

Town of Boscawen
Work Session
Board of Selectmen
Final Minutes
Thursday, October 24, 2019 at 5:30pm

In attendance: Roger Sanborn, Ed Cherian, Lorrie Carey, Kevin Wyman, Dean Hollins, Katie Phelps, Kellee Easler, Sarah Gerlack, Mark Varney, David Scott and Bill Safneuan

Meeting with the Department of Transportation. DOT presented a revised traffic pattern option for bridge work. Discussion ensued regarding peak hours, truck detours, and proposed amount of weeks per phase of the project. (revised project schedule was posted on the Town website.)

Motion made to approve the concurrent modified schedule, made by Selectwoman Carey. Seconded by Cherian, all in favor. Motion approved.

Assistant to the Administrator, Sarah Gerlack was asked to brief the BOS on the criteria for charging for the use of the Town Hall. Cherian asked if the renters are providing insurance binders. Gerlack answered in the affirmative.

Gerlack announced that she had attended a meeting regarding the Holiday Food Basket Program and that it was moving forward.

A group was put together to discuss the need for a part time facilities employee. Group members; Fred Reagan, Katie Phelps, Alan Hardy, Dean Hollins, and Ed Cherian. A job title, description and pay scale was presented. Tabled until next week's meeting.

At 6:30pm, Cherian opened the public hearing regarding unanticipated revenue in the amount of amount of \$65,755.85. No comments were received and the public hearing was closed at 6:38pm

Motion made by Carey to accept unanticipated funds in the amount of \$65,755.85 and to use the funds for tax relief. Sanborn seconded. Questions arose regarding if these funds have a deadline to be expended. All in favor, motion passed.

Cherian requested that the draft minutes be taken off the consent agenda for correction.

Selectman Sanborn made a motion to approve the consent agenda, seconded by Selectwoman Carey, all in favor.

NH-DOT rotary agreement is almost complete. It was suggested that the Agricultural Commission may be able to coordinate any volunteers.

Penacook Boscawen Water Precinct has received the request for information from Underwood Engineering. This may take several weeks to complete.

Cherian and Administrator Hardy met with David Collins to resolve any issues with the agreement between the Town of Boscawen and the Penacook Rescue Squad.

Selectman Sanborn made a motion to sign the revised agreement with PRS. Carey seconded

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it, all in favor. Motion approved.

Carey shared a sketch of a potential kiosk design for the Boscawen-Canterbury Bridge. Hollins presented the options for fencing and guardrail. This project will begin in late spring.

Mark Varney updated the Board on the engineer study regarding the generator at the municipal complex. Tabled until study documents come in. Review at next week's meeting.

Kevin Wyman, announced that the BPD was approved for the \$25,000 Stanton Foundation grant for the K-9. There is a water leak in the men's locker room that needs to be addressed as soon as possible.

Tim Kenney briefed the BOS on the condition of the Fire Department trucks.

Discussion ensued regarding tax rate setting, workplace harassment webinar, employee reviews, paid time off, and Hazard Mitigation.

Respectfully submitted by Sarah Gerlack.