

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 8, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda.

**Chairman Mark Varney made a motion to approve the Consent Agenda. Selectman Roger Sanborn seconded. All in favor.**

**Old business:**

The Board has asked Co-Administrator Nicole Hoyt send a letter Rebekah Sutherland about the intent of paving the parking lot. The Town will be moving forward with the paving starting Sept 1<sup>st</sup>. They would also like her to include a copy of the appointment letter appointing Nicole as a member of the committee. Nicole will also reach out the Historical Society for the re-appointment of Polly Dawson's term on the Penacook Academy Review Committee.

Co-Administrator Alan Hardy was inquiring about the benches that Nicole wanted purchase with impact fees for the recreation field at the municipal building. Nicole has said that the process is on hold. The Committee will have to hold a public hearing per the Consent Decree for public input for the benches. Alan mentioned that the impact fees have to be used within six years from when received.

Katie Phelps Finance Officer brought back more information on the Short Term Long Term Disability. Katie had emailed HealthTrust with the questions brought up last week about the coverage. The Funds are tax exempt and if the Town pays 100% of the premium then the disability benefits will be taxable at the time of receipt. If the employee is paying the premium then the disability will not be taxable. HealthTrust will send the disability check directly to the Town. The long LTD check will be sent directly to the employee. Another question was how long is the long term disability benefit paid for. Katie presented an age at displacement chart and benefit duration. The STD rate is based on the member group's demographics. They do not have a percentage of rate history change. The LTD historical rate changes are: 2007-2010 no rate changes, 2011-2012 rates decreased by 9%, 2013-2017 no rate changes and 2018 rate and LTD rate is a decrease of %15. The Town can start with STD and add LTD at a later time the board would like to table any decision until next week when the full Board is present.

**Staff Presentation and Feedback:**

Co-Administrator Alan Hardy presented the Board with a donation from Dale Matthews. Dale has made a donation of a piece of equipment to be used in the Town Forest. The Boards signature is required for the donation as the donation is tax deductible.

Police Chief Kevin Wyman reported that the police department has been very busy and there was an accident on DW HWY. Also one of the officers was on their way into Concord to pick up a resident

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with a warrant and almost got hit by a drunk driver. The police department has been busy with mental health calls. They have not been able to get down to the rail trail as much as they would like.

Fire Chief Ray Fisher reported that they had to close down Cumberland Farms for two and half days. There was a leak near the fire panel that fried the panel. They put in a new panel. The roofing company came Tuesday morning and the panel was exposed to water and was fried again.

Dean Hollins Public Works director reported that with the thunder storms there have been many roads washed out. Public Works has fixed the major ones and will continue with the smaller wash outs.

Dean is meeting with the paving company this week to get back on schedule and go over projects. They will be measuring the parking lot. Dean will know more of when paving will start after the meeting. Dean had talked to the owner of GMI, he had stopped by last Thursday. He had offered us to lock in last year at a low rate. They are seeing an increase in the cost of asphalt in the next few years and he is willing to entertain the offer from last year. The only increase from the offer will be the price of the oil he uses. Dean is hoping to bring the Board back definite numbers next week.

Yesterday Public Works dug the trench down at Jamie Welch Field for the conduit.

Dean has received a phone call from one of our frequent users of the C&D landfill who brings a lot of stuff in weekly. Close to. 90% of what is going in the landfill is burnable but it has 4 small pieces of plastic on it that would need to be removed. He is not willing to pay his workers to remove it. He is asking for a price break and wanted Dean to ask the Board. The Board said no and he would have to break it down so it can be burned.

Dean mentioned that they are gearing up the roads for paving and they have two to three weeks' worth of paving on Eel street.

Katie Phelps Finance Officer presented the Board with the Junes treasures report.

The Town received the Highway Boscawen Grant Aid money anticipated for their fiscal year running from June 2018 to July 2019. Total for the fiscal year is \$88,227.00. This is the Towns portion of the road tax.

Katie received a check from Concord Solid Waste and Resource Recovery Cooperative for \$16,817.00. As agreed on at the 2017 cooperative annual meeting held March 1, 2018. Since the meeting they discovered that the Wheelabrator contract requires the phase 2 communities retain 1/12<sup>th</sup> of the funds as a guarantee of payment. The funds will need to be approved at a public hearing that will be posted.

**ACTION: Alan will set up the Public Hearing for two weeks.**

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Katie wanted to announce that she handed out the 2017 audit it has been emailed out to the Board and the Co- Administrators and should be receiving paper copies.

Alan Hardy presented the Board with the list of vendors for Old Home Day. There are still some vendors that are required to submit certificate of Insurance papers. These vendors will not be able to set up until the Town receives their COI. All contracts must be made out to the Town of Boscawen to stay in complaint with the Towns insurance.

Sarah Gerlack Welfare Administrator presented the Board with a flyer for the Coat Drive. The Welfare Department is teaming up with Hilda's Pantry Clothes Closet to collect coats, hats and mittens for the children of Boscawen this winter. The Board approves of the flyer.

Sarah has been in contact with Chris Michael from the Merrimack Valley School district food services to partner up with them to start a back pack food program at Boscawen Elementary. This program will provide food for 25-30 kids in Boscawen for weekends during the school year. The district ran this program in Penacook last year and it was successful. Sarah will be reaching out to companies in the community for donations towards the program.

Nicole Hoyt presented the Board with the fixed price for Huckleberry Propane is fixed at \$1.79 per gallon and heating oil \$2.45 a gallon. The Board has asked what rates the Town paid last year.

**ACTION: Nicole will bring back to the Board what the Town paid last year.**

Chairman Mark Varney read aloud a card from Rhoda Hardy. Rhoda has resigned from her position on the Boscawen Old Home Day Committee. The Board accepts her resignation with great regrets.

**Chairman Mark Varney made a motion to approve nonpublic #1 from 8/1/2018. Selectman Roger Sanborn seconded. All in favor.**

**Chairman Mark Varney made a motion to adjourn the public meeting at 7:40PM. Selectman Roger Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack