is a local landscaping company that is willing to take on the project. Alan suggest that the Town makes the agreement with District Five and then bring in the volunteering parties. The Board suggest to move forward with the landscaper that is interested in the project. Alan will do a walk through with him.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda.

**Chairman Mark Varney made a motion to approve the Consent Agenda as amended. Selectmen Roger Sanborn seconded. All in favor.**

Accountant Katie Phelps presented the Board with two Trustees of the Trust Funds transfers.

Transfer from the Municipal Building Capital Reserve Fund.

**Selectman Edward Cherian made a motion for the Trustee of the Trust Funds transfer \$1,499.97 from the Municipal Building Capital Reserve Fund to the General Fun to reimburse for the following expenditures: Northern Peabody LLC-Invoice 6850 for \$1,499.97. Selectman Roger Sanborn Seconded. All in favor.**

Transfer from the Police Cruiser Capital Reserve Fund.

**Chairman Mark Varney made a motion for the Trustee of the Trust Funds transfer \$27,863.00 from the Police Cruiser Capital Fund to the General Fund to reimburse for the following expenditures: Irwin Automotive Group , New Police Cruiser totaling \$27,863.00. Selectman Roger Sanborn seconded. All in favor.**

Katie presented a check from the Waste Water grant money from the state of New Hampshire in the amount of \$29,381.00.

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Nicole wanted some clarification about the payment in lieu of tax agreement with Riverbend. The Board was under the impression that there was a PILOT agreement in place. The Board said to send them a letter showing the agreement that was made.

Police Chief Kevin Wyman announced that the new base radio has come in and will be installed on September 7<sup>th</sup>.

Fire Chief Ray Fisher has ordered the portable pump last week with the 50/50 grant from the State.

Public Works Director Dean Hollins mentioned that Public Works cleaned up the Boscawen Park, Jamie Welch Field on Monday after Old Home Day. There was also a part of the fence that was broken that was fixed along with replacing the basketball hoops.

Dean asked to have it posted that Public Works will start paving on Goodhue Rd to the corner of Lawrence and Welcome September 4<sup>th</sup>-6<sup>th</sup>.

Co-Administrator Alan Hardy wanted to update the Board on the TAP application. Central NH Regional Planning wants the Town to get an engineer for the project. The Town has not budgeted for an engineer and the application is due next Friday. The project was presented to the Town as no cost to the Town and the Town was signing a letter of intent. With the letter of intent it was implied that it could trigger the state to step in and take that easement and that had not been the case. The Board doesn't see the Town moving forward at this point. Alan said he will extend the invitation to come and speak to the Board at next week's Board meeting.

Co-Administrator Nicole Hoyt mentioned that Wendy Houston from Remax and Carol Jordan from Harbor One Mortgage come in and they had made up flyers and wanted to have a can drive for the food pantry during elections. Nicole sent the flyer to the Secretary of State's office to see if it is allowed. Nicole wanted to know what the Board thought. The Board thinks it is a great cause and let's see what the Secretary of State's office says. They would like to see it away from the voting area and done at the food pantry.

Nicole wanted to let the Board know that the moderating at elections has a change for the absentee ballots. It was up to the moderator to match the signatures on the envelope to the application. If the signatures did not match they could say that it is not going to be used. They have found that it unconstitutional and that as long as it is the same name the moderators are to put it through.

Nicole wanted to let the Board know that Sewer bills are ready to be printed and sent will be sent out in the mail tomorrow. Nicole has been working with Tara and Sarah at Pennichick on the sewer reads and they have done a fantastic job. There will still be a couple of bugs to work out with the new process. The warrant is less than the last quarters even with the new properties added. I believe they will even out with next quarter's sewer bills that will be going out.

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Co-Administrator Alan Hardy wanted to update the Board about the request that was received from Penacook Review Committee. Alan has spoken with legal and they believe that the request to remove the parking signs and removal of the parking lot is an over reach from the Committee. The signs and the parking lot do not have anything to do with the land that the building sets on or the recreation area of the building. When the Town worked on the original layout of the parking area with Dean they made sure to conserve the recreation area for that purpose. Alan goes on to talk about the word “Premises” and in the legal world they use Blacks Dictionary for reference and Blacks has made reference to what a premises is. A premises is intended to be further defined. It needs to say premises “is” or “includes” in the deed. During the process of the gazebo the review committee was only involved when it was thought to be put in the recreation area. The Board doesn’t see a reason to delay paving any longer and has approved for Dean to schedule paving. Dean was wondering about the maple tree on Jackson Street and where to relocate it. The Board suggest for Nicole to send Rebekah a letter asking about the relocation of the tree and advising her of the new committee members as it stands with the new appointed member.

Selectman Edward Cherian wanted to let everyone know that Old home Committee will meet September 17<sup>th</sup>. Ed said he will bring to the meeting a list of procedures, schedule deadline, and contracts that will make the process smooth for next year. The Board has said that the meetings are to be held at the Municipal Building in the conference room as all other Town Committee meetings are. There will be access to the recording device for minutes and a more comfortable area for meetings.

Welfare Administrator Sarah Gerlack wanted to update the Board on the Snack Pack program. The Towns Welfare office will be teaming up with Boscawen Elementary School to offer a snack pack program for children to have food for the weekends. Sarah will be sending out letters to local business asking for monetary donations towards the program. The program outline has been sent to the school and we are ready for sign ups. We are hoping to have the bags start going out to children October 5<sup>th</sup>. Sarah also wanted to remind everyone that for the whole month of September we will be collecting coats for kids. The drop off locations are the Boscawen Town Office, Boscawen Police Department and Franklin Savings Bank on King Street.

The Board wanted to thank all the volunteers of the Old Home Day Committee and Town Employees that helped with making a successful Old Homes Day.

Kellee wanted to let the Board know that they Planning Board meeting for Tuesday September 4<sup>th</sup> will start at 8 Daniel Webster Hwy at 6:30pm for site reveal.

**Chairman Mark Varney made a motion to approve nonpublic #1 and #2 from 8/29/2018. Selectman Roger Sanborn seconded. All in favor.**

**Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (c). Selectman Edward Cherian seconded. All in favor.**

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**Chairman Mark Varney made motion to come out of RSA 91 A: 3, II (c) and seal nonpublic. Selectman Edward Cherian seconded. All in favor.**

**Chairman Mark Varney made a motion to adjourn the public meeting at 5:45PM. Selectman Roger Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack