

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, April 04, 2018 at 5:00pm

Present: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Kevin Wyman Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Rhoda Hardy came to speak to the Board today about the stove at the Town Hall. The stove may need to be replaced. Rhoda is willing to do fundraising to help with the cost of a replacement stove as she has done in the past with other appliances needed. Roger suggested to look for second hand appliance sales.

MOTION- Selectman Roger Sanborn made a motion to approve the public minutes from 04/04/2018. Chairman Mark Varney seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to approve nonpublic minute's #1 from 04/04/2018 and table #2 to be discussed in a nonpublic. Selectman Roger Sanborn seconded. All in favor.

Kellee Easler, Assessing – Alan informed the Board that at the Planning Board meeting last night there was a subdivision of lots approved on Corn hill above Knowlton Rd. The Planning Board asked the applicant about recreation facilities on site and the applicant had no interest in creating a recreation option so they have agreed on a \$4000.00 donation solely used for recreation in Boscawen. Kellee presented the Board with the Unitil settlement agreement for signature and authorization for payment to be made.

MOTION- Selectman Mark Varney made a motion to authorize the payment in the sum of \$24,599.00 to be refunded back to Unitil. Selectman Edward Cherian seconded. All in favor.

Kellee presented the Board with two exemptions and a current use assessment for signature. Mark Stetson from Avitar Associates is going to start sending out the preliminary letters for the increase in property value for 2018 regarding the Town's five year re-evaluation. Kellee presented the Board with three intent to cuts and an intent to excavate for signatures. Kellee presented the Board with a veteran's credit. They will need to provide more information for approval and Kellee will send the resident a letter.

Katie Phelps, Finance – Katie presented the Board with the revised Purchasing Policy for approval.

MOTION- Chairman Mark Varney made a motion to approve the Purchasing Policy. It will go into effect immediately. Selectman Edward Cherian seconded. All in favor.

Katie presented the Board with a letter of authorization for signature for Franklin Savings Bank to

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make changes to the 1913 Library account. That account will be changed into a money market account and start generating interest. This letter authorizes FSB to look at the other Town accounts to see if any other changes would be beneficial. Katie presented the Board with a transfer from the Trustee of Trust Funds.

MOTION: Chairman Mark Varney made a motion that the Trustees of the Trust Funds transfer \$3,097.02 from the Municipal Building (LCHIP) Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Warren Electrical, Inc. Materials \$1,959.5, Warren Electrical, Inc. Labor \$1,137.50. For a total of \$3,097.02. Selectman Edward Cherian seconded. All in favor.

Kevin Wyman, Police Department- Kevin sought approval for purchasing a new police cruiser to replace the 2010 Crown Victoria. The total of the new cruiser will be \$27,863.00 and it will be ready in about 12 weeks. The Crown Vic. will be used for a trade-in with a value around \$1000.00. Kevin's plan is to replace the Dodge Charger in the next year or two depending on mileage.

MOTION- Selectman Roger Sanborn made a motion to order the new cruiser for the sum of \$27,863.00. Selectman Edward Cherian seconded. All in favor.

Ray Fisher, Fire Department – Now that the fire permits are available Ray uncovered the Smokey the Bear sign at the fire station and set it on low. Ray has updated the Place of Assembly's and will be delivering them to the local businesses.

Dean Hollins, Public Works- Dean reported that the Transfer Station has started their extended hours Tuesday evening until 7pm. The Public Works department will start Town clean up on April 30th, leaves only please. The Public Works department has started clean up at the Cemetery and at the Boscawen Park's Jamie Welch fields. Adam has started sweeping the sidewalks around Town as well.

Alan Hardy, Administration- Alan met with a buyer that is interested in the 1 Riverside development. If a final agreement is met that transfer should take place shortly. Consequently the rest of project will be constructed.

Nicole Hoyt, Administration- Nicole has been in contact with Hannah Smith an energy analysis from Standard Power of America. She has contacted Alan and Nicole several times to get the Town on board. Nicole presented the Board with her most recent email explaining their conversation. Hannah would like to come and meet with the Board to see if they could save the Town money. No decision was made at this time. Nicole wanted to update the Board on the list for the intended deeds. The list has not changed since the last list she provided the Board. Nicole wanted to suggest to the Board when preparing the deed do an inspection of the intended property prior to implementing the deed.

Sarah Gerlack, Human Services- Sarah updated to Board on the increase in calls for the Human

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Services department this week. Sarah will be attending her first monthly meeting that is held by New Hampshire local Welfare Administrators Association on Thursday April 19.

New business – Selectman Edward Cherian shared that he will be attending the Municipal Association workshop on Monday April 9. Alan wanted to address that the Budget Committee is going through changes with committee board members terms expiring and one member stepping down. There are currently seven members of the Board and alternate that will receive Profit and Loss reports.

MOTION – Chairman Mark Varney made a motion to adjourn the public meeting at 6:40pm. Selectman Roger Sanborn seconded. All in favor.

MOTION – Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (c). Selectman Edward Cherian Seconded. All in favor.

MOTION: Chairman Mark Varney made a motion to come out of RSA 91-A: 3, II (c). Selectman Roger Sanborn seconded. All in favor

MOTION: Chairman Mark Varney made a motion to approve nonpublic #2 with corrections made in a nonpublic setting. Selectman Roger Sanborn seconded. All in favor.

MOTION – Chairman Mark Varney made a motion to seal all of the nonpublic minutes. Selectman Roger Sanborn seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to adjourn the public meeting at 7:25pm. Selectman Edward Cherian seconded. All in favor.

Respectfully submitted by Sarah Gerlack