

2019 ANNUAL REPORT OF THE

TOWN OF BOSCAWEN, NH



With the 2020 Town Warrant and Budget

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On the Cover: Crete Farm pleases us all with hay bales of the different seasons. Here's some for you to look at.

Dedication



Rhoda Ethel Woodbury Hardy could be referred to as the “mother hen”, “matriarch”, or “mayor” of the Town of Boscawen. These are well-earned titles for someone who has lived in Town their entire life. As she interacts in her social circles of the church, Town government, and civic organizations, she is always faithful in promoting the preservation of the history, traditions, and values that have long been part of Boscawen. Rhoda is one of those true New Englanders who embodies the traits of hard work, integrity, and always being a person of her word. She knows the history of landmarks, the people, and the community from a lifetime of volunteering and interacting with Town’s people. She is a go-to person for getting information about the Town, and she is quick to drop what she is doing to volunteer and help people out.

Rhoda Hardy has lived in Boscawen for 86 years and was part of the Woodbury family, which were local Boscawen residents. In 1952 she married Harold Hardy, and they raised their children Alan, Phil, Diane and Mary. They participated in local school and community activities together – and now they have 12 grandchildren and 16+ great grandchildren.

She has volunteered to serve in countless roles in our community: organist, 4-H leader, Sunday school teacher, typesetter, selectman, planning board member, cemetery trustee, Eastern Star Matron, special lady, caregiver. Rhoda had been an active member to the Boscawen Congregational Church since she was 11. Her role as 4-H leader started with her children and continued with her grandchildren. Rhoda’s business, Hardy Graphics, published the Town reports, and she continues to assist with the reports to this day. As a Town volunteer, Rhoda has been on the Budget Committee, Cemetery Trustees, Old Home Day Committee, Planning Board, Recycling Committee and Police Commission for multiple terms. Her love of Hilda’s Food Pantry has kept her giving to those in need of food for their families. Helping with her to organize the holiday food basket program with much of the Town staff and many volunteers is always rewarding for all of us that participate. She continues to serve as a member of our Planning Board, Budget Committee and Eastern Star. She has just played for her 31st year as organist for the Horace Chase Masonic Lodge installation.

Rhoda is known for being a long-time organist at the Boscawen Congregational Church, and she has played for many funerals. She will take a big stack of music with her and place it on the music rack, but if you watch closely, she never turns a page. When asked about this, she very modestly states that she has about 30 minutes of music memorized to cover any gaps in the service. As an example of her dedication, one time she fell on her way into church, and she had some men help her onto organ platform. She played for the funeral and outside was an ambulance ready to take her away afterwards for observation.

One of the crown jewels of her accomplishments was her vision of transforming the old schoolhouse on Main Street into a municipal Town office complex, police station, and library. This vacant building had leaking roofs, fallen down ceilings and was in much disrepair, but she along with some dedicated citizens put together a grant to design and retrofit a modern office facility. This preserved an old building and brought all the Town offices together under one roof.

Rhoda serves as an example for many of us that volunteerism in our community is alive and well. She also is passing along quite a legacy to her friends and family of her life convictions. When family members were asked to describe her, they used these words: volunteer, generous, stalwart, dedicated, leader, self-assured, caring, loving, kind, generous, faithful, giver, and dependable. These all have a strong resemblance to the virtuous women described in Proverbs 31: 10, “Who can find a virtuous woman? For her price is far above rubies.”

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TOWN OFFICERS DECEMBER 31, 2019

SELECTMEN

Lorrie J. Carey	Term expires 2022
Edward J Cherian, Jr. Chair	Term expires 2021
Roger W. Sanborn	Term expires 2020

TOWN ADMINISTRATOR

Alan H. Hardy

ACCOUNTANT

Katherine M. Phelps

AGRICULTURAL COMMISSION

William R. Bevans, Vice Chair	Term expires April 2021
Lester E. Colby	Term expires April 2021
Julie M. Fournier	Term expires August 2021
John D. Keegan, Chair	Term expires April 2022
Tina D. Larochelle	Term expires April 2022
Joshua K. Marshall	Term expires October 2021
John C. Porter	Term expires April 2021
Roger W. Sanborn	Member Ex-Officio

BUDGET COMMITTEE

Bruce Crawford	Term expires September 2022
Susan M. Croft	Term expires October 2022
Paul R. Dickey	Term expires November 2021
Gail H. Egounis	Term expires May 2021+
Sherlene B. Fisher	Term expires January 2020
Brian A. Fleury	Term expires January 2021
Rhoda W. Hardy	Term expires January 2022
Barbara J. Randall	Term expires September 2022

BUILDING INSPECTORS

Charles Bodien
Rose Fife

CEMETERY TRUSTEES

Patrick J. Baker	Term expires March 2021
Adam B. Egounis	Term expires March 2020
Rhoda W. Hardy	Term expires March 2022

CODE ENFORCEMENT OFFICER

Alan H. Hardy

CONSERVATION COMMISSION

Jeffrey L. Abbe	Term expires September 2022
Lorrie J. Carey	Member Ex-Officio
Henry J. Carrier	Term expires June 2022
Lyman A. Cousens	Term expires March 2022
Thomas R. Gilmore, Chair	Term expires January 2022

+Resigned

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Brendon H. Jackson
Mark G. Kaplan
Norman E. LaPierre

Term expires September 2022
Term expires August 2021
Term expires January 2022

CONTOOCCOOK RIVER LOCAL ADVISORY COMMITTEE

Thomas R. Gilmore

EMERGENCY MANAGEMENT

Mark E. Varney, Director
Shawn P. Brechtel, Deputy

Term expires July 2022

FENCE VIEWERS

Ray R. Fisher

Douglas R. Supry

Thomas R. Gilmore

FIRE DEPARTMENT

Chief Timothy J. Kenney
Chief Ray R. Fisher+
Captain Michael W. Fisher
Lieutenant Adam B. Egounis
Engineer Paul R. Gagnon

Deputy Chief Mark E. Bailey
Lieutenant Scott Dow
Lieutenant Corey A. Welcome
Clerk/Treas. Cameron D. Bailey

FIREFIGHTERS

John T. Ayers
Connor R. Bailey
Dix E. Bailey+
Jacob Clark
Mark W. Davis
Thomas V. Defina

Carlos Goncalves
Timothy A. Lavoie
Bradley A. Newbery
Alan R. Perkins
Robert D. Petrin
Kevin R. Rowell

FOREST FIRE WARDEN

Ray R. Fisher+

DEPUTIES

Mark E. Bailey
Scott Dow
Adam B. Egounis

Michael W. Fisher
Timothy J. Kenney
Corey Welcome

HEALTH OFFICER

DEPUTY

Kellee Jo Easler
Katherine Phelps

HUMAN SERVICES ADMINISTRATOR

Sarah E. Gerlack
DEPUTY
Haley Dilts-Brown

LIBRARY TRUSTEES

Judith I. Abbe
Beverly H. Lacoy
Tina D. Larochelle
Lawre M. Murphy, Chair
Craig T. Saltmarsh

Term expires March 2021
Term expires March 2020
Term expires March 2020
Term expires March 2021
Term expires March 2022

LIFE SAFETY OFFICER

Charles Bodien

+Resigned

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MODERATOR

Charles R. Niebling
DEPUTY

Term expires March 2021
William R. Lambert

OFFICIAL WEIGHERS

Bruce A. Davis

Ray R. Fisher

Mark N. Harbour

OLD HOME DAY COMMITTEE

Rhoda E. Bergeron, Secretary
Lori S. Bernard
Lyman A. Cousens
Pauline E. Dawson, President
Laurent B. Gregoire
Kimberly E. Kenney
Susan Kilgus
Beverly H. Lacoy
Matthew D. Lampron, Vice President
Laura E. Lane

Term expires November 2021
Term expires November 2021
Term expires October 2022
Term expires October 2022
Term expires November 2021
Term expires November 2019
Term expires November 2020
Term expires November 2021
Term expires November 2020+
Term expires October 2022

PARKS & RECREATION COMMITTEE

Angela J. Bailey
Juli Barton
Susan E. Bourgeois
Kathleen S. McKerley
Penny E. Sarcione, Chair

Term expires June 2020
Term expires June 2020+
Term expires June 2020
Term expires June 2020
Term expires June 2021

PENACOOK ACADEMY REVIEW BOARD

Pauline Dawson
Nicole E. Hoyt
Rebekah Rolfe Sutherland

PLANNING BOARD

Edward J. Cherian, Jr.
Paul R. Dickey
Rhoda W. Hardy
Matthew D. Lampron
Barbara J. Randall, Chair
Frederick T. Reagan
Mark E. Varney
Roberta M. Witham, Vice Chair

Member Ex-Officio
Term expires October 2021
Term expires May 2021
Term expires April 2021+
Term expires June 2021
Term expires October 2022
Term expires March 2022
Term expires June 2020

Alternates

Lorrie J. Carey
Jeffrey S. Reardon

Member Ex-Officio
Term expires April 2020

POLICE COMMITTEE

Edward J. Cherian, Jr.
Paul R. Dickey
Barbara J. Randall

Member Ex-Officio
Term expires October 2021
Term expires November 2022

+Resigned

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Kevin P. Sullivan
William J. Urbach, Secretary
Mark E. Varney
Kevin S. Wyman

Term expires July 2021
Term expires November 2022
Term expires April 2022
Chief of Police

POLICE DEPARTMENT

Jonathan M. Adinolfo, Detective
Bruce A. Barton, Officer
Glen D. Chislett, Officer
Lynne A. Davis, Police Administrator

Jason S. Killary, Lieutenant
Robert M. Mottram, Corporal
Ryan Nolan, Officer
Kevin S. Wyman, Chief

PUBLIC WORKS DEPARTMENT

Evan Burke
Adam B. Egounis
Dean A. Hollins, Director
Steve C. Keniston

Joel E. Lorden, General Foreman
Benjamin A. Matott
Alan R. Perkins
Roy E. Roy

SCHOOL BOARD MEMBERS FOR BOSCAWEN

Lorrie J. Carey
Timothy Vendt

Term expires 2020
Term expires 2022

SEXTON OF CEMETERIES

Dean A. Hollins

SUPERVISORS OF THE CHECKLIST

Agnes E. Colby
Sherlene B. Fisher, Chair
Pamela J. Malcolm

Term expires 2022
Term expires 2022
Term expires 2020

SURVEYORS OF WOOD AND LUMBER

William G. Bailey, Jr. Frederick J. Egounis

Michael W. Fisher

TAX COLLECTOR

Deputy

Nicole E. Hoyt
Sarah E. Gerlack

TOWN CLERK

Nicole E. Hoyt
Deputy

Term expires March 2021
Haley Dilts-Brown

TREASURER

Gail H. Egounis
Deputy

Term expires March 2022
Cheryl M. Mitchell¹

TRUSTEES OF TRUST FUNDS

Tracy Jo Bartlett, Chair
Michelle M. Brochu
Lyman A. Cousens
Pauline E. Dawson
Pauline E. Dawson
Brendon H. Jackson

Term expires 2020+
Term expires 2021+
Appointed until 2020
Term expires 2019+
Appointed until 2020
Term expires March 2022+

+Resigned

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UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

Thomas R. Gilmore

ZONING BOARD OF ADJUSTMENT

Tracy Jo Bartlett

Gail H. Devold, PhD, Chair

Ann Dominguez

Douglas R. Supry, Vice Chair

Roger W. Sanborn

Term expires October 2021

Term expires June 2022

Term expires April 2020

Term expires May 2022

Member Ex-Officio

Alternate

Edward J. Cherian, Jr

Member Ex-Officio

NEW HAMPSHIRE GOVERNER

Chris Sununu (R)

Office of the Governor, State House

107 North Main Street

Concord, NH 03301

UNITED STATE SENATORS

Margaret Wood Hassan (D)

www.hassan.senate.gov

330 Hart Senate Office Building

Washington, DC 20510

Jeanne Shaheen (D)

www.shaneen.senate.gov

506 Hart Senate Office Building

Washington DC, 20510

NEW HAMPSHIRE STATE SENATOR

Harold French (R)

Harold.french@leg.state.nh.us

Legislative Office Building, Room 101-A

133 North State Street

Concord, NH 03301

REPRESENTATIVES TO THE GENERAL COURT

Merrimack District 8

Robert L. Forsythe

41 Forest Lane

Boscawen, NH 03303-2421

Merrimack District 26

Howard C. Pearl

409 Loudon Ridge Road

Loudon, NH 03307

MERRIMACK COUNTY COMMISSIONERS

Tara Reardon, Chair District 1

Stuart Trachy, Vice Chair District 2

Peter J. Spaulding, Clerk District 3

796-6800

333 Daniel Webster Highway

Suite 2

Boscawen, NH 03303

EXECUTIVE COUNCILOR District 2

Andru H. Volinsky (D)

andru.volinsky@nh.gov

488 Shaker Road

Concord, NH 03301

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New Hampshire
Department of
Revenue Administration

2020 WARRANT

THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM.

The inhabitants of the Town of Boscawen in the County of Merrimack in the State of New Hampshire qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Boscawen on Tuesday, the 10th day of March 2020, at 7:00 AM, to act upon the following subjects:

Article 01 To Choose Town Officers for the ensuing year.
To Choose all necessary Town Officers for the ensuing year.

Article 02 Adopt Zoning Map Amendment
To see if the Town will vote to amend the Zoning Map under RSA 675:3 at the following parcel of land: Map 47 Lot 49, totaling 15.100 acres from Residential-Low Density, R1 to Agricultural- Residential, AR.?

Recommended by the Planning Board

YOU ARE FURTHER NOTIFIED AS SOON AS THE POLLS ARE CLOSED, THE BALLOTS WILL BE COUNTED AT THE TOWN HALL AND THE MEETING WILL CONVENE AT THE BOSCAWEN ELEMENTARY SCHOOL ON TUESDAY, THE 10TH DAY OF MARCH 2020 AFTER TABULATION OF THE BALLOTS, TO ACT UPON THE FOLLOWING SUBJECTS:

Article 03 To Approve 2020 Operating Budget
To see if the Town will vote to raise and appropriate the sum of \$4,074,145, which represents the operating budget? Said sum does not include special or individual articles addressed separately. (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 04

Contributions to Town Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of \$152,000 to be contributed to the Town Capital Reserve Funds previously established as follows:

- A) Highway Heavy Equipment \$45,000
 - B) Public Works Building \$20,000
 - C) Police Vehicle \$40,000
 - D) Information Technology (IT) \$15,000
 - E) C&D Landfill Closure \$32,000?
- (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 05

Establish Municipal Buildings CRF

To see if the Town will vote to establish a Municipal Buildings Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of maintenance and upkeep of town-owned buildings and to raise and appropriate the sum of \$30,000, to be placed in this fund? Further, to name the Select Board as agents to expend.
(Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 06

To Establish Contingency Fund

To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$33,000 to put in the fund? This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the General Fund. (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 07

To Contribute to Community Action Program

To see if the Town will vote to raise and appropriate the sum of \$7,600 for the continuation of services to the residents of Boscawen through the Concord area Center of the Community Action Program Belknap-Merrimack Counties, Inc.? (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 08

To Contribute to Court Appointed Special Advocates

To see if the Town will vote to raise and appropriate the sum of \$500 toward the operating expenses of CASA, (Court Appointed Special Advocates)?
(Majority vote required)

Recommended by the Select Board and the Budget Committee

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Article 09 To Contribute to Penacook Community Center

To see if the Town will vote to raise and appropriate the sum of \$5,700 toward the operating expenses of the Penacook Community Center? (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 10 To Contribute to the Boscawen Historical Society

To see if the Town will vote to raise and appropriate the sum of \$6,000 to contribute to the operating costs of the Boscawen Historical Society? (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 11 Emergency Power for Municipal Office Building

To see if the Town will vote to raise and appropriate the sum of \$62,500 for the design, purchase, and installation of a 600 amp transfer switch in the Town Municipal Complex and improvements to the electrical system that will allow the Municipal Office Building to connect to the existing 60 KW Diesel Generator. This will allow the Town's Emergency Operations Center, (EOC), to be housed in the Municipal Office Building? This project is eligible for a 50% matching fund grant from New Hampshire Homeland Security. The expenditure of the funds appropriated by this article is contingent on the receipt of the grant. (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 12 To Contribute to the Boscawen Church Park

To see if the Town will vote to raise and appropriate the sum of \$1,500 to contribute to the operating costs of the Boscawen Church Park that is used by the community? (By Petition) (Majority vote required)

Recommended by the Select Board and the Budget Committee

Article 13 Environmental Cleanup

To see if the Town will vote to raise and appropriate the sum of \$600,000 for environmental cleanup and building removal activities on the former Allied Leather property owned by the Town located at 36-38, 40-46, and 48-56 Commercial Street, of which \$100,000.00 shall be raised from taxation and \$500,000.00 shall be raised through receipt of a Brownfields Cleanup Grant? The

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expenditure of the funds appropriated by this article is contingent on the receipt of a grant of at least \$500,000.00 for the expenses of the cleanup of the property. This special warrant article will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the cleanup of the property is completed or by December 31, 2025, whichever is sooner. (Majority vote required).

Recommended by the Select Board and the Budget Committee

Article 14 To Establish Creaser Town Forest

To see if the Town will vote to establish as a Town Forest under RSA 31:110 the following contiguous parcels of land: map 83 lots 7, 31 and 42; and map 81 lots 19A and 32, totaling 375.9 acres, more or less; to authorize the conservation commission to manage this Town Forest under the provision of RSA 31:112, II, and to authorize the placement of any proceeds that may accrue from this forest management in the pre-existing forest maintenance fund established by vote of Town Meeting in 1982, which shall be allowed to accumulate from year to year as provided by RSA 31:113? (Majority vote required)

Recommended by the Select Board

Article 15 To Increase the Veterans' Property Tax Discount

To see if the Town will vote to increase the veterans' property tax discount from \$100.00 to \$500.00 annually? (By Petition) (Majority vote required)

Recommended by the Budget Committee

Article 16 To Contribute to the Boscawen Food Pantry

To see if the town will vote to raise and appropriate the sum of \$3,000 for food and operating costs of the Boscawen Food Pantry, run by the Boscawen Congregational Church, and provided free to the citizens of Boscawen in need of food. (By Petition) (Majority vote required)

Recommended by the Select Board

Article 17 To Transact any other business

To transact any other business, which may legally come before this meeting.



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$170,099	\$181,780	\$177,738	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$73,506	\$78,429	\$67,886	\$0
4150-4151	Financial Administration	03	\$103,472	\$108,015	\$124,730	\$0
4152	Revaluation of Property	03	\$47,899	\$60,183	\$63,809	\$0
4153	Legal Expense	03	\$44,207	\$45,000	\$50,000	\$0
4155-4159	Personnel Administration	03	\$648,936	\$686,029	\$738,425	\$0
4191-4193	Planning and Zoning	03	\$125,468	\$124,745	\$119,932	\$0
4194	General Government Buildings	03	\$80,635	\$69,218	\$102,042	\$0
4195	Cemeteries	03	\$3,175	\$3,500	\$3,000	\$0
4196	Insurance	03	\$39,905	\$39,905	\$41,868	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$1,975	\$33,000	\$0	\$0
General Government Subtotal			\$1,339,277	\$1,429,804	\$1,489,430	\$0
Public Safety						
4210-4214	Police	03	\$574,518	\$594,772	\$608,513	\$0
4215-4219	Ambulance	03	\$204,000	\$204,000	\$214,200	\$0
4220-4229	Fire	03	\$155,587	\$197,711	\$197,702	\$0
4240-4249	Building Inspection	03	\$5,521	\$7,852	\$8,252	\$0
4290-4298	Emergency Management	03	\$13,059	\$7,046	\$8,601	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$952,685	\$1,011,381	\$1,037,268	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$454,919	\$549,468	\$569,033	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$21,629	\$21,000	\$21,000	\$0
4319	Other	03	\$2,234	\$5,800	\$5,800	\$0
Highways and Streets Subtotal			\$478,782	\$576,268	\$595,833	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
						(Recommended) (Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$203,274	\$215,556	\$217,255	\$0
4325	Solid Waste Cleanup	03	\$9,406	\$30,000	\$22,500	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	03	\$51,145	\$72,000	\$60,000	\$0
Sanitation Subtotal			\$263,825	\$317,556	\$299,755	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration	03	\$9,229	\$9,722	\$9,613	\$0
4414	Pest Control	03	\$0	\$500	\$500	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$9,229	\$10,222	\$10,113	\$0
Welfare						
4441-4442	Administration and Direct Assistance	03	\$59,731	\$75,660	\$74,659	\$0
4444	Intergovernmental Welfare Payments		\$8,100	\$8,100	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$67,831	\$83,760	\$74,659	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	03	\$30,917	\$39,700	\$36,500	\$0
4550-4559	Library	03	\$104,602	\$104,602	\$104,907	\$0
4583	Patriotic Purposes	03	\$5,689	\$6,250	\$5,750	\$0
4589	Other Culture and Recreation		\$11,700	\$6,000	\$0	\$0
Culture and Recreation Subtotal			\$152,908	\$156,552	\$147,157	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	03	\$0	\$0	\$2,200	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$0	\$0	\$5,000	\$0
Conservation and Development Subtotal			\$0	\$0	\$7,200	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	03	\$123,000	\$123,000	\$121,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$45,990	\$45,990	\$41,730	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$168,990	\$168,990	\$162,730	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$307	\$0	\$0	\$0
4903	Buildings		\$129,400	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$986	\$0	\$0	\$0
Capital Outlay Subtotal			\$130,693	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	03	\$0	\$250,000	\$250,000	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$250,000	\$250,000	\$0
Total Operating Budget Appropriations					\$4,074,145	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
		(Recommended) (Not Recommended)		
4445-4449	Vendor Payments and Other	16	\$3,000	\$0
Purpose: To Contribute to the Boscawen Food Pantry			Proposed Appropriations for period	
4589	Other Culture and Recreation	12	\$1,500	ending 12/31/2020
Purpose: To Contribute to the Boscawen Church Park				
4909	Improvements Other than Buildings	13	\$600,000	\$0
Purpose: Environmental Cleanup				
4915	To Capital Reserve Fund	04	\$152,000	\$0
Purpose: Contributions to Town Capital Reserve Funds				
4915	To Capital Reserve Fund	05	\$30,000	\$0

