

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Thursday, September 19, 2019 at 6:00pm

In attendance: Edward Cherian, Lorrie Carey, Roger Sanborn, Kevin Wyman, Dean Hollins, Kellee Easler and Katie Phelps.

Chairman Cherian opened the meeting with the pledge of allegiance at 6:00pm and a moment of silence.

**Selectwoman Carey made a motion to accept the consent agenda. Selectman Roger Sanborn seconded. All in favor**

The Board signed appointment letters to renew the appointment of three members of the Budget Committee: Bruce Crawford, Barbara Randall and Dobby Fisher.

Matt Monahan from Central NH Regional Planning Commission and Environmental Engineer Rick Patten from Credere, LLC are here to speak to the Board about the work that they have currently done on Town-owned property on Commercial Street and have currently started on the Dratner property. Monahan wanted to talk to the Board about clean up grants. Patten mentioned that the EPA Brown Field's Cleanup program provides funding to municipalities in regional planning commissions. With the EPA grant funds you are able to test the property to see what contaminations could be there. With that property being an old industrial property a developer cannot go forward to redevelop that type of property without it being properly tested. While they were there testing the property they had tested positive for contaminants common to other types of industrial properties they have tested in other areas, but does need to be addressed. With the Town being a nonprofit there is an EPA Brown Fields Cleanup program that is made up of \$500,000.00 in grant funds that can be provided by the EPA to the Town. There is a 20% match for that grant that has to come from the Town totaling \$100,000.00. The Town would provide how they plan to pay for the match in your grant application when you submit your grant. Other Towns have used CBDG Grants and state funded grants or the use of in kind services to cover the 20% match. You can request a waiver for the match and there have been Towns that have gotten it. The grant has an application that is going to be due between November and December. This is a national grant competition and is determined by the story that you tell on why Boscawen needs this grant. Patten mentioned that they want to have their clients be successful and offer support in the process. They have been successful with other grants that they have worked on. Monahan mentioned is that the max of the grant is \$500,000.00 and that the project and need for the project may be less than that and coinciding with the grant the match from the Town would be less. This grant would only be for available for use on the Towns property and not available for any private owner. Chairman Cherian said that this sounds like a great program and will have to go as a warrant article at Town Meeting. Decisions will be made between April and May and the funds become available in October of 2020.

**Chairman Cherian made a motion to proceed with the application for EPA Brown Fields Grant for Cleanup for \$500,000.00 for cleanup of the Commercial Street Town-owned properties. Selectwoman Carey seconded. All in favor.**

Emergency Management Director Varney came to speak to the Board today to present the grant

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paperwork for signature for the EMD laptop. The grant requires the Town to match 50% of the cost, the cost of the laptop is \$1994.00 and the 50% will be matched with stipend.

**Selectwoman Carey moved to accept the terms of the Emergency Management Performance Grant as presented in the amount of \$1,994.00 for EOC Equipment. Furthermore, the Board acknowledges that the total cost of this project will be \$3,988.00, in which the town will be responsible for a 50% match \$1,994.00 for the Town EOC. Chairman Cherian seconded. All in favor.**

Varney mentioned the MOU has been signed by the School District and Boscawen Elementary School is officially the shelter for Boscawen in the event of an emergency. He reached out to the Food Service Director Chris Michael to create an MOU with him for the food supply for the shelter.

Varney mentioned that there are grant funds available to purchase a 9x13 trailer for shelter supplies. Varney mentioned that he has ordered a portable radio as well.

Varney updated the Board on the generator for the Municipal Building to include the elevator, to be able to consider the board room the EOC the generator needs to be in place. The cost of engineering study is around \$5,300 that needs to be completed before a quote to be completed. Once the engineering study is complete Varney can start putting together the warrant for town meeting.

Varney mentioned that he will be putting in the cost of the monitors for the EOC in the Emergency Management budget for next year. They are roughly \$200.00 each.

Varney updated the Board on the Humvee re-wiring. Varney doesn't think that is what they need for the EOC and may need more work. Varney talked to Police Chief Wyman about transferring the Dodge Ram in to EOC. The Dodge Ram is set to come out of police service in 2020. Wyman mentioned that the Dodge will need rocker panels replaced. Varney will also look at the auction in Concord for a vehicle. Selectwoman Carey mentioned that the Water Precinct has a vehicle that will be put in the state auction. Varney will reach out to Bruce Crawford for details. Cherian questioned what would be done for the Humvee, Wyman said that it is still used on off road uses.

Human Resource and Finance Director Phelps presented on behalf of Town Administrator Hardy, Hardy has been working on the Primex risk management benchmarks and mentioned that the Town has managed to have one vehicle claim annually since 2012. Hardy is requesting that any new vehicles purchased have a backup camera and or sensors.

