

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, April 11, 2018 at 5:00pm

Present: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Kevin Wyman Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt, Sarah Gerlack and Bill Heinz.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

MOTION- Selectman Roger Sanborn made a motion to approve the public minutes as amended from 04/04/2018. Chairman Mark Varney seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to approve nonpublic minute's #1 - #3 04/04/2018. Selectman Roger Sanborn seconded. All in favor.

Katie Phelps, Finance – Katie handed out the February Treasurers Report to the Board. She also continues to work on the MS-535.

Kevin Wyman, Police Department- Kevin reported that there had been two burglaries in Town one business and one residential. The police department teamed up with the NH State Police task force this past week to conduct two search warrants one in Boscawen and one in Salisbury where an arrest has been made. Over the weekend officer Chislett received a domestic violence call from Kayak Way.

Ray Fisher, Fire Department – Ray will be meeting with the Select Board next week to work out a policy for the yearly Firefighter stipend.

Dean Hollins, Public Works- Dean reported that Public Works has started cleanup of Town properties. Dean received a call from Lucas Trade and they will be starting to trim trees for Unital starting Monday. Public works plans to start paving mid to late summer.

Kellee Easler, Assessing – Kellee wanted to inform the Board that for Planning and Community Development the Zoning Board of Adjustment has a variance coming up on April 24 for road frontage for Lew Alice. The Planning Board has a lot line adjustment coming up in the beginning of May for City Side Development. Barbara Randall has agreed to represent the Planning Board for the Clow Newcomb vs. Town of Boscawen litigation. Planning and Community Development Director Alan Hardy was also requested to attend. Kellee requested recommendations for a representative from the ZBA to attend as well. She will reach out to the ZBA for a volunteer. Avitar Associates preliminary assessment values have gone out in letter form. Many residents have had concerns with questions and have reached out to Tax Collector Nicole Hoyt for answers. The Assessing Department has posted an explanation on the Town website and Facebook page and are encouraging residents with any concerns to contact Avitar April 16th through April 19th. Kellee presented the Board with an Excavation warrant and two Timber warrants for signature.

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Alan Hardy, Administration- Alan wanted to update the Board with a few projects he has been overseeing around Town. The electrical work down at the Boscawen Park is almost complete and will supply electricity to the snack shack and will have accessibility for Old Home Day. The sound system wiring in the Boardroom at the Municipal building is now in the floor and is coming along nicely. Mike Bradford was gracious to volunteer his services to fly his drone over the Municipal building to take pictures of the roof. The roof had sustained some damage during the last wind storm. The Board would like Alan to get price quotes on both standing seam and shingled type roofs.

Nicole Hoyt, Administration- Nicole mentioned that she will be coordinating the meeting between Penacook Rescue, Salisbury, Canterbury and Boscawen to discuss the projected emergency services and financial needs for the greater Boscawen area. Nicole will schedule that for Tuesday May 29th at 6:00PM. The Fair bankruptcy is complete and the Town has received a check for five months' worth of payments. Deed day is Thursday April 19. Nicole requested a donation be made to Concord Visiting Nurses Association in Memory of Kenneth Marshall.

MOTION-Selectman Roger Sanborn made a motion to make a donation to CRVNA in Kenneth Marshall's name for \$200. Selectman Edward Cherian seconded. All in favor.

Nicole presented the Board with a draft of the new sign for the Boscawen Park for approval. The sign will be two sided with a message board. Nicole let the Board know that we had recently had a resident that had claimed residency at the Elm Wood Motor Lodge. Which prompted a conversation on rental properties in Town. In years past the Town has talked about coming up with a policy to require an inspection for all rental properties every three years to insure that the properties are up to code for life safety. The Board would like to see this policy come to light. Alan will begin working on gathering the information necessary to form a policy. Nicole wanted authorization from the Board to order the new copier from the 2018 budget. This copier will replace the one in the break room and is half the cost of the old copier. This will be used primarily for black and white large print jobs.

MOTION- Selectman Edward Cherian made a motion to authorize the order of the copier for \$4000.00 from Twin Rivers Office Machines. Selectman Roger Sanborn seconded. All in favor.

New business – Selectman Edward Cherian went to the NH Municipal Associations workshop on Monday. He said they spoke a lot about RSA 91:A. He will write up a summary of the meeting and forward it to the Board and Administrators. Chairman Mark Varney mentioned that he would like to see all the department heads come to an agreement on one template for time sheets. Also to start working on the personnel manual.

At this time Nicole Hoyt has asked the public if they have any new business they would like to discuss with the Board. Bill Heinz was present in the audience and wanted to voice his concern about the Water Precinct Annual Meeting. Bill has the similar concerns as many residents in Town about fire protection, black hydrants and the future of the Water Precinct with Pennichuck taking

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over. He believes that there is a way to get a tank instead of a pump to save money and that the Town may own some land to place it on water street. Discussion ensued regarding former owners and easements.

MOTION – Selectman Roger Sanborn made a motion to adjourn the public meeting at 7:20. Selectman Edward Cherian seconded. All in favor.

MOTION – Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (c). Selectman Edward Cherian Seconded. All in favor.

MOTION: Chairman Mark Varney made a motion to come out of RSA 91-A: 3, II (c) and go into nonpublic RSA 91-A, II (a). Selectman Edward Cherian seconded. All in favor

MOTION: Chairman Mark Varney made a motion to come out of RSA 91-A: 3, II (a) and to seal all of the nonpublic minutes. Selectman Roger Sanborn seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to adjourn the public meeting at 7:50pm. Selectman Edward Cherian seconded. All in favor.

Respectfully submitted by Sarah Gerlack