

Town of Boscawen

116 North Main Street, Boscawen, NH 03303 | Telephone: 603.753.9188 | Fax: 603.753.9184

Select Board Members

Lorrie J. Carey Chair

Paul R. Dickey Member

Matthew T. Burdick Member

Alan H. Hardy Town Administrator

Kellee Jo Easler Planning & Community Development Director

Kearsten O'Brien Planning & Community Development Assistant

Crystal Tuttle Planning & Community Development Clerk

Mya Balch Planning & Community Development Office Clerk

Dear Resident:

Attached you will find a package for an Elderly Exemption. You will need to have all your financial documentation together prior to filling out the worksheet to determine eligibility. If you would like assistance filling out the worksheet, please contact me to set up a time to meet with me and I will be happy to assist. This is strictly confidential and not shared with anyone except myself and my assistant.

Once you have completed the application, please give me a call to set up a time to meet and review the paperwork. I will need all original documents for verification, but will return them to you after the process has been completed.

I look forward to speaking with you, I can be reached at keasler@townofboscawen.org or 603.753.9188 x2309.

Sincerely,

Kellee Jo Easler

Planning & Community Development Director

Elderly Exemption Qualifications RSA 72:39a

- The applicant must have been a New Hampshire resident for five years prior to April 1.
- The applicant must have owned the residence by April 1 individually or jointly, or
 if the residence is owned by a spouse, they must have been married for at least
 five years.
- 3. The applicant must have a net income of less than \$25,000. If married, a combined net income of less than \$35,000.
- 4. Net income is to be determined by deducting from all monies received from any source whatsoever, the amount of any of the following, or the sum thereof:
 - a. Life insurance paid on the death of an insured.
 - Expenses and costs incurred with conducting a business enterprise.
 - c. Proceeds from the sale of assets.
- 5. The applicant, can not have assets in excess of \$50,000, excluding the value of the dwelling. The land above lot size in your zone is considered an asset.
- The applicant, meeting the above statute requirements, will receive the following exemptions:

\$15,800 Valuation Reduction (65-74 Years of Age) \$23,700 Valuation Reduction (75-79 Years of Age) \$31,600 Valuation Reduction (80 or More Years of Age)

7. If your income or asset level changes and you no longer qualify for the exemption, you are obligated by law to advise the Assessing Department.

Elderly Exemption Guidelines

Documents will be required to verify eligibility.

Assets include:

Any real estate owned excluding your home (land above lot size in your zone is considered an asset)
Savings account balance
CD's, IRA's, mutual funds, stocks, bonds
Automobile(s), Campers, Boats, etc.
Income includes:
Dividends & Interest income
Retirement and Pension
Social Security
Payroll Checks (if currently working)

ELDERLY TAX EXEMPTION QUALIFICATIONS WORKSHEET (MAY BE USED FOR REQUALIFICATIONS. MAY ALSO BE USED FOR BLIND, DEAF OR DISABLED EXEMPTIONS WITH 3 YEAR NH RESIDENCY REQUIREMENT)

RSA 72:33, VI allows Selectmen or Assessing Officials to require those receiving tax exemptions or credits to re-file their qualifying information periodically but no more frequently than annually. Failure to file such periodic statements may, at the discretion of the Assessing Officials, result in a loss of the exemption or tax credit for that year.

Town Name: **BOSCAWEN**

Town Address: 116 North Main St

This worksheet is to be completed and submitted along with completed Form PA-29, Permanent Application for Property Tax Credit/Exemptions. All information supplied will be treated confidentially and any supporting documents will be returned upon approval or denial of the application. Please note the following **Income and Asset Limits** when considering submission of your application:

INCOME LIMITS: Single [\$ 25,000] Married [\$ 35,000]

ASSET LIMIT: Single [\$ 50,000] Married [\$ 50,000]

If you hold a life estate in the property or your property is owned by a trust, you must also submit a completed form PA33 (Statement of Qualification) <u>and</u> submit a copy of the deed showing the assigned ownership of the life estate <u>or</u> a copy of the Declaration of Trust, including a list of beneficiaries <u>or</u> a completed Certification of Trust per RSA 564-B: 10-1013.

