

Boscawen Selectmen's Regular Meeting
Final Minutes 08.09.17
Approved on 09.13.17

Present: Chair Mark Varney, Selectman Bernie Davis, Selectman Roger Sanborn, Katie Phelps, Kevin Wyman, Ray Fisher, Pennie Vigue, Nicole Hoyt, Alan Hardy, Dean Hollins, and Michelle Brochu.

Selectman Varney opened the meeting at 4:32pm, led us in the Pledge of Allegiance and a moment of silence.

The NIMS (The National Incident Management System provides a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work seamlessly to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity, in order to reduce the loss of life and property and harm to the environment) resolution was presented for Board of Selectman approval. Selectman Varney moved to accept the resolution, Selectman Davis seconded that motion, all in favor.

The Emergency Operations Plan for the Town of Boscawen was presented for Board of Selectmen approval. Selectman Davis moved to adopt the new plan, Selectman Davis seconded that motion, all in favor.

Administrative Assistant, Pennie Vigue: Pennie presented public minutes dated 07.19.17 for Board of Selectmen approval, Selectman Sanborn moved to accept the minutes, Selectman Davis seconded that motion, all in favor. Pennie presented two sets of non-public minutes for approval, Selectman Varney moved to accept set #1, Selectman Davis seconded that motion, all in favor. Selectman Varney moved to accept set #2, Selectman Davis seconded that motion, all in favor.

Accountant/Human Resources Director, Katie Phelps: Katie needed Board of Selectman approval to move funds from the Impact Fee account to the general operating account in the amount of \$30,447.65 for the school district for the new generator and second means of egress. Selectman Varney moved to transfer the funds, Selectman Sanborn seconded that motion, all in favor. Katie also posted the job opening for the Planning and Community Development Clerk and Finance Clerk to the public today.

Public Hearing on Town Park Ordinances, 4:46pm: Discussion in regard to the updated Town Park Ordinance. Selectman Varney moved to adopt the new ordinances with amendments, amendments being; parks close at 10pm, no domesticated animals on the athletic fields, fines should be #8, severance #9 and effective date #10. Selectman Sanborn seconded that motion, all in favor. Selectman Sanborn moved to close the Public Hearing at 4:58pm, Selectman Varney seconded that motion, closed.

Police Chief, Kevin Wyman: Kevin stated that he went to the Fire Academy this week to review, with others, the case of a 10 year old child that drown in Boscawen, N.H. Suggestions were made during this meeting that maybe warning signs should be placed near the water, caution or high water, etc.

Kevin also stated that the carbon monoxide detectors were placed into all cruisers. They have yet to hear anything from Ford in regard to the carbon monoxide issue inside the cruisers.

Town Clerk, Michelle Brochu: Michelle completed her 2nd year clerk certification training this week, Pennie held down the fort and all went well.

Public Works Director, Dean Hollins: Dean reports that Wednesday when we had all the rain, there were sections of Goodhue Road lost. They fixed both sides of the road with tack coated asphalt.

Dean also stated they received the surplus mower the department purchased, ignition switch is missing but Dean will have that looked at.

Fire Chief, Ray Fisher: Ray states that Old Home Day for Salisbury is this Saturday, Webster is next Saturday and ours here in Boscawen is two Saturdays from now. The rifle raffle tickets will be out and ready for sale soon.

The Model T is 100 years old this year!

Ray also stated that the Fire Department generator did not start Monday morning. They didn't know what was wrong with it but it was working again later that day. Alan is going to have someone come take a look at it. The pump on Engine II, a 2005, is leaking and needs to be rebuilt. Webster has a sister truck to this one whose pump went and it cost them roughly \$17,000 to rebuild. The work itself would take approximately one week to complete.

The Winthrop-Carter property should be ready for its final inspection with Ray within the next two weeks. Alan will check on their progress and let Ray know.

Co-Administrator, Nicole Hoyt: Nicole has been at certification training all week with Michelle. Some of the courses she has taken is management skills, DRA, ethics, abatements and grant writing.

Sewer bills went out last week. There was an issue with a sewer bill for 46 Tremont St. The meter was broken for approximately a year resulting in a bill of \$766.80. The Water Precinct is willing to go with a minimum read. This would mean an abatement from the Town in the amount of \$723.60, Selectman Varney moved to abate this amount from the bill, Selectman Davis seconded that motion, all in favor.

Nicole presented a check request for \$50.00 for the boys and girls club from the Town of Boscawen Parks and Recreation program in memory of James Whelan. Selectman Sanborn moved to approve the donation, Selectman Davis seconded that motion, all in favor. A card will also go out for Linda Maloof, she does all the flowers in front of the Municipal Building and at the intersection point as she will not be returning next year to provide this service. The Board of Selectmen thank Linda for all she has done.

The deadline for 445 High St. to re-purchase their property is this coming Friday at 4:30pm. Next Wednesday we will post for auction.

Co-Administrator, Alan Hardy: Alan met with Fred Reagan and the MVSD Engineer to begin designing a second means of egress for the elementary school. In designing this egress it is imperative to make sure the fire trucks can get up the steep hill and around the corner to the school when need be. The school plans to purchase an abutting piece of land for this project. Lester Colby was named to the Agricultural Commission, Selectman Sanborn moved to accept this nomination, Selectman Davis seconded that motion, all in favor.

Update on lightning strike to the Town Municipal Building that took place on June 19, 2017. The cost of the damage from this lightning strike is sure to go over \$30,000. We are guaranteed at least 2/3 of that money as of now from the insurance company. The new Police Department radio was denied coverage. That is a cost of approximately \$6,000. It is working for now. Should it continue to fail intermittently, it will be budgeted for next year and a new one will be purchased. Alan did ask Dean if he would be able to spend the funds given to the Town from the house bill SB38. Dean does have guardrail projects in mind but that is not something that can be done quickly enough to spend the funds this year. Dean states it is best to save it until next year. This money will sit “on top” of Deans regular 2018 budget.

New Business: Mark questioned where we are on the project for a gazebo, etc. down near the bridge. Nicole stated that the D.H.R. paperwork is on her desk, the historical portion of this project still needs to be worked on. We do have \$30,000 for this project. The Jamie Welch Field sign needs work and the barrel underneath needs to be cleaned out of weeds, etc. prior to Old Home Day. Nicole also stated that she is working on a letter to set up a meeting time between the Board of Selectman, Nicole, Alan, and the Water Precinct.

Motion to move into non-public session per RSA 91-A: 3, II (e) at 5:48pm made by Roger Sanborn, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to leave non-public session at 6:02pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.

Motion to seal the non-public sessions minutes RSA 91-A:3, II (e) made by Mark Varney, and seconded by Bernard Davis. All in favor.

Motion to adjourn public session was made by Selectman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 6:02 pm.

***For unedited minutes please refer to The Town of Boscawen’s Website**

Respectfully submitted by Pennie G. Vigue

