

BOSCAWEN OLD HME DAY ASSOCIATION MINUTES

June 17, 2016

Present – Polly Dawson, president; Rhoda Hardy, treasurer; Rhoda Bergeron, secretary; Lyman Cousens, Sue Kilgus, Laura Lane, Ray Blodgett.

Minutes – of May meeting were E-mailed to all committee members the week of May 30 by R. Bergeron and duplicate copies sent to each member by P. Dawson. No hard copies were available, as R. Bergeron's printer is not functioning.

Treasurer – R. Hardy reported that all monies are now managed by Boscawen Town personnel and all income and expense monies must be turned in to them. The fewer members approaching them regarding finances, the better.

BUSINESS

- **Minutes** – All committee meeting minutes must be turned in to Town office no later than 5 days after each meeting.
- **Open House on June 26**
 - **Invitations** – have been sent to all households in Town of Boscawen, which are in excess of 2,000. Expectation is that 150 adults and 25 children will attend.
 - **Winthrop Carter House.** L. Cousens visited it last week and reported it is undergoing major rehabilitation but all will be complete by the June 26.
 - **Colm and Katy Brophy** – the owners of Winthrop Carter House and co-hosts of the open house reception have relatives who will provide veggie and fruit platters. These relatives have previously had a catering service, and S. Kilgus will ask them for input and assistance regarding serving dishes and nice warming devices for warm foods.
 - **Signs** – Alan Hardy said we are part of Boscawen and do need permission for our sign in front of Winthrop Carter House.
 - **Parking** – BOHDA people are to park in the area closest to Black Forest Nursery and then block it off so no others can park there. All visitors will park on north side and behind the building. They will use entrance on north side of building.

- **Furnishing** – Owners will provide tables, chairs, and table linens and chafing dishes. We will provide plates, bowls, and other dishes. No eating utensils needed since all food is finger foods and will require only small plates, toothpicks and napkins.
- **Serving Area** will be in the barn. Children's food areas will be in slightly different area from adults.
- **Wine Tasting**
 - **Location** will be in a separate area from food and in a corner where Dale, the wine salesman, will need only to monitor in front so no underage person can drink alcohol.
 - **Glasses** – Dale has requested glass drinking devices. Much discussion arose concerning renting vs. purchasing glasses. Rental will cost \$0.50 per glass and purchasing is estimated at \$1.00. A second event would then not have any glassware expense. Estimation is 150 guests and need for 3-4 glasses per guest will be a rather large expense. S. Kilgus will ask the host's relative caterer if she has glasses or knows a cheaper way to get glasses.
- **Food** – S. Kilgus is managing this. Her menu includes kielbasa, quiche, salsa, Greek pizza, Swedish meat balls, baked ravioli, water chestnuts in bacon wrap, sweet and sour meat balls, -- all miniature servings. L. Cousens will provide cheese and crackers. Desserts will be cream horns and cream puffs by R. Hardy, brownies by P. Dawson, fudge by L. Lane, cookies by R. Bergeron.
- **Menu Approval** – L. Cousens, seconded by R. Hardy made motion to approve menu. All members approved.
- **Drinks** – Ice tea, Water, and non-alcoholic punch will be served.
- **Preparation Assistance** – Friday night at 6:30 in Town Hall will begin prep with S. Kilgus in charge. Continuation will be Saturday at members' choice of time and finally Sunday at a time that will not conflict with Church activities.
- **Members** – will wear official BOHDA shirts and arrive at Winthrop Carter House at 2:00 p.m. to make final preparation. P. Dawson will welcome guests near entrance and ask them to sign guest book. R. Bergeron will ask them to sign tickets for door prize of hanging flower basket provided by her. Other members will circulate and mention our need for new members and assistance from volunteers who do not have time to become members.

The meeting adjourned at 8:10 p.m.

Next meeting will be 6:30 p.m. July 18, 2016

Rhoda Bergeron, recorder