

Town of Boscawen
Work Session
Board of Selectmen
Final Minutes
Thursday, October 10, 2019 at 6:00pm

In attendance: Edward Cherian, Lorrie Carey, Kellee Easler, Katie Phelps, Alan Hardy, Tim Kenney and Mark Varney.

Selectwoman Carey made a motion to approve the consent agenda. Chairman Cherian seconded. All in favor.

Finance and Human Resource Director Phelps presented the Board with three transfers.

Chairman Cherian made a motion to transfer \$5,500.000 from account 4442809 Welfare Assistance to account #4290420-EM Equipment & Services for the purpose of completing a feasibility study for an emergency generator for the Municipal Building and purchasing a vehicle for Emergency Management. Seconded by Selectwoman Carey. All in favor

Chairman Cherian made a motion to transfer \$2,500.00 from account #4155120 PA Health Insurance to account #4130330 Exec Cont. Services & Arrangements for the purpose of completing a study of Penacook Boscawen Water Precinct through Underwood Engineers. Selectwoman Carey seconded. All in favor.

The Board made a motion to draft a formal letter in response to the Penacook Boscawen Water Precinct excepting their proposal to conduct a feasibility study.

Chairman Cherian made a motion for the Trustee of the Trustees Funds transfer \$9,444.44 from the Information Technology (IT) Capital Reserve Fund to the General Fund to reimburse the General Fund for the Following expenditures: Warrens Electrical, Inc. Invoice \$617.54, Longchamp's Electrical, LLC- Invoice 49532 for \$555.00, Citizens Bank – Cyberpower Outlets for \$173.90, Cybertron, Inc. –Invoice 20190235 for \$850.00,Cybertron, Inc.- Invoice 20190180 for \$3,775.00 Cybertron, Inc. – Invoice 20190234 for \$1,624.00, Citizens Bank –Adobe Acrobat \$449.00, Cybertron Inc.-Invoice 20190751 for \$1,400.00. For a total of \$9,444.44.

Phelps mentioned to the Board that the medical insurance rates for 2020 are increasing by 7.4% and Life insurance cost are decreasing by 15% for all employees.

Town Administrator Hardy mentioned that the social security COLA rate was set at 1.6%.

Chairman Cherian made a motion to approve the COLA increase at 1.6% for 2020. Selectwoman Carey seconded. All in favor.

Planning and Community Development Director Easler mentioned that the NHMA Annual Conference is 11/13/-11/14, Easler proposes to close the Planning Department for 11/14 so Planning

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and Community Development Clerk Linda Chandonnet can attend the conference. The Board approves.

Cherian mentioned he attended the land use conference and he learned new information on the right to know law and town impact fees.

Hardy mentioned that the progress at Kenney's Garage is still moving forward and will continue to monitor and will take additional step should the progress stop.

Cherian mentioned that there has been no correspondence from Penacook Rescue pertaining to the redlined draft agreement that was sent. Chief Kenney stated that the Penacook Rescue Chief mentioned that the board of Trustees did not approve the agreement. Canterbury has also signed and sent their draft. The Board ask for Penacook Rescue to make their changes and send it to the Board.

Fire Chief Kenney mentioned that he is working on his budget and will be finalizing it shortly.

At this time Chief Kenney left the meeting.

Cherian made a motion to approve the draft drawing that was presented by Selectwoman Lorrie Carey for the kiosk for the former historic stores bridge. Seconded by Selectwoman Carey. All in favor.

Cherian mentioned that there has been several meetings with group members Fred Reagan, Katie Phelps, Alan Hardy, Dean Hollins, and Ed Cherian discussing the new Facilities Director position. This position would be a part time 32 hours a week position. The next step is to set a range of salary for the position. Cherian thinks it's time to advertise the job.

Hardy mentioned that there was a discussion with Administrative Assistant Gerlack about scheduling for the Town Hall, scheduling and financial responsibilities of the activities that are scheduled. The Board would like to have Gerlack come to the next meeting.

Hardy presented the board with trapping permits for signatures.

Chairman Cherian made a motion to approve nonpublic minutes from 9/05/2019 #2. Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to approve a \$40 flower arrangement to Gail Egounis. Selectwoman Carey seconded. All in favor.

Easler wanted to mention to the Board that the Planning and Community Development Department

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has had a student volunteer to help with the filing for the last month. Easler will be adding a line to her budget this year for a part-time employee. The Board concurs.

Chairman Cherian made a motion to go into nonpublic non-public RSA 91-A: 31 II (c). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to come out of nonpublic non-public RSA 91-A: 31 II (c). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to seal nonpublic RSA 91-A: 31 II (c). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to adjourn the public meeting at 7:27pm. Selectwoman Carey seconded. All in favor.

Respectfully submitted by Sarah Gerlack.