

Boscawen Selectmen's Regular Session  
Final Meeting Minutes 7.20.2016  
Approved 7.27.16

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Nicole Hoyt, Pamela Hardy, Kellee Jo Easler, Michelle Brochu, Dean Hollins and Candace Haithwaite.

Kevin Wyman and Ray Fisher were excused.

Chairman Sanborn opened the meeting at 4:36 PM and led us in the pledge of allegiance and a moment of silence.

Acceptance of Minutes – July 6, 2016 Public Session:

**Board Action:** Chairman Sanborn moved to accept the July 6, 2016 public minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – July 6, 2016 Non-Public Session:

**Board Action:** Selectman Varney moved to accept the July 6, 2016 non-public minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – July 13, 2016 Special Session:

**Board Action:** Chairman Sanborn moved to accept the July 13, 2016 special session minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Administrative Assistant Candace Haithwaite presented two requests from the Penacook Community Center to use the Town Hall at no charge. The requests are for their first class of Tai Chi Quan on August 4<sup>th</sup> and for a Flu Clinic, open to the public, on one Wednesday in August.

**Board Action:** Selectman Varney moved to allow PCC the use of the Town Hall at no charge on August 4<sup>th</sup> and for a Flu Clinic one Wednesday in August. Selectman Davis seconded the motion. All in favor, the motion was approved.

Public Works Director Dean Hollins reported that the cross walk striping has been completed and that paving will begin soon on Queen Street. Dean would like to use money from recycling to purchase a marquee sign to use at the transfer station. He also reported an issue with a landscaping contractor and homeowner that filled in a stone swale on Hollins Ave.

**Board Action:** Selectman Davis moved to use recycling funds to purchase marquee sign for transfer station. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Accountant Pamela Hardy presented a form to the Board for signature regarding a cap on property and liability insurance that would have a maximum increase of 9%. She also reported that she is waiting on the valuation of the new rescue boat and trailer to add it to the insurance. The Town's unemployment and workers compensation insurance premiums are due in January but the liability insurance renews in July. Primex suggested to pay half the liability premium now and in January, when the other two policies renew, they will also renew the liability insurance so all the premium is due at the same time. The other half of the premium will be encumbered for next year's budget.

**Board Action:** Selectman Davis moved to encumber funds from the 2016 budget for liability insurance premium. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Accountant Pamela Hardy also provided the second quarter report on the budget.

Co-Administrator Alan Hardy suggested a State of the Town address to inform residents of general items.

Town Clerk Michelle Brochu informed the Board that there are 22 dogs unlicensed at this time. She also reported that the Department of Motor Vehicle preformed an audit and it went very well.

Planning and Community Development Assistant Kellee Jo Easler presented a timber warrant and a wetland application. She also presented an elderly exemption and issued the first yard sale permit. Co-Administrator Alan Hardy also added that if there are any appeals on the yard sale ordinance they will be handled by the Zoning Board of Adjustment and not the Board of Selectmen, further provisions of RSA 676:5I.

Co-Administrator Alan Hardy is working with Primex with some guidance on the protection process with Old Home Day. He suggested a checklist and a walk through on Old Home Day and other events they host. This would be an inspection and would regulate safety and compliance.

**Board Action:** Chairman Sanborn moved to act on the inspection process for town events. Selectman Varney seconded the motion. All in favor, the motion was approved.

Co-Administrator Nicole Hoyt informed the Board that the 39<sup>th</sup> Army Band concert was cancelled due to the weather. Nicole requested that she and the Parks and Rec Chair be added to the Sam's Club account for purchasing items for the summer concert series. Nicole also presented a request from the Library to purchase a small marquee sign and place it outside. She also updated the Board that Bill Bevans has the equipment to install a crash bar and that he is working on the quote for the Fire Department FOB system.

Co-Administrator Alan Hardy briefed the Board in regarding the King Street corridor project. He presented a map that defines the current usage of King Street. Alan suggested using the Barn at the Winthrop Carter House to host a discussion with the public on the King Street Corridor. He also recommended changing the locks at the Town Hall to a double cut key that cannot be duplicated.

A Public Hearing will be scheduled for August 10<sup>th</sup> for renewal of the Comcast Cable Television Franchise Agreement and request the Town Municipal Complex become smoke free.

Selectman Varney moved to a non-public session at 6:07 PM, seconded by Chairman Sanborn. The motion was approved.

There being no further business, Selectman Varney moved to adjourn at 6:44 PM, seconded by Chairman Sanborn. All in favor, the motion was approved.

*Respectfully Submitted by Candace Haithwaite*

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