

Boscawen Selectmen's Regular Session
Final Meeting Minutes 9.28.2016
Approved 10.19.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Pamela Hardy, Nicole Hoyt, Kellee Jo Easler, Ray Fisher, Dean Hollins, Kevin Wyman, Candace Haithwaite and Michelle Brochu.

Chairman Sanborn opened the meeting at 4:29 PM and led us in the pledge of allegiance and a moment of silence.

Acceptance of Minutes – September 7, 2016 Public Session:

Board Action: Selectman Varney moved to accept the September 7, 2016 public minutes as written. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – September 7, 2016 Non-Public Session:

Board Action: Selectman Varney moved to accept the September 7, 2016 non-public minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – September 21, 2016 Public Session:

Board Action: Selectman Varney moved to accept the September 21, 2016 public minutes as written. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – September 21, 2016 Non-Public Session:

Board Action: Selectman Varney moved to accept the September 21, 2016 non-public minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

An Amendment was made to seal the September 7, 2016 non-public minutes.

Board Action: Selectman Davis moved to seal the September 7, 2016 non-public minutes. Selectman Varney seconded the motion. All in favor, the minutes are accepted as written.

At 4:33 Chairman Sanborn opened the Public Hearing to accept a \$10,000 in the form of a Plan New Hampshire grant and add it to the Town budget. The Board asked for public comment, no one from the public was present.

Board Action: Selectman Varney moved to accept the \$10,000 grant from Plan New Hampshire. Selectman Davis seconded the motion. All in favor, the motion was approved.

At 4:35 Selectman Davis motion to close the Public Hearing. Selectman Varney seconded the motion. All in favor, the motion was approved.

Accountant Pamela Hardy informed the Board the Penacook Boscawen Water Precinct has filed the MS-434 with the Department of Revenue and that Kellee has complete the MS-1. The school is the only outstanding part to set the tax rate at this time. She also stated that the audit and governance letter from Plodzick and Sanderson just came in this afternoon but will expand on it next week. Pam will also have the quarterly reports available soon.

Police Chief Kevin Wyman reported that Corporal Mottram's car was damaged but a tree branch in the parking lot. Co-Administrator Alan Hardy has the information for claim information and Public Works Director Dean Hollins has contacted Capitol Tree to clean up the tree. He also informed the Board that the equipment is being installed in the new Explorer. The Merrimack County Advocacy Center is starting fund raising and has growth charts for sale. They are also doing Beards for Bucks Campaign which the department can grow facial hair to raise money. Chief Wyman also stated the department has been very busy. He reminded everyone that the Police Department will have their annual gate night festivities from 4-7 and are accepting candy donations.

Town Clerk Michelle Brochu requested that the office opens at 1:00 on Wednesday, November 9th due to all the paperwork involved from the general election the day before. Michelle also informed the selectman that they are responsible for coming up with a contingency plan in case of a fire at the Town Hall. Michelle also suggested there being better traffic flow in and out. It was suggested to make traffic flow in one direction that day. Michelle also stated that she ordered Vote Here flags and the fire proof cabinet for the Town records.

Public Works Director Dean Hollins has been working with Underwood Engineering on the landfill closure potentially in 2020. It will be done in two phases and with the regrade estimated at \$130,000 in 2017 and to cap the landfill is estimated around \$900,000. Discussion ensued. Selectman Davis asked about a slow street sign that used to be near The Acre. Dean wasn't sure about the sign.

Fire Chief Ray Fisher updated the Board on purchasing key pads and new locks for the fire station. He received three quotes. Ray also removed the letters from the Fire Station and are having them repainted. He also stated that chicken barbeque tickets are now available to purchase. He also stated that on October 25 will be the fire prevention down at the school.

Planning and Community Development Assistant Kellee Jo Easler present an the MS-1 form from the Department of Revenue. She also suggested the Board sign the extension form the DRA said to complete. Co-Administrator Alan Hardy stated the Pilot Agreements for Briar Hydro and Community Bridges are still in effect. Kellee also presented an Intent to Cut and she sent a letter to Boscawen Congregational Church about taxes. Kellee received letter from Avaitar Associates and a settlement was offered for the Fairpoint appeal. Town Counsel is handling the situation and will be contacting Kellee by next week.

Co-Administrator Nicole Hoyt informed everyone that there is a gubernatorial candidate's form on October 12 if anyone is interested. There are new Old Home Day committee numbers that will be presented next week. Nicole addressed some of the building maintenance and would like to address the windows and floors. Chairman Sanborn suggested checking with Nancy at Franklin Saving's bank on a window cleaner. Nicole also suggested posting the application for the Budget Committee since there are three openings. Nicole presented some language to the Board to use on the website and put in the Newsvine for the openings. Nicole also presented two dates to the Board for department head reviews. They will take place on October 19th and October 26th.

Co-Administrator Alan Hardy present some recent concerns in the community. He asked the Selectman if they should post a no loitering policy at the Town Office. He also presented a concern for a minimum read sewer bill. Also there have been questions on the taking of items from the Treasure Hut at the Transfer Station. Alan also recommended returning the deposit for 23 Tremont Street to Don Fannie.

Board Action: Selectman Davis moved to return the deposit for 23 Tremont Street to Don Fannie. Selectman Varney seconded the motion. All in favor, the motion was approved.

Selectman Mark Varney addressed a Facebook post about blue ribbons for the Police Department. Mark invited those involved in the conversation to attend a Selectmen's meeting.

Account Pam Hardy informed the Board that there is \$75,000 in the recycling account. Public Works Director Dean Hollins recommended renewing for another year.

Chairman Sanborn moved to a non-public session at 5:50 PM, seconded by Selectman Davis. All in favor, the motion was approved.

Upon exiting the non-public session, there being no further business, Selectman Varney moved to adjourn at 6:20 PM, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite