

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, June 20, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Alan Hardy, Nicole Hoyt, Sarah Gerlack Craig Tufts, Jack Shields, Joyce Manning, Tammy Odell, Henry Herndon, Rhoda Hardy, Gail Egounis, Barbara Randall, Sherlene Fisher and Brian Fluery.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Co-administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the agenda. Chairman Mark Varney removed the Department Head Time off Calendar. The Board made a motion to approve the consent agenda as amended.

**Chairman Mark Varney made a motion to approve the Consent Agenda as presented. Selectman Edward Cherian seconded. All in favor.**

Correction to minutes for 6/21/2018

“Chairman Mark Varney opened the Public Hearing for Fee Ordinances at 5:00pm. The Police Department is asking for an increase in their detail work compensation from **\$38.00-\$41.00.**”

**Scheduled Speakers:**

Craig Tufts from Central New Hampshire Planning Commission and Jack Shields from the Northern Rail Trail have come to speak to the Board today about purchasing a section of the Northern Rail Trail from Pan Am Rail Corridor. The portion of the trail that would be purchased is about .6 miles from the end of the Northern rail trail to the City of Concord property line on the Hannah Dustin Island. The next step would be to draft a letter of interest which the Board made a motion last week to do. Craig wanted to clarify the process of the TAP Application forestation of the Northern Rail Trail. Boscawen would be the applicant and New Hampshire Department of Safety would administer the grant. It is federal money and requires a 20% match. NHDOT does have the first right of refusal to purchase the property and would be likely to intervene and it is recommended for the Town to work it out with DOT before the application is submitted. Craig did mention that the project appears to have a strong merit and would likely score highly in a statewide competitive grant. In order for the application to be successful it is recommended that there is some communication with Pan Am stating they are a willing seller.

Joyce Manning representing Woody Hollow Incorporation came to speak to the Board to request the Town to consider submitting a Community Development Block Grant Program application for \$500,000.00 on behalf of Woody Hollow Cooperation to implement the measures to improve the parks water, sewer and fire hydrants. Approving the grant for Woody Hollow will have no effect on any of the Towns projects or its need for a grant. The next CDBG application is due July 18<sup>th</sup> 2018. Donna Lane representing Woody Hollow would do the application process if approved by the Board.

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**Selectman Roger Sanborn made a motion to support Woody Hollow Inc. project pending contact with Donna Lane. Chairman Mark Varney seconded. All in favor.**

Henry Herndon from New Hampshire Sustainable Energy Association came to speak to the Board today to speak about a few House Bills that have been vetoed by the governor. HB446 a bill to raise the net metering project this bill would have raised the net metering rate from 1 megawatts to 5 megawatts. The goal of the bill is to increase the ability of large energy users to take control of their energy by adopting these technologies. If the bill would have been signed there would have been increased revenue for businesses in Town. HB365 would require Unitil and Eversource to purchase a portion of the power from wood chip plants. The impact from that distributors of loggers and chippers. Henry is working with a number of Towns on how they can save cost by converting street lights to LED. Converting over to LED we would see a payback in less than year. Larger cities are seeing a savings of upwards to hundreds of thousands of dollars a year. Smaller Towns will also see a savings just to a smaller effect to about 15-20% of the Towns bill. There is an opportunity coming up on July 20<sup>th</sup> to engage with law makers to explore tariff with Unitil. The Board will be present at this meeting.

The Board invited the Budget Committee to the meeting to discuss how to make them more aware of the budget process prior to the first meeting with the Budget Committee. Gail Egounis suggested that they would start meeting with the Board at the end of October beginning of November for the first time and again before the budget meeting. She feels that during the budget meeting there is no give from departments on their budget. The Board of Selectmen would like to see them come and sit in on the meetings that include the presentation of each individual budget to see the process from start to finish and see that the budgets that are being presented to the Committee have gone through the process of cutting cost.

**Staff Presentation and Feedback:**

Police Chief Kevin Wyman reported that two officers responded to a domestic violence call. While at the call the two officers were assaulted by a female suspect. No injuries were obtained and the female was brought into custody.

