

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, September 5, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Mike Fisher, Dean Hollins, Kellee Easler, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Craig Tufts from Concord Regional New Hampshire Planning Commission and Jack Shields from the Friends of the Northern Rail Trail came to speak to the Board tonight to answer any questions the Board may have regarding the grant. Craig has been working on the application with Alan and had the on call engineer run numbers for the project. The Northern Rail Trail and the Northern Green Organization in Concord. Both pitched in money for an estimated appraisal to purchase the property from Pan Am Trail Ways. The estimated cost of the right of way is \$110,000.00 with a grand total of \$463,000.00 project. The grant is an 80/20 reimbursement grant the Town would be responsible to pay 100% of the project up front and 80% of the project cost will be reimbursed. The Towns portion of the project after reimbursement will be \$92,600.00. The project starts at roughly at 41 River road and will stop at the island before the seconded bridge. The Board questions whether applying for the grant requires the Town to pay the 20% contribution and the answer is yes it does require the Town to pay the 20%. The Town should know around January if the application is approved. The Northern Rail Trail would be willing to manage this project as they have other projects in the past. The Board mentioned that if the grant is approved the Town is required to do a warrant article for \$463,000.00 for the residents to vote on the expenditure of funds. The Board agrees that it is a great project but is concerned about the money being spent when there are other projects in Town that will arise.

Jack Shields asked Police Chief Kevin Wyman if there has been any issues down on the Northern Rail Trail at Cretes Farm. When Jack went down on the trail to look at the area he noticed that there is vegetation missing and that they seem to be cutting across the trail to dump. The Friends of The Northern Rail Trail has written a letter to Department of Transportation to mention that there was infringement.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda.

**Chairman Mark Varney made a motion to approve the Consent Agenda. Selectmen Roger Sanborn seconded. All in favor.**

Co-Administrator Nicole Hoyt wanted to address the Board and the department heads about scheduling a public hearing regarding fee changes. The Board has asked the department heads to bring potential fee changes to the next Board meeting. If there are requested fee changes the Board will hold a public hearing September 26, 2018.

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Human Resource Administrator Katie Phelps presented the Board with the 2019 holiday schedule for approval.

**Chairman Mark Varney made a motion to accept the 2019 holiday schedule. Selectman Edward Cherian seconded. All in favor.**

Police Chief Kevin Wyman updated the Board with recent activity from the Police Department. The officers responded to a call stating that a resident had a self-inflicted gunshot wound and asked them not to call the police. During their chase to find the wounded resident the officer found six marijuana plants in the wooded area of a property. The officer was able to apprehend the wounded resident and get them medical attention.

Fire Capitan Mike Fisher was asked to attend the meeting in place of Fire Chief Ray Fisher. Mike let the Board know that the fire danger has been in between moderate and low. The Fire Department were called to do a check for a possible fire that ended up being a camp fire.

Public Works Director Dean Hollins updated the Board on the paving schedule. The paving on Welcome Ave to Lawrence Street has begun. Goodhue road, Eel Street and Cornhill road are scheduled to be paved Friday.

Co-Administrator Alan Hardy presented the Board with an email received from Penacook Rescue. Last year when Penacook Rescue addressed the Board during budget season they that there would be an increase for the contribution from Boscawen. That increase would be to go from \$90,000.00 in 2018 to \$135,000.00 for 2019. The email that Penacook Rescue sent to the Town for 2019's contribution is asking for between \$204,000.00- \$252,000.00 for 2019. The Board of Selectmen would like to have a public information night on September 20<sup>th</sup> and have Penacook Rescue come and pitch the request to the residents of Boscawen. There is some concerns from the Board with the significant increase in fees and know that the residents of Boscawen may have to same concern.

Alan presented the Board with a revised Payment In Lieu of Tax agreement for Riverbend Community Health. Alan stated that it would be ready for Board approval next week.

Moderator Charlie Neibling, Town Clerk Cheryl Mitchell and Deputy Town Clerk Nicole Hoyt tested the accuvote machine today. At this election there will be a check in and a checkout line for voters. This is commonly used during a primary election. The supervisors of the check list have been in the office preparing for the election. Alan Hardy mentioned that there will be a firewall added at the Town Hall for security.

Welfare Administrator Sarah Gerlack presented the Board with two donations for the Snack Pack program totaling \$1050.00.

**Selectman Roger Sanborn made a motion to accept the two donations for the Snack Pack**

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**program in the amount of \$1050.00. Selectman Edward Cherian seconded. All in favor.**

**New Business:**

Sue Kilgus from the Old Home Day Committee came to speak to the Board about the Craft Fair. The Craft Fair is going to be November 17<sup>th</sup> at Rundlett Middle School in Concord. There will be a kid's area where they can stay and do arts and crafts while the parents shop at the craft fair. There will be food for sale, raffle tickets sold and a cookie walk. The Board has asked that the rental agreement for the school to be forwarded to the Board for approval. The Town will send the agreement with payment to the school. Sue mentioned that Polly Dawson will get the raffle permit. Katie Phelps and Sarah Gerlack have agreed that they can attend the October 15<sup>th</sup> OHD meeting to do all the background checks.

**Chairman Mark Varney made a motion to approve nonpublic #1-#3 from 8/29/2018. Selectman Roger Sanborn seconded. All in favor.**

**Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectman Edward Cherian seconded. All in favor.**

**Chairman Mark Varney made motion to come out of RSA 91 A: 3, II (c) and go into RSA 91-A: 3, II (a). Selectman Edward Cherian seconded. All in favor.**

**Chairman Mark Varney made motion to come out of RSA 91 A: 3, II (a) and seal the nonpublic minutes. Selectman Edward Cherian seconded. All in favor.**

**Chairman Mark Varney made a motion to adjourn the public meeting at 6:45PM. Selectman Roger Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack