



Town of Boscawen

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Board of Selectmen

04.02.19

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*Town Administrator &
Code Enforcement
Officer*

Charles A. Bodien, Jr.
*Building Inspector &
Life Safety Officer*

Rose Fife
Building Inspector

Meeting with General Contractor for Boscawen DG, LLC 81A 42

In Attendance:

- Town Officials: Alan H Hardy, Town Administrator & Code Enforcement Officer, Charles A. Bodien, Jr., Building Inspector & Life Safety Officer, Kellee Jo Easler, Planning & Community Development Director
- General Contractor Seppala Construction: Jeremy Seppala, Project Manager, Zackary Seppala, Site Superintendent.

Discussion on Scope of Work, Inspections, Fees, Underwood Engineers, Pre-Construction Meeting, etc.

- Received building permit and plans for construction with approximate start date of April 15, 2019 and project completion end of August, 2019. GC discussed previously doing twenty-five Dollar Generals for developer; Allison Rees, P.E. Senior Project Engineer for Underwood Engineers (UE) is providing oversight to the Planning Board for site work at the applicants expense;
- GC to provide GANTT schedule and kept on site;
- Reviewed fees for building permit, impact fees and ESR for Underwood Engineers to be sent to General Contractor by end of week for submission;
- Once property transfer is complete at Merrimack County Registry of Deeds, building permit will be issued and construction may begin;
- Zack Seppala will be Site Superintendent;
- Once mobilized, set up preconstruction meeting with UE/Boeller/GC/ToB
- Construction work shall not begin until 7:00am (pneumatics being used; care given in boundary identification, mud in road, trash, etc). Use of good workmanship and the importance of job site cleanliness discussed;
- Special Inspections discussed to include: Concrete, Steel, Soil, Geotech, individual testing forwarded to UE, Drain & slopes UE and Septic St of New Hampshire;
- Work performed will be: Site clearing, pouring foundation, underground utilities, slab, temp electrical service, rough inspection after wiring/plumbing, insulation & final.
- Inspections for Building Inspector to include:
 - Steel when formed, rebar & footings before backfill, drain to gutter, temporary electric, rough (frame/elec/plbg), insulation and final. Decided on 10 inspections for fees in permitting;
 - Sign Permits are done separately by Sign Contractor;

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- End of project, Contractor to bring in Fixtures and Merchandise within last 5 days, Charles Bodien will be brought in two days into those 5 days for review of Fixtures and for a walk through;
- Inspections will be conducted on Tuesdays & Fridays by Charles Bodien, will notify 24-48 hrs. prior to inspection. GC will need to contact the Building Inspectors office if emergency inspection is required;
- Invite UE to all meetings going forward, send minutes to all involved;
- Engineered drawings for retaining wall, details from contractor;
- Jeremy to talk with Site Contractor regarding top soil and where it is going, if not decided, Town will take it at Transfer Station;
- Discussed Water and 1" tap, Responsibility not with Town but with Penacook Boscawen Water Precinct. Send Jeremy Commissioner contacts for Penacook Boscawen Water Precinct, Pennichuck & Janet Levy, Engineer for PBWP;
- Unitil will send Rep out and do a final design;
- ADA parking and items addressed by UE;
- Discussed Planning Board Notice of Decision, UE will be addressing all the conditions.