

Boscawen Selectmen's Regular Meeting  
Final Minutes 06.14.17  
Approved on 07.05.17

**Present:** Chair Mark Varney, Selectman Bernie Davis, Selectman Roger Sanborn, Pennie Vigue, Katie Phelps, Jason Killary, Dean Hollins, Ray Fisher, Kellee Easler, Alan Hardy, Nicole Hoyt, and Michelle Brochu.

Selectman Varney opened the meeting at 4:31pm, led us in the Pledge of Allegiance and a moment of silence.

**Police Department, Jason Killary:** Jason stated that the Police Department responded to over 60 incidents in the past week, including 5 arrests. This coming weekend is motorcycle weekend and Jason urges all to be careful. John and Lynne from the Police Department went to sex offender registry training today, they brought back some good information and DNA kits. Jason explained that on the subject of the Narcan they have learned that they would need to be an independent certified provider or provide these services under the umbrella of Penacook Rescue Squad. Alan asked if this would affect our liability, the answer was no. The Board of Selectmen also suggested at this time that the Fire Department also inquire about the use of Narcan for their workers.

**Public Works, Dean Hollins:** The Department of Transportation was not entirely keen on placing road signs for the library as suggested last week, they are now thinking about moving the signage we do have closer to the road for easier visibility and possibly adding to that.

**Fire Department, Ray Fisher:** Ray stated that only 8 guys showed up for last week's regular meeting. The Fire Department distributed their normal donations to the Senior Graduates. Three people were awarded grants by the Fire Department, Miss Baker, Miss LeClair, and Brittney Fisher. Ray also stated that if the Fire Department was going to utilize Narcan they would need training and a place to lock it up at the Fire Station.

**Planning and Development Assistant, Kellee Easler:** Kellee stated she has all of the information from the emergency management plan meeting. She will have all of this information put together and ready to input by September. Cityside Development phase one (approval of condo documents) was agreed upon at the Planning Board meeting last night. We are expecting several million dollars in taxable value from this project.

**Interim Accountant, Katie Phelps:** Katie presented trustee checks/buyouts, MS-535 needed signatures, signed. Katie received the Briar Hydro June check which was \$10,561.24, down from \$18,886.21 last year.

**Community Development Clerk, Katie Phelps:** Building Permits Issued: 06.07.17-06.14.17- Electrical Service Upgrade – 93 Queen Street, Building Permit – Knowlton Map 45, Lot 30, Sublot 25. Certificate of Completion/Occupancy: 06.07.17-06.14.17 – Certificate of Occupancy – 333 DW Highway – Merrimack County Visitation Center, Avaloch Farm Music Institute – New West Wing, North and South Wing Alterations. Yard Sale Permits Issued: 06.07.10-06.14.17 – 18 Jackson Street – June 10<sup>th</sup> and 11<sup>th</sup> from 9am to 3pm.

**Co-Administrator, Nicole Hoyt:** The Parks and Recreation Program and the Dorval House are in order for the summer. There has been some graffiti done to the building, however, Bernie states he will touch this up with a little paint. Penny Sarcione has been busy booking the summer concert series, she has 3 booked as of today. Ray Fisher suggested she try Avaloch, there is no charge for them. They have \$500.00 coming in from the Thornton fund for games and equipment. We have only 3 openings left now for the summer program. New hire, camp counselor, Trevor, needs AED and CPR training and they will be working on this with Jason.

Nicole also stated that we have taken in over \$600,000 in current property taxes thus far this tax season.

**Co-Administrator, Alan Hardy:** 10 invoices have been created for impact fees. The plans are in for Upper Knowlton, 14 units, 6 homes between Water Street and the Knowlton home, around the corner another 7 units and 1 on Corn Hill Road. The next phase will add 3 more on Water Street. There will be a remaining large lot that may be used for and restricted as senior living. Alan is also meeting with another developer currently for a 45 acre parcel of land.

Selectman Davis made a statement in regard to the schools being down in numbers for the amount of students that are attending. Impact fees link to what we do as a Town for the school system. Alan is working on demographic information on the Boscawen students for the impact fee review.

There is a meeting on June 21<sup>st</sup> at 8:30am for a sewer rate study with Alan, Dean and the engineers from Underwood, Engineers, Inc. Anyone who is interested may attend.

Mike Warren replaced failed electrical ballasts today. Everything but the front outdoor lights were fixed. If anyone sees lights out, please let Alan know. When Mike comes back the lights around to the Police Department will be repaired and replaced with LED lighting. There will also be a new light over the Police Department door. Jason Killary did mention he would like a blue light to bring attention to the emergency box. The outdoor pedestal lights were looked at as well, they could be covered, however, the recommendation is that it is safer to just remove the concrete light bases (by cutting the conduit). The question now is should Dean Hollins do this or should we contract out for the project. Because of the electrical issues it will be best to contract out. The Board would like them to be completely removed.

Alan received the documents on 6 Eddy Road from the Attorney, there will not be a closing, re-purchase agreement to be signed by the Selectmen, all signed. The second deeded property we have is at 445 High Street, the certified letter we sent out returned unclaimed. On or about the 24<sup>th</sup> of June the re-purchase offer does expire. If there continues to be no response we will send another letter stating that the home will be set to go to auction.

**Motion to move into non-public session per RSA 91-A: 3, II (a) at 5:26pm made by Roger Sanborn, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A: 3, II (c) at 5:28pm made by Mark Varney, and seconded by Bernard Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A: 3, II (c) at 6:33pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A: 3, II (a) at 6:36pm made by Roger Sanborn, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to leave non-public session at 6:48pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (c) made by Mark Varney, and seconded by Bernard Davis. All in favor.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (a) made by Mark Varney, and seconded by Bernard Davis. All in favor.**

**Motion to adjourn public session was made by Selectman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 6:52 pm.**

**\*For unedited minutes please refer to The Town of Boscawen's Website**

*Respectfully submitted by Pennie G. Vigue*