Individual Warrant Articles

Account	Purpose	Article	(Recommended) (Not Recommended)	
4199	Other General Government	06	\$33,000	\$0
Purpose: To Establish Contingency Fund				
4444	Intergovernmental Welfare Payments	07	\$7,600	\$0
Purpose: To Contribute to Community Action Program				
4444	Intergovernmental Welfare Payments	08	\$500	\$0
Purpose: To Contribute to Court Appointed Special Advocates				
4589	Other Culture and Recreation	10	\$6,000	\$0
Purpose: To Contribute to the Boscawen Historical Society				
4589	Other Culture and Recreation	09	\$5,700	\$0
Purpose: To Contribute to Penacook Community Center				
4909	Improvements Other than Buildings	11	\$62,500	\$0
Purpose: Emergency Power for Municipal Office Building				
Total Proposed Individual Articles			\$115,300	\$0
Total Proposed Special Articles			\$786,500	\$0

Purpose: Establish Municipal Buildings CRF



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$15,056	\$0
3186	Payment in Lieu of Taxes	03	\$167,487	\$100,000	\$75,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$55,105	\$56,000	\$56,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$222,592	\$171,056	\$131,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$641,197	\$500,000	\$500,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	03	\$12,992	\$12,500	\$11,500
3311-3319	From Federal Government	11	\$0	\$0	\$31,250
Licenses, Permits, and Fees Subtotal			\$654,189	\$512,500	\$542,750
State Sources					
3351	Municipal Aid/Shared Revenues	03	\$65,756	\$0	\$65,756
3352	Meals and Rooms Tax Distribution	03	\$205,737	\$150,000	\$150,000
3353	Highway Block Grant	03	\$88,948	\$88,948	\$80,000
3354	Water Pollution Grant	03	\$28,908	\$20,000	\$20,000
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$371	\$371	\$100
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$4,354	\$1,454	\$100
3379	From Other Governments	13	\$0	\$0	\$500,000
State Sources Subtotal			\$394,074	\$260,773	\$815,956
Charges for Services					
3401-3406	Income from Departments	03	\$59,004	\$40,000	\$50,000
3409	Other Charges	03	\$3,520	\$3,600	\$1,000
Charges for Services Subtotal			\$62,524	\$43,600	\$51,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$7,342	\$21,729	\$0
3502	Interest on Investments	03	\$27,682	\$20,000	\$18,000
3503-3509	Other	03	\$3,500	\$3,000	\$26,000
Miscellaneous Revenues Subtotal			\$38,524	\$44,729	\$44,000



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	03	\$0	\$250,000	\$250,000
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$129,707	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$129,707	\$250,000	\$250,000
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06	\$0	\$0	\$33,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$33,000
Total Estimated Revenues and Credits			\$1,501,610	\$1,282,658	\$1,867,706

Budget Summary

Item	Period ending 12/31/2020
Operating Budget Appropriations	\$4,074,145
Special Warrant Articles	\$786,500
Individual Warrant Articles	\$115,300
Total Appropriations	\$4,975,945
Less Amount of Estimated Revenues & Credits	\$1,867,706
Estimated Amount of Taxes to be Raised	\$3,108,239

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE BUDGET COMMITTEE

The Town of Boscawen Advisory Budget Committee met with the Select Board and department heads during a public meeting on January 23rd to review the proposed 2020 budget. Chair Ed Cherian went over the Town's proposed Operating Budget of \$4,074,145.00, and identified increases and decreases as we reviewed each line. We then reviewed the proposed warrant articles, though several articles were still waiting for approval on wording from DRA.

This year's Operating Budget shows a 9% increase, but a large portion of that is due to moving ambulance services to the Fire Department budget. In previous years Penacook Rescue has always been a warrant article; however, due to a growing frustration on the part of the Town and Boscawen residents it was decided that a change needed to be made. The Boscawen, Canterbury, and Salisbury Select Boards have recognized the need for reliable ambulance services and therefore entered into a contract with Penacook Rescue. Just a note that hopefully puts things into perspective: it is a 3% overall increase without factoring in the ambulance services.

Town employees will see a 1.6% cost of living increase. A few, of course, will receive more as they qualify for longevity as well. In order to curtail the cost of overtime, several hourly employees will be moved to salaried positions as reflected in the budget.

The public hearing was held on February 6th at 6:00 pm. Almost a dozen residents braved the icy conditions to join the Budget Committee, Select Board, and department heads to voice their concerns and ask for clarification. After the hearing was closed, the Budget Committee proceeded through warrant articles that pertained to monetary issues and voted on recommendations of each. The following were recommended unanimously:

- Article 3, To Approve 2020 Operating Budget
- Article 4, Contributions to Town Capital Reserve Budget
- Article 5, Establish Municipal Buildings CRF
- Article 6, To Establish Contingency Fund
- Article 7, To Contribute to Community Action Program
- Article 8, To Contribute to Court Appointed Special Advocates
- Article 9, To Contribute to Penacook Community Center
- Article 10, To Contribute to the Boscawen Historical Society
- Article 13, Environmental Cleanup
- Article 15, To Increase the Veterans' Property Tax Discount

The following did not receive unanimous recommendation:

- Article 11, Emergency Power for the Municipal Office Building (6–1 in favor)
- Article 12, To Contribute to the Boscawen Church Park (4–3 in favor)

With no other business to discuss the meeting adjourned.

Respectfully submitted,

Barbara Randall, Chair
Bruce Crawford
Susan Croft
Paul Dickey
Sherlene "Doddy" Fisher
Brian Fleury
Rhoda Hardy

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

MONTHLY PAYMENTS TO THE MERRIMACK VALLEY SCHOOL DISTRICT

Board of Selectmen

01/03/20

Town of Boscawen
116 North Main Street
Boscawen, NH 03303

The revised assessment the Town of Boscawen is assessed for the support of the Merrimack Valley School District for the 2019-2020 school year is \$5,002,755. This total is comprised of the Local Share of School Support of \$4,450,740 and the Equalized Property Tax of \$552,015. As of today, the amount paid by Boscawen is \$2,440,431.30 leaving a balance of \$2,562,323.70 to be paid in five equal installments of \$512,464.72 due on the 15th of each month, commencing January 15, 2020.

Robin Heins, Business Administrator

Merrimack Valley School District Payment History: 2017, 2018, 2019, and 2020				
Month	2017	2018	2019	2020
January	\$ 328,768.66	\$ 449,021.42	\$ 388,399.61	\$ 512,464.74
February	\$ 328,768.66	\$ 449,021.42	\$ 388,399.61	\$ 512,464.74
March	\$ 328,768.66	\$ 449,021.42	\$ 388,399.61	\$ 512,464.74
April	\$ 328,768.66	\$ 449,021.42	\$ 388,399.61	\$ 512,464.74
May	\$ 328,768.66	\$ 449,021.42	\$ 388,399.61	\$ 512,464.74
June	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>
July	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
August	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
September	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
October	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
November	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
December	\$ 379,647.45	\$ 424,358.82	\$ 406,738.55	
Total	\$ 3,921,728.00	\$ 4,791,260.02	\$ 4,382,429.35	

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TOWN MEETING

March 12, 2019

Moderator Charles Niebling called the Annual Town Meeting to order at 7:00 AM on March 12, 2019, and declared the polls would remain open until 7:00 PM. The election of Town Officers requires polling hour balloting.

Moderator Niebling announced a delay of action on Articles II through XVI until the official ballots were counted. In addition, that absentee ballots would be cast beginning at 2:00 PM. Once the Town Officers were elected, the Town Meeting would resume at the Boscawen Elementary School.

Ballot Clerks:

Sarah Gerlack

Lois Hartford

Penny Sarcione

Polls closed at 7:00 PM. Moderator Niebling explained the Town Meeting would resume at the conclusion of the ballot counting process for the write-in votes, at Boscawen Elementary School.

Moderator Niebling opened the meeting at 7:42 PM on March 12, 2019. He recognized and thanked Town Officials for assistance in ensuring safe and accessible voting conditions; Police Chief, Kevin Wyman and his staff; Public Works, Dean Hollins and his staff; Board of Selectmen; Town Administrator, Alan Hardy; Town Clerk, Nicole Hoyt; Town office staff; Supervisors' of the Checklist; the Ladies Aid Society, and anyone else that participated. The Moderator requested that retiring Fire Chief, Ray Fisher led us all in the Pledge of Allegiance. He then recognized those in attendance who are veterans, active duty, reserves, and guard.

Selectman Mark Varney, introduced those seated at the head table as well as the Supervisors' of the Checklist, and Town Counsel Jim Raymond. The Board of Selectmen thanked Fire Chief Ray Fisher and his wife, Dobby Fisher for their 56 years of service to the Town of Boscawen.

The Moderator then reviewed the rules of order for the meeting process and ballot votes. All comments shall be directed to the moderator with the speaker stating their name and using one of the microphones provided for the meeting. He stated that Assistant Moderator, William Lambert, will assist in bringing a microphone to anyone unable to come up to the front to speak. The Moderator recognized Town Clerk, Nicole Hoyt, who will keep the official record of the meeting, and asked that everyone who speaks will state their name and address clearly for the record. He went on to explain the rules for applying RSA 40:10, which restricts reconsideration of an article once voted upon during the meeting deliberations. Tom Gilmore moved to accept the rules of the meeting as read. Paul Mathews seconded. Motion was approved.

Moderator Niebling moved to return to Article I, once the ballots were tallied.

Mark Varney, moved to re-elect the incumbents for Official Weighers: Bruce A. Davis, Mark N. Harbour, and Ray Fisher. Mike Fisher seconded. Motion was approved.

Ray Fisher moved to re-elect the incumbents for Surveyors of Wood and Lumber: William Bailey

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Jr., Frederick J. Egounis, and Michael W. Fisher. Mark Varney seconded. Motion approved.

Mike Fisher moved to re-elect the incumbents for Fence Viewers: Ray R. Fisher, Douglas R. Supry, and Thomas R. Gilmore. Ed Maloof seconded. Motion approved.

Article II - To see if the Town will vote to raise and appropriate the sum of \$3,878,979, which represents the operating budget? Said sum does not include special or individual articles addressed separately (Majority vote required). Recommended by the Board of Selectmen. Not recommended by the Advisory Budget Committee.

Mark Varney motioned to adopt Article II as written; Barbara Randall seconded. Open for further amendment or discussion. Mark Varney stated that this amount was the original amount proposed for FY 2019. He stated that after budget meeting and hearings, the staff reviewed the budget to reduce the operating budget.

Mark Varney would like to amend the motion to \$3,747,733, which is an increase of 2% over last year's approved operating budget. Recommended by the Board of Selectmen and the Advisory Budget Committee. Edward Cherian seconded. Paul Mathews requested details on what areas of the budget were reduced. Mark Varney read from the informational handout, the account numbers and amounts that were affected. Further discussion and responses were in regard to adjustments made for a single administrator and promotion of PCD director, percentage of increases in relation to other towns, cost of living increases, and suggestions that residents take the time to come to the budget meetings/hearings.

Roger Sanborn moved to the question. Doug Supry seconded. This is a non-debatable motion. Move the question, approved. Move to accept the amendment, approved. Move to adopt Article II as amended. Article II adopted.

Article III - To see if the Town will vote to raise and appropriate the sum of \$98,000 to be contributed to the Town Capital Reserve Funds, previously established, as follows:

a) Fire Department Safety Equipment	\$13,000
b) Highway Heavy Equipment	\$45,000
c) Public Works Building	\$20,000
d) Police Vehicle	\$20,000

Thomas Gilmore motioned to adopt Article III as written, Paul Mathews seconded. Discussion; Mark Varney moved to amend Article III, line (d) police vehicle reduced to \$10,000, and total appropriation to \$88,000. Bill Lambert seconded. Recommended by the Board of Selectmen and the Advisory Budget Committee.

Move to accept the amendment, approved. Move to adopt Article II as amended. Article III adopted. Pamela Hardy made a motion to restrict reconsideration on Article II. Edward Cherian seconded. There being no discussion, motion passed.

Moderator Niebling moved to return to Article I as all ballots were counted.

Article I – To choose all necessary Town Officers for the year ensuing. The votes were counted in a total of 256 ballots cast, and the results are as follows:

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Office	Name	Vote
Cemetery Trustee – 3 years	Rhoda W. Hardy	127
	Lauren Hargrave	114
Library Trustees – 3 years	Craig Saltmarsh	38
	Elaine Clow	16
	Others	27
Selectperson – 3 years	Lorrie Carey	132
	Edward Maloof	43
	Mark E. Varney	79
Supervisor of the Checklist – 3 years	Sherlene Fisher	237
Town Clerk – 2 years	Nicole E. Hoyt	235
Treasurer – 3 years	Gail Egounis	223
	Others	18
Trustee of the Trust Funds – 3 years	Brendon Jackson	5
	Others	34

Article IV - To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$33,000, to put in the fund? This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the General Fund. (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

Lorrie Carey motioned to adopt Article IV as written; Mark Varney seconded. There being no discussion, Article IV was adopted.

Article V - To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of paying the expenses associated with the annual production and presentation of the event known as Boscawen Old Home Day, to be withdrawn from the revolving fund as needed. All revenues received from Old Home Day activities will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and the money shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

Lyman Cousens motioned to adopt Article V as written; Polly Dawson seconded. There being no discussion, Article V was adopted.

Article VI - To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Municipal Facilities – Information Technology (IT) and further to raise and appropriate the sum of \$10,000, to be placed in this fund. Further, to name the Board of Selectmen as agents to expend. (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

Mark Varney motioned to adopt Article VI as written; Polly Dawson seconded. There being no discussion, Article VI was adopted.

Article VII - To see if the Town will vote to establish a C&D Landfill Closure Capital Reserve

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Fund under the provisions of RSA 35:1 for the purpose of closing the Construction & Demolition Debris Landfill, engineering and design the cap and further, to raise and appropriate the sum of \$32,000, to be placed in this fund. The sum is to come from the unassigned fund balance no amount to be raised from taxation. Further, to name the Board of Selectmen as agents to expend. (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee. William Lambert motioned to adopt Article VII as written; Lorrie Carey seconded. There being no discussion, Article VII was adopted.

Article VIII - To see if the Town will vote to establish a Fire Station Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of developing a Facilities Needs Assessment and pre-bid documents for the Fire Station at 15 High Street and to raise and appropriate the sum of \$30,000, to be placed in this fund. Further, to name the Board of Selectmen as agents to expend. (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

Ray Fisher motioned to adopt Article VIII as written; Mark Varney seconded. There being no discussion, Article VIII was adopted.

Article IX - To see if the Town will vote to change the purpose of the existing Municipal Building Capital Reserve Fund of \$150,848, for replacement of the HVAC system to the Municipal Building, repairs, improvements, and renovations. Further, to name the Board of Selectmen as agents to expend. (Two-thirds vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

Edward Cherian motioned to adopt Article IX as written; Barbara Randall seconded. Questions asked were regarding, buildings current needs, types of roofing materials, and a potential L-Chip grant. Town Administrator, Alan Hardy, explained that shingle tabs were blowing off the roof daily. The cupola trim is in need of repair and paint; as well, the chimney needs pointing. It was considered to spread these projects over a two-year span because of the cost: however, it is cost-effective to complete these projects at one time, based on quotes. The Town inquired of The New Hampshire Department of Historical Resources, and their suggestion was slate or slate like shingles. Standing seam is not in keeping with the historic architecture. The Penacook Academy Review Committee was also briefed on the project and is in support of the recommended repairs.

There being no further discussion. A voice vote was taken, and Moderator Niebling determined that the vote comfortably exceeded the two-thirds majority required, and thus no standing count was necessary. Article IX was adopted.

Article X – In the event that Warrant Article IX fails to be approved, to see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Municipal Building Roof Repair and further to raise and appropriate the sum of \$70,000, to be placed in this fund. Further, to name the Board of Selectmen as agents to expend. (Majority vote required). Not recommended by the Board of Selectmen or the Advisory Budget Committee.

Alan Hardy made a motion to pass over this article. Mark Varney seconded. There being no discussion, motion to pass over approved.

Article XI – To see if the Town will vote to raise and appropriate the sum of \$6,000, to contribute to the operating cost of the Boscawen Historical Society? (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee.

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Sean Skabo motioned to adopt Article XI as written. Mike Fisher seconded. There being no discussion. Article XI was adopted.

Article XII - To see if the Town will vote to raise and appropriate the sum of \$7,600, for the continuation of services to the residents of Boscawen through the Concord Area Center of the Community Action Program Belknap-Merrimack Counties, Inc.? (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee. Gail Egounis motioned to adopt Article XII as written. Sarah Gerlack seconded. There being no discussion. Article XII was adopted.

Article XIII - To see if the Town will vote to raise and appropriate the sum of \$5,700, towards the operating expenses of the Penacook Community Center? (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee. Sean Skabo motioned to adopt Article XIII as written; Martha Dickey seconded. There being no discussion, Article XIII was adopted.

Article XIV - To see if the Town will vote to raise and appropriate the sum of \$500, toward the operating expenses of CASA, (Court Appointed Special Advocates)? (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee. Scott Maltzie motioned to adopt Article XIV as written; Sarah Gerlack seconded. There being no discussion, Article XIV was adopted.

Article XV - To see if the Town will vote to raise and appropriate the sum of \$204,000, to aid the Penacook Rescue Squad for its emergency medical services and rescue operations provided to the Town? (Majority vote required). Recommended by the Board of Selectmen and the Advisory Budget Committee. William Lambert motioned to adopt Article XIV as written; Courtney Insley seconded. Mike Fisher asked if Salisbury was going to add support for Penacook Rescue to their operating budget. PRS Trustee, Dave Collins answered that Salisbury just passed their budget with an appropriation in the amount of \$72,000, for PRS. Questions and discussion continued regarding, number of calls, billing, insurance, 24/7 staffing, auditing, combining resources, comparison of services, and a potential Payment in Lieu of Taxes agreement with Merrimack County. The residents are in agreement that PRS is providing a great service; however, they are concerned about the increase. Christopher Blanchard reiterated that the service is great and made mention of the Police Department budget of \$600,000, to put things in perspective. Edward Cherian, let the meeting attendees know that the Towns with PRS have been meeting, discussing, and looking at the future of the emergency service of Boscawen. Mark Varney moved to the question. Bill Lambert seconded. Motion approved. Move to adopt Article XV. Article XV adopted.

Article XVI - To transact any other business, which may legally come before this meeting. Moderator Niebling recognized Keith Marshall. Keith wanted to thank all those involved for dedicating this year's Town Report to his father, Kenneth Marshall. Next at the microphone was Fred Egounis. He wanted to thank Ray Fisher for his service and considered him "The Last of the Volunteers." Sally Fisher, read a letter she had written regarding her appreciation for her father-in

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

-law, Ray Fisher and her disdain for her perceived lack of transparency. She also suggested that the Town considers adopting an official budget committee.

David Collins announced that after over 20 years of service to PRS, Chief Richard Oberman was retiring. He was pleased to announce the new Chief, Shawn Brechtel.

There being no further business, Assistant Moderator Lambert made a motion to adjourn. Roger Sanborn seconded. Meeting adjourned at 7:54 PM. Moderator Niebling thanked all who were involved in Town Meeting and Election Day.

Respectfully submitted,

Nicole E. Hoyt, Town Clerk

DEBT SERVICE CALCULATIONS

NH MUNICIPAL BOND BANK – MUNICIPAL FACILITIES

Term of Debt is 20 Years @ 4.45%

YEAR	YR.	PRINCIPAL	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
2003	1	\$1,200,000	\$60,000	\$52,986.75	\$112,986.75
2004	2	1,140,000	60,000	47,490.00	107,490.00
2005	3	1,080,000	60,000	45,690.00	105,690.00
2006	4	1,020,000	60,000	43,890.00	103,890.00
2007	5	960,000	60,000	41,790.00	101,790.00
2008	6	900,000	60,000	39,690.00	99,690.00
2009	7	840,000	60,000	37,290.00	97,290.00
2010	8	780,000	60,000	34,890.00	94,890.00
2011	9	720,000	60,000	30,567.00	90,567.00
2012	10	660,000	60,000	28,167.00	88,167.00
2013	11	600,000	60,000	25,767.00	85,767.00
2014	12	540,000	60,000	23,307.00	83,307.00
2015	13	480,000	60,000	20,757.00	80,757.00
2016	14	420,000	60,000	18,177.00	78,177.00
2017	15	360,000	60,000	15,537.00	75,537.00
2018	16	300,000	60,000	12,541.00	72,541.00
2019	17	240,000	60,000	12,000.00	72,000.00
2020	18	180,000	60,000	9,000.00	69,000.00
2021	19	120,000	60,000	6,000.00	66,000.00
2022	20	60,000	60,000	3,000.00	63,000.00

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BOSCAWEN GAGE STREET IMPROVEMENTS

Term of Debt is 25 Years @ 4.25%

SAG = State Aid Grant

YEAR	YR.	BALANCE	PRINCIPAL PAYMENT	INTEREST PAYMENT	ON P & I	TOWN'S PMT MINUS SAG
2006	0	\$875,000	\$33,654	\$37,188	\$21,253	\$49,589.00
2007	1	841,346	33,654	35,758	20,824	48,288.40
2008	2	807,692	33,654	34,326	20,394	47,586.00
2009	3	774,038	33,654	32,896	19,965	46,585.00
2010	4	740,384	33,654	31,466	19,536	45,584.00
2011	5	706,730	33,654	30,036	19,107	44,583.00
2012	6	673,076	33,654	28,606	18,678	43,582.00

[REFINANCED WITH NEW HAMSHIRE MUNICIPAL BOND BANK]

YEAR	DEBT YEAR	PRINCIPAL OUTSTANDING	RATE	CALENDAR YEAR TOTAL PAYMENT
2013	1	\$581,250.00	2.000%	\$62,209.65
2014	2	539,000.00	3.000%	54,680.00
2015	3	506,000.00	3.000%	52,690.00
2016	4	474,000.00	3.000%	51,730.00
2017	5	442,000.00	4.000%	49,770.00
2018	6	411,000.00	3.000%	48,530.00
2019	7	380,000.00	2.000%	47,600.00
2020	8	349,000.00	4.000%	45,980.00
2021	9	319,000.00	4.000%	44,780.00
2022	10	289,000.00	4.000%	42,580.00
2023	11	260,000.00	5.000%	41,420.00
2024	12	231,000.00	5.000%	39,970.00
2025	13	202,000.00	5.000%	38,520.00
2026	14	173,000.00	5.000%	37,070.00
2027	15	144,000.00	3.000%	35,620.00
2028	16	115,000.00	5.000%	34,750.00
2029	17	86,000.00	5.000%	33,300.00
2030	18	57,000.00	5.000%	31,850.00
2031	19	28,000.00	5.000%	29,400.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BOSCAWEN (PENACOOK) WWTF IMPROVEMENTS

Term of Debt is 25 Years @ 4.125%

SAG = State Aid Grant

YEAR	YR.	BALANCE	PRINCIPAL PAYMENT	INTEREST PAYMENT	ON P & I	TOWN'S PMT MINUS SAG
2006	0	\$905,540	\$34,829	\$37,354	\$21,655	\$50,528.00
2007	1	870,346	34,829	35,916	21,224	49,522.00
2008	2	835,882	34,829	34,480	20,793	48,516.00
2009	3	801,053	34,829	33,044	20,362	47,511.00
2010	4	766,224	34,829	31,606	19,931	46,505.00
2011	5	731,395	34,829	30,170	19,500	45,499.00
2012	6	696,566	34,829	28,734	19,069	44,494.00

[REFINANCED WITH NEW HAMPSHIRE MUNICIPAL BOND BANK]

DEBT YEAR	YEAR	PRINCIPAL OUTSTANDING	RATE	CALENDAR YEAR TOTAL PAYMENT
2013	1	\$600,925.00	2.000%	\$59,667.53
2014	2	562,000.00	3.000%	56,630.00
2015	3	528,000.00	3.000%	54,610.00
2016	4	495,000.00	3.000%	53,620.00
2017	5	462,000.00	4.000%	51,630.00
2018	6	430,000.00	3.000%	50,350.00
2019	7	398,000.00	2.000%	49,390.00
2020	8	366,000.00	4.000%	47,750.00
2021	9	335,000.00	4.000%	46,510.00
2022	10	304,000.00	4.000%	45,270.00
2023	11	273,000.00	5.000%	43,030.00
2024	12	243,000.00	5.000%	41,530.00
2025	13	213,000.00	5.000%	41,030.00
2026	14	182,000.00	5.000%	39,480.00
2027	15	151,000.00	3.000%	37,930.00
2028	16	120,000.00	5.000%	36,000.00
2029	17	90,000.00	5.000%	34,500.00
2030	18	60,000.00	5.000%	33,000.00
2031	19	30,000.00	5.000%	31,500.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 SCHEDULE OF TOWN PROPERTY

Map/Lot	Location/Acreage	Description of Property	Assessed Value
45/67/A	Chadwick Hill - 4	Created from 45/67 Survey	\$ 29,500.00
47/38A	Water Street - 10	Maplewood Cemetery	\$ 94,700.00
49/13	Merrimack River - .25	River Bank - 1982 Vote Retain Property	\$ 50,200.00
49/14	Merrimack River - 2	River Bank - 1982 Vote Retain Property	\$ 51,700.00
49/15	Route 3 - 2.41	Wooded - 1982 Vote Retain Property	\$ 4,200.00
49/24A	High Street - .5	High Street Cemetery	\$ 77,900.00
49/33	Tote Road - 2.95	Camp w/land	\$ 28,400.00
79/1	Merrimack River - 4.5	Backland btw RR & Merrimack River	\$ 56,400.00
79/66	Backland - 2.41	Not on tax map, No Access Oak Lawn	\$ 3,000.00
79/78	Merrimack River - 1.5	No Deed Info, See Assessing Card	\$ 26,400.00
81/1	13 Depot St - 2.44	Park & Recreation building (Dorval)	\$ 158,300.00
81/2	14 Depot St - 8.5	Jamie Welch Memorial Field	\$ 204,000.00
81/32	Off Queen St - 21	Backland 1380 Off Queen	\$ 41,800.00
81/19A	Off Queen St - 25	Backland	\$ 50,000.00
83/7	216 Queen St - 296.1	Conservation Land/Creaser	\$ 138,600.00
83/31	54 Queen St - 20.8	Multi-Parcel Sale/83-42&83-7	\$ 81,800.00
83/42	Queen St - 13	Part of Creaser: See Assessing Card	\$ 25,200.00
83/49	Off Weir Rd - 466.6	Town Forest	\$ 29,900.00
94/19	Backland - 6	All wetland	\$ 1,000.00
94/41/A	6 No Water St - .03	Town Pound	\$ 4,200.00
81A/23A	King St - 3	Plains Cemetery	\$ 43,000.00
81D/12	248 King St - .2	1913 Library	\$ 334,800.00
81D/21	14 High St - .1	Town Hall/Basement	\$ 137,800.00
81D/37	101 High St - .26	Vacant, FF on 3 St, Rolling, Field	\$ 9,600.00
81D/44	13 Woodbury - 1.43	Town Garage	\$ 270,600.00
81D/45	10 Corn Hill - 3.8	Community Garden	\$ 73,800.00
81D/71	19 High St - 3.56	Old Police Station (Card 1 of 2)	\$ 484,200.00
81D/71	15 High St - NA	Fire Department (Card 2 of 2)	\$ 240,100.00
81D/94	36 Marlboro - 96	Transfer Station	\$ 457,800.00
81D/94/BLDG	Located at Transfer Station	Old Compressor Bldg	\$ 31,500.00
81D/44A	14 Corn Hill - 3.68	Pine Grove Cemetery	\$ 47,200.00
183C/38	Eel St - 1.8	1982 Vote Retain Property	\$ 32,300.00
183C/81	73 No Main St - .2	Torrent Fire Station	\$ 309,100.00
183C/122/X	Sweatt St - 1.4	Greenspace Plan 7653	\$ 6,400.00
183C/122/Z	Sweatt St - .97	Greenspace Plan 7653	\$ 4,000.00
183D/31	Baker - 1.2	Backland - Martin Ave - No access	\$ 2,700.00
183D/75	116 No Main St - 2.88	Municipal Complex	\$ 2,599,000.00
183D/149/6	48-56 Commercial - .72	NH Hydro	\$ 8,500.00
183D/149/7	40-46 Commercial - .38	NH Hydro	\$ 38,900.00
183D/149/8	36-38 Commercial - .28	NH Hydro	\$ 39,300.00
183D/150	Cont/Merr River - 2.33	Hannah Dustin Island	\$ 52,200.00
183D/153	Hannah Dustin Dr - .537	Fronts Class 6, Railroad ROW & River	\$ 24,600.00
Total Town Owned Property:			\$ 6,404,600.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
Ordinary Income/Expense			
Income			
3100 · Taxes			
3110 · Property Taxes	\$ 2,311,710.00	\$ 2,301,688.00	\$ 10,022.00
3120 · Land Use Change Tax	24,980.00		
3120.5 · Current Use - Conservation Comm	(24,980.00)		
3185 · Yield Taxes	10,036.88	15,056.00	(5,019.12)
3186 · Payments In Lieu Of Taxes	167,487.11	110,675.00	56,812.11
3190 · Penalties & Interest	55,105.36	56,000.00	(894.64)
3199 · Overlay	(15,515.00)	(33,059.00)	17,544.00
Total 3100 · Taxes	2,528,824.35	2,450,360.00	78,464.35
3200 · Licenses, Permits & Fees			
3220 · Motor Vehicles Permit Fees			
3220.10 · Motor Vehicle Reg Fees	641,504.60	540,580.00	100,924.60
3220.50 · Motor Vehicle Agent Fees	14,535.00		
Total 3220 · Motor Vehicles Permit Fees	656,039.60	540,580.00	115,459.60
3290 · Other Licenses Permits Fees			
3509 · Reimbursement Postage	74.56		
3290.01 · Dog Licenses	5447.50		
3290.1b · Dog Licenses State Fees	(1,821.50)		
3290.02 · Dog License Fines	1,999.00		
3290.03 · Marriage Licenses	670.00		
3290.04 · Vital Statistics App Fees	7,904.00		
3290.4a · Vital Statistics State Fees	(3,700.00)		
3290.07 · Boat Registration Fees	998.40		
3290.09 · Miscellaneous Fees	1,173.60		
3290.10 · Fish and Game Fees	663.00		
3290.1a · Fish and Game State Fees	(637.00)		
3290.80 · DMV State Fees	106,547.10		
3290.8a · DMV State Fees ACH	(106,547.10)		
3290.81 · DMV Returns	220.40		
3290 · Other Licenses Permits Fees - Other	0.00	16,866.00	(16,866.00)
Total 3290 · Other Licenses Permits Fees	12,991.96	16,866.00	(3,874.04)
Total 3200 · Licenses, Permits & Fees	669,031.56	557,446.00	111,585.56
3350 · State Support			
3351 · Shared Revenues	65,755.85	65,756.00	(0.15)
3352 · Meals & Rooms Tax Distribution	205,736.75	205,737.00	(0.25)
3353 · Highway Block Grant	88,947.72	89,081.00	(133.28)
3354 · Water Pollution Grant	28,908.00	28,908.00	0.00
3356 · State Forest Land Reimb	370.50	371.00	(0.50)
3357 · Rail Road Tax	79.85	100.00	(20.15)
3359 · Other State of NH Grants	0.00		
3359.90 · Other State Grants	986.34		

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
3359 · Other State of NH Grants - Other	3,367.97	1,354.00	2,013.97
Total 3350 · State Support	394,152.98	391,307.00	2,845.98
3400 · Charges For Services			
3401 · Executive			
3401.01 · Restricted Donations	4,479.06		
3401 · Executive - Other	0.00	50,000.00	(50,000.00)
Total 3401 · Executive	4,479.06	50,000.00	(45,520.94)
3402 · Land Use Income			
3402.01 · LU Reprographic Services Fees	535.21		
3402.02 · LU Postage Fees	2,032.50		
3402.03 · LU Public Notice Fees	2,470.00		
3402.04 · LU Application Fees	3,675.00		
3402.05 · LU MCRD Recording Fees	400.00		
3402.18 · LU Community Garden Plot Fees	750.00		
Total 3402 · Land Use Income	9,862.71		
3410 · Public Safety			
3410.10 · Police Department Income	8,191.80		
Total 3410 · Public Safety	8,191.80		
3404 · Solid Waste Collection/Disp.			
3404.01 · Tipping Fees	28,340.70		
Total 3404 · Solid Waste Collection/Disp.	28,340.70		
3405 · Burial Income			
3405.11 · Burial Income	2,160.00		
3405 · Burial Income - Other	275.00		
Total 3405 · Burial Income	2,435.00		
3406 · Recreation Department Income			
3406.1a · Donations Expenditures	(500.00)		
3406.10 · Parks & Recreation Donations	1,678.54		
3406.2a · Park Program Reimbursement	(100.00)		
3406.20 · P&R Summer Program Fees	3,850.00		
3406.30 · Parks & Rec Income	284.05		
Total 3406 · Recreation Department Income	5,212.59		
3408 · Welfare Income			
3408.10 · Backpack Program Donations	100.00		
3408 · Welfare Repayments	382.28		
Total 3408 · Welfare Income	482.28		
3409 · Other Departmental Income	3,520.35	3,600.00	(79.65)
Total 3400 · Charges For Services	62,524.49	53,600.00	8,924.49
3500 · Miscellaneous Revenues			
3501 · Sale of Muncial Property	7,341.93	21,729.00	(14,387.07)
3502 · Interest on Investments	27,681.59	22,091.00	5,590.59
3503 · Rental of Property			
3503.01 · Rent - Town Hall	3,850.00	3,000.00	850.00
3503.1a · Town Hall Deposit Reimbursement	(300.00)		

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
3503.1b · Town Hall Rental Donation	(50.00)		
Total 3503 · Rental of Property	3,500.00	3,000.00	500.00
3500 · Miscellaneous Revenues - Other	1,655.04		
Total 3500 · Miscellaneous Revenues	40,178.56	46,820.00	(6,641.44)
3910 · Interfund Operating Xfers In			
3912 · Transfers from Special Revenue			
3912023 · Transfers From Sewer	22,254.00		22,254.00
3912027 · Transfer From Special Detail	13,968.89		
Total 3912 · Transfers from Special Revenue	36,222.89	0.00	36,222.89
3915 · Transfers From Capital Reserves			
3915.02 · Municipal Building	119,955.22		
3915.12 · Information Technology	9,444.44		
3915.13 · Safety Equipment	307.01		
Total 3915 · Transfers From Capital Reserves	129,706.67		
Total 3910 · Interfund Operating Xfers In	165,929.56	0.00	165,929.56
3934 · Proceeds From LTD & Bonds	0.00	60,000.00	(60,000.00)
Total Income	3,860,641.50	3,559,533.00	301,108.50
Expense			
4100 · General Government			
4130 · Executive			
4130150 · BOS Approved Donations	434.99	750.00	(315.01)
4130111 · Select Board (RS, EC, LC)	16,975.89	16,954.00	21.89
4130112 · Town Administrator (AH)	69,313.60	69,353.00	(39.40)
4130114 · Recording Secretary	1,987.50	0.00	1,987.50
4130113 · Admin Asst Municipal Clk (HDB)	6,235.79	6,972.00	(736.21)
4130117 · Assistant to Administrator (SG)	9,188.40	9,251.00	(62.60)
4130120 · Executive Overtime	990.18	1,000.00	(9.82)
4130330 · Exec Cont. Service & Agreements	13,478.21	17,000.00	(3,521.79)
4130332 · Exec Computer License/Software	4,392.09	7,000.00	(2,607.91)
4130334 · Exec Contractual Computer Maint	18,000.00	18,000.00	0.00
4130335 · Exec Dues & Subscriptions	4,078.71	4,500.00	(421.29)
4130336 · Exec Equipment Non-Computer	2,393.90	7,000.00	(4,606.10)
4130338 · Exec Equipment Maintenance	471.99	500.00	(28.01)
4130341 · Exec Telephone	3,827.67	5,500.00	(1,672.33)
4130571 · Exec Meetings & Travel	3,146.13	2,500.00	646.13
4130620 · Exec Office Supplies	5,957.98	6,500.00	(542.02)
4130625 · Exec Postage	7,825.84	8,500.00	(674.16)
4130626 · Exec Advertising	1,399.89	500.00	899.89
Total 4130 · Executive	170,098.76	181,780.00	(11,681.24)
4140 · Town Clerk/Elections			
4140110 · Town Clerk (NH)	39,658.60	39,999.00	(340.40)
4140111 · Deputy Town Clerk (HDB)	15,562.86	17,430.00	(1,867.14)
4140115 · TC Overtime	1,221.37	1,000.00	221.37

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4140191 · Moderator & Supervisors	2,150.00	3,000.00	(850.00)
4140332 · TC Equip, Software & Supplies	5,555.44	5,500.00	55.44
4140550 · TC Printing & Town Reports	2,884.00	3,200.00	(316.00)
4140571 · TC Meetings & Travel	1,507.40	1,800.00	(292.60)
4140620 · TC Election Costs	1,846.75	3,500.00	(1,653.25)
4140801 · TC Vital Records Preservation	3,120.00	3,000.00	120.00
Total 4140 · Town Clerk/Elections	73,506.42	78,429.00	(4,922.58)
4150 · Financial Administration			
4150110 · Treasurer (GE)	3,999.96	4,000.00	(0.04)
4150111 · Deputy Treasurer (OPEN)	624.00	624.00	0.00
4150112 · Finance Director (KP)	37,235.44	37,487.00	(251.56)
4150301 · FA Annual Audit Services	14,750.00	16,000.00	(1,250.00)
4150303 · FA Payroll Service	6,303.75	7,500.00	(1,196.25)
4150332 · FA Equipment & Software	468.14	500.00	(31.86)
4150571 · FA Travel & Meetings	500.00	500.00	0.00
4150572 · FA Telephone	365.34	500.00	(134.66)
Total 4150 · Financial Administration	64,246.63	67,111.00	(2,864.37)
4151 · Tax Collector			
4151110 · Tax Collector (NH)	10,503.00	10,503.00	0.00
4151111 · Deputy Tax Collector (HDB)	9,188.40	9,251.00	(62.60)
4151115 · TX Overtime	975.43	1,000.00	(24.57)
4151332 · TX Equipment & Software	4,130.00	5,000.00	(870.00)
4151333 · TX Supplies	807.78	550.00	257.78
4151334 · TX Lien Expenses	3,463.83	3,400.00	63.83
4151571 · TX Meetings & Travel	393.93	1,200.00	(806.07)
4151572 · Tax Deeded Properties	9,762.90	10,000.00	(237.10)
Total 4151 · Tax Collector	39,225.27	40,904.00	(1,678.73)
4152 · Revaluation of Property			
4152113 · Assessing Clerk (KE)	5,016.16	5,050.00	(33.84)
4152114 · Assessing Assistant (PH)	14,826.86	16,155.00	(1,328.14)
4152312 · Assessing Services	23,767.50	34,440.00	(10,672.50)
4152313 · Assessing Software	2,384.00	2,384.00	0.00
4152315 · Assessing Public Data Hosting	1,654.00	1,654.00	0.00
4152316 · Assessing Intent to Cuts	250.20	500.00	(249.80)
Total 4152 · Revaluation of Property	47,898.72	60,183.00	(12,284.28)
4153 · Legal Expenses			
4153320 · Town Counsel	22,771.00	20,000.00	2,771.00
4153321 · Special Litigation Services	21,435.70	25,000.00	(3,564.30)
Total 4153 · Legal Expenses	44,206.70	45,000.00	(793.30)
4155 · Personnel Administration			
4155110 · HR Director (KP)	5,854.60	5,894.00	(39.40)
4155120 · PA Health Insurance	42,320.14	67,539.00	(25,218.86)
4155121 · PA Employee Health Insurance	295,397.32	290,625.00	4,772.32
4155122 · PA Shots, Drug Testing	174.00	200.00	(26.00)

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4155215 · PA Life/Disability	2,614.50	2,772.00	(157.50)
4155220 · PA Social Security	53,112.76	62,790.00	(9,677.24)
4155222 · PA Unemployment Insurance	1,168.17	1,168.00	0.17
4155224 · PA Worker's Compensation Ins.	14,701.01	14,701.00	0.01
4155225 · PA Medicare	19,048.41	20,922.00	(1,873.59)
4155230 · PA Retirement	206,661.66	210,254.00	(3,592.34)
4155330 · PA Policies & Procedures	0.00	150.00	(150.00)
4155571 · PA Meetings & Travel	474.03	500.00	(25.97)
4155572 · PA Background Checks	798.25	500.00	298.25
4155574 · PA Exempt Vacation Buyout	5,144.40	6,514.00	(1,369.60)
4155800 · PA Miscellaneous	1,466.47	1,500.00	(33.53)
Total 4155 · Personnel Administration	648,935.72	686,029.00	(37,093.28)
4191 · Land Use			
4191110 · P&C Dev Director (KE)	40,129.28	40,402.00	(272.72)
4191111 · P&C Dev Assistant (PH)	9,884.69	10,770.00	(885.31)
4191112 · Recording Secretary (DB, RF)	5,925.00	6,000.00	(75.00)
4191113 · P&C Dev Clerk (OPEN)	35,985.88	36,670.00	(684.12)
4191332 · LU Office Equip/Maint/Software	2,563.22	3,000.00	(436.78)
4191540 · LU Advertising - Applicants	1,302.09		
4191541 · LU Advertising - Public Notices	1,053.92	500.00	553.92
4191550 · LU Printing & Mapping	2,752.92	2,540.00	212.92
4191551 · LU Telephone	365.34	600.00	(234.66)
4191552 · LU Dues CNHRPC	4,633.00	4,613.00	20.00
4191553 · LU Recording Fees - Applicants	372.93	250.00	122.93
4191554 · LU Code Manual Updates	207.00	200.00	7.00
4191555 · LU REG Ordinance Updates	7,250.00	3,500.00	3,750.00
4191571 · LU Meetings & Travel	3,162.99	3,000.00	162.99
4191572 · LU Office Equip & Serv Agree	6,200.00	6,200.00	0.00
4191610 · LU General Office Supplies	2,353.84	4,500.00	(2,146.16)
Total 4191 · Land Use	124,142.10	122,745.00	1,397.10
4193 · Agricultural Commission			
4193802 · AG Comm - Administration	75.00	500.00	(425.00)
4193803 · Ag Comm - Community Garden	341.28	1,200.00	(858.72)
4193804 · Ag Comm - Physical Improvements	909.51	300.00	609.51
Total 4193 · Agricultural Commission	1,325.79	2,000.00	(674.21)
4194 · Town Buildings			
4194110 · BLDG Janitorial	20,578.64	20,718.00	(139.36)
4194440 · 1913 Library	2,484.69	3,000.00	(515.31)
4194443 · 14 High Street Town Hall	13,532.77	5,000.00	8,532.77
4194447 · BLDG Maintenance & Supplies	5,265.90	5,000.00	265.90
4194448 · BLDG Utilities	33,228.82	33,000.00	228.82
4194449 · 73 North Main Street	5,543.96	2,500.00	3,043.96
Total 4194 · Town Buildings	80,634.78	69,218.00	11,416.78
4195 · Cemeteries			

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4195442 · CE Operating Expenses	3,175.37	3,500.00	(324.63)
Total 4195 · Cemeteries	3,175.37	3,500.00	(324.63)
4196 · Insurance			
4196520 · Property Liability Insurance	39,905.00	39,905.00	0.00
Total 4196 · Insurance	39,905.00	39,905.00	0.00
4199 · Other General Government			
4199881 · Contingency	1,975.00	33,000.00	(31,025.00)
Total 4199 · Other General Government	1,975.00	33,000.00	(31,025.00)
Total 4100 · General Government	1,339,276.26	1,429,804.00	(90,527.74)
4200 · Public Safety			
4210 · Police			
4210110 · Police Chief	71,225.60	72,488.00	(1,262.40)
4210111 · Police Lieutenant	61,122.80	61,578.00	(455.20)
4210113 · Police Corporal	59,507.40	57,970.00	1,537.40
4210114 · Police Patrolman #2	40,739.76	40,726.00	13.76
4210115 · Police Patrolman #3	46,854.00	46,717.00	137.00
4210116 · Police Detective #4	52,230.76	52,091.00	139.76
4210117 · Police Patrolman #5	50,061.60	50,586.00	(524.40)
4210118 · Police Administrator	46,899.20	47,216.00	(316.80)
4210120 · Police Overtime	34,403.53	31,000.00	3,403.53
4210152 · Police Holiday Pay	13,833.83	17,000.00	(3,166.17)
4210555 · Police Legal Expenses	6,150.00	8,400.00	(2,250.00)
4210331 · Police Computer Expenses	17,330.00	13,000.00	4,330.00
4210341 · Police Telephone	8,861.87	11,000.00	(2,138.13)
4210421 · Police Uniforms	5,463.54	8,500.00	(3,036.46)
4210550 · Police Office Expenses	5,735.98	7,000.00	(1,264.02)
4210571 · Police Training	5,021.97	7,000.00	(1,978.03)
4210581 · Police Dispatch	21,024.00	22,000.00	(976.00)
4210635 · Police Fuel	9,711.91	13,000.00	(3,288.09)
4210660 · Police Cruiser Maintenance	5,870.84	11,500.00	(5,629.16)
4210700 · Police Equipment	12,469.34	16,000.00	(3,530.66)
Total 4210 · Police	574,517.93	594,772.00	(20,254.07)
4215 · Ambulance - Penacook Rescue	204,000.00	204,000.00	0.00
4220 · Fire Department			
4220110 · FD Staff Wages (TK+)	68,376.25	105,000.00	(36,623.75)
4220203 · FD Insurance	9,291.00	10,000.00	(709.00)
4220420 · FD Radio Maintenance	4,000.00	4,000.00	0.00
4220421 · FD Hose Appliance Maintenance	1,500.00	1,500.00	0.00
4220422 · FD Turnout Gear Maintenance	4,981.65	5,500.00	(518.35)
4220423 · FD SCBA Maintenance	2,595.34	3,500.00	(904.66)
4220440 · FD Building Maintenance	1,419.88	3,000.00	(1,580.12)
4220441 · FD Utilities	11,611.90	12,000.00	(388.10)
4220560 · FD Dispatch & Dues	30,211.00	30,211.00	0.00
4220561 · FD Computers/Software	980.00	1,000.00	(20.00)

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4220571 · FD Training - Forest Fires	4,776.60	5,000.00	(223.40)
4220660 · FD Truck Operations & Repairs	5,916.39	5,000.00	916.39
4220700 · FD Equipment	9,927.32	12,000.00	(2,072.68)
Total 4220 · Fire Department	155,587.33	197,711.00	(42,123.67)
4240 · Life Safety Officer			
4240110 · LS Safety Officer (CB)	5,463.00	7,652.00	(2,189.00)
4240571 · LS Meetings & Travel	58.43	100.00	(41.57)
4240620 · LS Office Supplies	0.00	100.00	(100.00)
Total 4240 · Life Safety Officer	5,521.43	7,852.00	(2,330.57)
4290 · Emergency Management			
4290300 · EM Director - Stipend (MV)	2,297.00	2,297.00	0.00
4290301 · EM Dep Director - Stipend (SB)	1,149.00	1,149.00	0.00
4290420 · EM Equipment & Services	9,574.55	8,900.00	674.55
4290571 · EM Meetings & Travel	38.33	200.00	(161.67)
Total 4290 · Emergency Management	13,058.88	12,546.00	512.88
Total 4200 · Public Safety	952,685.57	1,016,881.00	(64,195.43)
4300 · Highway and Streets			
4312 · Highway and Streets			
4312110 · Public Works Director (DH)	74,622.80	74,734.00	(111.20)
4312111 · HW General Laborer AAP)	22,682.40	33,280.00	(10,597.60)
4312112 · HW Foreman (JL)	46,710.05	47,216.00	(505.95)
4312113 · HW General Laborer (SK)	13,100.96	14,094.00	(993.04)
4312114 · HW General Laborer (AE)	37,094.40	37,752.00	(657.60)
4312115 · HW General Laborer (BM)	35,318.40	35,942.00	(623.60)
4312140 · HW Overtime & Weekend Duty	22,676.52	25,000.00	(2,323.48)
4312341 · HW Utilities	6,965.60	7,000.00	(34.40)
4312421 · HW Uniforms & Safety Equipment	11,014.24	13,200.00	(2,185.76)
4312452 · HW Salt	34,778.64	34,000.00	778.64
4312461 · HW Road Signs	0.00	1,000.00	(1,000.00)
4312463 · HW Road Re-Surfacing	79,861.89	140,000.00	(60,138.11)
4312571 · HW Meetings & Dues	55.00	250.00	(195.00)
4312610 · HW Road Oil	18,750.00	25,000.00	(6,250.00)
4312611 · HW Patch Mats	688.80	1,500.00	(811.20)
4312613 · HW General Supplies	6,147.33	10,000.00	(3,852.67)
4312635 · HW Gasoline	23,072.18	24,000.00	(927.82)
4312661 · HW Equipment Repairs	20,787.46	25,000.00	(4,212.54)
4312700 · HW Equipment	592.82	500.00	92.82
Total 4312 · Highway and Streets	454,919.49	549,468.00	(94,548.51)
4316 · Street Lights	21,628.54	21,000.00	628.54
4319 · Other Highway & Streets			
4319801 · Care of Trees	87.90	2,500.00	(2,412.10)
4319802 · Sidewalk Repairs	1,010.00	1,800.00	(790.00)
4319805 · Culvert Replacement	1,136.52	1,500.00	(363.48)
Total 4319 · Other Highway & Streets	2,234.42	5,800.00	(3,565.58)

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
Total 4300 · Highway and Streets	478,782.45	576,268.00	(97,485.55)
4320 · Sanitation			
4324 · Solid Waste Disposal			
4324110 · SW Operator (EB)	22,000.40	33,280.00	(11,279.60)
4324111 · SW Operator (SK)	21,543.66	21,141.00	402.66
4324112 · SW Operator (RR)	14,299.26	13,835.00	464.26
4324140 · SW Overtime	3,219.34	3,000.00	219.34
4324341 · SW Utilities	4,920.67	3,800.00	1,120.67
4324431 · SW Tipping Fees	134,318.24	135,000.00	(681.76)
4324434 · SW Tires	1,929.80	2,000.00	(70.20)
4324436 · SW Equipment Maintenance	515.73	3,000.00	(2,484.27)
4324560 · SW Dues/Memberships	526.64	500.00	26.64
Total 4324 · Solid Waste Disposal	203,273.74	215,556.00	(12,282.26)
4325 · Solid Waste Clean-up			
4325440 · Groundwater Sampling	9,406.23	14,000.00	(4,593.77)
4325441 · Landfill Covering & Maintenance	0.00	16,000.00	(16,000.00)
Total 4325 · Solid Waste Clean-up	9,406.23	30,000.00	(20,593.77)
4329 · Other Sanitation			
4329440 · Storm Drainage	580.00	2,000.00	(1,420.00)
4329442 · Sewer Agreement	48,000.00	48,000.00	0.00
4329443 · Engineering Services O&M Plan	2,564.98	22,000.00	(19,435.02)
Total 4329 · Other Sanitation	51,144.98	72,000.00	(20,855.02)
Total 4320 · Sanitation	263,824.95	317,556.00	(53,731.05)
4410 · Health			
4411 · Health Administration			
4411110 · Health Officer	5,016.16	5,050.00	(33.84)
4411115 · Deputy Health Officer	3,746.76	3,772.00	(25.24)
4411571 · HA Meetings & Travel	443.38	600.00	(156.62)
4411620 · HA Office Supplies	22.38	300.00	(277.62)
Total 4411 · Health Administration	9,228.68	9,722.00	(493.32)
4414 · Pest & Dog Control	0.00	500.00	(500.00)
Total 4410 · Health	9,228.68	10,222.00	(993.32)
4440 · Welfare			
4441 · Welfare Administration			
4441110 · Welfare Director (SG)	18,376.80	18,502.00	(125.20)
4441111 · Deputy Welfare Director (HDB)	9,453.46	10,458.00	(1,004.54)
4441571 · WA Meetings & Travel	589.19	1,200.00	(610.81)
4441572 · WA Telephone	211.33	500.00	(288.67)
Total 4441 · Welfare Administration	28,630.78	30,660.00	(2,029.22)
4442 · Welfare - General Assistance			
4442811 · WA Capital Region Food Program	1,000.00	0.00	1,000.00
4442809 · Welfare Assistance	30,099.90	39,500.00	(9,400.10)
Total 4442 · Welfare - General Assistance	31,099.90	39,500.00	(8,400.10)
4443 · Social Service Agencies (CAP)	7,600.00	7,600.00	0.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4444 · CASA NH	500.00	500.00	0.00
Total 4440 · Welfare	67,830.68	78,260.00	(10,429.32)
4500 · Culture & Recreation			
4520 · Parks & Recreation			
4520110 · RE Operating Salaries	17,940.39	20,000.00	(2,059.61)
4520120 · RE Overtime	292.58	500.00	(207.42)
4520410 · RE Utilities & Sanitation	4,978.30	4,000.00	978.30
4520436 · RE Maintenance/Equip Purchases	1,641.44	2,500.00	(858.56)
4520684 · RE Park Program	4,539.99	5,000.00	(460.01)
4520689 · RE Civic Program Support	1,524.69	2,000.00	(475.31)
Total 4520 · Parks & Recreation	30,917.39	34,000.00	(3,082.61)
4550 · Library			
4550899 · LI Balance of Twn Appropriation	104,602.00	104,602.00	0.00
Total 4550 · Library	104,602.00	104,602.00	0.00
4583 · Patriotic Purposes			
4583831 · Old Home Day	5,000.00	5,000.00	0.00
4583803 · Town Beautification	688.80	1,250.00	(561.20)
Total 4583 · Patriotic Purposes	5,688.80	6,250.00	(561.20)
4589 · Other Culture & Recreation			
4589801 · Penacook Community Center	5,700.00	5,700.00	0.00
4589802 · Boscawen Historical Society	6,000.00	6,000.00	0.00
Total 4589 · Other Culture & Recreation	11,700.00	11,700.00	0.00
Total 4500 · Culture & Recreation	152,908.19	156,552.00	(3,643.81)
4700 · Debt Service			
4711 · Principal Bonds & Notes	123,000.00	123,000.00	0.00
4721 · Interest Bonds & Notes	45,990.00	45,990.00	0.00
Total 4700 · Debt Service	168,990.00	168,990.00	0.00
4900 · Capital Expenses			
4902 · Machinery, Vehicles & Equipment			
4902708 · Safety Equipment	307.01		
Total 4902 · Machinery, Vehicles & Equipment	307.01		
4903 · Building Improvements			
4903.10 · Municipal Facility Improvements	119,955.22		
4903.35 · Information Technology	9,444.44		
Total 4903 · Building Improvements	129,399.66		
4909 · Improvements Other Than Bldgs			
490914 · Art 18/06 Swr/SW Asset Mgmt	986.34	60,000.00	(59,013.66)
Total 4909 · Improvements Other Than Bldgs	986.34	60,000.00	(59,013.66)
Total 4900 · Capital Expenses	130,693.01	60,000.00	70,693.01
4915 · Transfers to Capital Reserves			
4915803 · Trans to CR Hwy Heavy Equip	45,000.00	45,000.00	0.00
4915809 · Trans to CRF Public Works Build	20,000.00	20,000.00	0.00
4915810 · Trans to CRF Police Crusier	10,000.00	10,000.00	0.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 BUDGET VS. ACTUAL

	Jan - Dec 19	Budget	Under/Over
4915812 · Trans to CRF Information Tech	10,000.00	10,000.00	0.00
4915815 · Trans to CRF FD Safety Equipment	13,000.00	13,000.00	0.00
4915817 · Trans to CRF C&D Land Closure	32,000.00	32,000.00	0.00
4915818 · Trans to CRF Fire Station	30,000.00	30,000.00	0.00
Total 4915 · Transfers to Capital Reserves	160,000.00	160,000.00	0.00
Total Expense	3,724,219.79	3,974,533.00	(250,313.21)
Net Ordinary Income	136,421.71	(415,000.00)	551,421.71
Other Income/Expense			
Other Income			
4931 · County Taxes			
4931800 · County Taxes Levied	748,389.00	748,389.00	0.00
4931891 · County Taxes Paid	(748,389.00)	(748,389.00)	0.00
Total 4931 · County Taxes	0.00	0.00	0.00
4933 · Local School District Taxes			
4933800 · Local School Taxes Levied	4,450,740.00	4,450,740.00	0.00
4933892 · Local School Taxes Paid	(4,450,740.00)	(4,450,740.00)	0.00
Total 4933 · Local School District Taxes	0.00	0.00	0.00
4939 · State Education Taxes			
4939800 · State Education Taxes Levied	552,015.00	552,015.00	0.00
4939893 · State Education Taxes Paid	(552,015.00)	(552,015.00)	0.00
Total 4939 · State Education Taxes	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
	\$ 136,421.71	\$ (415,000.00)	\$ 551,421.71

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BALANCE SHEET - GENERAL FUND FY 2019

ASSETS

Current Assets

Checking/Savings

1010 · Cash & Cash Equivalents

1010.01 · FSB Checking	\$ 2,912,078.11
1010.02 · FSB Money Market 01	11,680.62
1010.03 · FSB Money Market 02	10,906.84
1010.05 · Town of Boscawen - Kiosk Account	83,925.09
1010.90 · Petty Cash	
1010.99 · Petty Cash Deputy Tax Collector	150.00
1010.92 · Petty Cash Land Use	100.00
1010.93 · Petty Cash Town Clerk	200.00
1010.94 · Petty Cash Tax Collector	150.00
1010.95 · Petty Cash Deputy Town Clerk	200.00
1010.96 · Petty Cash Administrative	150.00
1010.97 · Petty Cash DMV Clerk	150.00
1010.98 · Petty Cash Emergency	250.00

Total 1010.90 · Petty Cash	<u>1,350.00</u>
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Total 1010 · Cash & Cash Equivalents	<u>3,019,940.66</u>
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Total Checking/Savings	<u>3,019,940.66</u>
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Accounts Receivable

1150 · AR - Town Services Billed	<u>8,035.25</u>
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Total Accounts Receivable	<u>8,035.25</u>
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Other Current Assets

1210 · NSF Checks Receivable	307.60
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1080 · Taxes Receivable

1080.00 · Unassigned Credits	(12,402.80)
1080.18 · AR Property Taxes 2019	849,789.69
1082.17 · AR Land Use Taxes 2018	450.00
1083.17 · AR Timber Yield Taxes 2017	20.00

Total 1080 · Taxes Receivable	<u>837,856.89</u>
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1110 · Tax Liens

1110.15 · Tax Liens A/C Levies 2016	2,561.35
1110.16 · Tax Liens A/C Levies 2017	55,186.53
1110.17 · Tax Liens A/C Levies 2018	114,623.14

Total 1110 · Tax Liens	<u>172,371.02</u>
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1119 · Allowance for Noncurrent Taxes	(10,000.00)
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1260 · Due from Other Governments	2,980.31
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1310 · Due from (to) Other Funds

1310.22 · Due from (to) Conservation Commission	(450.00)
1310.23 · Due from (to) Sewer	(48,862.86)
1310.27 · Due from (to) Special Detail	32,871.39

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

1310.28 · Due from (to) Building Inspector	21,271.19
1310.32 · Due from (to) Woody Hollow CDBG	95.00
Total 1310 · Due from (to) Other Funds	<u>4,924.72</u>
1670 · Tax Deeded Prop Held for Resale	<u>1,815.29</u>
Total Other Current Assets	<u>1,010,255.83</u>
Total Current Assets	<u>4,038,231.74</u>
TOTAL ASSETS	<u><u>4,038,231.74</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 · Accounts & Warrants Payable	<u>6,076.01</u>
Total Accounts Payable	<u>6,076.01</u>
Other Current Liabilities	
2022 · Payroll Liabilities	
2022.42 · Flex Spending w/h	<u>(240.37)</u>
Total 2022 · Payroll Liabilities	<u>(240.37)</u>
2250 · Drug Forfeiture Payable	2,522.29
2270 · Due to Other Government	
2270.10 · Due to State of NH - DMV	<u>3,682.28</u>
Total 2070 · Due To Other Government	<u>3,682.28</u>
2075 · Due To School District	2,562,323.70
2220 · Deferred Revenue	
2220.01 · Deferred Taxes	250,000.00
2220.22 · Deferred Revenue Roundabout Donations	<u>725.00</u>
Total 2220 · Deferred Revenue	<u>250,725.00</u>
Total Other Current Liabilities	<u>2,819,012.90</u>
Total Current Liabilities	<u>2,825,088.91</u>
Total Liabilities	<u>2,825,088.91</u>
Equity	
2490 · Assigned to	
2490.90 · Encumbrance - 1913 Library Match	3,556.00
2490 · Assigned to - Other	<u>108,100.09</u>
Total 2490 · Assigned to	<u>111,656.09</u>
2530 · Unassigned Fund Balance	1,120,506.09
Net Income	<u>(19,020.10)</u>
Total Equity	<u>1,213,142.08</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 4,038,230.99</u></u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TREASURER

GENERAL OPERATING ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2019	\$ 717,173.95
Receipts - <i>All Departments</i>	\$ 9,484,675.01
Disbursements - <i>Select Board Orders Paid</i>	\$ (9,259,770.85)
Net Transfers To/(From) Money Market Accounts	\$ 1,970,000.00
Ending Cash Balance - 12/31/19	\$ 2,912,078.11
Cash Reconciliation	
Bank Balance 12/31/19 - Repurchase (Sweep) Account	\$ 3,125,382.04
Add: Deposits in Transit	\$ 2,123.20
Less: Outstanding Checks	\$ (215,427.13)
Reconciled Bank Balance - 12/31/19	<u>\$ 2,912,078.11</u>

GENERAL OPERATING FUND MONEY MARKET 01 RECONCILIATION

Beginning Cash Balance 01/01/19	\$ 988,379.96
Add: Transfers In	\$ 1,000,000.00
Add: Interest Earned	\$ 8,300.66
Less: Transfers Out	\$ (1,985,000.00)
Ending Cash Balance - 12/31/19	\$ 11,680.62
Reconciled Bank Balance - 12/31/19	<u>\$ 11,680.62</u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

GENERAL OPERATING FUND MONEY MARKET 02 RECONCILIATION

Beginning Cash Balance 01/01/19	\$ 987,415.74
Add: Transfers In	\$ 1,000,000.00
Add: Interest Earned	\$ 8,491.10
Less: Transfers Out	\$ (1,985,000.00)
Ending Cash Balance - 12/31/19	\$ 10,906.84
Reconciled Bank Balance - 12/31/19	<u>\$ 10,906.84</u>

GENERAL OPERATING FUND KIOSK ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/19	\$ 99.99
Add: Payments Received	\$ 324,903.20
Less: Transfers to Operating and Sewer Funds	\$ (241,078.10)
Ending Cash Balance - 12/31/19	\$ 83,925.09
Bank Balance - 12/31/19	\$ 20,249.89
Add: Deposits in Transit	\$ 63,675.20
Reconciled Bank Balance - 12/31/19	<u>\$ 83,925.09</u>

SEWER USER ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/19	\$ 254,069.88
Receipts: Fees	\$ 187,452.20
Disbursements: Select Board Orders Paid	\$ (161,685.09)
Ending Cash Balance - 12/31/19	\$ 279,836.99
Bank Balance 12/31/19	\$ 316,647.03
Add: Deposits in Transit	\$ 917.96

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Less: Outstanding Check	\$ (37,728.00)
Reconciled Bank Balance - 12/31/19	<u>\$ 279,836.99</u>

SEWER FUND CD RECONCILIATION

Beginning Cash Balance 01/01/19	\$ 306,703.19
Add: Interest Earned 2019	\$ 6,974.73
Ending Cash Balance - 12/31/19	\$ 313,677.92
Reconciled Bank Balance - 12/31/19	<u>\$ 313,677.92</u>

RECYCLING FUND CHECKING RECONCILIATION

Beginning Cash Balance - 01/01/19	\$ 50,943.21
Receipts	\$ 19,485.46
Disbursements	\$ (12,003.61)
Ending Cash Balance - 12/31/19	\$ 58,425.06
Bank Balance - 12/31/19	\$ 59,176.16
Add: Deposits in Transit	\$ 50.80
Less: Outstanding Check	\$ (801.90)
Reconciled Bank Balance 12/31/19	<u>\$ 58,425.06</u>

RECYCLING FUND MONEY MARKET ACCT. RECONCILIATION

Beginning Cash Balance 01/01/19	\$ -
Transfer in from matured CD	\$ 76,127.36
Receipts	\$ 563.47
Disbursements	\$ -
Ending Cash Balance 12/31/19	\$ 76,690.83
Reconciled Bank Balance 12/31/19	<u>\$ 76,690.83</u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

CONSTRUCTION DEBRIS ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	101,648.41
Receipts	\$	26,136.01
Disbursements	\$	(2,130.00)
Ending Cash Balance - 12/31/19	\$	125,654.42
Reconciled Bank Balance - 12/31/19	\$	<u>125,654.42</u>

CONSTRUCTION DEBRIS CD RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	178,290.10
2019 Interest Earned	\$	4,016.76
Ending Cash Balance - 12/31/19	\$	182,306.86
Reconciled Bank Balance - 12/31/19	\$	<u>182,306.86</u>

SPECIAL DETAIL ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	11,338.04
Receipts	\$	36,576.49
Disbursements	\$	-
Ending Cash Balance - 12/31/19	\$	47,914.53
Reconciled Bank Balance - 12/31/19	\$	<u>47,914.53</u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

1913 LIBRARY ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	15,816.57
Receipts	\$	55.44
Disbursements	\$	-
Ending Cash Balance - 12/31/19	\$	15,872.01
Reconciled Bank Balance - 12/31/19	\$	<u>15,872.01</u>

CONSERVATION COMMISSION ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	170,713.08
Receipts	\$	2,226.74
Disbursements	\$	(195.00)
Ending Cash Balance - 12/31/19	\$	172,744.82
Reconciled Bank Balance - 12/31/19	\$	<u>172,744.82</u>

IMPACT FEES ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	70,784.77
Receipts	\$	53,691.71
Disbursements	\$	(4,671.88)
Ending Cash Balance - 12/31/19	\$	119,804.60
Reconciled Bank Balance - 12/31/19	\$	<u>119,804.60</u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

PLANNING & ZONING ESCROW ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	5,167.26
Receipts	\$	11,099.47
Disbursements	\$	(8,730.23)
Ending Cash Balance - 12/31/19	\$	7,536.50
Reconciled Bank Balance 12/31/19	\$	<u>7,536.50</u>

FOREST FUND ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	36,220.33
Receipts	\$	3,962.68
Disbursements	\$	(8,655.09)
Ending Cash Balance - 12/31/19	\$	31,527.92
Bank Balance - 12/31/19	\$	31,627.92
Less: Outstanding Checks	\$	(100.00)
Reconciled Bank Balance - 12/31/19	\$	<u>31,527.92</u>

BUILDING INSPECTOR ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	33,643.81
Receipts	\$	23,429.93
Disbursements	\$	(14,912.90)
Ending Cash Balance - 12/31/19	\$	42,160.84
Reconciled Bank Balance - 12/31/19	\$	42,160.84

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BOSCAWEN OLD HOME DAY ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/19	\$	18,313.41
Receipts	\$	26,151.55
Disbursements	\$	(23,611.48)
Ending Cash Balance - 12/31/19	\$	20,853.48
Bank Balance - 12/31/19	\$	20,953.48
Less: Outstanding Checks	\$	(100.00)
Reconciled Bank Balance - 12/31/19	\$	<u>20,853.48</u>

Respectfully submitted,

Gail Egounis, Treasurer



Camp Counselors: Tasee, Lori, James, Kyle, Dylan, Tyler



Lori celebrated 20 years of service!

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

1913 Library Restoration

Profit & Loss

January 1, 2019 - December 31, 2019

Ordinary Income/Expense	
Income	
Direct Public Support	
Individual Business Contributions	\$ 1,000.00
Total Direct Public Support	\$ 1,000.00
Investments	
Interest on Investments	\$ 55.44
Total Investments	\$ 55.44
Total Income	\$ 1,055.44
Net Ordinary Income	\$ 1,055.44

Building Inspection Revolving Fund

Profit & Loss

January 1, 2019 - December 31, 2019

Ordinary Income/Expense	
Income	
Refunds	\$ 924.50
Interest on Investments	\$ 300.08
Building Permits	\$ 22,155.35
Total Income	\$ 23,379.93
Expense	
Building Inspector Training	\$ 195.00
Payroll Expenses	
Wages - Building Inspector	\$ 19,700.00
FICA	\$ 1,221.40
MEDI	\$ 285.65
Total Payroll Expenses	\$ 21,207.05
Member Dues	\$ 400.00
Automobile Expenses	\$ 3,598.82
Computer and Internet Expenses	\$ 1,132.00
Education Expenses	\$ -
Building Inspector Supplies	\$ 3,976.09
Office Supplies	\$ 5,363.00
Travel Expenses	\$ 262.13
Total Expense	\$ 36,134.09
Net Ordinary Income	\$ (12,754.16)
Net Income	\$ (12,754.16)

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Conservation Commission Fund Profit & Loss January 1, 2019 - December 31, 2019

Income	
3100 · Taxes	
3121 · Land Use Change Tax - Conservation	\$ 24,980.00
Total 3100 · Taxes	<u>\$ 24,980.00</u>
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 2,144.90
3503 · Refunds	\$ 81.84
Total 3500 · Miscellaneous Revenues	<u>\$ 2,226.74</u>
Total Income	\$ 27,206.74
Expense	
4600 · Conservation Expenses	
4619 · Conservation Training	\$ 195.00
Total 4600 · Conservation Expenses	<u>\$ 195.00</u>
Total Expense	<u>\$ 195.00</u>
Net Income	<u><u>\$ 27,011.74</u></u>

Conservation Forest Fund Profit & Loss January 1, 2019 - December 31, 2019

Income	
3500 · Miscellaneous Revenues	
3504 · Land Clearing	\$ 3,698.74
3502 · Interest on Investments	\$ 263.94
Total 3500 · Miscellaneous Revenues	<u>\$ 3,962.68</u>
Total Income	\$ 3,962.68
Expense	
4016 · Town Forester	\$ 3,770.00
4019 · Membership Dues	\$ 545.00
4100 · Upgrading the Forest	
4100 · Signage	\$ 130.84
4104 · Town Forest Map	\$ 1,125.00
4102 · Office Supplies	\$ 20.97
4107 · General Maintenance	\$ 883.28
4109 · Natural Resources Inventory	\$ 2,000.00
Total Upgrading the Forest	<u>\$ 4,160.09</u>
4200 · Meetings, Education & Travel	<u>\$ 180.00</u>
Total Expense	<u>\$ 8,655.09</u>
Net Income	<u><u>\$ (4,692.41)</u></u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Construction Debris Fund

Profit & Loss

January 1, 2019 - December 31, 2019

Ordinary Income/Expense	
Income	
3400 · Charges for Services	
3406 · Transfer Station Fees	\$ 24,985.70
Total 3400 · Charges for Services	\$ 24,985.70
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 5,140.67
Total 3500 · Miscellaneous Revenues	\$ 5,140.67
Total Income	\$ 30,126.37
Expense	
Inspections	\$ 970.00
Total Expense	\$ 970.00
Net Ordinary Income	\$ 29,156.37
Other Income/Expense	
Other Expense	
Other Expenses	\$ 1,160.00
Total Other Expense	\$ 1,160.00
Net Other Income	\$ (1,160.00)
Net Income	\$27,996.37

Impact Fees

Profit & Loss

January 1, 2019 - December 31, 2019

Income	
3502 · Interest on Investments	\$ 779.91
Total Income	\$ 779.91
Expense	\$ -
Net Income	\$ 779.91

Old Home Day

Profit & Loss

January 1, 2019 - December 31, 2019

Income	
3000 · Old Home Day Income	
3001 · Golf Tournament	\$ 10,090.00
3003 · Food Sales	\$ 919.00
3007 · Bingo Event	\$ 2,640.00
3010 · Chicken BBQ	\$ 1,720.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

3012 · OHD Donations	\$ 1,056.00
3016 · Bingo 50/50	\$ 308.00
3017 · Yellow Ribbon Sales	\$ 605.00
3018 · Red Sox Event Donations	\$ 2,000.00
Total 3000 · Old Home Day Income	<u>\$ 19,338.00</u>
3100 · Craft Fair	
3102 · Vendor Spaces	\$ 3,940.00
3103 · Raffle	\$ 854.00
3104 · Cookie Walk	\$ 232.25
3105 · Food Sales	\$ 480.30
Total 3100 · Craft Fair	<u>\$ 5,506.55</u>
Total Income	<u>\$ 24,844.55</u>
Expense	
4000 · Old Home Day	
4001 · Golf Tournament Event	\$ 4,412.50
4002 · Entertainment	\$ 4,111.50
4004 · Restroom Facilities	\$ 275.00
4005 · Supplies	\$ 344.00
4006 · Chicken BBQ	\$ 1,720.00
4007 · Food	\$ 866.75
4010 · Miscellaneous	\$ 313.99
4011 · Parade	\$ 1,650.00
4012 · Bank Fees	\$ -
4013 · Rentals	\$ 1,480.75
4014 · Boston Red Sox Event	\$ 1,680.98
4015 · Fireworks	\$ 2,500.00
4016 · Security	\$ 325.00
Total 4000 · Old Home Day	\$ 19,680.47
4100 · Bingo Expenses	\$ 1,045.28
4200 · Craft Fair	
4202 · Facility	\$ 1,385.00
4204 · Craft Fair Supplies	\$ 218.73
4205 · Vendor Reimbursments	\$ 50.00
Total 4200 · Craft Fair	<u>\$ 1,653.73</u>
Total Expense	<u>\$ 22,379.48</u>
Net Income	<u><u>\$ 2,465.07</u></u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Planning & Zoning Escrow Profit & Loss January 1, 2019 - December 31, 2019

Income	
Interest on Investments	\$ 24.47
Total Income	<u>\$ 24.47</u>
Expense	\$ -
Net Income	<u><u>\$ 24.47</u></u>

Police Special Detail Profit & Loss January 1, 2019 - December 31, 2019

Ordinary Income/Expense	
Income	
Interest on Investments	\$ 184.99
Program Income	
Special Detail Officer	\$ 27,270.00
Special Detail Cruiser	<u>\$ 7,658.50</u>
Total Program Income	<u>\$ 34,928.50</u>
Total Income	<u>\$ 35,113.49</u>
Expense	
Payroll Expenses	
Wages	<u>\$ 18,902.50</u>
Total Payroll Expenses	<u>\$ 18,902.50</u>
Transfer to General Fund	
MEDI	\$ 274.11
Health Insurance	\$ 3,591.48
NHRS Retirement	\$ 5,328.92
Administrative Charge - 5% of Wages	\$ 945.13
Cruiser Reimbursement - 50% Income	<u>\$ 3,829.25</u>
Total Transfers to General Fund	<u>\$ 13,968.89</u>
Total Expense	<u>\$ 32,871.39</u>
Net Ordinary Income	<u>\$ 2,242.10</u>
Net Income	<u><u>\$ 2,242.10</u></u>

Recycling Fund Profit & Loss January 1, 2019 - December 31, 2019

Income	
3400 · Charges for Service	
3404 · Recycling Income	\$ 19,021.76
3400 · Charges for Services - Other	<u>\$ 10.00</u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 3400 · Charges for Services	\$ 19,031.76
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 971.37
Total 3500 · Miscellaneous Revenues	<u>\$ 971.37</u>
Total Income	\$ 20,003.13
Expense	
4324341 · Utilities	\$ -
4324343 · Maintenance & Repairs	\$ 3,089.45
4324344 · Recycling Costs - Hauling	\$ 7,720.27
4324345 · Decals	\$ 882.94
4324347 · Office Supplies	<u>\$ 310.95</u>
Total Expense	<u>\$ 12,003.61</u>
Net Income	<u><u>\$ 7,999.52</u></u>

Sewer Users Fund Profit & Loss January 1, 2019 - December 31, 2019

Income	
3400 · Sewer User Charges	
3410 · Sewer Fees	\$ 185,808.48
3490 · Late Fees	\$ 4,688.96
3499 · Sewer Abatements	<u>\$ (1,713.17)</u>
Total 3400 · Sewer User Charges	\$ 188,784.27
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	<u>\$ 10,724.72</u>
Total 3500 · Miscellaneous Revenues	<u>\$ 10,724.72</u>
3910 · Transfer From General Fund	<u>\$ 48,000.00</u>
Total Income	<u><u>\$ 247,508.99</u></u>
Expense	
4326 · Sewage Collection and Disposal	
4326310 · City of Concord Fees	\$ 160,888.88
4326620 · Sewer Supplies/Maintenance	\$ 435.00
4326415 · Electricity	\$ 1,160.71
Total 4326 · Sewage Collection and Disposal	\$ 162,484.59
4700 · Debt Service (Transferred to General Fund)	
4721810 · Long Term Debt - Principal	\$ 14,460.00
4721815 · Long Term Debt - Interest	<u>\$ 7,794.00</u>
Total 4700 · Debt Service (Transferred to General Fund)	<u>\$ 22,254.00</u>
Total Expense	<u>\$ 184,738.59</u>
Net Income	<u><u>\$ 62,770.40</u></u>

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TRUSTEES OF TRUST FUNDS

	Beg. Balance 1/1/2019	Interest/ New Funds	Expenses	End. Balance 12/31/2019
Boscawen Elementary/MVSD				
Jodiah T. Tuttle Fund	\$1,338.83	\$7.17	\$0.00	\$1,346.00
Cemetery				
Atkinson Funds	1,103.49	16.55	0.00	1,120.04
Common Funds	64,502.62	919.33	0.00	65,421.95
Cemetery Improvements (Capital Res.)	6,404.42	34.26	0.00	6,438.68
Library/Books				
Lizzie Choate	992.00	4.57	0.00	996.57
Martha Knowles	10,782.36	44.90	0.00	10,827.26
Beulah Nardini Memorial Fund	641.64	2.97	0.00	644.61
H.K. White	2,156.50	9.92	0.00	2,166.42
Edna Clark	4,641.11	21.47	0.00	4,662.58
Library/Future Building/Maintenance				
F. Gerrish	4,312.84	19.94	0.00	4,332.78
Library/General				
W. Buxton	1,078.26	4.99	0.00	1,083.25
M. Buxton	1,078.26	4.99	0.00	1,083.25
Mary K. Colby	539.14	2.50	0.00	541.64
Isabelle Grimes	1,078.26	4.99	0.00	1,083.25
Harold Holmes	5,391.04	24.95	0.00	5,415.99
M.T.E. Kimball	9,607.17	44.48	0.00	9,651.65
Mrs. John Kimball	107.11	0.49	0.00	108.20
Robert & Virginia Colby Fund	208,734.97	17,704.83	0.00	226,439.80
Capital Reserve Accounts				
1913 Library	6,846.34	36.61	0.00	6,882.95
Fire Station	0.00	30,080.12	0.00	30,080.12
Fire Truck	424,039.20	2,268.16	0.00	426,307.36
Municipal Building IT	0.00	10,014.53	9,444.44	570.09
Municipal Building	155,974.94	573.47	125,108.90	31,439.51
Highway Heavy Equipment	177,167.03	46,067.81	0.00	223,234.84
Fire Department Equipment	52,510.97	13,315.58	0.00	65,826.55
Revaluation	0.00	0.00	0.00	0.00
Wild Fire Suppression	5,286.90	28.27	0.00	5,315.17
Police Department Roof	0.00	0.00	0.00	0.00
Bridge Removal	26,001.22	139.08	0.00	26,140.30
Sidewalk Fund	32,810.95	175.50	0.00	32,986.45
Recreation/Senior Center	0.15	0.00	0.00	0.15
Tennis Court	10,629.10	56.85	0.00	10,685.95
Public Works Building	202,119.98	21,134.51	0.00	223,254.49
Police Cruiser	142.22	10,027.47	0.00	10,169.69
C & D Landfill Closure	0.00	32,085.45	0.00	32,085.45
Town Safety	8,052.12	40.65	732.86	7,359.91
Total Boscawen Funds	\$1,426,071.74	\$184,917.36	\$135,286.20	\$1,475,702.90
Total Water Precinct Funds	\$81,212.32	\$1,434.85	\$0.00	\$52,647.17
Grand Total	\$1,507,284.06	\$186,352.21	\$98,470.23	\$1,558,350.07

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

EMPLOYEES SALARIES FOR THE YEAR ENDING DECEMBER 31, 2019

Name	Department	Annual Wages
Adinolfo, Jonathan	Police	\$ 60,056.06
Ayers, John	Fire	\$ 1,100.00
Bailey, Cameron	Fire	\$ 4,100.00
Bailey, Conner	Fire	\$ 3,300.00
Bailey, Mark	Fire	\$ 6,303.00
Barton, Bruce	Police	\$ 44,462.40
Bodien, Charles		
	Building Inspector	\$ 18,900.00
	Life Safety Officer	\$ 3,750.00
		<hr/> \$ 22,650.00
Bosco, Danielle	Recording Secretary	\$ 3,525.00
Brechtel, Shawn		
	Emergency Management Director	\$ 1,148.50
	Deputy Emergency Management Director	\$ 574.50
		<hr/> \$ 1,723.00
Brien, Joshua	Fire	\$ 3,300.00
Burke, Evan		
	Solid Waste	\$ 23,051.90
	Public Works	\$ 636.98
		<hr/> \$ 23,688.88
Carey, Lorrie	Select Board	\$ 4,335.14
Chandonnet, Linda*	Planning & Community Development Clerk	\$ 34,490.32
Cherian Jr., Edward J.	Select Board	\$ 5,914.36
Chislett, Glen	Police	\$ 55,136.97
Clark, Jacob	Fire	\$ 3,100.00
Cronan, Lori	Recreation	\$ 5,886.40
Davis, Bernard	Janitor	\$ 20,578.64
Davis, Lynne	Police Administrator	\$ 47,320.87
Davis, Mark	Fire	\$ 500.00
Defina, Thomas	Fire	\$ 600.00
Dill, Paula*	Treasurer	\$ 666.66
Dilts-Brown, Haley		
	Administrative Assistant	\$ 6,495.22
	Deputy Town Clerk	\$ 15,562.86
	Deputy Welfare Administrator	\$ 9,453.46
		<hr/> \$ 31,511.54
Dow, Scott	Fire	\$ 3,803.00
Dube, Kyle	Recreation	\$ 2,429.33

*No Longer Employed

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Easler, Kellee	Assessing Clerk	\$	5,016.16
	Health Officer	\$	5,016.16
	Planning & Community Development Director	\$	41,600.48
		\$	<u>51,632.80</u>
Egounis, Adam	Public Works	\$	42,331.33
	Fire	\$	4,303.00
		\$	<u>46,634.33</u>
Egounis, Gail	Treasurer	\$	3,333.30
Fife, Rose	Building Inspector	\$	600.00
	Recording Secretary	\$	3,700.00
		\$	<u>4,300.00</u>
Fisher, Daniel	Fire	\$	500.00
Fisher, Michael	Fire	\$	4,571.00
Fisher, Ray*	Fire Chief	\$	3,493.25
	Life Safety Officer	\$	1,913.00
		\$	<u>5,406.25</u>
Gagnon, Paul	Fire	\$	3,800.00
Gerlack, Sarah	Assistant to the Administrator	\$	9,768.89
	Deputy Tax Collector	\$	9,188.40
	Welfare Director	\$	18,376.80
		\$	<u>37,334.09</u>
Goncalvez, Carlos	Fire	\$	3,100.00
Graves, Tyler	Recreation	\$	1,807.70
Hardy, Alan	Town Administrator	\$	70,655.60
Hardy, Pamela	Planning & Community Development Assistant	\$	24,711.55
Hollins, Dean	Public Works Director	\$	77,729.28
Houston, Dylan	Recreation	\$	2,020.11
Hoyt, Isabel	Recreation	\$	175.52
Hoyt, Nicole	Tax Collector	\$	11,726.53
	Town Clerk	\$	40,882.13
		\$	<u>52,608.66</u>
Keniston, Steven	Public Works	\$	18,623.01
	Solid Waste	\$	21,543.66
		\$	<u>40,166.67</u>
Kenney, Timothy	Fire Chief	\$	10,500.00

*No Longer Employed

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Killary, Jason	Police	\$	70,337.50
Lavoie, Timothy	Fire	\$	500.00
Lorden, Joel	Public Works	\$	52,345.62
Matott, Benjamin	Public Works	\$	41,070.99
McDaniel, Ronald	Fire	\$	600.00
Mitchell, Cheryl*	Deputy Treasurer	\$	624.00
Mottram, Robert	Police	\$	72,030.03
Newbery, Bradley	Fire	\$	500.00
Nolan, Ryan	Police	\$	56,809.05
Perkins, Alan	Fire	\$	3,100.00
	Public Works Laborer	\$	23,573.36
		\$	26,673.36
Petrin, Robert	Fire	\$	3,000.00
Phelps, Katherine	Finance Director	\$	37,672.94
	Human Resources Director	\$	5,854.60
	Deputy Health Officer	\$	3,746.76
	Recording Secretary	\$	750.00
		\$	48,024.30
Rowell, Kevin	Fire	\$	500.00
Roy, Roy	Solid Waste	\$	14,299.26
Sanborn, Roger	Select Board	\$	5,475.96
Sarcione, James	Recreation	\$	2,046.12
Sarcione, Penny	Recreation	\$	500.00
Varney, Mark	Select Board	\$	1,250.43
	Deputy Emergency Management Director	\$	574.50
	Emergency Management Director	\$	1,148.50
		\$	2,973.43
Welcome, Corey	Fire	\$	3,803.00
Welcome, Tasee	Recreation	\$	3,367.79
Wyman, Kevin	Police Chief	\$	72,619.60

*No Longer Employed

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE AUDITORS

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street, Concord, New Hampshire, 03301-5063, 603-225-6996, FAX 603-224-1380

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Selectmen
Town of Boscawen
Boscawen, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Boscawen as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Town of Boscawen, as of December 31, 2018, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2018 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASS) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are not modified with respect to this matter.

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Other Matters

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of the Town Contributions - Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Boscawen's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 29, 2019

*Plodzik & Sanderson
Professional Association*

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE SELECT BOARD

2019 brought a number of positive developments in Boscawen. The Town once again put on some great community events, with the help of so many Boscawen residents – Old Home Day, Bingo, the concert series, holiday baskets for friends in need, the Fire Department BBQ, Town Forest hikes, and our first “Trunk or Treat” Gate Night event at BES, which turned out hundreds of kids. This community spirit is what continues to make Boscawen a great place to live, work, and raise a family. 2019 also saw a continuation of strong growth in our residential market as a number of new homes were built. We welcome our newest residents as we continue to grow and diversify.

We have been well served in 2019 by strong efforts across Town departments to find funding and grants to reduce taxes. The Police Department secured a number of grants for additional patrols, new radios and field laptops, and soon our new K-9 unit! Emergency Management secured grants for a new laptop and additional equipment. Most significant is the opportunity to receive \$500,000 in Federal dollars to clean up the Commercial Street corridor and move forward with redevelopment.

Other key actions included signing a formal contract with the Penacook Rescue Squad to ensure our town has reliable and continuous 24/7 ambulance service, negotiating a new agreement with Briar Hydro, which helped net the Town over \$167,000 in revenues, and agreement with the NH DOT to give Boscawen control over landscaping at the rotary, which had been neglected.

We continue to work to provide efficient services to town residents. Town Clerk Nicole Hoyt has greatly upgraded the Town Clerk offerings — now including registering for cars, trucks, RVs, boats, OHRVs, and hunting and fishing licenses! In 2019 a lot of road paving was completed, both by the state (Routes 3 and 4), and the Town (Corn Hill Road and others). The Town also streamlined services by offering credit card options and additional on-line services, such as dog tag renewals. Everything you need is here in Town

These successes reflect well on the dedication of many Town employees. But much of the work in Town is done by various committees and commissions. We offer our thanks to the many volunteers and ask that others consider service on a Town committee, or running for a Town office. Whether you are a new resident, a native, or something in between, the Town needs your energy and ideas to continue to grow. Stop by the Town Offices to find out about opportunities to serve.

Despite these successes, we still face many challenges — drugs, violence, mental health needs, and tax burdens. These challenges require us all to look out for our friends and neighbors, seek help when needed, and continue to provide a supportive environment. Together we can continue to address these issues and ensure that Boscawen remains the safe and welcoming community we all love.

Finally — Roger Sanborn steps down as a Selectman after many years of service. In fact Roger has probably served on almost every board and commission in Town. Roger has been a constant steady hand for many of us, and his encyclopedic knowledge of Boscawen enriches us all. Thank you, Roger! Now what board can we get you on next?

Respectfully submitted,

Town of Boscawen Select board
Ed Cherian, Chair
Lorrie Carey
Roger Sanborn

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE EXECUTIVE DEPARTMENT

In the Executive Department report, we will comment on changes that took place in 2019 as well as proposed changes in the 2020 budget.

Executive Department salaries include Alan Hardy's compensation as Town Administrator, 25% of Sarah Gerlack's time and 20% of Haley Dilts-Brown's time is spent on administrative matters. Beginning this year, Sarah and Haley will be compensated as salaried employees so that they can attend the regular weekly Select Board meetings. Going forward there will not be an overtime provision in this budget.

We have accounted for the total of all benefits in the Personnel Administration budget thus eliminating concerns about disclosing personal information.

The General Government budget is down \$4,042 or -2% as compared to last year at \$177,738.

We try to anticipate the expenses that will be associated with legal action on behalf of the Town or in defense of the Town. 2019 saw legal expenses in both of these categories amounting to just under the \$45,000 budget at \$44,206. Since we have several ongoing projects to clean up motor vehicle junkyards, we believe it prudent to return the budget to \$50,000 for 2020. Hopefully, we will have fewer cases defending the Town and that we will be able to not spend this proposed budget in 2020.

Our budget for Town Buildings includes a proposal that the Select Board and a working committee of staff and volunteers have worked to create a part-time position of Facilities Director starting in July of 2020. This person is to be responsible for the management, repairs and improvements on our Town-owned buildings. As our buildings are aging, this employee will be responsible to identify needed improvements or repairs, oversee the bidding process, coordinate with staff and the Select Board to make project recommendations and prioritize projects. As you will see in the individual warrant articles, we have proposed the creation of a new capital reserve fund for the maintenance of all of our Town buildings and recommend the initial funding of \$30,000. This process should give us a better way to manage the care of our buildings and allow the Select Board to fund repairs as needed in any of our buildings. The only major project proposed at this time in our Municipal Office Facility is the HVAC system upgrade that we put off to make the roof repair. There is currently \$31,440 in the capital reserve to begin this work. There are no other major projects proposed for Town Buildings in 2020. Our budget for Town Buildings is projected to increase \$30,824 or 43%.

Property and Liability Insurance is up by 5% as compared to last year by \$1,967 to \$41,872 and finally, we have asked that you continue to fund the contingency at the same level as last year at \$33,000. The General Government budget total is up 10% overall, or \$371,652 (without the Contingency Warrant Article).

In 2020–2021, we are planning to advance and/or complete several projects. These projects include:

- Planned IT equipment and software upgrade projects to replace the 2013 wide format printer and 2015 multi-function copier in Planning & Community Development and several desktop computers over the next two years. These planned updates are reflected in the request for the IT capital reserve fund.
- We have continued to work with the Safety Committee reviewing our Town-owned buildings and making improvements where possible with the assistance of Primex, our property liability insurance provider. These improvements will help keep our property liability insurance costs as low as

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

possible. We have replaced many of our fire extinguishers town-wide as many were scheduled for replacement.

- We continue to work with the Select Board and the NH Division of Historic Resources to complete our educational component of the Boscawen-Canterbury Bridge Project.
- We continue to investigate and implement LED street and area lighting to improve efficiency and reduce our operating costs.
- We will work to update or replace the HVAC equipment at the Municipal Office Facility.
- We continue to send our employees to training programs when practical. For example, the Right-to-Know Law, Welfare Administration, Basic Law of Budgeting, Town Clerk and Tax Collector annual update classes.
- We will continue to work with Central NH Regional Planning Commission on the Town-owned properties on Commercial Street to move forward with the cleanup.
- We will continue to make improvements at the Dorval House, the Municipal Office Facility and the Jamie Welch Memorial Field at Boscawen Town Park.

IMPACT FEES

The development of land creates an increased need for capital improvements such as new or improved roads and intersections, water and sewer extensions, school, police and street lighting. The Town can charge the developer for these improvements during the planning process. The other means we have of recovering some of the costs associated with development of land is in the form of impact fees. Once collected, impact fees must be accounted for separately, segregated from the municipality's general fund, and may only be spent on the order of the governing body. Impact fee revenue may be spent "solely for the capital improvements for which it was collected, or to recoup the cost of capital improvements made in anticipation of the needs which the fee was collected to meet." RSA 674:21, V(c). The Planning Board reviews impact fees routinely and this was recently completed in 2018. January–December of 2019 the Town of Boscawen received \$47,540.80 in Impact Fees.

Purchases made during 2019:

Municipal Office–Office Furniture, National Furniture	\$1,844.47
Municipal Office–Photo Identification System–IDVille	1,413.71
Police Department–Photo Identification System–IDVille	<u>1,413.70</u>
Total	\$4,671.88

USE OF THE CONTINGENCY FUND

January 1, 2019 Starting Balance	\$33,000.00
GASB 75 Report–Jefferson Solutions, Inc. (Actuarial Findings)	1,975.00
Special Services for the Police Department–New England Trauma Services	<u>125.00</u>
Balance returned to the Unassigned Fund Balance	\$30,900.00

Respectfully submitted,

Alan H. Hardy, Town Administrator

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

EXECUTIVE DEPARTMENT BUDGET			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Executive			
BOS Approved Donations	\$ 750.00	\$ 434.99	\$ 750.00
Salary, Selectmen	\$ 16,954.00	\$ 16,975.89	\$ 16,954.00
Salary, Administrative	\$ 69,353.00	\$ 69,313.60	\$ 70,886.00
Admin Asst - Municipal Clerk	\$ 6,972.00	\$ 6,235.79	\$ 7,372.00
Recording Secretary	\$ -	\$ 1,987.50	\$ 2,000.00
Salary, Assistant to Administrator (SG)	\$ 9,251.00	\$ 9,188.40	\$ 9,776.00
Executive Overtime	\$ 1,000.00	\$ 990.18	\$ -
Exec Contracted Services & Agreements	\$ 17,000.00	\$ 13,478.21	\$ 15,000.00
Exec Computer Licenses, Software/Hardware	\$ 7,000.00	\$ 4,392.09	\$ 5,000.00
Exec Contractual Computer Maintenance	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
Exec Dues & Subscriptions	\$ 4,500.00	\$ 4,078.71	\$ 4,500.00
Exec Equipment Non-Computer	\$ 7,000.00	\$ 2,393.90	\$ 4,000.00
Exec Equipment Maintenance	\$ 500.00	\$ 471.99	\$ 500.00
Exec Telephone	\$ 5,500.00	\$ 3,827.67	\$ 4,000.00
Exec Meetings, Travel & Training	\$ 2,500.00	\$ 3,146.13	\$ 2,500.00
Exec Office Supplies	\$ 6,500.00	\$ 5,957.98	\$ 6,500.00
Exec Postage	\$ 8,500.00	\$ 7,825.84	\$ 8,500.00
Exec Advertising	\$ 500.00	\$ 1,399.89	\$ 1,500.00
Subtotal, General Government	\$ 181,780.00	\$ 170,098.76	\$ 177,738.00
Legal Expenses			
Town Counsel	\$ 20,000.00	\$ 22,771.00	\$ 25,000.00
Special Litigation Services	\$ 25,000.00	\$ 21,435.70	\$ 25,000.00
Subtotal, Legal Expenses	\$ 45,000.00	\$ 44,206.70	\$ 50,000.00
Town Buildings			
Facilities Director	\$ -	\$ -	\$ 24,992.00
Building Janitorial; 116 N. Main & 14 High (BD)	\$ 20,718.00	\$ 20,578.64	\$ 21,050.00
248 King Street - 1913 Library	\$ 3,000.00	\$ 2,484.69	\$ 3,000.00
14 High Street - Town Hall	\$ 5,000.00	\$ 13,532.77	\$ 6,000.00
116 N. Main - Building Maintenance - Floors & Windows	\$ -	\$ -	\$ 1,000.00
116 N. Main - Building Maintenance & Supplies	\$ 5,000.00	\$ 5,265.90	\$ 6,000.00
Building Utilities	\$ 35,000.00	\$ 33,228.82	\$ 35,000.00
73 North Main Street - Torrent Station	\$ 2,500.00	\$ 5,543.96	\$ 5,000.00
Subtotal, Town Buildings	\$ 71,218.00	\$ 80,634.78	\$ 102,042.00
Insurance			
Property Liability Insurance	\$ 39,905.00	\$ 39,905.00	\$ 41,872.00
Subtotal, Insurance	\$ 39,905.00	\$ 39,905.00	\$ 41,872.00
Other General Government			
Contingency - (Warrant Article # 6)	\$ 33,000.00	\$ 1,975.00	\$ 33,000.00
Subtotal, Other General Government	\$ 33,000.00	\$ 1,975.00	\$ 33,000.00
General Government Total (w/o Warrant Article # 6)	\$ 337,903.00	\$ 334,845.24	\$ 371,652.00
General Government Total (with Warrant Article # 6)	\$ 370,903.00	\$ 336,820.24	\$ 404,652.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 SUMMARY INVENTORY OF VALUATION		
Boscawen Parcel Count	Number of Parcels	Value
Residential Land Only (Not in Current Use)	99	\$ 5,114,500
Residential Land Only (With Current Use)	119	1,461,902
Residential Land & Bldg.(Not in Current Use)	849	182,493,000
Residential Land & Bldg. (With Current Use)	99	29,136,990
Manufactured Housing on Own Land	36	3,758,424
Manufactured Housing on Land of Another	184	5,295,900
Residential Condominiums		Included in Residential Bldgs.
Duplex & Multi-Family	89	20,419,476
Commercial/Indust. Land Only (Not in Current Use)	16	1,764,500
Commercial/Indust. Land & Bldgs. (Not in Current Use)	58	28,007,100
Commercial/Indust. (With Current Use)	5	1,366,493
Utility	4	10,341,700
Total Taxable	1,557	289,159,985
Total Exempt/Nontaxable	96	78,513,000
Total Number of Parcels	1,653	
Total Number of Cards	1,749	
Properties with Views (Included above)	34	
Properties with Water Frontage (Included above)	43	
DRA Certification Year	2,018	
Largest Property		
This parcel represents at least 10% of the total taxable assessed value or have an assessed value of at least \$25 million.		
Map 49 Lot 20 Merrimack County Farm		\$ 27,400,200

2019 EXEMPTIONS & TAX CREDITS					
Category	Count	Owners	Parcels	Applied Exemptions	Credits
Blind	3	3	3	\$ 44,400.00	
Elderly 65-74	3	3	3	35,300.00	
Elderly 75-79	3	3	3	71,100.00	
Elderly 80+	9	9	9	267,100.00	
Solar Power	19	18	19	392,400.00	
Religious	1	1	1	4,300.00	
Vet War Service	102	102	102		10,150.00
Vet – All Vet 90	8	8	8		800.00
Vet Total Disabled	9	9	9		18,000.00
Total	157			\$814,600.00	\$28,950.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2019 CURRENT USE REPORT		
Type of Land	# of Acres	Value
Farm Land	1,436.197	\$ 426,327.00
Managed Hardwood	1,164.59	50,467.00
Managed Other	561.21	17,134.00
Managed Pine	534.74	47,550.00
Unmanaged Hardwood	2,029.05	141,880.00
Unmanaged Other	1,530.07	71,649.00
Unmanaged Pine	1,804.90	262,457.00
Unproductive	72.17	1,334.00
Wetlands	910.82	18,350.00
Report Totals	10,043.71	\$1,039,585.00

Respectfully submitted,

Kellee Jo Easler, Director



Boscawen still loves it's cows (oxen)

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

TAX RATE CALCULATION

Total Town Appropriations	\$4,164,533	
Less: Revenues (not including fund balance)	(1,480,904)	
Less: Fund Balance Voted Surplus	(65,000)	
Less: Fund Balance to Reduce Taxes	(350,000)	
Add: War Service Credits	29,050	
Add: Overlay Used	33,059	
Net Required Local Tax Effort		\$2,330,738
Net Cooperative School Appropriations	\$7,865,261	
Less: Education Grant	(2,862,506)	
Less: Locally Retained State Education Tax	(552,015)	
Net Required Local Education Tax Effort		\$4,450,740
Net Required State Education Tax Effort	552,015	
Net Required County Tax Effort	748,389	
Total Property Tax Assessed		\$8,081,882

PROOF OF TAX RATE COMPUTATION

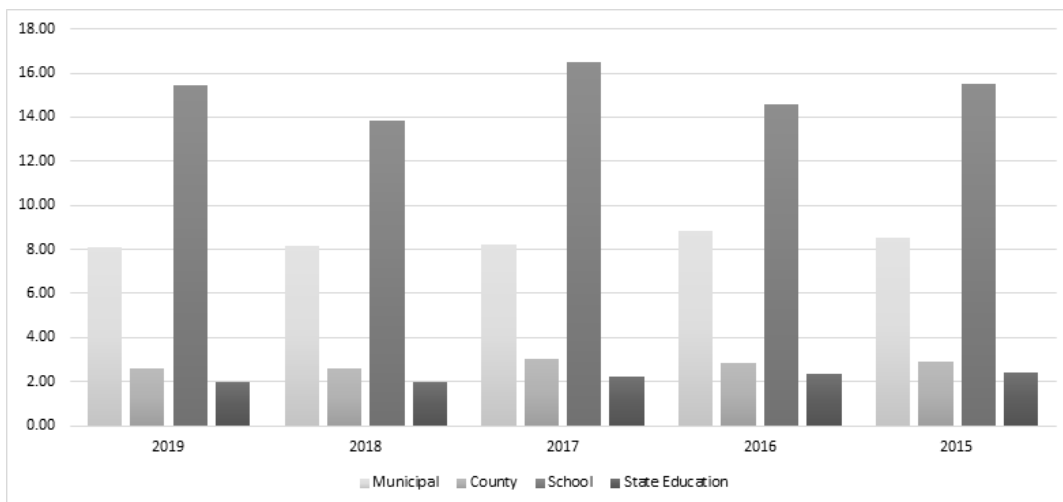
Valuation: \$552,015 divided by \$277,797,064 (education tax) multiply by 1000 = \$ 1.99
 Valuation: \$7,529,867 divided by \$288,138,764 (all other tax) multiply by 1000 = \$26.13
 \$8,081,882 = \$28.12 Tax Rate

TAX COMMITMENT ANALYSIS

Property Taxes to Raise	\$8,081,882
Less War Service Credits	<u>(29,050)</u>
Total Property Tax Commitment	\$8,052,832

MUNICIPAL TAX RATE BREAKDOWN

	<u>Combined School</u>				
	Town	County	State	School	Total Rate
Approved Taxes to Raise	\$2,330,738	\$748,389	\$552,015	\$4,450,740	
Approved Tax Rate	\$8.08	\$2.60	\$1.99	\$15.45	\$28.12
Prior Year Tax Rate	\$8.15	\$2.61	\$1.98	\$13.86	\$26.60



2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TAX COLLECTOR

Summary of Tax Accounts

MS-61

January 1—December 31, 2019

DEBITS	2019	PRIOR
Beginning of Fiscal Year		
Property Taxes		\$396,139.09
Use Change Taxes		104.79
Timber Yield Taxes		5,038.89
Utility Charges		58,818.60
Prior Years' Credit Balance	(\$ 11,992.52)	
Taxes Committed this Fiscal Year		
Property Taxes	\$8,062,854.00	
Use Change Taxes	6,860.00	
Timber Yield Taxes	1,573.37	
Excavation Tax @ \$.02/yd.	0.00	
Utility Charges	185,808.48	
Overpayment Refunds		
Overpayments Refunded	12,206.00	
Interest		
Interest on Taxes	<u>3,954.96</u>	<u>24,555.28</u>
TOTAL DEBITS	<u>\$8,261,264.29</u>	<u>\$506,096.48</u>
CREDITS		
Remitted to Treasurer		
Property Taxes	\$7,225,608.59	\$227,575.06
Land Use Change Taxes	6,860.00	17,670.00
Timber Yield Taxes	1,573.37	8,463.51
Interest (Including Lien Conversion)	3,954.96	19,955.28
Penalties	0.00	4,600.00
Gravel Excavation Taxes	0.00	3,833.86
Sewer	145,126.93	38,770.38
Converted to Liens (Principal Only)	0.00	185,450.69
Abatements		
Property Taxes	0.00	2,029.00
Land Use Change Taxes	0.00	0.00
Timber Yield Taxes	0.00	0.00
Sewer	623.81	1,089.36
Uncollected Taxes –End of year		
Property Taxes	849,789.69	0.00
Land Use Change Taxes	0.00	450.00
Timber Yield Taxes	0.00	5,038.89

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Excavation Taxes	0.00	0.00
Sewer	40,057.74	43.20
Property Tax Credit Balance	(12,402.80)	0.00
TOTAL CREDITS	<u>\$8,261,264.29</u>	<u>\$506,096.48</u>

Lien Report January 1—December 31, 2019

DEBITS

Unredeemed & Executed Liens

Unredeemed Liens-Beginning of Year	\$0.00
Liens Executed During FY	199,362.20
Interest & Costs Collected	5,120.75

TOTAL LIEN DEBITS	<u>\$204,482.95</u>
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CREDITS

Remitted to Treasurer

Redemptions	\$77,305.59
Interest & Cost Collected	5,120.75
Abatements of Unredeemed Liens	1,282.73
Liens Deeded to Municipality	6,150.74
Unredeemed Liens End of FY	114,623.14

TOTAL LIEN CREDITS	<u>\$204,482.95</u>
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Have you found yourself falling behind on your property taxes? Nicole E. Hoyt, Tax Collector and Sarah E. Gerlack, Deputy Tax Collector have worked with over 40 homeowners in setting up payment plans to get them back on track and protect their investment. If you are looking for assistance, call the office to speak with our staff at 753-9188.

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TOWN CLERK

The Town Clerk's office has had quite an innovative year. It began with expanding the payment options for vehicle registrations, dog registrations and tax payments, to include credit cards. With this addition, we are now able to offer online registrations and payments.

This opened the door for the office to offer additional services. All three of the employees who make up the clerk's office attended a training at the State of New Hampshire Fish and Game Headquarters. Sarah Gerlack, Haley Dilts-Brown and I are now trained to issue hunting and fishing licenses. In addition, we are qualified to register OHRV and snowmobiles. These services are not just for Boscawen residents but for any resident in NH. These additions bring in additional revenue for our little Town.

2019 brought in many new residents to Boscawen. Every week we see new faces announcing, "We are new to Boscawen, so how do we register to vote, register our vehicles, where is the water department?" And the most popular one of all, "Where do we get a dump sticker?" As always, we welcome the newcomers to Town and answer any and all questions that we can. If we cannot answer them, we refer them to the appropriate person or group.

The Clerk's office is a place for the people. We have residents stop by to tell us good news. They come in for help with official documents. They cry with us when they fall on hard times or lose a loved one. They just need to know that someone is listening. That is one of our favorite parts of working for the Town.

At closing time each week before heading home for the weekend, Haley, Sarah and I, ask each other what our low point of the week was and what our high point was. We have an amazing team and look forward to another amazing year!

Respectfully submitted,

Nicole E. Hoyt, Town Clerk

TOWN CLERK BUDGET			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Town Clerk Salary	\$ 39,999.00	\$ 39,658.60	\$ 25,657.00
Deputy Town Clerk Salary	\$ 17,430.00	\$ 15,562.86	\$ 18,429.00
TC Overtime	\$ 1,000.00	\$ 1,221.37	\$ -
Moderators & Supervisors	\$ 3,000.00	\$ 2,150.00	\$ 3,800.00
TC Equipment, Contracts & Supplies	\$ 5,500.00	\$ 5,555.44	\$ 6,500.00
TC Printing & Town Reports	\$ 3,200.00	\$ 2,884.00	\$ 3,200.00
TC Meetings & Travel	\$ 1,800.00	\$ 1,507.40	\$ 1,800.00
TC Election Costs	\$ 3,500.00	\$ 1,846.75	\$ 4,500.00
TC Vital Records Preservation	\$ 3,000.00	\$ 3,120.00	\$ 4,000.00
Total, Town Clerk	\$ 78,429.00	\$ 73,506.42	\$ 67,886.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE POLICE DEPARTMENT

POLICE DEPARTMENT BUDGET			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Public Safety			
Police			
Police Chief	\$ 72,488.00	\$ 71,225.60	\$ 73,653.00
Police Lieutenant	\$ 61,578.00	\$ 61,122.80	\$ 63,627.00
Police Corporal	\$ 57,970.00	\$ 59,507.40	\$ 58,864.00
Police Patrolman #2	\$ 40,726.00	\$ 40,739.76	\$ 41,392.00
Police Patrolman #3	\$ 46,717.00	\$ 46,854.00	\$ 47,466.00
Police Patrolman #4	\$ 52,091.00	\$ 52,230.76	\$ 53,955.00
Police Patrolman #5	\$ 50,586.00	\$ 50,061.60	\$ 51,594.00
Police Administrator	\$ 47,216.00	\$ 46,899.20	\$ 49,412.00
Police Overtime	\$ 31,000.00	\$ 34,403.53	\$ 33,000.00
Police Holiday Pay	\$ 17,000.00	\$ 13,833.83	\$ 17,000.00
Police Legal	\$ 8,400.00	\$ 6,150.00	\$ 8,400.00
Police Computer Expenses	\$ 13,000.00	\$ 17,330.00	\$ 13,000.00
Police Telephone	\$ 11,000.00	\$ 8,861.87	\$ 11,000.00
Police Uniforms	\$ 8,500.00	\$ 5,463.54	\$ 8,500.00
Police Office Expense	\$ 7,000.00	\$ 5,735.98	\$ 7,000.00
Police Training	\$ 7,000.00	\$ 5,021.97	\$ 7,000.00
Police Dispatch	\$ 22,000.00	\$ 21,024.00	\$ 23,150.00
Police Fuel	\$ 13,000.00	\$ 9,711.91	\$ 13,000.00
Police Cruiser Maintenance	\$ 11,500.00	\$ 5,870.84	\$ 11,500.00
Police Equipment	\$ 16,000.00	\$ 12,469.34	\$ 16,000.00
Total, Police	\$ 594,772.00	\$ 574,517.93	\$ 608,513.00



Boscawen Police Department helping to fill backpacks for the weekly children's program

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE FIRE DEPARTMENT

The Boscawen Fire Department made up of 21 volunteer members responded to 186 incidents in 2019, a -5.6% decrease compared to 2018 (197 incidents).

There were no major losses to fire in Boscawen in 2019, but the members were called on many times to aid other communities that did need assistance with their structure fires. The Fire Department's need to respond to assist on EMS (Emergency Medical Services) incidents continue to rise as Penacook Rescue's call volume and simultaneous calls continue to rise.

Without the assistance of many other organizations, the Fire Department would not be able to complete its mission. I would like to thank the following for their efforts and support: Boscawen's Ladies Auxiliary, Police Department and Department of Public Works as well as our partner Penacook Rescue. I would also like to thank our surrounding communities for their continued Mutual Aid assistance.

If you wish to know more about your all-volunteer Fire Department and how it works, the services it provides, the issues we face for being an all-volunteer service or what it takes to become a member, please reach out to me or stop by. There are members at the fire station most Monday nights after 7 pm.

Respectfully submitted,

Timothy J. Kenney, Chief

FIRE DEPARTMENT BUDGET			
Public Safety	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Ambulance			
Ambulance Service	\$ -	\$ 204,000.00	\$ 214,200.00
Total, Ambulance Service	\$ -	\$ 204,000.00	\$ 214,200.00
Fire Department			
FD Operating Salaries	\$ 105,000.00	\$ 68,376.25	\$ 105,256.00
FD Administration	\$ -	\$ -	\$ 3,100.00
FD Insurance	\$ 10,000.00	\$ 9,291.00	\$ 9,291.00
FD Radio Maintenance	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00
FD Hose Appliance Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 3,100.00
FD Turnout Gear Maintenance	\$ 5,500.00	\$ 4,981.65	\$ 5,500.00
FD SCBA Maintenance	\$ 3,500.00	\$ 2,595.34	\$ 3,500.00
FD Building Maintenance	\$ 3,000.00	\$ 1,419.88	\$ 3,000.00
FD Utilities	\$ 12,000.00	\$ 11,611.90	\$ 12,000.00
FD Dispatch & Dues	\$ 30,211.00	\$ 30,211.00	\$ 31,621.00
FD Computers/Software	\$ 1,000.00	\$ 980.00	\$ 2,000.00
FD Training	\$ -		\$ 2,334.00
FD Forest Fires	\$ 5,000.00	\$ 4,776.60	\$ 5,000.00
FD Truck Operations & Repairs	\$ 5,000.00	\$ 5,916.39	\$ 6,000.00
FD Equipment	\$ 12,000.00	\$ 9,927.32	\$ 1,000.00
Total, Fire Department	\$ 197,711.00	\$ 155,587.33	\$ 197,702.00
Life Safety Officer			
LS Salary	\$ 7,652.00	\$ 5,463.00	\$ 7,652.00
LS Meetings & Travel	\$ 100.00	\$ 58.43	\$ 500.00
LS Office Supplies	\$ 100.00	\$ -	\$ 100.00
Total, Life Safety Officer	\$ 7,852.00	\$ 5,521.43	\$ 8,252.00
Total, Public Safety	\$ 205,563.00	\$ 365,108.76	\$ 420,154.00

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE CAPITAL AREA MUTUAL AID FIRE COMPACT

The 2019 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2019. It is also provided for the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in four counties. The Compact's operational area is 817 square miles with a resident population of 135,796. The Equalized Property Valuation in the area we protect is over 15.1 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of Dispatch Supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

The 2019 Compact operating budget was \$ 1,279,005. Expenditures were \$37,299.57 under budget. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Compact received a 2016 Homeland Security Grant to provide training on the Statewide Mobilization Plan for agencies throughout the State. Work on that grant was completed during 2019. During 2018, we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and will be completed during 2020.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017, we selected a vendor, signed a contract and began the process of replacing our Computer-Aided Dispatch software. We worked on this throughout 2018 and 2019. The vendor missed two scheduled implementation dates. We have turned this matter over to an attorney for resolution.

Some of the simulcast system equipment purchased with a 2015 grant failed, and the vendor was out of business. During 2019, we replaced two microwave links; from Gould Hill to Craney Hill and from South Bow Road to Dispatch to correct these failures. The cost for these replacements was \$49,691.00.

As Chief Coordinator, I responded to 537 incidents, a significant increase over 2018. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

The Training Committee, chaired by Concord Captain Mick Costello; with members of Concord Paramedic/FF Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Chief Anthony Manning has revitalized the team and has been moving the Regional Emergency Planning Committee forward. The team added a second Hazmat response truck during 2019 and now has one truck housed in Concord and one housed in Campton.

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Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities, and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

The following are the Compact officers serving during 2019. President, Chief Jon Wiggin, Dunbarton; Vice President, Chief Ed Raymond, Warner; Secretary, Chief Guy Newbery, Chichester/Concord; and Treasurer Chief Jeff Yale, Hopkinton.

Keith Gilbert, Chief Coordinator

Capital Area Mutual Aid Fire Compact Incidents

ID #	Town	2018 Incidents	2019 Incidents	% Change
50	Allenstown	688	746	8.4%
51	Boscawen	197	186	-5.6%
52	Bow	1100	1196	8.7%
53	Canterbury	337	328	-2.7%
54	Chichester	515	549	6.6%
55	Concord	8987	8885	-1.1%
56	Epsom	984	1012	2.8%
57	Dunbarton	242	221	-8.7%
58	Henniker	970	1009	4.0%
59	Hillsboro (includes Windsor)	1193	1061	-11.1%
60	Hopkinton	1144	1173	2.5%
61	Loudon	940	918	-2.3%
62	Pembroke	352	372	5.7%
63	Hooksett	2390	2425	1.5%
64	Penacook RSQ	862	927	7.5%
65	Webster	184	181	-1.6%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	666	608	-8.7%
72	Pittsfield	876	900	2.7%
74	Salisbury	171	131	-23.4%
79	Tri-Town Ambulance	1305	1219	-6.6%
80	Warner	413	407	-1.5%
82	Bradford	178	171	-3.9%
84	Deering	276	240	-13.0%
86	Washington	108	152	40.7%
	Windsor	49	30	-38.8%
TOTAL		25135	25054	-0.3%
Total Amount of Fire Alarm Systems Placed				
Out of Service/In Service for Maintenance:		3158	2997	-5.10%
Mutual Aid Coordinator Responses:		179	547	205.59%

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REPORT OF EMERGENCY MANAGEMENT

The Town of Boscawen Emergency Management Department is the local agency responsible for coordinating the planning for, responding to and recovery from major natural and manmade disasters. The Town Emergency Management Department is part of the State of New Hampshire Homeland Security and Bureau of Emergency Management Division, of the New Hampshire Department of Safety and is the state-level equivalent of the Federal Emergency Management Agency.

Emergencies occur every day, and the vast majority of them are handled at the local level by police, firefighters and emergency medical personnel. Bureau of Emergency Management only becomes involved in major disasters where state resources are needed or where the size or duration of the disaster requires a coordinated state response.

This year has been a busy year for our Town's Emergency Management Department. At the end of June 2019, due to his position changes to his work outside of the EMD world, Shawn Brechtel, who has been the Emergency Management Director for several years, requested that he and I switch roles. I had been the Deputy EMD and had recently retired from working. We felt this would give me more time to focus on our program, and the Select Board agreed and approved of the switch. I would like to personally thank Shawn for his hard work as the Town's EMD and appreciate his support as the DEMD.

This year we completed the Hazardous Mitigation, and the Emergency Operations Plan reviews with the outside agencies and the Town department heads. I would like to thank everyone involved in this update as it is very time-consuming and requires immense participation from volunteers to complete. These are required by the State and Federal Emergency Management Agencies. This will greatly increase the ability for the Town to acquire grant funding for many of the needed infrastructures in Town.

We were very fortunate to be able to acquire a dedicated vehicle for Emergency Management through a purchase from the Penacook Boscawen Water Precinct. The vehicle is a 2005 Ford F150 in very good condition, which may also be used by other Town departments as needed.

We also opened a cooling shelter at the Town Hall during the July heat wave three-day weekend. We had air conditioning, cold water, videos and games donated by members of the Town for the kids, and we had a TV set up with the news and DVD system available for the adults.

We applied and were approved for a Grant for a new ruggedized laptop computer for the Emergency Management Department, which did not cost the Town any money as we could use in kind match for the Town's portion. We are currently submitting a Warrant article before the Town to receive a 50/50 Grant for upgrading the existing emergency power system at the town office to support the establishment of a primary/alternate Emergency Operations Center. If approved at Town Meeting, the Grant will again use some in-kind matching to meet the Town's obligation.

Finally, we have completed the Memorandum of Agreement with the Merrimack Valley School system to use the Boscawen Elementary School as the Town's Emergency Shelter. I would like to thank Kellee Easler and Fred Reagan for their hard work and efforts in getting this accomplished. We now have a local shelter that meets all state and federal requirements and if needed, will provide a safe, warm and dry area for our residents.

And lastly, we are working with the Fire Department and Police Department to implement a voluntary Town wide notification system for natural emergencies as well as other emergencies

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that may arise. This system will have the capability of notifying residents who sign up at no additional cost to receive either emails, texts or both of any local area alerts. More to follow.

We continue to be a part of the Capital Area Public Health Network, providing assistance at flu clinics, public health information, and regional sheltering. The Capital Area Public Health Network (CAPHN) is a community health and safety collaborative established in 2004 to identify and solve community health problems and improve local public health and emergency preparedness. The CAPHN is based at 24 Horseshoe Pond Lane in Concord and is comprised of a coalition of community members, as well as organizations involved in providing for the public's health and safety.

Respectfully submitted,

Mark E. Varney, Director



Fire Chief Ray Fisher retired in 2019. He served the Boscawen community for over 56 years! We know we will see him still volunteering wherever needed in our wonderful Town. Best wishes and a happy retirement to you Ray.

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REPORT OF THE PENACOOK RESCUE SQUAD

Penacook Rescue Squad (PRS) is a private, non-profit public service that provides advanced life support emergency medical services (EMS) to the towns of Boscawen, Canterbury, and Salisbury. PRS also provides mutual aid to surrounding communities like Concord, Franklin, Hopkinton, and Webster when requested. A mutual aid response is when another agency assists a town where they do not provide primary coverage. PRS operates out of a single location at 1 Oak Street in Boscawen. Historically, staff coverage consisted of both volunteer services and paid staff. To provide the appropriate level of coverage to meet the increasing needs of the primary coverage area, the staffing model shifted in 2018 to paid staff 365 days a year.

Over 83% of staff are licensed at the advanced level (Advanced Emergency Medical Technician and Paramedics) allowing the organization to provide consistent care at the Advance Life Support level (ALS). Each year, the Department membership continues to build upon their skill level and improve the care they provide to the communities they serve. PRS participates in the advancement of emergency medical services education with several different organizations by allowing their students access to staff and equipment to build their competencies and complete the required course work. Continuing education is provided by Emergency Education Consultants on a monthly basis to ensure our members are provided up-to-date information, current practices and required hours for recertification. These are some of the topics covered this year:

Patient Restraint	Diabetes
Blood Borne Pathogens	Immunology
Capnography	Crew Resource Management
Medication Delivery	Cardiac Arrest
Congestive Heart Failure	Trauma Triage
Fluid Resuscitation	Ventilation
Pediatric Cardiac Arrest	Acute Coronary Syndromes
Oxygenation	Evidence-Based Guidelines
Post Resuscitation	Culture of Safety
Ventricular Assist Devices	Hygiene/Vaccinations
Stroke	Research
Pediatric Transport	Ambulance Safety
Central Nervous System Injury	At-Risk Populations
Hemorrhage Control	Field Triage
Obstetrical Emergencies	Psychiatric/Behavioral
Infectious Diseases	Special Healthcare Needs
Opioids	Pain Management
Seizures	Documentation/Call Review

In 2019 PRS had a total of 930 emergency responses resulting in 1,011 incidents. The total number of incidents equates to the overall number of people medically evaluated. These numbers continue to increase each year and it is anticipated that this trend will continue in 2020. The additional locations listed resulted from a mutual aid response. Although Keene is not a typical area the Department would assist, the need to evacuate Cheshire Medical Center required a large response. As the event in Keene started to take form, Department leadership planned to adjust resources and increase staffing levels prior to the state sending Capital Area resources to the event.

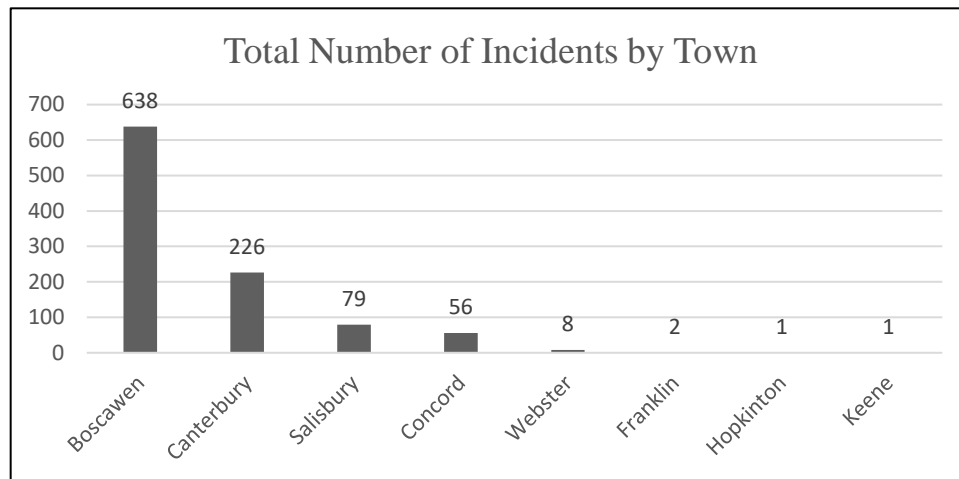
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The Department was able to support this event while staffing a second ambulance continuing to provide advanced level care to the primary coverage area without a lapse in service.

The primary coverage area for PRS contains facilities that increase activity for the Department both with the number of emergency response and preplanning. The Merrimack County Nursing Home is a 290 bed facility located in Boscawen. The Merrimack County Corrections Facility is also located in Boscawen and is designed to hold approximately 237 inmates. There are several schools and businesses contained within the primary coverage area as well. In addition the Department also provides primary emergency medical services to a portion of Interstate 93.

2019 Incidents by Town

TOWN	INCIDENTS	PERCENTAGE	TOWN	INCIDENTS	PERCENTAGE
Boscawen	638	63.11%	Webster	8	0.79%
Canterbury	226	22.35%	Franklin	2	0.20%
Salisbury	79	7.81%	Hopkinton	1	0.10%
Concord	56	5.54%	Keene	1	0.10%



The Department is operating two advanced life support licensed ambulances (2010 and 2012 Ford F-450s) and one utility vehicle (2011 Ford Crown Victoria). The ambulances rotate on a monthly basis to extend the life of the vehicles. We anticipate replacing one ambulance in the coming year as our vehicles are aging. The "Chief's Car" has been taken out of service due to mechanical issues. The cost to repair the vehicle to pass state inspection exceeds its value to the Department. The Department is not seeking replacement of this vehicle.

We have purchased a second intravenous infusion pump to enhance our Department's capabilities to provide specific medications on both of the ambulances. Carbon monoxide detectors have been calibrated and placed in service on both ambulances as well.

We have replaced the aging iPads, as they were not functioning properly when trying to document patient care. In keeping this equipment current we are able to increase productivity and the timely completion of reports, which has a direct impact on the billing process and the receipt of insurance revenue.

PRS is committed to the communities it serves. As part of this commitment we provided the following outreach:

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- Cardio-Pulmonary Resuscitation (CPR) courses to the Boscawen Police Department and Boscawen Parks and Recreation Department.
- Introduction of the “Stop the Bleed” program to the Boscawen Elementary School Parent Teacher Association, Boscawen Police Department and the Boscawen Parks and Recreation Department.
- Training for the Boscawen Police Department to gain EMS licensure for the administration of Narcan.
- A fall risk reduction program in partnership with the Concord Regional VNA.
- Medical coverage for events at the NH Veterans Cemetery as well as the NH Police Standards and Training Academy.
- Planned, organized and participated with the Boscawen Police Department in the Halloween “Trunk or Treat” event.
- Participate in Boscawen Old Home Day events.
- Participate in the Police, Fire, EMS and Corrections Memorial Parade.
- Participated in Concord’s National Night Out event.
- Participate in the Concord Holiday Parade in Concord.

Before closing this year, PRS would like to recognize Chief Richard Oberman who retired after over 20 years of service. The Department would like to thank Chief Oberman for his dedication and tireless work to help create a sustainable succession plan to move the Department forward with a strong and clear path for the future. We are honored and privileged to serve these communities and we look forward to serving with all of our public safety partners to provide a safe community for all to enjoy.

Respectfully submitted,

Shawn Brechtel, Chief



Boscawen Old Home Day Parade 2019

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REPORT OF THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

The office of Planning & Community Development provides staff support to the Planning Board, Conservation Commission, Zoning Board of Adjustment and our Agricultural Commission. The Agricultural Commission manages the Community Garden and has started the planning stage for landscaping at the Roundabout Circle in Boscawen. We provide administrative support to citizens, developers and businesses in Boscawen. Also within our department is the office of the Building Inspector and Assessing

In the 2019 fiscal year, we brought in \$24,530 in LUCTs, all of which goes directly to the Conservation Commission for land or easement acquisition.

Additionally, our office assesses impact fees for new construction of homes, commercial buildings and some remodels. Fees are used for capital expenditures that are caused by growth and help to reduce the burden of capital improvements on the taxpayers. The development of land creates an increased need for capital improvements such as new or improved roads and intersections, water and sewer extensions, school, police and street lighting. The Town charges the developer for these costs and receives money in the form of impact fees. The fees are due before the Certificate of Occupancy is issued. In 2019, impact fees paid to the Town amounted to \$47,540.80. Purchases in the amount of \$1,844.47, were made during the year for cabinets to organize mylars and plans.

The following additions in 2019 happened within our volunteer boards and commissions: Fred Reagan became a member of the Planning Board; Henry J. Carrier and Brendon Jackson both became Alternate Commissioners with the Conservation Commission. Thanks to all of those individuals who have served Boscawen on our boards and commissions and those who are beginning their service to the Town. In September we welcomed Mya Balch as a student volunteer to our office. Mya has tackled the five year back log of filing and is eager to learn the ins and outs of a municipal office. Pam Hardy has taken on the responsibility of mentoring Mya through the process and I am thankful for her continued support.

There are open seats on many of our boards and commissions, if you are interested in serving on one, please let any of our staff members know. I will be happy to explain what serving on a board or commission is all about.

Our office has great appreciation for the support of the individuals who serve on our boards and commissions. Their dedication and thoughtful support allows us to continuously improve our ordinances and regulations to make them work for as many as possible.

Respectfully submitted,

Kellee Jo Easler, Director

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Assessing, Revaluation of Property			
Assessing Clerk Salary	\$ 5,050.00	\$ 5,016.16	\$ 5,131.00
Assessing Assistant Salary	\$ 16,155.00	\$ 14,826.86	\$ 16,408.00
Assessing Office Clerk Salary	\$ -	\$ -	\$ 3,200.00
Assessing, Services	\$ 34,440.00	\$ 23,767.50	\$ 34,440.00
Assessing, Software	\$ 2,384.00	\$ 2,384.00	\$ 2,443.00

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Assessing, Public Data Hosting	\$ 1,654.00	\$ 1,654.00	\$ 1,687.00
Assessing, Intent to Cuts	\$ 500.00	\$ 250.20	\$ 500.00
Subtotal, Assessing	\$ 60,183.00	\$ 47,898.72	\$ 63,809.00
Planning & Community Development			
Planning & Community Development Director Salary	\$ 40,402.00	\$ 40,129.28	\$ 41,051.00
Planning & Community Development Assistant Salary	\$ 10,770.00	\$ 9,884.69	\$ 10,939.00
Recording Secretary	\$ 6,000.00	\$ 5,925.00	\$ 6,000.00
Planning & Community Development Clerk Salary	\$ 36,670.00	\$ 35,985.88	\$ 36,670.00
Overtime	\$ -	\$ -	\$ -
Office Equipment/Maintenance/Software	\$ 3,000.00	\$ 2,563.22	\$ 1,000.00
Advertising - (Applicants)	\$ -	\$ 1,302.09	\$ -
Advertising - Public Notices (Town)	\$ 500.00	\$ 1,053.92	\$ 500.00
Printing and Mapping	\$ 2,540.00	\$ 2,752.92	\$ 2,555.00
Telephone	\$ 600.00	\$ 365.34	\$ 450.00
Dues, CNHRPC	\$ 4,613.00	\$ 4,633.00	\$ 4,867.00
Recording Fees - (Applicants)	\$ 250.00	\$ 372.93	\$ 250.00
Code Manual Updates	\$ 200.00	\$ 207.00	\$ 200.00
Regulation and Ordinance Updates	\$ 3,500.00	\$ 7,250.00	\$ 5,000.00
Meetings and Travel	\$ 3,000.00	\$ 3,162.99	\$ 2,500.00
Office Equipment and Service Agreements	\$ 6,200.00	\$ 6,200.00	\$ 1,450.00
General Office Supplies	\$ 4,500.00	\$ 2,353.84	\$ 4,500.00
Subtotal, Planning & Community Development	\$ 122,745.00	\$ 124,142.10	\$ 117,932.00
Agricultural Commission			
Agricultural Commission, Administration	\$ 500.00	\$ 75.00	\$ 500.00
Agricultural Commission, Community Garden	\$ 1,200.00	\$ 341.28	\$ 600.00
Agricultural Commission, Physical Improvements	\$ 300.00	\$ 909.51	\$ 900.00
Subtotal, Agricultural Commission	\$ 2,000.00	\$ 1,325.79	\$ 2,000.00
Conservation Commission			
Conservation Commission, Professional Services	\$ -	\$ -	\$ 400.00
Conservation Commission, Mapping & Research	\$ -	\$ -	\$ 400.00
Conservation Commission, Dues and Fees	\$ -	\$ -	\$ 700.00
Conservation Commission, Meetings & Travel	\$ -	\$ -	\$ 200.00
Conservation Commission, Education	\$ -	\$ -	\$ 400.00
Conservation Commission, Supplies/Miscellaneous	\$ -	\$ -	\$ 100.00
Subtotal, Conservation Commission	\$ -	\$ -	\$ 2,200.00
Economic Development			
Economic Development	\$ -	\$ -	\$ 5,000.00
Health Department			
Health Officer Salary	\$ 5,050.00	\$ 5,016.16	\$ 5,131.00
Deputy Health Officer Salary	\$ 3,772.00	\$ 3,746.76	\$ 3,832.00
Meetings & Travel	\$ 600.00	\$ 443.38	\$ 500.00
Office Supplies	\$ 300.00	\$ 22.38	\$ 150.00
Pest & Dog Control	\$ 500.00	\$ -	\$ 500.00
Subtotal, Health Department	\$ 10,222.00	\$ 9,228.68	\$ 10,113.00
Health Agencies, Hospitals			
Health Agencies, Hospitals	\$ -	\$ -	\$ -
Total, Planning and Community Dev.	\$ 195,150.00	\$ 182,595.29	\$ 201,054.00

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REPORT OF THE BUILDING INSPECTOR

As you can see by the chart below, our building inspectors, Chuck Bodien and Rose Fife were busy making inspections this last year. The building permits were pulled for the 1 Riverside Place Project in a prior year so the number of permits pulled seems out of line with the number of inspections done. In 2019, the numbers simply indicate that the 1 Riverside Place Project has taken several years to complete, inspect and approve for occupancy.