**Selectman Sanborn made a motion to accept the request from Hardy that all new vehicle purchases have a backup camera and or sensors to prevent accident claims. Selectwoman Carey seconds. All in favor.**

Human Resource Director Phelps mentioned that she sent out an email to the employees to take a mandatory online work place harassment training from Primex, Phelps asked that everyone have it

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done by November 1<sup>st</sup> so that the Town can continue to receive their discount.

Phelps mentioned that the GASB 75 Actuarial Valuation for 2019-2020 is due. Phelps mentioned that she emailed Jefferson Solutions for a quote, he mentioned that it would be \$3,700 for a two year term. The Town can split that into two payments - one in 2019 and one in 2020. This was not budgeted for in the 2019 budget. Phelps recommends to pay \$1,850.00 from contingency and she will put the remainder \$1,850.00 in her budget for 2020.

**Selectwoman Carey made a motion to pay half of the GASB 75 fee of \$1,850.00 from contingency for 2019 and Phelps will budget the remainder into her budget for 2020. Selectman Sanborn seconded. All in favor.**

Police Chief Wyman mentioned that he needs Phelps to sign as a notary the State Highway Safety Grant, this grant is for general patrol to help offset the over time. There are more grants that will be available in the future. Wyman mentioned that there will be a bill coming in for an ammo for skill building. The bill will be roughly \$1,000.00 and that was factored in to the budget.

Public Works Director Hollins mentioned that the paving company is in Town doing the crack sealing from Wednesday till Tuesday next week working on Forest Lane, Queen Street, Goodhue Road, Eel street, Weir Road and Hollins Ave. The paving dates are still not determined at this point, the company says they are still on for this month.

Hollins mentioned that he is working on getting all the trucks inspected, the dump truck from the transfer station is getting front end work done. The truck that was sent to Grappone for the engine light has been fixed including a turbo being replaced, replaced fuel injectors, plugs, wire harness needed replacement, ball joints. Hollins mentioned that PBW usually replaces ball joints but to save time they had them do it and they also replaced the transmission cooling lines. The truck is running great and is ready for winter.

Phelps mentioned that the Town has received a letter of support from American Red Cross for a donation of \$100.00 for this year. In past years they have put in for a donation request as a warrant article and this year they did not.

**Selectwoman Carey made a motion to make a donation to come from the BOS Donations line for \$100.00 to the American Red Cross. Selectman Sanborn seconded. All in favor.**

Planning and Community Development Director Easler mentioned that the draft agreement for Penacook Rescue was emailed to the Board. Cherian asked if Easler could send the redlined draft agreement to PRS.

Easler mentioned to the Board that she will be sending out notification to all the Hazard Mitigation and EOP members concerning the Shelter. There will be a meeting October 28<sup>th</sup>. Hazard Mitigation will be from 9am-10am and EOP will be from 10am-11am for an update.

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Easler updated the Board on the court case with Berner Holdings regarding Riverside Vet that was scheduled for October 4<sup>th</sup>. Michael Courtney has asked for the case to be dismissed because the application to the Planning Board was withdrawn.

Chairman Cherian wanted to note that HB 365 pertaining to net metering expansion had failed a veto override by roughly five votes, the Board and Hardy met with Representative Pearl, Charlie Niebling and Briar Hydro Association among others that were there that had previously voted for the bill and did not vote for the override. The Board is disappointed, HB365 would have made a significant change for Boscawen and its residents if it had been passed.

Cherian asked Carey if she would like anyone with ideas for next year's Old Home Day event to send them to her to bring to the committee. Carey mentioned that they have not completely wrapped up from this year's event and will gladly bring them to the next meeting.

Easler mentioned that there was a petitioned warrant article that had come in for a Veteran's Credit increase from \$100.00 to \$500.00. The resident had obtained 40 plus signatures and brought it to Town Clerk Hoyt for sign off. Easler sent it off to Jim Raymond. It will be a warrant article at Town meeting. The Town is currently paying \$11,000.00 for Veteran's credits and if the warrant article passes the Town will be paying \$44,000.00 towards Veteran's credits.

**Chairman Cherian made a motion to go into nonpublic non-public RSA 91-A: 31 II (c). Selectwoman Carey seconded. All in favor.**

**Chairman Cherian made a motion to come out of nonpublic non-public RSA 91-A: 31 II (c). Selectwoman Carey seconded. All in favor.**

**Selectwoman Carey made a motion to adjourn the public meeting at 7:36pm. Selectmen Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack.