

Town of Boscawen
Board of Selectmen
Boscawen Municipal Complex
Final Minutes
Wednesday, March 28, 2018, 2018 at 5:00pm

Present: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Kevin Wyman Ray Fisher, Dean Hollins, Cheryl Mitchell, Kellee Easler, Alan Hardy, and Sarah Gerlack.

Excused- Nicole Hoyt

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:08pm and a moment of silence.

MOTION- Selectman Roger Sanborn made a motion to approve the public minutes from 03/21/2018. Chairman Mark Varney seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to approve nonpublic minute's #1- #4 from 03/21/2018. Selectman Roger Sanborn seconded. All in favor.

Katie Phelps, Finance – Katie stated that the retro pay will be paid out this Friday. Quarterly treasurer reports were emailed out to department heads. Katie presented the Board with a transfer from the Trustees of the Trust funds for \$3,483.39 from the Municipal Reserve Fund to the General Fund.

MOTION: Chairman Mark Varney made a motion to approve that the Trustees of the Trust Fund transfer \$3,483.39 from the Municipal Office Capital Reserve Fund to reimburse the General Fund for the following expenditures: H&H Builders Material (Municipal Office Entrance) \$753.39 and H&H Builders Labor (Municipal Office Entrance) \$2,730.00. Totaling \$3,483.39. Selectman Roger Sanborn seconded. All in favor.

Katie presented the Board with the transfer from the Trustees of the Trust Funds for Fire Department in the amount of \$9,018.82. For signatures. Approved at 3/21/18 meeting.

Kevin Wyman, Police Department- Kevin mentioned that Officer Jon Adinolfo is no longer leaving his position with the Boscawen Police Department. The other day there was a small incident with the garage door and one of the cruiser that sustained minor damage to the car.

Ray Fisher, Fire Department - The 2018 fire permits will be available April 1st.

Dean Hollins, Public Works- The annual reports for Department for Environmental Services have been done for the transfer station and the landfill and have been sent out. The Public Works crew went down to the Jamie Welch field and cleaned up the trees that had fallen last year and put them in the wooded area to make it safer for the kids. Alan mentioned that we the Town had gotten a RSA 91A request from a resident's lawyer regarding the Sewer User Ordinance and how it applied to an individual. In looking into this request we found that the Sewer Users Ordinance was drafted in 2014 and sent to the Environmental Protection Agency and DES has not come back. Although it

Town of Boscawen
Board of Selectmen
Boscawen Municipal Complex
Final Minutes
Wednesday, March 28, 2018, 2018 at 5:00pm

is in draft form has not come back to go in final form and because of that we are using the older ordinance which in this situation is fine because the wording is very similar in its intent. During this process we found out the information going to state and federal wasn't coming back the same way. In talking to Underwood Engineers and the time for updating has expired. They want to send out the document to DES and EPA and if they approve we will be able to proceed. In 2013 we had not been responsive to the EPA for three years. A former Town Administrator failed to send out a series of questions that need to be filled out. Underwood said they will take responsibility for the cost to get us back in to compliance.

Cheryl Mitchell, Town Clerk – Cheryl has to fill out the MS123 form and send it to the Department of Revenue. Cheryl has been attending various trainings for her new position as Town Clerk and it excited to be learning more about the job.

