

Boscawen Selectmen's Special Session
Final Meeting Minutes 11.22.2016
Approved 11.30.2016

Present: Bernie Davis, Jr., Mark Varney, Alan Hardy, Nicole Hoyt, Pamela Hardy, Dean Hollins, Kellee Jo Easler and Candace Haithwaite

Attendees: Bruce Crawford

Selectman Davis opened the meeting at 4:39 PM and led us in the pledge of allegiance and a moment of silence.

Acceptance of Minutes – November 22, 2016 Public Session:

Board Action: Selectman Varney moved to accept the November 22, 2016 public minutes as amended. Selectman Davis seconded the motion. All in favor, the minutes are accepted as amended.

Accountant Pamela Hardy reviewed the options available for prescription coverage and the 2017 costs. Pam inquired if the Board would like to enroll in the Flexible Spending Account and allow employees to participate in the plan.

Board Action: Selectman Varney moved to select the insurance plan with the lower premium and to participate in the Flexible Spending Account with a cap of \$1,500 for employees. Selectman Davis seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy informed the Board that the Conservation Commission and Five Rivers have agreed on easement value on the Keegan property and will convey the property on December 1st at 10:00. A representative from the Town must be present to sign documents for the transaction. The Board agreed that Alan Hardy was best to represent the Town.

Board Action: Selectman Varney moved to allow Co-Administrator Alan Hardy to sign conveyancing documents on behalf of the Town. Selectman Davis seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy informed the Board that the locks at the Town Hall have been changed. Co-Administrator Nicole Hoyt has sent an email to the Church to inform them of the lock change and they have requested three keys. The Board agreed to allow the church one key. He expressed that keys will be monitored closely and regular groups renting the Town Hall will be able to pick up and drop off a key with Candace Haithwaite. The locks at the Fire Station have also been changed.

Co-Administrator Alan Hardy along with Public Works Director Dean Hollins and Bruce Crawford updated the Board on the progress the Brownfield Program Project. Discussion ensued.

There being no further business, Selectman Varney moved to adjourn at 5:27 PM, seconded by Selectman Davis. All in favor, the motion was approved.