Finance Officer Katie Phelps presented the Board with three Trustee Transfers

Transfer from the 1913 library Building Improvement Fund.

**Selectman Roger Sanborn made a motion for the Trustee of the Trust funds transfer \$982.28 from the 1913 Library Building Improvement Fund to the General Fund to reimburse the General Fund for the following expenditures: H&H Builders –Paint/Prime \$982.28. Selectman Edward Cherian seconded. All in favor.**

Transfer from the Information Technology Capital Reserve Fund.

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**Selectman Roger Sanborn made a motion that the Trustee of the Trust funds transfer \$1,566.11 from the Information Technology Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Cybertron –( to refurbished laptops)-\$1250.00, Stone Hill (Welfare Software)-\$118.06, Citizens Bank(Power Cords, Cables, Card Reader)- \$198.05. Totaling \$1,566.11. Chairman Mark Varney seconded. All in favor.**

Transfer from the Municipal Building Capital Reserve Fund.

**Selectman Roger Sanborn made a motion for the Trustee of the Trust Funds transfer \$3,017.18 from the Municipal Building Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Degange Sound Solutions LLC (Invoice 1917) \$1,696.00, Tirey & Associates P.C-\$1,179.55, Home Depot Credit Card Services \$141.63. Totaling \$3,017.18. Chairman Mark Varney seconded. All in favor.**

Co-administrator Nicole Hoyt has presented the Board with a payment plan from a homeowner for their property delinquent taxes. Payment plans are revaluated every six months.

**Chairman Mark Varney made a motion to agree to the Payment Plan. Selectman Roger Sanborn seconded. All in favor.**

Fire Chief Ray Fisher reported that a tree had fallen and power was lost to residents on Queen Street during the last storm.

**Old Business:**

Nicole presented the Board with the Boscawen Park sign from the Correctional Creations. She does not have a correct quote at this time. Nicole also presented the sign from Signs Advantage so that a decision can be made on what type of sign will suite the Town.

**Selectman Edward Cherian made a motion to order the Boscawen Park Sign from Advantage Signs. Chairman Mark Varney Seconded. All in favor.**

Selectman Edward Cherian attended the Old Home Day Committee Meeting on Monday. They had a few questions for Ed to bring back to the Board for OHD. Can the Dorval House be open for public restrooms? The Board agreed that as in years past it has been and will be again this year for the event. What about the use of generators? Co-Administrator Alan Hardy said that there may not be a need for generators. There has been two service panels added this year so during OHD they will have use of power. It has been suggested to do a trial run the day before the even to insure the services panels will handle the work load. The new lighting that will be added down at the Boscawen Park will be delivered Monday. The OHD will be selling plywood hearts and they will be available at the Town office for purchase. They have about 60 hearts to be sold. The OHD Committee has also asked about a good cleaning being done on the Town Hall and asked if the

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Parking lot can be plowed during the winter. Dean Hollins Director of public works commented that they are maintained during the winter from Public Works. Does the OHDC have the authority to sign contracts on behalf of the Town? The OHDC must presented the contracts to the Board of Selectmen for signature. During the bingo event for OHD they will have a donation bucket present for The Boscawen Congregational Church.

**Board of Selectmen New Discussion Items:**

There will be no Board of Selectmen meeting on July 4<sup>th</sup>.

The Board wanted to discuss the check manifest and whether or not it will be beneficial. The Board has asked Katie to order the signature stamp needed for the BOS and they will do a live run once the stamp has arrived.

**Selectman Edward Cherian made a motion to approve the nonpublic minutes #1 - #3, Chairman Mark Varney seconded. All in favor.**

**Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (c). Selectman Edward Cherian Seconded. All in favor.**

**Selectman Roger Sanborn a motion come out of nonpublic RSA 91-A: 3, II (c) and seal the minutes. Chairman Mark Varney Seconded. All in favor.**

**Selectman Roger Sanborn made a motion to adjourn the public meeting at 8:00pm. Chairman Mark Varney seconded. All in favor.**

Respectfully submitted by Sarah Gerlack