

**Town of Boscawen
Beautification Committee
116 North Main St
FINAL MEETING MINUTES
Monday, May 23rd, 2022, at 6:30 PM**

Members Present: Chair-John Keegan; Jeff Abbe; Nancy Towle

Staff Present: Kara Gallagher-Planning and Community Development Clerk

Excused: Beverly Drouin; Beth Desmarais & Paul Dickey-Ex Officio

Others Present: Joey Lee

Chair John Keegan opened the public meeting at 6:30 PM.

Roll Call: Completed and guests introduced.

Minutes:

Mr. Jeff Abbe motioned to approve the Beautification Minutes of 04.23.22 as presented. Seconded by Ms. Nancy Towle. All in favor. None Opposed.

New Business:

Budget: The Accountant Report showed the division between the money collected for the Roundabout fund and Beautification fund. Expenses will be displayed in the report for the subsequent months.

Mr. Abbe motioned to approve the Accountant Report through 05.23.22 as presented. Seconded by Ms. Towle. All in favor. None opposed.

Old Business at the Roundabout: Mr. Abbe reported that the new flag looked great. He suggested leaving the lighting at the level it is at now until the lights need to be replaced. There was previous discussion about lowering the lights, but Mr. Abbe doesn't think it is necessary at this time. He said the level now is also safe to protect the lights from vandalism. Chair Keegan agreed. If there is feedback from EMD Jason Killary, they will revisit the issue. Mr. Abbe said as far as the timer, they don't need to turn the water on yet. When the timer does get set, they need to be cautious not to overwater. This year we can be more conservative with water, perhaps cycling it every other day. Mr. Abbe said there is currently decent moisture under the mulch. He noticed the Blanket Flowers haven't come back at all. There were about 10 of them in the three plantings. He suggested replacing them. There was no objection. Chair Keegan needs to speak with Mr. Doug Thomson to set a date to turn the timer on and extending the irrigation system to the sign. Chair Keegan reported having received positive feedback on the flowers as they emerged at the Circle.

Fire Station Update: Chair Keegan asked when the flowers will be planted at the Fire Station. Ms. Towle has attempted to call the Fire Chief but was unsuccessful due to having the wrong number. PCD Clerk Gallagher remedied the situation during the meeting. Chair Keegan reported, at this point, he and Mr. Abbe had cleaned up the area, there is a new flag flying and the flagpole will be replaced. The lone mailbox has the Church's address. The next step would be to find out if they are using it. Chair Keegan suggested removing it if it's not in use. Ms. Towle will ask the appropriate leaders at the Church if they do use it and, if not Mr. Abbe will remove it. Ms. Towle will talk to Ms. Suzanne Maze about the Fire Station flowers on Wednesday and try to get them to the Fire Station by Friday afternoon. Ms. Towle

asked for clarification about the flowers the Chief wants against the building. Chair Keegan said Chief Kenney has containers. The Chief wanted advice from Ms. Towle about what flowers to put in the containers. Chief Kenney would take care of the watering. Discussion ensued briefly.

Funding Update: Chair Keegan reported that Ms. Beverly Drouin placed the Beautification Poster on Facebook and the staff placed it on the Town Website. They are hoping it brings in donations.

Water Trough Update: The Committee received pictures of the Water Trough and it looks like it needs some maintenance. Chair Keegan said they haven't identified anyone who has done the work in the past. He will ask Ms. Linda Maloof. Mr. Abbe would like to take on the task of beautifying the Water Trough if no one has ownership. Earlier this spring, Mr. Abbe weeded it out and cultivated the area. Ms. Towle mentioned the Houston family had probably planted and maintained the flowers. Ms. Towle suggested types of flowers to put in the trough. In the past, they had geraniums with vinca vines. She suggested a Crotaline flower. Chair Keegan reminded members planting for the trough would come from the Beautification budget. Ms. Towle said she will donate the vinca vines and crotaline flower. Mr. Abbe will donate geraniums.

Mr. Abbe motioned to approve beautifying the Water Trough with flowers and using the Beautification budget for some of the funding. Seconded by Ms. Towle. All in favor. None opposed.

Ms. Towle asked Mr. Abbe if the Water Trough itself was in decent shape. Mr. Abbe said the lantern above it was broken. He suggested spray painting it black to clean it up. Chair Keegan suggested putting the lantern issue into next year's plan for restoration. Chair Keegan suggested asking local craftsmen if they would be willing to do the restoration as a donation. Mr. Abbe will examine it and see what they can do.

Thank You Letter Update: Chair Keegan delivered the 'Thank You' letter to Ms. Julie Fournier and she was very pleased. The letter recognized her work and showed appreciation for what she contributed.

Prioritizing Short Term Tasks: Chair Keegan asked the Committee to prioritize short term tasks for next meeting. The next meeting will be sometime in July. Last time the Committee met they prioritized the Fire Station and the Circle. They also looked at four items around the Town Offices. Chair Keegan would like to tell Facilities Director Gary Moore what the Committee plans to do after tonight's meeting. He also asked to discuss what to do with the lilac at the end of the walkway along the parking lot. Ms. Towle said the spot on the left of the building entrance has nice looking perennials. They need to be weeded and suggested also putting in two or three super petunias. Discussion ensued. Chair Keegan said they can look at the area after the meeting and also look at the base of the flagpole. All agreed. For short-term tasks prior to the next meeting, they will finish work at the Fire Station and work on the area for the newly refurbished entrance. Ms. Towle asked about work near and around the granite sign this year. Chair Keegan suggested meeting sometime in June as a Committee to plan and take measurements of the area. All agreed to meet at 6:00pm on Monday, June 20th.

Other Business: PCD Clerk Gallagher told the committee they may not have consistent staff towards the end of the year. She will be on maternity leave sometime between September and December. The committee will have their materials ready for the meetings but may not have a staff member in attendance.

Next Meeting: (A planning session at the granite sign on the Municipal Complex campus.)

Monday, June 20th, 2022, at 6:00pm.

Adjournment:

Motion to adjourn by Mr. Abbe. Seconded by Ms. Towle. All in favor. None opposed.

Respectfully submitted, Hannah Gardner