

Boscawen Selectmen's Regular Meeting  
Final Minutes 05.10.17  
Approved 05.17.17

**Present:** Bernard Davis Jr., Mark Varney, Roger Sanborn, Alan Hardy, Pennie Vigue, Ray Fisher, Katie Phelps, Pam Hardy, Kellee Easler, Nicole Hoyt, Kevin Wyman, Michelle Brochu, and Dean Hollins.

**Attendees:** Caroletta Alicea

Selectman Varney opened the meeting at 4:30pm, led us in the Pledge of Allegiance and a moment of silence.

Board of Selectmen public minutes from May 3, 2017 were presented for approval by Pennie Vigue, Administrative Assistant, Selectman Sanborn motioned to accept the minutes, Selectman Davis seconded that motion, all in favor.

Board of Selectman non-public minutes from May 3, 2017 were presented for approval by Pennie Vigue, Administrative Assistant, Selectman Sanborn motioned to accept the minutes, Selectman Davis seconded that motion, all in favor.

**Finance Department, Accountant, Pam Hardy:** presented the Treasurer's report through April 30<sup>th</sup>. Quarterlies have been given to the Board of Selectmen and all Department Heads. Also announced was that Pam Hardy is retiring from the Town of Boscawen effective June 2, 2017. Selectman Varney moved to accept Pam's notice of retirement with regrets, Selectman Davis seconded that motion, accepted.

**State Representative, Caroletta Alicea:** Caroletta indicated that the State House has been very hectic lately. Selectman Varney asked if the State House was addressing the behavioral health issue within the State, Caroletta states yes, however, only just enough will be done to satisfy the public, she does not have a lot of faith right now and thinks that's just sad. One of the schools are kicking off a suicide prevention program and began with showing the children a suicide video a person had shared online. Alan Hardy wanted to address his concerns in regard to the school board minutes that Representative Alicea sent to us. First he notes that the minutes are detailed regarding the questions being asked, but there does not appear to be a detailed response to the questions. The second issue is the impact fees. Impact fees are there for one of two reasons, capital investment and capital construction. This construction must be new and occasioned by growth, not repairs. Alan is willing to attend a school board meeting to explain our impact fee process since our impact fee rates will be reviewed this year and updated by the Planning Board. Caroletta has received complaints a few times a week and a letter from one resident stating that the school board is not transparent in response to a vote that favored \$40,000.00 for new batting cages. Caroletta states this is simply not true, the entire school board was at the meeting and the vote was conducted in the manner it should have been. Selectman Davis questioned an incident in which teenagers had vandalized a locker room after a game and who pays for that. Caroletta states that the school district pays for that and that she was just hearing about the incident due to the fact that this was not included in the school board minutes. She is going to find out what is going on and bring that information back to the board.

**Chief of Police, Kevin Wyman:** States that the Department has been busy with mental health calls and violence issues. They are finding that when they bring a person to the emergency room, hours later they are released and the Police Department is called again.

**Public Works, Dean Hollins:** Quote from Underwood Engineers for the annual camera and inspection work for the Sewer System Operation and Maintenance Plan. The quote is coming in under budget at \$19,600.00. Selectman Varney motioned to accept this quote, Selectman Sanborn seconded that motion, all in favor, signed. Public Works cut a tree on Goodhue Road this week. There was also a fire at the transfer station due to a cell phone battery that was thrown away in the compactor. Batteries and electronics should not be put in the trash. A letter will be going out to residents. Last week, Hardy Lane was graded.

