

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, October 03, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Jason Killary, Ray Fisher, Dean Hollins, Katie Phelps, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Selectman Edward Cherian opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Speaker:

Fire Capitan Mike Fisher came to address the Board on a few issues that have been brought to his attention at the Fire Station. There have been questions about personnel issues at the fire department and believes that the issues are not good for the Town. The Board let Mike know that any issues that are involving personnel have been brought to the attention of the fire Chief in a nonpublic meeting and it continues to be one of the Boards main concerns. Mike also said that he has heard many comments that the Fire Department is not being run as well as it should be. "Instead we should be congratulating Ray Fisher for the 55 years he has served on the department". Mike will address the issues in his department and just wants them solved.

Selectman Edward Cherian asked if there was anything that needs to be removed from the Consent Agenda.

Selectman Roger Sanborn made a motion to approve the consent agenda. Chairman Mark Varney seconded. All in favor.

New Business:

Finance Administrator Katie Phelps emailed the quarterly reports to the department heads to look over so she can send it to the Budget Committee. Katie asked about dates for the budget presentations. It was mentioned that the final CIP meeting will need to be scheduled before the budget presentations will start.

Lieutenant Jason Killary has an application for the police commission. Jason was wondering moving forward with the applicant will there be two Selectmen and Two Police Officers and that is correct. Jason will set up a time with Co- Administrator Nicole Hoyt before the next Board of Selectmen Meeting.

Jason wanted to let the Board know that the Halloween party is coming together and will be October 30th from 5-8PM. During the event they will have a "Stuff the Turkey" fundraiser to raise money for Hilda's Pantry at the Boscawen Congregational Church. The money raised will be used to fill Thanksgiving Baskets for the resident in need in Boscawen.

Fire Chief Ray Fisher mentioned that the annual Chicken BBQ is this Saturday October 6th.

Ray Took the Engines over to be inspected and the mack needs a new radiator. The estimated cost for the new radiator is \$3,000.00.

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Ray mentioned that there has been an exhaust problem at the fire house. Ray is working on getting an estimate for someone to revamp the system and will be budgeting for that this coming year.

Ray also voiced his dislike of nonpublic sessions and everything that he has to say is public. The Board agreed with Ray as long as he is not speaking about personnel issues.

Dean Hollins Public Work Director received a letter about one of the dump trucks. The newest dump truck has a number of recalls.

The well at the Queen Street landfill replacement has been moved to on October 15th at 8am.

Dean wanted to let the Board know that he talked to the Water Precinct about the purchase of the light tower and the commissioners thought a fair price would be \$3,000.00 if anyone was interested.

Dean mentioned that a few weeks ago he had been asked to get a demo quote for a house in Town. Dean was approached from a resident in Town that was looking to demo it in return for payment of his taxes. Dean asked the resident to put a proposal together to present to the Board. The Board has a safety concern for this property as the building is unstable and will continue to diminish as the weather gets worse.

Co-Administrator Alan Hardy mentioned that John Keegan wanted to update the Board that Agricultural Committee has been planning for Commissioner Jaspers visit to Boscawen. They visited various places in Boscawen. Ag Com. is working on getting a bill passed in the next session to allow agricultural construction to the Town for easements. It would first have to approve by the Town. The Town currently has that for commercial and industrial construction.

The Board would like to congratulate Mr. Geddes for the award winning pumpkin that was grown in Boscawen.

Alan has recently been in contacted with Danielle Bosco about working with the Town as a recording secretary for meeting minuets. Alan would recommend that we add her as a per diem employee.

Selectman Edward Cherian mentioned that the conservation committee has put out a bid for the cut for the Town forest. Charlie Neibling is running the bid. The site view is coming up next week and the plain is to get in there as soon as the ground freezes up. This cut is estimated to bring in between \$25,000.00-\$30,000.00.

Co-Administrator Nicole Hoyt let the Board know the election process is in full swing. She has received several absentee ballot requests. Nicole has started working with the nursing home with the ballots. Nicole has asked the Board who will be there at the polls on November 6th. The Board responded that they would all be available. Nicole has mentioned to the Board that the selectmen are

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in charge of selecting the ballot clerks. The select board usually differed that to the Town Clerk. The Board would like to continue it that way and Nicole set up the ballot clerks.

Nicole has received a letter and from a homeowner who had to pay their taxes late and would like the interest deferred. They are also wondering how the interest is calculated and Nicole responded that it is calculated in the system automatically and not something that is added in manually. They are very upset about the late fee. The Board has decided to take no action at this time.

Nicole asked the Board if they would like an update of the downstairs office. Edward Cherian wanted to ask Nicole if there would be a change in office hours. Nicole let the Board know that right now with the office being down a person the hours for DMV will stay the same with having Wednesday closed. The Board would like to see a plan of action moving forward with hiring a new employee, hours they will work and what their tasks will be. Nicole has stated that she has a candidate in mind and has emailed the Board the day prior. Nicole would like to move forward to hiring a working deputy town clerk. The person would have to work in the office for 30 days before they are able to go to the DMV training so the sooner the better on hiring someone the better. Nicole mentioned that there is a potential employee that has been interviewed for the Office Assistant/Clerk position. Nicole believes she is a good fit and she interviewed well and recommends that we get her in her to start training right away. The Board has asked Nicole to come back with a plan on that position as well.

Welfare Administrator Sarah Gerlack presented a check to the Board in the amount of \$100.00 for the Snack Pack Program.

Chairman Mark Varney made a motion to accept the check for \$100.00 for the Snack Pack Program. Selectman Roger Sanborn seconded. All in favor.

The first set of backpacks were sent to the school today. There are 40 kids signed up for the program.

Fire Chief Ray Fisher announces that he plans to retire in March from the Fire Department.

The Board has been in discussion about Town Employees and there have been a lot of growth. The Board would like to announce that they will be going back to a single Administrator and they will be posting a position for the Administration position in house. The Board has asked the NH Municipal Association to have a panel to help with interviewing the candidates. NHMA has helped the Board over the last several months on the job description. Currently our Co-Administrators hold multiple job descriptions and responsibilities and they would like to free them from some of that responsibilities.

Selectman Edward Cherian made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectman Roger Sanborn seconded. All in favor.

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Selectman Roger Sanborn made a motion to come out of nonpublic RSA 91-A: 3, II (a) and go into RSA 91-A: 3 II (c). Selectman Edward Cherian seconded. All in favor.

Selectman Edward Cherian made a motion come out of nonpublic RSA 91-A: 3, II (c) and to adjourn the public meeting at 6:30PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack