

Boscawen Selectmen's Regular Meeting
Final Minutes 06.07.17
Approved on 06.28.17

Present: Chairman Mark Varney, Selectman Roger Sanborn, Selectman Bernard Davis, Pennie Vigue, Kevin Wyman, Pam Hardy, Alan Hardy, Nicole Hoyt, Dean Hollins, Ray Fisher, Kellee Easler, Shawn Brechtel, and Michelle Brochu.

Selectman Varney opened the meeting at 4:31pm, led us in the Pledge of Allegiance and a moment of silence.

Penacook Rescue Squad, Shawn Brechtel: Shawn came to the meeting because he heard there were questions and/or concerns at the last meeting so he is here to try to answer them. Chief Fisher stated he brought up the questions last week. After last week's meeting Chief Fisher spoke with Chief Richard Oberman in regard to his concerns. Chief Fisher reiterated what he had said was "why is Boscawen Fire the first call from Penacook Rescue Squad, we do not lift, why isn't Penacook Rescue Squad called first." Shawn clarified they are dispatched on the initial tone, they do not have overnight staff so they are paying a considerable amount of money for 24/7 coverage. He cannot explain why dispatch does not call Penacook Rescue and Boscawen at the same time, if they cannot lift, they have to call for help. Penacook Rescue can staff more people and not call Boscawen, however, that will cost more money. Shawn stated he would like to keep good relations with all of the Towns that they serve and their departments. The Chairman of the Board and Selectmen agree.

Accountant, Pam Hardy: Pam distributed the final audit management letter received from Plodzik & Sanderson for signatures, signed. Discussion ensued regarding the time line to complete the Fire Department Stipend Policy.

Town Clerk, Michelle Brochu: Michelle compiled a list of 56 unregistered dogs in the Town of Boscawen with the RSA attached for the Board of Selectmen. On June 21st she will have completed a warrant for the Board to sign and on the 22nd the list goes to the Police Department. It is legal to and will be the case that these notices will be served whether a person is home or not. Michelle also presented House Bill 329 in reference to elections, the Board will take no action at this time.

Planning and Development Assistant, Kellee Easler for Katie Phelps: Building Permits issued: 05.31.17-06.07.17: New three bedroom Cape with Garage – 50 Corn Hill Road. Certificate of Completion: 05.31.17-06.07.17: Certificate of Occupancy 94 N. Main Street.

Life Safety/Health Officer, Kellee Easler: Kellee and Ray went to inspect an apartment at the request of the Human Service Administrator. The apartment failed that inspection. The landlord has fixed a few things and should be done completing the rest of the items listed by the end of the

month. Kellee reminded the Board of Selectmen and staff that there is a meeting on Tuesday at 1:30pm for Emergency Management Plan with Olin Garneau.

Co-Administrator, Alan Hardy: Alan discussed the EPA clean up grant for Commercial Street. Out of 760 applicants, 200 grants were awarded. We did not receive that grant this time around. An EPA Environmental Engineer will be here tomorrow at 2pm to meet with Dean and Alan to explain how that process went. Alan will go back and try to improve the information in hopes of receiving this grant the next time we apply for it. Alan met with Central NH in regard to a turn lane on King Street. A hearing will be held and this will possibly be entered into the Town's 10 year plan. Alan will provide information from this study as it becomes available.

The Town has received two resignations from the Agricultural Commission Board. A motion was made by Selectman Sanborn to accept the resignation of Angela Swyers with regret with the hopes that she will return when time permits, Selectman Davis seconded that motion, all in favor. Selectman Davis motioned to accept the resignation of Elaine Clow with regret, Selectman Sanborn seconded that motion, all in favor.

Selectman Davis shared with the Board of Selectmen during this time that the High School's locker room has once again been vandalized. The locker room is now closed to students.

There is a development on the Knowlton Land below Terrace Hill going in. This development may be age restricted. The project is moving forward.

The librarian has requested that signage indicating where the Library and Police Department are be placed North and South bound on N. Main Street. N.H. does have blue state signs and Dean will inquire with the Department of Transportation in regard to placing them in that area facing North and South bound. Selectman Varney motioned to accept the placing of the signs, Selectmen Sanborn seconded that motion, all in favor.

Alan also noted some lights at the Town Municipal Building that were out and need to be taken care of. Selectman Davis stated that he had already fixed them. Alan has also decided that before the Town Municipal Building is painted he is going to take care of the electrical and lighting issues. Alan presented the School District Assessment. The estimated total the Town of Boscawen is assessed for the support of the Merrimack Valley School District for the upcoming school year is \$4,176,122. This total is comprised of the Local Share of School Support of \$3,636,275 and the Equalized Property tax of \$539,847. The assessment has been divided into eleven (11) equal payments of 379,647.45. Payments are due to the district by the 15th of each month, commencing July 15, 2017, this is a \$50,778.79 increase monthly for the Town of Boscawen.

Alan and Nicole did meet with a competitor of Primex this week, no changes noted from that gathering. Alan has requested that the Town Attorney handle the return process of deeded property, deeded property has its own budget, Selectman Davis asked Alan what the cost would be going

through the attorney, Alan did not have that answer, however, he will look into it. Selectman Varney motioned to allow the attorney to handle this process, Selectman Sanborn seconded that motion, all in favor.

Co-Administrator, Nicole Hoyt: Nicole stated that we have one deeded property re-purchase agreement, the total amount owed on that property has been paid in full. The Town also received five applications for the Parks and Recreation Program Counselor position, two applied after the fact. Out of the five, Trevor Hardy was chosen for the position. We now have five spots left for registration into the Parks and Recreation Summer Program. We have a Boscawen resident that will be 100 years old as well. The Board has decided that we will send flowers to honor the occasion.

Administrative Assistant, Pennie Vigue: Pennie had two sets of public minutes for approval, Selectman Davis motioned to accept the minutes, Selectman Varney seconded that motion, all in favor. Pennie had one set of non-public minutes for approval, Selectman Sanborn motioned to accept the minutes, Selectman Varney seconded that motion, all in favor. A motion to seal the non-public minutes was made by Selectman Davis, Selectman Varney seconded that motion, all in favor.

Motion to move into non-public session per RSA 91-A: 3, II (c) at 5:33pm made by Roger Sanborn, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to move into non-public session per RSA 91-A: 3, II (e) at 5:50pm made by Mark Varney, and seconded by Bernard Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to move into non-public session per RSA 91-A: 3, II (a) at 5:52pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to leave non-public session at 6:17pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to seal the non-public sessions minutes RSA 91-A:3, II (a) made by Mark Varney, and seconded by Bernard Davis. All in favor.

Motion to adjourn public session was made by Selectman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 6:19 pm.

***For unedited minutes please refer to The Town of Boscawen's Website**

Respectfully submitted by Pennie G. Vigue

