

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Thursday, December 19, 2019 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Roger Sanborn, Alan Hardy, Katie Phelps, Jason Killary, Dean Hollins, Tim Kenney, and Kellee Easler.

Chairman Cherian started the meeting with the Pledge of Allegiance followed by a moment of silence.

Selectwoman Carey made a motion to approve the consent agenda. Selectman Sanborn seconded. All in favor.

**Chairman Cherian made a motion to approve the direction that was given to the Assessors during a nonpublic meeting. Selectman Sanborn Seconded. All in favor.**

Lyman Cousens mention to the Board that Susan Dukette was interested in joining the Old Home Day Committee. She has lived in Boscawen for many years and the committee is enthusiastic about having her on the committee.

**Chairman Cherian made a motion to approve Sue Dukette to join the Old Home Day Committee. Selectwoman Carey seconded. All in favor.**

Lyman Presented the Board with a picture of the 1913 Library that he would like to pass on to Rhoda Hardy to possibly be in the Town Report. The Board thanked Lyman for the picture.

Lyman Cousens presented the Old Home Day draft budget to the Board.

The Board asked Cousens about a letter that was sent to the Board to upgrade the OHD Fire works from \$5,000.00 up to \$7,000.00 to upgrade the firework show.

**Selectwoman Carey made a motion to provisionally approve the Old Home Day Committee 2020 Budget. Selectman Sanborn seconded. All in favor.**

**Chairman Cherian made a motion to provisionally approve the increase for fire works for 2020 from \$5,000.00 to \$7,000.00, the increase will be revisited as the whole budget is created. Selectman Sanborn seconded. All in favor.**

Public Works Director Hollins presented the 2020 PBW's draft budget to the Board.

**Selectwoman Carey made a motion to provisionally approve the Public Works draft budget. Chairman Cherian seconded. All in favor.**

Finance Director Phelps presented the Board with an updated Welfare budget, broken down by Welfare Administrator Gerlack as requested by the Board.

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Phelps presented the budget broken down by departments and reviewed the Capital Reserve proposed contributions. Town Administrator Hardy suggests to put minimum \$25,000.00 in the Municipal Building Capital Reserve Fund for unknown building repairs.

**Selectman Sanborn made a motion to contribute \$30,000.00 to the Municipal Building Capital Reserve Fund proposed for 2020. Chairman Cherian seconded. All in favor.**

The Capital Reserve is currently a \$125,000.00.

Selectwoman Carey would like a three year comparison of the total budget department.

Hardy updated the Board in the cleanup at Kenney's Garage. Hardy mentioned that he has not recently seen and movement. Cherian mentioned that they are required to show receipts for anything being hauled away to ensure it is being properly disposed.

Katie presented the Board with Encumbrance Request for 2020.

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4325441-Landfill Covering & Maintenance for \$16,000.00 for the purpose of paving at the landfill in 2020. Chairman Cherian seconded. All in favor.**

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4155574-PA Exempt Vacation Buyout for \$1,369.60 for the purpose of defraying the costs associated with vacation buyouts in 2020. Chairman Cherian seconded. All in favor.**

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4210421-Police Uniforms for \$3,000.00 for the purpose of offsetting the cost of equipping a police cruiser with a new tablet in 2020. Chairman Cherian seconded. All in favor.**

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4210660- Police Cruiser Maintenance for \$5,000.00 for the purpose of offsetting the cost of equipping a police cruiser with a new tablet in 2020. Chairman Cherian seconded. All in favor.**

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4210700- Police Equipment for \$3,500 for the purpose of offsetting the cost of equipping a police cruiser with a new tablet in 2020. Chairman Cherian seconded. All in favor.**

**Under the provisions of RSA 32:7, I, Selectwoman Carey made a motion to encumber funds from account number 4152312-Assessing Services for \$10,672.50 for the purpose of**

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**completing the next revaluation in 2023. Chairman Cherian seconded. All in favor. Chairman Cherian made a motion to approve the nonpublic BOS #1. Selectwoman Carey seconded. All in favor.**

Lieutenant Killary and Hardy updated the Board on 11 Berle Drive.

Public Works Direct Hollins mentioned that Public Works Building had a walk through with Primex. There are a few small things that need to be addressed that will be fixed right away.

Chairman Cherian wanted to state that the office would be closed on 12/25 and 12/26 for the holiday, and the Boards next meeting will be January 2<sup>nd</sup>.

Hardy presented the Board with a payment plan for Taxes.

**Chairman Cherian made a motion to approve the payment plan recommended by Tax Collector Hoyt for a land owner. Selectman Sanborn seconded. All in favor.**

Phelps presented the Board with vacation carryover for approval.

**Selectman Sanborn made a motion to approve the employee vacation carryover. Selectwoman Carey seconded. All in favor.**

Discussion ensued concerning Payment In Lieu of Taxes agreements for 2019.

**Chairman Cherian made a motion to adjourn the public meeting at 7:36pm. Selectman Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack.