

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, January 30, 2019 at 5:00pm

In attendance: Mark Varney, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00PM and a moment of silence.

Scheduled Speaker

Jack Shields came to speak to the Board regarding the DOT TAP grant denial letter. The Friends of The Northern Rail Trail board has sent Jack the letter and asked him to come and talk to the selectmen about the denial. Their board will be having a meeting with the Concord Group to try and get this approved. Selectmen Edward Cherian asked Jack if he knew how the scoring worked for this particular type of grant. Jack replied that we fell short and that he would not recommend applying for that type of grant again. Jack would like to thank the Board and Alan for all the work that they have done on this project.

Chairman Mark Varney made a motion to accept the consent agenda as presented. Selectman Roger Sanborn seconded. All in favor.

Town Administrator Alan Hardy presented the remaining Warrant Articles for Board recommendation.

Warrant Article #3 to raise and appropriate the sum of \$98,000.00 to contribute to the Capital Reserve Funds previously established as follows: Fire Department Safety Equipment \$13,000.00, Highway Heavy Equipment \$45,000.00, Public Works Building \$20,000.00, Police Vehicle \$20,000.00.

Chairman Mark Varney made a motion to recommend Warrant Article #3. Selectman Roger Sanborn seconded. All in favor.

Warrant Article #6 to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Municipal Facilities – Information Technology (IT) and further to raise and appropriate the sum of \$10,000.00 to be placed in this fund.

Selectmen Roger Sanborn made a motion to recommend Warrant Article #6. Selectman Edward Cherian seconded. All in favor.

Warrant Article #9 to change the existing Municipal Building Capital Reserve Fund of \$150,848.00 for replacement of the HVAC system to Municipal Building, repairs, improvements, and renovations. This proposed warrant article will require a two-thirds vote in the affirmative to be approved.

Chairman Mark Varney made a motion to recommend Warrant Article #9. Selectmen Edward Cherian seconded. All in favor.

Warrant Article #10 in the event that Warrant Article #9 fails to be approved, to see if the Town will

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vote to establish a Capital Reserve Fund under the provisions RSA 35:1 for the purpose of the Municipal Building.

Selectman Mark Varney made a motion to not recommend Warrant Article #10. Selectman Edward Cherian seconded. All in favor.

Alan presented the Board with the hydrant clearing for snow removal agreement for signature to submit to the Penacook Boscawen Water Precinct.

Chairman Mark Varney made a motion to sign the agreement and send it to the Precinct. Selectman Roger Sanborn seconded. All in favor.

Planning and Community Development Director Kellee Easler presented to the Board a road change that was requested to be done by E911. The new road name will be Jarado Way, it is a private road way in connection with 112 High Street. E911 had requested to have a change made for emergency purposes for the buildings on the property. E911 approves of the name of the private road.

Chairman Mark Varney made a motion to approve the name of the private drive at 112 High Street, named Jarado Way. Selectmen Edward Cherian seconded. All in favor.

Human Resource and Finance Director Katie Phelps mentioned that the preliminary audit work will start tomorrow, the auditors will be in all day tomorrow.

Katie mentioned she received the Highway Block Grant check for fiscal year 2019 quarter three for \$17,645.40.

Town Administrator Alan Hardy mentioned that he put the denial letter from the state in the consent agenda for the TAP grant. The Town came in 31 out of 38 applicants and Alan believes that this may not be the road we will take again any time soon.

Fire Chief Ray Fisher wanted to give an update on the "I am responding: app that the Fire Department has been using. Ray doesn't believe that it will make the response time any fast but does show where the fire hydrants are in the area that they are called out to. Also they are able to check in with that app to say that they are on their way. Mike Fisher from the public noted that he had already been on his way to a fire when the app had alerted him.

Dean Hollins, Public Works Director, mentioned that they have been plowing and working on equipment maintenance. The Board asked Dean about potential job applicants. Dean said that they have a few to go over in the next few days.

Alan wanted to let the Board know that the water concern with a Forest Lane resident has not been addressed due to the weather. Once the weather allows they will go and assess the problem.

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Tax Collector/Town Clerk Nicole Hoyt mentioned that she spoke with Avitar about the process of taking credit cards. Avitar let Nicole know that we are one of the last Municipalities that do not currently take credit cards. There is an extra fee of \$1,700.00 at the time of set up and yearly fee to do so. For the credit card machines there is a \$30 monthly fee per device and we will need three devices for the added convenience to the residents to be able to process a card at any window. The Board asks whether there are other fees associated with the machines that the Town will be billed. Nicole said she will look into that and get back to them.

The Board made a public announcement that there was an oversight when the posting of the opening positions for re-election this year and the Treasurer's position, which is a three year term, is up for re-election this year. The Secretary of the State's and the Town Attorney's office said to post it immediately and there is no extension needed for the filing period. The current Treasurer was elected to fulfill the one year duration of the term from the previous Treasurer.

The Board mentioned that they have narrowed their selection for Fire Chief down to two candidates. The Board would like to bring the candidates to the fire house to meet the volunteer fire fighters on February 4th at 7pm. The Board has asked that Ray get the word out to the Fire Fighters. Ray said he will do his best to get them the meeting, but they did have a low turnout to the last training night 8 out of 23 fire fighters came.

Chairman Mark Varney made a motion to approve the nonpublic minutes from 1/23/2019. Selectman Roger Sanborn seconded.

Ray wanted to let the Board know that one of the Fire Fighter candidates were asked a few questions during his interview and he mentioned that they would like to have more BBQ's, parades, dances and fireworks. Ray wanted to let the Board know that in the past that candidate did not participate in any of those events. Ray also mentioned that it was said that the 51 MC fire truck is all rusted and denies that it is and he has himself checked that truck.

Chairman Mark Varney made a motion to adjourn the meeting at 5:50pm. Selectman Roger Sanborn seconded.

Selectman Edward Cherian made a motion to go into nonpublic RSA 91-A: 3, II (l). Chairman Mark Varney seconded. All in favor.

Respectfully submitted by Sarah Gerlack