The Town of Boscawen has established a mechanism for the filing of complaints or violations. The request form is available both online and in the Planning & Community Development Office.

Once received it will be distributed to the appropriate office for follow-up. As noted, the forms are intended to address violations of Town Ordinances. The Town cannot get involved in disputes that fall outside of the framework of the ordinances.

Please note that it is the policy of the Town to require written forms before any department investigates a violation complaint. We ask for your cooperation in helping us make this process work smoothly so that the interests and rights of all properties are preserved.

Per the BOARD OF SELECTMEN
### Request/Complaint Information

#### Requestor’s Information:

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Street</td>
</tr>
<tr>
<td>Telephone:</td>
<td>Home &amp; Cell</td>
</tr>
</tbody>
</table>

#### Location of Complaint:

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
</tbody>
</table>

**Brief description of problem:**

______________________________

______________________________

Signature: ___________________________ Date: ___________________________

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**FOR TOWN USE ONLY**

**RECEIVED BY:** ___________________________ **DATE:** ___________________________

**DEPARTMENT RESPONDER:** ___________________________

**DATE COMPLETED:** ___________________ **METHOD:** ___________________

**Action Narrative:** ___________________________

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The Town of Boscawen prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status. Boscawen is an equal opportunity employer.