Please print all information clearly:	
Applicant's Name:	
Spouse's Name:	
Property Address:	
Mailing Address:	
Date of NH Residency	
(Three-year NH residency for elderly exemption, Five-year NH resi	dency for all other exemptions.)

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INCOME:			
Please list the source and ame	ount of all income for	year for both you and your sp	ouse.
SOURCE: (Net income)	Applicant:	Applicant's Spouse:	Supporting Documentation
Social Security:	\$	\$	
Pension & Retirement	\$	\$	
Wages:	\$	\$	
Rental Income:	\$	\$	
Other Income/Annuities:	\$	\$	
Interest Income:	\$	\$	
TOTAL INCOME:	\$	\$	
If you have filed any	of the following – ple	ase provide a copy.	
 Federal Incor Any other do 	cuments as needed to	verify eligibility	a Fodoval Ingoma Tay
Check here if the app Return.	olicant or applicant's s	pouse was not required to file	a rederal income Tax
ASSETS: Please list all assets owned (Savings Accounts or Investr Boats, Antiques, Cars etc.)	(Self & Spouse) nents/Certificates: (CI	O's, Stocks & Bonds, IRA's, A	Annuities, Travel Trailers,
INSTITUTION NAME:	TYPE:	<u>VALUE/AN</u>	<u>10UNT</u>
	Checking _		
	Savings		

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Savings

IRA

Other

VEI	HCLES:	
A.	Make / Model / Year / Mileage	Dat Walland
		Est. Value \$
B.	Make / Model / Year / Mileage	D . II . A
		Est. Value \$
C.	Boat / Model / Year	Est. Value \$
D.	RV / Model / Year	Est. Value \$
E.	Other / Description	Est. Value \$
F.	Other / Description	Est. Value \$
Property Type**Provide copy of property tax bill.		
		TOTAL Of All ASSETS \$
cond	lition to the best of my knowledge. I fu	e above is a correct and accurate accounting of my financial rther authorize any agency or financial institution to release cords to any agent of the [Town]. I release all persons a the release of this information.
APP	LICANT'S SIGNATURE:	DATE:
PRI	NTED NAME:	
SPO	USE'S SIGNATURE:	DATE:
PRII	NTED NAME:	
TEL	EPHONE NUMBER:	
PLE	CASE RETURN THIS QUESTIONAL	RE BY: April 1, 20

THIS QUESTIONAIRE WILL BE KEPT CONFIDENTIAL EXCEPT THAT THE COMMSSIONER OF THE DEPARTMENT OF REVENUE ADMINISTRATION OR HIS DESIGNEE SHALL HAVE ACCESS TO IT DURING THE DEPARTMENT'S FIVE YEAR ASSESSMENT REVIEW OF ASSESSING PRACTICES (RSA 21-J:11-a).

DUE DATE APRIL 15 PRECEDING THE SETTING OF THE TAX RATE

STEP 1	OWNER A	AND APPLICANT INFORMATION				
OWNER	OWNER		If required, is a PA-33 on file?			
AND APPLICANT	APPLICANTICLA CTAVAME	ARRIVANITIO FIROT MANE	○ YES ○ NO			
NAME AND	APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI PHONE NUMBER			
ADDRESS	APPLICANT'S LAST NAME	APPLICANT'S FIRST NAME	MI PHONE NUMBER			
			THORE NOWBER			
	MAILING ADDRESS					
	CITY/TOWN	87	MI PHONE NUMBER TATE ZIPCODE			
			7.12			
	PROPERTY ADDRESS	TAX MAP	BLOCK LOT			
	LO THIS VOLED DEIMARY DESIDENCES.					
	IS THIS YOUR PRIMARY RESIDENCE? YES	ONO TERRANIC INFORMATION				
STEP 2		ETERAN'S INFORMATION				
VETERANS' TAX CREDITS	1. APPLICANT IS THE: 2. APPLYING FOR:	dit (DOA 70.00) Ot at at (\$60.00) O. F	+ #750)			
AND		dit (RSA 72:28) Standard (\$50) / Optional (\$51) Credit (RSA 72:28-b) <i>If Adopted by Town</i> Stan				
EXEMPTION		vice-Connected Total Disability (RSA 72:35)	` ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '			
		viving Spouse (RSA 72:29-a "of any person w				
		mbat Service (RSA 72:28-c) If Adopted by Tow				
		Veterans (Exemption) (RSA 72:36-a)	(\$66 dp 16 \$666)			
	2. Vatavan'a Nama	4 Data of Entry	F. Data of Discharge/Dalages			
	3. Veteran's Name Dates of Military Service Enter (MMDDYYYY) 4. Date of Entry 5. Date of Discharge/Release					
	IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32)					
	3. Veteran's Name Dates of Military Service Enter (MMDDYYYY) IF A VETERAN OF ALLIED COUNTRY: (RSA 72:32) 6. Name of Allied Country Served in 7. Branch of Service 9. Does any other eligible Veteran own interest in this property? 8. Please Check One.					
	9. Does any other eligible Veteran own interest in this property? 8. Please Check One. YES NO If YES, provide name US Citizen at time of entry into Service					
	Alien but resident of NH at time of entry into Service					
	STANDARD EXEMPTIONS					
STEP 3	10. Elderly Exemption (Must be 65 years of age on or before April 1 of year for which exemption is claimed) (RSA 72:39-a)					
EXEMPTIONS	(Enter numbers only MMDDYYYY) 10a. Applicant's Date of Birth 10b. Spouse's Date of Birth					
	11. Improvements to Assist Persons with Disabilities (RSA 72:37-a)					
	LOCAL OPTIONAL EXEMPTIONS (If adopted by city/town)					
	12. Blind Exemption (RSA 72:37)	Solar Energy Systems Exemption (R	SA 72:62)			
	Deaf Exemption (RSA 72:38-b) Wind-Powered Energy Systems Exemption (RSA 72:66)					
	Disabled Exemption (RSA 72:37-b) Woodheating Energy Systems Exemption (RSA 72:70)					
	Electric Energy Storage Systems Exemption (RSA 72:85)				
	13. NH Resident for One Year preceding April 1 in	the year in which the tax credit is claimed ()	/eterans' Tax Credit) ril 1 in the year the exemption is claimed aimed (Elderly Exemption)			
STEP 4 RESIDENCY	The restriction of the real processing reprint an area of the real processing reprint and the					
	NH Resident for Three Consecutive Years preceding April 1 in the year the exemption is claimed (Elderly Exemption)					
OTED 5						
STEP 5 OWNERSHIP	14. Do you own 100% interest in this residence? Yes No If NO, what percent (%) do you own?					
STEP 6	Under penalties of perjury, I declare that I have examined this document and to the best of my belief the information herein is true, correct					
SIGNATURES	and complete.	·				
	SIGNATURE (IN INK) OF PROPERTY OWNER		DATE			
	Signature (in inty of Thor Entr Owner		DATE			
	SIGNATURE (IN INK) OF PROPERTY OWNER		DATE			

MUNICIPAL AUTHORIZATION - TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

VETERAN	S' TAX CREDIT			
MUNICIPAL TAX MAP BLOCK L	OT AMOUNT GRANTED DENIED DATE			
Veterans' Tax Credit RSA 72:28 (Standard \$50; Optional \$51 up to \$750)				
All Veterans' Tax Credit RSA 72:28-b (Standard \$50; Optional \$51 up to \$ Tax Credit for Service-Connected Total Disability (Standard \$700; Opti				
Surviving Spouse Tax Credit (Standard \$700; Optional \$701 up to \$2,000				
Tax Credit for Combat Service pursuant to RSA 72:28-c (\$50 up to \$5				
Review Applicable Discharge Papers Form(s)				
Other Information				
\/ETEDAA				
_	S' EXEMPTION CRANTED O DENIED O			
	DEAF EXEMPTION INCOME AND ASSET LIMITS			
	ITY FOR INCOME AND ASSET LIMITS			
Income Limits Deaf Exemption Disabled Exemption Eld	lerly Exemption Elderly Exemption Per Age Category			
Single	65-74 years of age			
Married	75-79 years of age			
Asset Limits Single	80+ years of age			
Married				
STANDARD and LOCAL OPTIONA	L EXEMPTIONS (If adopted by the City/Town)			
OTANDARD and LOOKE OF HOME	AMOUNT GRANTED DENIED DATE			
Elderly Exemption	AMOUNT GRANTED DENIED DATE			
Improvements to Assist Persons with Disabilities				
Blind Exemption				
Deaf Exemption				
Disabled Exemption				
Electric Energy Storage Systems Exemption				
Solar Energy Systems Exemption				
Woodheating Energy Systems Exemption				
Wind-powered Energy Systems Exemption				
A photocopy of this Form (Pages 1 and 2) or Form PA-35	must be returned to the property owner after approval or denial.			
The following documentation may be requested at the time of application in	_			
* List of assets, value of each asset, net encumbrance and net value of each asset. * State Interest and Dividends Tax Form.				
* Statement of applicant and spouse's income. * Property Tax Inventory Form filed in any other town. * Federal Income Tax Form.				
* Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.				
Mun	icipal Notes			
PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL DATE			
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PRINT / TYPE NAME OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL	SIGNATURE (IN INK) OF SELECTMEN / MUNICIPAL ASSESSING OFFICIAL DATE			

GENERAL INSTRUCTIONS

WHO MAY FILE	required for cert least one year p this state for at which the deaf	Applicant must be qualified as of April 1 of the year the exemption and/or tax credit is claimed. Financial qualifications required for certain exemptions must be met by the time of application. An applicant must have resided in this state for at least one year preceding April 1 in the year in which the veterans' tax credit is claimed. An applicant must have resided in this state for at least three years preceding April 1 in the year for which the elderly exemption is claimed and five years in which the deaf or disabled exemption is claimed. The terms owner, own or owned, shall include those persons who hold grantor/revocable trust, equitable title, or beneficial interest for life in the subject property.		
WHERE TO FILE	Form PA-29 must be filed with the municipal assessing officials of the city/town where the tax credit or exemption is being requested.			
WHEN TO FILE	written notice to officials to respiexemption for the file this form. The assessing official municipal assessither hand-deliin Pursuant to RS	Form PA-29 must be filed by April 15 preceding the setting of the tax rate. The municipal assessing officials shall send written notice to the taxpayer of their decision by July 1 prior to the date of notice of tax. Failure of the municipal assessing officials to respond shall constitute a denial of the application. Example : If you are applying for a tax credit and/or an exemption for the 2014 property taxes, which are due no earlier than December 1, 2014, you have until April 15, 2014, to file this form. The municipal assessing officials have until July 1 to send notice of their decision. Failure of the municipal assessing officials to respond shall constitute a denial of the application. A late response or failure to respond by municipal assessing officials does not extend the appeal period . Date of filing is when the completed application is either hand-delivered to the municipality, postmarked by the post office, or receipted by an overnight delivery service. Pursuant to RSA 72:33, I-a, "If any person, otherwise qualified to receive an exemption or credit, shall satisfy the selectmen or assessors that he or she was prevented by accident, mistake, or misfortune from filing a permanent		
	application or ar	mended permanent applic	ation on or before April 15 of the year in which he or she desires the exemption olication at a later date and grant an exemption or credit for that tax year"	
APPEAL PROCEDURE	on or before Se (BTLA) or to the from your 2014 obtained from the	If an application for a property tax exemption or tax credit is denied by the municipality, an applicant may appeal in writing on or before September 1 following the date of notice of tax under RSA 72:1-d, to the NH Board of Tax and Land Appeals (BTLA) or to the Superior Court in the county where the property is located. Example : If you were denied an exemption from your 2014 property taxes, you have until September 1, 2015, to appeal. Forms for appealing to the BTLA may be obtained from the NH BTLA, 107 Pleasant Street, Concord, NH 03301; their website at www.nh.gov/btla ; or by calling (603) 271-2578. Be sure to specify EXEMPTION APPEAL .		
TAX CREDITS	Tax credits appr	Tax credits approved will be deducted from the property tax amount.		
EXEMPTIONS	Tax exemptions approved are deducted from the amount of the property owner's total assessed value prior to the calculation of tax due.			
ELDERLY EXEMPTIONS RSA 72:39-a	Applicant must have resided in this state for at least three consecutive years preceding April 1 in the year which the exemption is claimed. Property must be: owned by a resident; or owned by a resident jointly or in common with the resident's spouse, either of whom meets the age requirement for the exemption claimed; or owned by a resident jointly or in common with a person not the resident's spouse, if the resident meets the applicable age requirement for the exemption claimed; or owned by a resident, or the resident's spouse, either of whom meets the age requirement for the exemption claimed, and when they have been married for at least five years. Property cannot have been transferred to the applicant from a person under the age of 65, and related to the applicant by blood or marriage, within the preceding five years. Property must meet the definition of residence per RSA 72:39-a, I(c), which includes the housing unit, which is the person's principle home and related structures such as a detached garage or woodshed. It does not include attached dwelling units and unattached structures used or intended for commercial or other non-residential purposes. If fractional interest is owned, see RSA 72:41, Proration.			
ELDERLY, DEAF and DISABLED FINANCIAL QUALIFICATIONS RSA 72:39-a	INCOME LIMITATION	Includes: Income from any source including Social Security or pension.	Excludes: Life insurance paid on the death of an insured; Expenses and costs incurred in the course of conducting a business enterprise; Proceeds from the sale of assets.	
RSA 72:38-b RSA 72:37-b	ASSET LIMITATION	Includes: The value of all assets, tangible and intangible.	Excludes: The value of the person's actual residence and the land upon which it is located up to the greater of 2 acres or the minimum single family residential lot size specified in the local zoning ordinance. The value of any good faith encumbrances.	
ADA COMPLIANCE	Department of F	Revenue Administration are	ective communication in programs and services of the New Hampshire e invited to make their needs and preferences known. Individuals with hearing or s: Relay NH 1-800-735-2964.	



TYPE OF			
TAX CREDIT or EXEMPTION	AMOUNT GRANTED	WHO MAY APPLY	
VETERANS' TAX CREDIT RSA 72:28	\$50 (\$51 up to \$750 upon adoption by the municipality), is subtracted from the taxes due on the applicant's RESIDENTIAL property, occupied as the veteran's principle	Every resident in the U.S. who served not less than 90 days in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse or surviving spouse of such resident. (NOTE: 'Under Honorable Conditions' does not qualify.)	
ALL VETERANS' TAX CREDIT RSA 72:28-b - Must be adopted by Municipality	place of abode. For Veterans' surviving spouse: See RSA 72:28, III. For Proration: See RSA 72:30	Every resident in the U.S. who served not less than 90 days in the armed forces and was honorably discharged; or the spouse or surviving spouse of such resident. (NOTE: 'Under Honorable Conditions' does not qualify.)	
SURVIVING SPOUSE TAX CREDIT RSA 72:29-a	\$700 (\$701 up to \$2,000 upon adoption by the municipality per RSA 72:27-a), is subtracted from taxes due on the applicant's property, residential or other.	The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the surviving spouse remains single.	
SERVICE-CONNECTED TOTAL DISABILITY TAX CREDIT RSA 72:35	\$700 (\$701 up to \$4,000 upon adoption by the municipality pursuant to RSA 72:27-a), is subtracted from the property taxes due on the applicant's residential property.	Any person who: Has been honorably discharged or an officer honorably separated from military service and who has a total and permanent service-connected disability; Is a double amputee or paraplegic because of service-connected injury; or ls the surviving spouse of above qualified veteran and remains single.	
TAX CREDIT FOR COMBAT SERVICE RSA 72:28-C Must be adopted by Municipality	\$50 up to \$500 upon adoption by the municipality pursuant to RSA 72:27-a is subtracted from the property taxes due on the applicant's residential property.	Every resident of this state engaged at any point during the taxable period in combat service as a member of the NH National Guard or a reserve member of the United States Armed Forces called to active duty. The application for the tax credit must be accompanied by the service member's military orders.	
CERTAIN DISABLED VETERANS - EXEMPTION RSA 72:36-a "shall be exempt from all taxation on said homestead"	 Any person who: Has been discharged under conditions other than dishonorable, or an officer who has been honorably separated from military service; Owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or by using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration; and Is 100 percent permanently and totally disabled as prescribed in 38 C.F.R 3.340, total and permanent total ratings and unemployability; or is a double amputee of the upper or lower extremities or any combination thereof, or paraplegic, as the result of service connection; or has blindness of both eyes with visual acuity of 5/200 or less, as the result of service connection. 		
A II 4 6 11 34 4 1 1 15	furnished to the assessor.		
A list of the Veterans' quality		nd at: http://www.revenue.nh.gov/mun-prop/property/exemptions-tax-credits.htm	
		ONS WITH DISABILITIES AND THE DEAF	
EXEMPTION	AMOUNT OF EXEMPTION	WHO MAY APPLY	
IMPROVEMENTS TO ASSIST PERSONS WITH DISABILITIES RSA 72:37-a DEAF OR SEVERELY HEARING IMPAIRED PERSONS RSA 72:38-b	The value of improvements made for the purpose of assisting a person with a disability or deafness is deducted from the assessed value of the residential real estate.	Any person owning residential real estate upon which he resides and to which he has made improvements for the purpose of assisting a person with a disability or deafness who also resided on such real estate.	
OPTIONAL EXI	EMPTIONS BELOW MUST BE ADOPTE	D BY THE MUNICIPALITY BEFORE ANYONE MAY APPLY	
EXEMPTION	AMOUNT OF EXEMPTION	WHO MAY APPLY	
DISABLED EXEMPTION RSA 72:37-b	The amount of the exemption and the level of income and assets (excluding the value of the property owner's residence) are determined by vote of the	Any person eligible under the Federal Social Security Act for benefits to the disabled, and who has been a New Hampshire resident for at least five years by April 1 of the year the exemption is claimed.	
BLIND EXEMPTION RSA 72:37	municipality per RSA 72:27-a. \$15,000 (unless the municipality votes an increase) is subtracted from the assessed valuation.	NOTE: See Financial Qualifications on Page 3. Every inhabitant owning residential real estate, who is legally blind, as determined by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Department of Education.	
DEAF EXEMPTION RSA 72:38-b	\$15,000 (unless the municipality votes an increase) is subtracted from the assessed valuation.	NH residents who are deaf or severely hearing impaired, have been a NH resident for more than five consecutive years, and meet the income and asset requirements.	

OPTIONAL EXEMPTIONS BELOW MUST BE ADOPTED BY THE MUNICIPALITY BEFORE ANYONE MAY APPLY continued			
EXEMPTION	AMOUNT OF EXEMPTION	WHO MAY APPLY	
SOLAR ENERGY SYSTEMS RSA 72:61 and RSA 72:62	Determined by vote of the municipality pursuant to RSA 72:62.	Any person owning real property equipped with a solar energy heating or cooling system, as defined in RSA 72:61.	
WOODHEATING ENERGY SYSTEMS RSA 72:69 and RSA 72:70	Determined by vote of the municipality pursuant to RSA 72:70.	Any person owning real property equipped with a woodheating energy system, as defined in RSA 72:69.	
WIND-POWERED ENERGY SYSTEMS RSA 72:65 and RSA 72:66	Determined by vote of the municipality pursuant to RSA 72:66.	Any person owning real property equipped with a wind-powered energy system, as defined in RSA 72:65.	
ELECTRIC ENERGY STORAGE SYSTEMS RSA 72:84 and RSA 72:85	Determined by vote of the municipality pursuant to RSA 72:85.	Any person owning real property equipped with an electrical energy storage system, as defined in RSA 72:84.	