

Town of Boscawen
Board of Selectmen
Final Minutes
Thursday April 23, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Katie Phelps, Kellee Easler, Kearsten Obrien, Penny Sarcione, Elisha Wilson, Mark Varney, Tama Tillman, Dean Hollins, Kevin Wyman, and Haley Dilts-Brown.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A:2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

Selectwoman Carey made a motion to approve the consent agenda without the minutes. Selectman Dickey seconded. All in Favor.

Chairman Cherian made a motion to authorize Town Administrator Hardy to sign the payroll manifest with the stamp. Selectwoman Carey seconded. All in favor.

Town Administrator Hardy wanted to let the Board know that the Police Department will provide their activity report in the next meeting.

Town resident Elisha Wilson made a request to the Board to put together sidewalk clean-up project. She reached out to the blue bag program, they will provide 10 cases. Elisha shared this cleanup project on Facebook and received many responses back, so far there is about 10 volunteers. She is looking to do the cleanup on this Saturday Morning. Her only concern if there would be room for the extra garbage at the Transfer Station? Hollins replied that there not be a issue with the extra garbage and is happy about the trash being picked up around Town. The Board thinks this is a wonderful idea, they would like to make it mandatory to wear gloves and safety vests. Hardy will meet with Wilson to provide her with safety vest and provide her with approval signatures to give to NRRA.

Selectwoman Carey made a motion to approve the sidewalk clean-up project and to purchase safety vest. Selectman Dickey seconded. All in favor.

Chairman Cherian updated about the first virtual Conservation Commission meeting and felt it went well. He shared about the Creaser property and the discussion about coming up with a name for it. The Creaser property will be the new Town Forest and is coming together.

Public Works Director Hollins reported that they are currently not doing any recycling at this time because of Covid-19, there are signs up and plexiglas installed where monetary is handled. He wanted to let the Board know that recycling will remain closed until they hear anything different about Covid-19 from the Governor. Hollins mentioned he would like to implement credit cards at the Transfer Station in the future, to limit the amount of money handling.

Parks and Recreation Chair Sarcione let the Board know the Summer Program postpone recommendation has been posted on the Town website and Facebook. Phelps made a suggestion to hold the Summer Concert Series virtually on Facebook

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Emergency Management Director Varney reported that the Cares Act will be going in front of the house tonight for review. He explained that revenue short falls and bills to the budget are not included and will not be reimbursed. He reported that DMV has extended the 20 day temporary plates until May 31st. He asked if anyone has a request for sign's to be made for Covid-19 related purpose? And to email him any request. Varney will present the signs to the Board after he has received all request. Varney recommended that police wear a mask during any arrest. He communicated that he has been working on getting Purell hand sanitizer for the dispensers at the Town Office, the hand sanitizer order is about 3 weeks out.

Town Administrator Hardy reported that the bill for Underwood, for the Penacook-Boscawen Water Precinct study, has been paid in full. Hardy asked the Selectboard which account the board wants the expenditure to be charged to. Short of an immediate solution, Hardy recommend that as revenues come in during the year, if there is \$10,000.00 or more that comes in as unanticipated revenue, the board may assign the expenditure to that unanticipated revenue. Short-term, since the expenditure is a contract, the board could charge the expense to account 4130330 Agreements and Contracts. Carey asked if the Underwood bill could be charged to impact fees? Hardy replied that he does not believe so, but he would check. Phelps let the Board know that there is currently \$11,332.45 available in account 4130330. The Board recommended to hold off on paying Underwood to see if money can be found elsewhere instead of depleting this account in case there are other contracts in the works that will need to use this money.

The Board decided to review a nonpublic from 03.26.20 at the next meeting.

Hardy presented the Sewer assessment warrants to the Board totaling \$47,182.20.

Selectman Dickey made a motion to approve the Sewer Assessment Warrant and to authorize Hardy to use the signature stamp on behalf of the Board. Selectwoman Carey seconded. All in favor.

Hardy spoke about the Welfare budget and how there is going to be more pressure on this budget in the upcoming future. Gerlack and Hardy will present the Board with a report of the expenditures once a month.

Selectman Dickey spoke about the food pantry. The Town recently sent \$500.00, he wanted to know if now was a good time to provide the pantry with an additional \$500.00 in a gift card form. The Board feels that the budget is currently not in a good financial position and suggested to hold off on sending a gift card until May 15th. Cherian will reach out to the pantry to find out when there roughest times will occur.

Police Chief Wyman reported that calls have been up and they have plenty of personal protection equipment.

Public Works Director Hollins wanted to let the Board know that they will be meeting with Capitol

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Tree Service, to begin tree work at Jamie Welch Park. Also they are looking to schedule a time to get rid of a trailer load of tires from the landfill. The spring well testing has been completed at the Queen Street landfill and Corn Hill landfill. In addition the stair treads and stringers have been fixed on the concession stand at the park. Hollins asked the Board if the water at Jamie Welch Park should be turned on or remain off? The Board suggested to leave the water off. He also reported that the electric heat at the Transfer Station had stopped working, he scheduled for Warrens Electric to come down to take a look and to make repairs.

Planning and Community Development Director Easler wanted to let the Board know that counsel recommended a decision to be made by the Board for a 180 day extension to allow the camper to stay on Map 79 lot 2, without any occupancy. Easler will draft a letter to bring to the Board for the next meeting. No decisions have been made at this time.

Selectman Dickey made a motion to adjourn the meeting at 7:33pm. Selectwomen Carey seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.