**Fire Chief, Ray Fisher:** Flags for the cemeteries will be put out on May 22, 2017. Scholarships for seniors are coming up, this is a service provided by the school's auxiliary and the fire fighters. The Fire Department received a call for service at 147 N. Main St. The Fire Department will not go unless the Police Department goes. This property requires a two officer response. Alan Hardy has had continuous issues with this address even with the new ownership. Owners at the trailer park are looking for disposal of demo and rubbish, states this is a fire hazard, this is a private trailer park and therefore, the owner's responsibility. The Fire Department requests \$3,500.00 to replace the existing lighting with LED fixtures at the Fire Station. Motion to move funds from the Town Hall maintenance budget, (G/L # 4194443), to the Fire Department building maintenance budget, (G/L #4194444), under RSA 32:10 in the amount of the \$3,500.00 made by Selectman Varney, seconded by Selectman Sanborn, all in favor.

**Planning and Community Development Assistant, Kellee Easler:** A barn preservation discretionary easement for Map 81A, Lot 4, was approved at 50% for up to ten years under the provisions of RSA 79-D. Selectman Sanborn motioned to accept this easement, Selectman Varney seconded that motion, all in favor. Timber warrant from last year for Map 47, Lot 17, Sublot A, signed. Intent to cut, signed. Kellee noted that two new development parcels have sold at a selling price higher than the assessed value. We are updating emergency management plans currently, is it important to have a shelter in town; do we shelter in place or not? Chief Wyman noted that there is a floor at the nursing home for emergency shelter option as well, however, in Alan's opinion, this option was considered for an Alternate Care Site, (ACS), if necessary. The school would need a shower facility to qualify as an emergency shelter. A meeting will be scheduled to discuss this matter further between the BOS, Shawn, Ray and Kevin.

**Co-Administrator, Alan Hardy:** A note for the City Council came in in regard to the Town Forest off Weir Road. Tires and trash have been dumped, requested tires be removed. Hirsch Marsh is gated. We believe that the debris not may be from the former use of the land as a town dump. Note will be given to the Conservation Commission for their review and feedback, initially.

Alan presented the documents requesting a transfer of funds from the Municipal Office Capital Reserve fund for the Municipal Office Server purchase approved by the voters at this year's Town Meeting by the approval of Warrant Article #8. Alan explained how the installation will be handled. Pam will pay the invoice from the operating account and request reimbursement from capital reserve account in this request. Selectman Sanborn motioned to approve as follows: I make a motion that the Trustees of the Trust Funds transfer \$9,500.00 from the Municipal Office Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditure.

\$9,500.00 deposit the new Administrative Officer Server per quote attached. Selectman Davis seconded that motion, and the motion was approved.

Pam Hardy, presented Underwood Engineers Engineering Services Request, #48, as approved by the Planning Board. This ESR authorizes Underwood engineers to supervise the site work for the Dollar General Project at the expense of the Applicant under the Planning Board's authority, (RSA 676; 4-b). By signing this agreement, the Town will pay the contractor and will be reimbursed for the expense. Roger Sanborn made the motion to approve Underwood Engineers, Inc. ESR #48. Bernie Davis seconded the motion, all in favor, the motion was approved.

Selectman Davis has been lifting tiles at Dorval House and found hardwood flooring, however, having a very hard time drying it out after the flood down there. Considering an industrial size dehumidifier from Taylor Rental. Alan also stated that Nancy will be doing flowers at the intersection again year. Paul Merchant has passed away and a \$50.00 donation was requested to be sent by Selectman Sanborn. Selectman Sanborn motioned to approve, Selectman Varney seconded that motion, all in favor, the motion was approved.

**Co-Administrator, Nicole Hoyt:** Nicole asked if there was any update on leveling the handicap ramp outside the Boscawen Municipal Building. Selectman Davis has someone that will hopefully be able to do that next week. Thus far 59 people have signed up for the Parks and Recreation program. Any person signing up must be a Boscawen resident. Riverbend representatives will be coming in two weeks to speak to the Board of Selectman about a PILOT agreement. Also Nicole wanted to re-visit last week's discussion in regard to the ATM in the hallway and whether or not we wanted to pay a monthly fee to keep providing that service. That fee was denied by the Board of selectmen.

**Motion to adjourn public session was made by Selectman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 6:04 pm.**

*Respectfully submitted by Pennie G. Vigue*