

Boscawen Selectmen's Regular Meeting
Final Minutes 08.02.17
Approved on 08.30.17

Present: Chairman Mark Varney, Selectman Roger Sanborn, Katie Phelps, Jason Killary, Dean Hollins, Ray Fisher, Pennie Vigue, Nicole Hoyt, and Michelle Brochu.

Excused: Alan Hardy, Selectman Davis, Kevin Wyman.

Selectman Varney opened the meeting at 4:38pm, led us in the Pledge of Allegiance and a moment of silence.

Administrative Assistant, Pennie Vigue: Pennie presented public minutes from 07.12.17 for approval. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor. Pennie presented the first set of non-public minutes from 07.12.17 for approval. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor. Pennie presented the second set of non-public minutes from 07.12.17 for approval. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor.

Accountant/Human Resource Director, Katie Phelps: Katie had an unanticipated revenue acceptance, the \$73,268.85 resulting from the SB 38 House Bill. Selectman Varney moved to accept the funds, Selectman Sanborn seconded that motion, all in favor. In answering Alan Hardy's question brought forth last week in regard to whether or not the money needed to be expended right away, the letter from the Department of Revenue states "...the unused balance may be carried over to the following municipal fiscal year and expended for highway construction, reconstruction or maintenance purposes."

Katie also updated the staff on the new shared calendar.

Katie has also posted internally a 40 hour per week position for a dual position of Planning and Community Development Clerk/Finance Clerk. Next Wednesday this job opening will be posted externally.

Also requested was a donation in the amount of \$50.00 to be donated in memory to Rose Fife's mother to the West Brookfield Rescue Squad, Inc. P.O. Box 540 West Brookfield, MA 01585. Selectman Varney moved to approve this donation, Selectman Sanborn seconded that motion, all in favor.

Police Lieutenant Jason Killary: Jason reported a death due to overdose in Boscawen this morning, per protocol, the Attorney General's Office was called in to assist. He states the Police Department has been keeping very busy.

Public Works Director, Dean Hollins: Dean discussed that he had been made aware via a phone call that a family would be donating \$1,000.00 to the Maple Street Cemetery for maintenance

work. Also, the irrigation system at the Public Works building keeps shorting out and floods when raining, every repair is \$50.00. The plan is to replace the system with a new one that has a cover and attach it to the building. A bigger mower for the ball fields has been found in government surplus and purchased by Public Works for \$200.00.

Fire Chief, Ray Fisher: Ray stated that the Fire Department had a fire watch again this week at the Winthrop-Carter House, water had not yet been turned on. A question was brought forth in regard to the hours kept at night at Winthrop-Carter and The Board of Selectman concurred that as long as the music stops by 11pm, then it is ok for them to be leaving by 12am.

Planning and Community Development Assistant, Kellee Easler: Kellee had the Baracuda Migration Credit application that needed to be signed by the Board of Selectmen, all signed.

The Boscawen Congregational Church called and requested to use the Town Hall one additional night per week, from 5:30pm-7:30pm, September-November. Selectman Varney moved to allow them usage of the hall for the additional night, Selectman Sanborn seconded that motion, all in favor.

The warrant has been completed for the third quarter sewer bills and they will be out by the end of the week.

Kellee also reminded staff that the Public Hearing for Dollar General is next Tuesday at 7pm.

Co-Administrator, Nicole Hoyt: Nicole has been working on the Primex Exposure Portal. She has heard back from Olan regarding the completion of the Emergency Operations Plan and will send him a copy, this should be ready for next week.

Bone builders requested to be able to have the Pantry allow them access to the Town Hall on the rare occasion they forget to have someone pick up the key to get in. The Board of Selectmen stated this was fine as long as it doesn't become a regular thing.

Nicole also presented an agreement from Huckleberry Oil to lock in rates for this coming year. The fixed price for propane, \$1.69 per gallon. The fixed price for heating oil, \$1.71 per gallon. Selectman Sanborn moved to accept the agreement, Selectman Varney seconded that motion, all in favor.

New Business: Selectman Sanborn questioned how the water works procedure was going, Peter was in today testing the water and that is all that is known at this time in regard to that matter. Nicole also mentioned that Fed Ex tried to make a delivery to the Water Precinct and noticed a sign on the door that stated if you have any questions please contact Nicole Hoyt. The Water Precinct is not a part of the Town municipality and should not be stated as such on their door. Selectman Varney said no, Nicole's name should be removed, she is not their contact person. The Board of Selectmen requests that Nicole set up a meeting with the Water Precinct.

Motion to move into non-public session per RSA 91-A: 3, II (c) at 5:16pm made by Roger Sanborn, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to leave non-public session at 5:37pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to seal the non-public sessions minutes RSA 91-A:3, II (c) made by Mark Varney, and seconded by Bernard Davis. All in favor.

Motion to adjourn public session was made by Selectman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 5:37 pm.

***For unedited minutes please refer to The Town of Boscawen's Website**

Respectfully submitted by Pennie G. Vigue