Kellee Easler, Assessing – Kellee sent out the solar letter to the 21 properties that it affects. In 2018 we will be assessing solar panels. The problem with the solar bill not passing at Town Meeting was that if a homeowner installed their solar panels before 2011 when the bill was passed, you would not qualify for the exemption. Kellee doesn't believe that will affect any of the homeowners. For the equalization ratio we are at 87.4% for 2017. In 2012 before we did the revaluation we were at 126.8%. After 2018's reevaluation is complete we will be back at 100%. Alan said that this week the Assessing Department received paper work on a house in town that was sold for more than \$100,000.00 than the assessed value. Kellee updated the Board on the Unitil Abatement. Mike Courtney and Gary Roberge spoke to attorney Block and he will be providing the Town with a settlement agreement for the Board to sign. To resolve, compromise and bring about a settlement of the 2015 and 2016 appeals and the 2017 claim the Town hereby agrees to refund Unitil Energy Systems a total amount of \$24,599.00 UES agrees to waive all interest on the refund amount. Kellee presented the Board with a current use application for signature for a property up on Water Street. Kellee received the shelter survey back that was done with Fred Reagan, Mary Reed and Stacey Elliott RN. Boscawen is the first Town to complete the shelter survey. Kellee, Alan and Fred will be attending a regional shelter drill on Friday. The operational guide is being put together and once that is complete Kellee will send out copies. The access road at B.E.S.T drive will be starting in July. On the website under the Health Officer section we have resources for substance use disorder and she has been getting request to add links to the page for their private detox programs Kellee doesn't feel comfortable unless it comes from Capital Area Public Health Network. Kellee wanted to know if the Board was in agreement. The Board has agreed to not add requestor's links and to only add what comes from Capital Area Public Health Network. Kellee presented the Board with a Corporate Authorization Resolution for decision and signature.

Alan Hardy, Administration- Alan handed out information for the five year Hydro PILOT Agreement between Essex Hydro and Town of Boscawen. The agreement is negotiated between Andrew Locke of Essex Hydro and Alan Hardy, Town of Boscawen. We receive funds twice a year once in December and once in June. When we started the prior year had been \$16,000.00 since then its \$50,000.00-\$60,000.00 a year. There is no decision needed today. Alan presented the Board

Town of Boscawen
Board of Selectmen
Boscawen Municipal Complex
Final Minutes
Wednesday, March 28, 2018, 2018 at 5:00pm

with a second PILOT Agreement and by looking at the document it seems that they are in breach of contract. A letter had been sent back in November for payment and no funds have been received at this time. Alan said he will consult with council if the Board recommends any action to be made. Alan read aloud a letter from Michael Courtney from Upton and Hatfield that he received this afternoon. Judge Tucker has granted our motion for summary judgment regarding Mr. Haas complaint that the Towns collection of the state education tax was improper. The court ruled that Mr. Haas's religious beliefs are not a sufficient bases to avoid paying taxes. The assessing office will be closed Friday afternoon to attend a retirement party for colleges from the Franklin office for Chuck Bodien and Carolyn.

New business –

Mark wanted to talk about what we could do differently next year at Town Meeting. Mark would like to see someone mingle with the crowd during the meeting with a microphone for those who are not able to get up to the microphone. Alan suggest that we work on sound and many agreed that that as a big issue. Alan also suggested that assign each warrant article to a member of the Board so when it comes time each member will know which article they are to speak to.

MOTION – Chairman Mark Varney made a motion to adjourn the public meeting at 6:35pm. Selectman Roger Sanborn seconded. All in favor.

MOTION – Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (e). Selectman Edward Cherian Seconded. All in favor.

MOTION: Chairman Mark Varney made a motion to come out of RSA 91-A: 3, II (e). Selectman Roger Sanborn seconded. All in favor

MOTION: Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (c). Selectman Roger Sanborn seconded. All in favor

MOTION – Chairman Mark Varney made a motion to come out of nonpublic RSA 91-A: 3, II (c). Selectman Roger Sanborn seconded. All in favor.

MOTION-Selectman Edward Cherian made a motion to decline the Planning Board application for Brian Fleury for reason discussed in a nonpublic session. Selectman Roger Sanborn seconded. All in favor.

MOTION- Selectman Roger Sanborn made a motion to decline the re-appointment of Bruce Crawford for the Planning Board for reason discussed in a nonpublic setting. Selectman Mark Varney seconded. All in favor.

MOTION- Selectman Edward Cherian made a motion to re-appoint Matt Lampron for

Town of Boscawen
Board of Selectmen
Boscawen Municipal Complex
Final Minutes
Wednesday, March 28, 2018, 2018 at 5:00pm

Planning Board. Selectman Roger Sanborn seconded. All in favor.

MOTION – Selectman Roger Sanborn made a motion to adjourn the public meeting at 7:30pm. Chairman Mark Varney seconded. All in favor.

Respectfully submitted by Sarah Gerlack