

Boscawen Selectmen's Regular Session
Final Meeting Minutes 6.29.2016
Approved 7.6.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Nicole Hoyt, Pamela Hardy, Kellee Jo Easler, Dean Hollins, Ray Fisher, Kevin Wyman and Candace Haithwaite

Michelle Brochu was excused.

Chairman Sanborn opened the meeting at 4:30 PM and led us in the pledge of allegiance and a moment of silence.

Chairman Sanborn announced the passing of Philip Kenny and suggested \$100 donation to the Fire Department Ladies' Auxiliary.

Board Action: Chairman Sanborn moved to donate \$100 to the Boscawen Fire Department Ladies' Auxiliary. Selectman Davis seconded the motion. All in favor, the motion was approved.

Public Works Director Dean Hollins reported he and Alison from Underwood Engineering spent Monday overseeing three crews from One Riverwalk Place on the sewer connections. He also stated the issues with the irrigation and spigot at the Town Municipal Building has been fixed.

Fire Chief Ray Fisher informed the Board of more training on the rescue boat and will be registering the boat. He will also be approving the invoice for the boat. Co-Administrator Alan Hardy added that Penacook Rescue Squad will not participate in operating the boat but rather concentrate on administering emergency medical services. Elektrisola has been invited to the boat dedication on Monday July 25th at 7:00, Chairman Sanborn will contact the Concord Monitor for publicity.

Chief Fisher presented a letter from the Water Precinct with the findings of the flow test conducted on Water Street. The test concluded that the maximum flow available from the hydrants is ninety gallons per minute. The Precinct has made recommendations on how the hydrants should be used in the letter.

Fire Chief Ray Fisher also informed the Board that the Winthrop Carter House will require fire watch for events. Co-Administrator Alan Hardy informed the Board that they have not had a response from the State Fire Marshall's office. Alan is willing to work with the Winthrop Carter House and will provide a temporary Certificate of Occupancy along with the requirement of Fire Watch to keep them operational. Fire Watch will consist of two people at the rate of \$38.00 per hour.

Board Action: Selectman Varney moved to require advance payment for Fire Watch at the rate of \$38.00 per firefighter. Selectman Davis seconded the motion. All in favor, the motion was approved.

Accountant Pam Hardy informed the Board that she has received the draft audit from Plodzik and Sanderson. Town Treasurer Cheryl Mitchell has recommended that the Mercier Group also review the audit due to the new requirement for visibility for transparency set by the Governmental Accounting Standards Board. A governance letter is also expected from Plodzik and Sanders that will make procedural recommendations.

Planning and Community Development Assistant Kellee Jo Easler presented a two abatements that should have been tax exempt, owned by New Hampshire Housing Authority.

Tax Collector Nicole Hoyt also presented two abatements for deeded properties that the Town now owns. She also reported that \$2,249,901.50 has been received in tax payments for the first half of 2016.

Co-Administrator Nicole Hoyt presented a donation from Infinite Health Family Chiropractic in the amount of \$900.00 to the Parks and Recreation Concert Series.

Board Action: Selectman Davis moved to accept a \$900 donation from Infinite Health Family Chiropractic for the summer concert series. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy indicated that Old Home Day is a committee of the Town now and the administrative part of the dissolution of the organization has been completed. Alan is still working on verifying all of the inventory. Alan discussed the capacity of the elementary school and there are no issues accommodating the new developments in town. He was also able to confirm the monthly payment to the school district of \$389,966 does include the projected increase of \$.54. The district is hopeful that once the tax rates set this fall, the monthly payment may decrease, assuming valuation remains steady. Alan also updated the Board on the 91A requests from the Concord Monitor. He has not heard back from the reporter about the request but is prepared should they make contact. Alan also presented a request from the Key Club at Merrimack Valley High School. The Key Club would like to set up a toll road as a fund raiser. After discussion took place the Selectmen are mainly concerned for the safety of the students. Alan will do more research on the request before a decision can be made. Alan also suggested having the Building Group assess the condition of the Torrent. When their recommendation is received a public hearing can be held to proceed.

Co-Administrator Nicole Hoyt reminded the Board that she was meeting with Bill Bevans about the FOB entry system at the Fire Station. Chairman Sanborn also inquired about a crash bar which Bill should install on the 4th floor.

Public Works Director Dean Hollins inquired about Eastman Road. It was decided at Town Meeting that the town would maintain 100 feet of this class six road during the owner's lifetime or sale of the property.

Planning and Community Development Assistant Kellee Jo Easler informed the Board about an email she received from the Department of Revenue about an additional Veteran exemption for those who don't qualify for the current Veteran exemption. The towns, statewide, will have the option to vote on the exemption at town meeting.

Selectman Varney inquired about the Zoning Board of Adjustment (ZBA) meeting with Dollar General. Alan Hardy informed the Board that there are five variance request with multiple parts. The ZBA Board #1 passed over but denied #2 the variance for percent of coverage and #3 amount of off street parking. Within thirty days, the applicant can appeal or they can file a motion to submit a new appeal.

Acceptance of Minutes – June 22, 2016 Public Session:

Board Action: Selectman Davis moved to accept the June 22, 2016 public minutes. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Chairman Sanborn moved to a non-public session at 6:10 PM, seconded by Selectman Davis. The motion was approved.

There being no further business, Selectman Varney moved to adjourn at 6:47 PM, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite

For complete unedited minutes please go to www.townofboscawen.org