Construction of new single-family homes continues in the Corn Hill, Knowlton Roads and Water Street area with a new subdivision recently approved along Water Street between Knowlton Road and Terrace Hill. Nearly all of the new lots will trigger land use change tax, impact fees and permit fees to be assessed and paid as the lots are sold. A table showing the comparison from 2018 to 2019 by category is below.

Type of Fee or Activity	2018	2019
Inspections	178	377
Permits	92	108
Building Permit Fees	\$23,828	\$20,865
Impact Fees	\$35,743	\$47,541
Land Use Change Tax	\$29,435	\$24,530

The 1 Riverside Place project is now nearing completion. Construction on those units will continue until they are completed later this year. The Dollar General project on King Street earned their Certificate of Occupancy on August 23, 2019, opening for business shortly after.

Single-family homes were primarily built in 2019 with home renovations and some commercial construction, most notably the Dollar General project. Lots continue to be created, sold, and then developed on Knowlton, Corn Hill Road and Water Street. In 2020, I expect that we will see an increase in the number of modular homes installed in Boscawen; using products and installation methods not seen here in the past. Although the configuration may look like a manufactured home, they actually are pre-site built modular homes on foundations. These homes will, in my opinion, be constructed with a smaller footprint modular design that is intended to address the continuing need for housing in New Hampshire, but, be a little more affordable.

We have a dedicated and knowledgeable group that works well together allowing us the ability to manage the construction activity in Boscawen. Chuck Bodien and Rose Fife continue to handle the field inspections as our Building Inspectors and a new hire, Kearsten O'Brien, will be providing administrative support for the group. Kellee Easler continues to lead the group as our Planning & Community Development Director, succeeding me late in 2018. I thank them all for their commitment to the job.

Should you have any questions regarding the building codes or your project, our staff is available to meet with you at the project or in the office and we will find a way to be of assistance.

Respectfully submitted,

Alan H. Hardy, Building Official

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Building Inspector Revolving Fund – Balance Sheet January – December 2019

Ordinary Income/Expense	
Income	
Refunds	924.50
Interest on Investments	300.08
Building Permits	22,155.35
Total Income	23,379.93
Expense	
Building Inspector Training	195.00
Payroll Expenses	
Wages - Building Inspector	19,700.00
FICA	1,221.40
MEDI	285.65
Total Payroll Expenses	21,207.05
Member Dues	400.00
Automobile Expenses	3,598.82
Computer and Internet Expenses	1,132.00
Education Expenses	0.00
Building Inspector Supplies	3,976.09
Office Supplies	5,363.00
Travel Expenses	262.13
Total Expense	36,134.09
Net Ordinary Income	-12,754.16
Net Income	-12,754.16

Tax Collector Nicole Hoyt and Deputy Tax Collector Sarah Gerlack, know how important it is to support Boscawen's local businesses. The Dollar General is assessed at \$757,000 to bring in over \$21,000 of yearly tax revenue.



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REPORT OF THE CODE ENFORCEMENT OFFICER

As Boscawen's Code Enforcement Officer, it is my responsibility to interpret our ordinance, regulations and rules for individuals, boards and commissions and staff. Those interpretations usually find their way to an administrative document, referred to as a determination letter. During 2019, as Code Enforcement Officer, I provided code interpretation or determination letters for the following projects:

- A project review and determination letter for the manufactured home park and abutting commercial property at 41 Tremont Street,
- A project review and determination letter for a site-plan modification to allow a new 2,000 sq. ft. equipment storage and maintenance building at Boscawen Sand & Gravel, 267 Queen Street,
- A project review and determination letter for a lot line adjustment at 431 High Street,
- A project review, recommendations and determination letter for a conditional use permit for the business at 201 North Main Street,
- A project review and determination letter for the manufactured home park at 147 North Main Street,
- A project review and determination letter for amendment to an existing Special Exception for 6 Baker Street,
- A project review and determination letter for a five-lot subdivision off Water Street,
- A project review and determination letter for a private cemetery at 233 Daniel Webster Highway,
- A project review and determination letter for a special exception at 100 Elm Street, Lot 4 Maple Street,
- A project review, recommendations and determination letter for a modification of existing approvals at 44 Daniel Webster Highway,
- A permit review of the property at 41 Commercial Street for the new owner,
- A project review, recommendations and determination letter for a Variance from building setbacks at 132 North Main Street,
- A project review and determination letter for a new business site plan review at 8 Daniel Webster Highway,
- A project review, recommendations and determination letter for outdoor recreation on the Pam Am Railroad tracks for both the ZBA and the Planning Board,
- A project review and determination letter for a lot line adjustment at 239 Daniel Webster Highway, and
- A project review and determination letter for a lot line adjustment for property located between Corn Hill and Knowlton Roads and Water Street

We always have digital and paper copies of the proposed projects mentioned above in the Planning & Community Development Department Office at the Town Municipal Complex. Once the board work is completed, the documents are available on our Town website at www.townofboscawen.org.

Respectfully submitted,

Alan H. Hardy, Code Enforcement Officer

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REPORT OF THE HEALTH OFFICER

Local health officials have a critical role in effective local and regional environmental and public health systems and are responsible for three critical functions: The first is to enforce applicable New Hampshire laws and administrative rules (i.e. regulations), as well as local ordinances and regulations enacted by our community; the second is to serve as a liaison between state officials, local elected officials and our community on issues concerning local environmental and public health; the third is to be an active participant in efforts to develop regional environmental and public health capacities. These roles have become more important than ever as our state faces continuing outbreaks of disease and demands greater emphasis on public health emergency preparedness.

I attended the spring and fall conferences of the Health Officers Association to keep up with recent developments in NHDES and around New Hampshire and the quarterly NH Public Health Network trainings/meetings.

Requests for inspections of rental properties under RSA 48-A Minimum Housing Standards in 2019 were again over 20+ incidents/visits to homes and/or apartments. Charles Bodien, acting as Life Safety Officer, attends all the inspections with me and I have the support of Katie Phelps & Alan Hardy as Deputy Health Officers.

If you have any questions or concerns, please contact me at the Town Office to help you determine which resources are available to best assist you.

Respectfully submitted,

Kellee Jo Easler, Health Officer

REPORT OF THE AGRICULTURAL COMMISSION

In 2019, the Agricultural Commission (Ag Comm) enhanced its public facing initiatives to promote local agriculture. The “Welcome to Boscawen” signs that the Ag Comm placed at the five Town entrances in 2015 had begun to show wear and tear; therefor Commissioners and volunteers started a restoration process, which will extend the life of these signs. Commissioners also decided to add information to these signs that highlights the seasons when fresh strawberries, blueberries, corn, tomatoes, pumpkins, and maple syrup are available. Hopefully, this timely information will induce commuters to stop and purchase local produce from Boscawen businesses.

The Ag Comm has continued cooperating with the Conservation Commission’s Natural Resource Inventory and making recommendations to the Zoning Board of Adjustment concerning farm animals in a residential zone.

The Ken Marshall Memorial Garden, which hosts Boscawen’s Community Garden, saw a 97% participation rate with 58 of 60 plots filled. Because of this success, 12 additional plots have been laid out for next season with three new water taps to serve them. The Ag Comm also voted to promote two 12’ x 12’ sized garden plots to benefit the NH GLEANS Program, a non-profit network of organizations that collects fruits and vegetables that would otherwise go to waste. The overall appearance of the gardens in 2019 was the best we have ever seen. Soil fertility continues to

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improve, and best practices are promoted. University of New Hampshire Master Gardener, Ann LaCroix, provided programming for gardeners on the subject of Integrated Pest Management.

In October, the Select Board and the New Hampshire Highway Department signed an agreement enabling the Town to plant and maintain the vegetation at the Exit 17 roundabout. The Select Board has asked the Ag Comm to lead the effort. A planning group has been formed; including interested citizens, Commissioners and others to establish a work plan and maintenance program to beautify the roundabout.

One of the missions of the Ag Comm is to create a friendly environment for agriculture in Boscawen. There has been some concern expressed about property tax evaluations of agricultural structures. The Ag Comm met with tax assessors and appraisers over the past year and concluded that limited assessor knowledge of farm structures and equipment was contributing to this issue. So, the Ag Comm submitted a workshop proposal entitled, “Assessing Farm Structures and Technologies: A Deep Dive,” for the New Hampshire Municipal Association Annual Conference held in Manchester. Cara Penley, Certified General Appraiser for Farm Credit East in Bedford, was enlisted as the presenter. The workshop was accepted and presented to over 35 town officials and appraisers from across the state in November. Topics covered included types of farm buildings, the difference between equipment and real estate, single-use structures, and accelerated depreciation of specialized farm buildings.

Respectfully submitted,

John Keegan, Chair

REPORT OF THE CONSERVATION COMMISSION

As this year, 2019 draws to a close, now comes the time to reflect on all the Boscawen Conservation Commission’s events that have filled our calendars. We introduced two new alternate members—Henry J. Carrier and Brendon Jackson.

The BCC continues to manage and be responsible for the stewardship of a valuable community asset. The Boscawen Town Forest has experienced many new and exciting events in the past year. The cleared area around the homestead is doing well. The value of the harvesting we did is showing. The trails are being well used.

In late August, the BCC again hosted a Town Forest tour, as part of the closing ceremonies of the ever popular OHD celebration. This was well attended, including a member of the Weir family.

Doug Cygan, Invasive Species Coordinator with NH Dept. of Agriculture, has been extremely helpful in assisting us with the Oriental Bittersweet invasion at the Weir farmstead site. Doug has implemented a carefully controlled spray regimen that has helped to prevent more widespread invasive plant infestation. Through our continued efforts, a noticeable suppression of this difficult invasive has occurred locally in the farmstead area.

We used funds from the timber harvest to survey and provide a management plan for property owned by the Town known as the Creaser plot. This 375.9-acre plot is deemed to be a significant asset to the Town. A warrant article is proposed for the Town meeting to make this into a Town forest to be managed by the Conservation Commission.

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The Commission is working with the Merrimack County Planning Commission to update the Town's Natural Resource Chapter for the Master Plan. We have been encouraged to go a step further from UNH Cooperative Extension to develop a Natural Resource Inventory (NRI) that is even more detailed, including wildlife corridors, endangered species and interconnectedness with other conserved properties in neighboring communities among many other layers available. This is doing well with a survey, which all persons may answer.

We are working with the Forest Society on conservation of the Morrill property at the corner of Water and Long streets. The funding is in place. This should close this spring.

Other CC needs include volunteers to help with trail maintenance and trail signage for our newly developed Blue Ridge Trail and a possible future trail to Balancing Rock on the Barnard lot, in the most remote portion of the Forest. As required by state mandate, we continue to annually monitor conservation easements held by the Town on several private ownerships and are in negotiations with individual parties to procure additional new conservation easements for the betterment of all residents and outdoor enthusiasts. Remember, when nature calls, get outside and explore the possibilities.

Respectfully submitted,

Tom Gilmore, Commissioner

REPORT OF THE PLANNING BOARD

Though Boscawen saw several noticeable construction projects and numerous real estate transactions, 2019 was a relatively quiet year for the Planning Board. We approved three lot line adjustments, one amended plan, and two site plans. We also approved Phase IV, 5-Lot, major subdivision on Water Street/Knowlton Road where I'm sure many of you have noticed a change in the landscape.

Dollar General was issued a building permit on April 10th and construction ensued almost immediately. The summer months were consumed with their determination to open on schedule and they received their Certificate of Completion on August 23, 2019.

In August, a private cemetery was approved for The Association of Bosniaks of New Hampshire on Daniel Webster Highway. A subdivision in Concord with the creation of a new unbuildable lot in Boscawen was approved in October. We also approved a site plan review for an outdoor vehicle storage facility that same month. As I stated at the beginning, it was a quiet year.

We would like to thank the Town employees for their support and the numerous fellow townspeople who tirelessly volunteer their time on various committees and boards. Everyone's input is important and should you have an opportunity, please consider joining one of the many boards or committees.

Respectfully Submitted,

Barbara Randall, Chair

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment has the responsibility of hearing appeals such as Special Exceptions, Variances, Appeals of Administrative Decision and Equitable Waivers of Dimensional Requirements. A brief synopsis of what we heard follows:

On April 23, 2019, a Special Exception, for Recreational Facility-Outdoor for portions of PanAm railroad submitted by Gary LeBlanc, 7 Serena Terrace, Peabody, MA 01960, for the Northern Railroad, C/O PanAm Railways, Inc., 1700 Iron Horse Park, North Billerica, MA 01862, with a location of PanAm Railway, Commercial Street, Boscawen, NH 03303 in the MRD zone was approved by a 5-0 vote, with the contingency of the Concord Planning Board's approval.

On May 28, 2019, an application for a special exception submitted by Melanie Welch and Louis Champagne with a location of 6 Baker Street, Boscawen, NH 03303 on Map 183D, Lot 29 in the R2 Zone, for an amendment to the special exception granted on 12.27.18 to include up to six ducks.

On July 23, 2019, an application for a special exception submitted by Sharon Nolin, 100 Elm St, Lot 4, Boscawen NH 03303, with a location of 4 Maple Drive, Boscawen, NH Map 83, Lot 90, in an R2 zone, was heard by the Board. By a 5-0 vote, the ZBA approved the request for a Special Exception, for a one-time 25% expansion of a Structure.

On October 22, 2019, an application for variance for relief from setbacks for a shed submitted by Nathaniel and Tracy Penninger, 132 North Main St, Boscawen NH 03303, on Map 183D, Lot 49 located in the COM zone. The Zoning Board approved the variance with a 5-0 vote.

On November 26, 2019, an application for a variance for relief from Article V, 5.01 Minimum Dimension & Area Requirements was submitted by Gary S. Martin, 53 New Rye Road, Allentown, NH 03275, property owned by Gail Devoid, Trustee of Page Pond Trust, 431 High Street, Boscawen NH 03303 located off High Street on Map 49, Lot 57 & 58 located in an AR zone. As only three members were available to meet the quorum, the matter was continued until the certain date of January 22, 2020.

The Board would like to thank all those who volunteered their time to serve the Town, including Board members: Dr. Gail Devoid (Chair), Edward Cherian (Vice-Chair), Douglas Supry, Selectman Roger W. Sanborn (Member Ex-Officio); Tracy Jo Bartlett and Ann Dominguez; Alan Hardy, Town Administrator; Kellee Jo Easler, Planning & Community Development Director; Linda Chandonnet, Planning & Community Development Clerk, and especially Rose Fife, our Recording Secretary, for managing some long and detailed meeting minutes.

We are proud to serve the residents of Boscawen and will continue to work to provide fair, and professional review of all applications received.

Respectfully submitted,

Dr. Gail Devoid, Ph.D., Chair

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REPORT OF THE PUBLIC WORKS DEPARTMENT

2019 kept Public Works Department busy. Winter is always long and unpredictable. Many hours of plowing and salting through the season.

When spring arrives it provides an opportunity to clean the trucks from all the winter maintenance, taking snow plows off and put the winter equipment away. We could get ready for our spring projects. Spring clean-up was a success, and we started moving toward mowing and warm weather. We had all the cemeteries ready for Memorial Day, and Jamie Welch Memorial Field and Boscawen Town Park ready for the summer program.

The Public Works Department worked with GMI Asphalt to reclaim, grade and pave both Woodbury Lane and one mile of Corn Hill Road. Along with all the paving, the Public Works Department continued to maintain all of our equipment, the roads, cemeteries, parks, the Town's sewer and the Transfer Station.

When fall arrived, we took care of roadside mowing and all the cleanup that was needed before the first snowflakes fell.

The Public Works Department was happy to be asked to participate in the "Trunk or Treat" at Boscawen Elementary School. This event was a modification of the Annual Police Departments Halloween Party. Participants from around Town decorated their trunks and gave out candy to the trick-or-treaters. This allowed for those residents who do not get trick-or-treaters knocking at their door to participate in the festivities.

As the temperatures started to drop this fall, we still managed to get the end of season work completed. As the year came to a close, we prepared the trucks and roads for winter.

The Transfer Station and Recycling Center is, as always, a very busy place. We would like to thank Brenda Bartlett, Nancy Clark and all the other volunteers who work hard all year long to keep the Treasure House organized. It is their continued hard work and dedication that allow the Treasure House to exist.

Respectfully submitted,

Dean Hollins, Director

PUBLIC WORKS DEPARTMENT BUDGET			
PUBLIC WORKS DEPARTMENT BUDGET	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Cemeteries			
CE Equipment Maintenance	\$ 3,500.00		\$ 3,000.00
Subtotal, Cemeteries:	\$ 3,500.00	\$ -	\$ 3,000.00
Highway & Streets			
Public Works Director (DH)	\$ 74,734.00	\$ 74,622.80	\$ 75,920.00
HW General Laborer (AP)	\$ 33,280.00	\$ 22,682.40	\$ 32,178.00
HW Equipment Operator (JL)	\$ 47,216.00	\$ 46,710.05	\$ 47,986.00
HW General Laborer (SK)	\$ 14,094.00	\$ 13,100.96	\$ 14,319.00
HW General Laborer (AE)	\$ 37,752.00	\$ 37,094.40	\$ 38,355.00
HW General Laborer (BM)	\$ 35,942.00	\$ 35,318.40	\$ 36,525.00
HW Overtime & Weekend Duty	\$ 25,000.00	\$ 22,676.52	\$ 40,000.00

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HW Utilities	\$ 7,000.00	\$ 6,965.60	\$ 7,000.00
HW Uniforms & Safety Equipment	\$ 13,200.00	\$ 11,014.24	\$ 13,000.00
HW Salt	\$ 34,000.00	\$ 34,778.64	\$ 34,000.00
HW Road Signs	\$ 1,000.00	\$ -	\$ 1,000.00
HW Road Re-Surfacing	\$ 140,000.00	\$ 79,861.89	\$ 140,000.00
HW Meetings & Dues	\$ 250.00	\$ 55.00	\$ 250.00
HW Road Oil	\$ 25,000.00	\$ 18,750.00	\$ 22,500.00
HW Patch Mats	\$ 1,500.00	\$ 688.80	\$ 1,500.00
HW General Supplies	\$ 10,000.00	\$ 6,147.33	\$ 10,000.00
HW Gasoline	\$ 24,000.00	\$ 23,072.18	\$ 24,000.00
HW Equipment Repairs	\$ 25,000.00	\$ 20,787.46	\$ 30,000.00
HW Equipment	\$ 500.00	\$ 592.82	\$ 500.00
Subtotal, Highway & Streets:	<u>\$ 549,468.00</u>	<u>\$ 454,919.49</u>	<u>\$ 569,033.00</u>
Street Lights			
	<u>\$ 21,000.00</u>	<u>\$ 21,628.54</u>	<u>\$ 21,000.00</u>
Subtotal, Street Lighting:	<u>\$ 21,000.00</u>	<u>\$ 21,628.54</u>	<u>\$ 21,000.00</u>
Other Highway & Streets			
Care of Trees	\$ 2,500.00	\$ 87.90	\$ 2,500.00
Sidewalk Repairs	\$ 1,800.00	\$ 1,010.00	\$ 1,800.00
Culvert Replacement	\$ 1,500.00	\$ 1,136.52	\$ 1,500.00
Subtotal, Other Highway & Streets	<u>\$ 5,800.00</u>	<u>\$ 2,234.42</u>	<u>\$ 5,800.00</u>
Sanitation - Solid Waste Disposal			
SW Operator (EB)	\$ 33,280.00	\$ 22,000.40	\$ 28,621.00
SW Operator (SK)	\$ 21,141.00	\$ 21,543.66	\$ 21,478.00
SW Operator (RR)	\$ 13,835.00	\$ 14,299.26	\$ 14,882.00
SW Overtime	\$ 3,000.00	\$ 3,219.34	\$ 3,000.00
SW Utilities	\$ 3,800.00	\$ 4,920.67	\$ 4,600.00
SW Tipping Fees	\$ 135,000.00	\$ 134,318.24	\$ 140,000.00
SW Tires	\$ 2,000.00	\$ 1,929.80	\$ 2,000.00
SW Equipment Maintenance	\$ 3,000.00	\$ 515.73	\$ 3,000.00
SW Dues/Memberships	\$ 500.00	\$ 526.64	\$ 500.00
Subtotal, Solid Waste Disposal	<u>\$ 215,556.00</u>	<u>\$ 203,273.74</u>	<u>\$ 218,081.00</u>
Solid Waste Clean-up			
Groundwater Sampling	\$ 14,000.00	\$ 9,406.23	\$ 12,500.00
Landfill Covering & Maintenance	\$ 16,000.00	\$ -	\$ 10,000.00
Subtotal, Solid Waste Cleanup	<u>\$ 30,000.00</u>	<u>\$ 9,406.23</u>	<u>\$ 22,500.00</u>
Other Sanitation			
Storm Drainage	\$ 2,000.00	\$ 580.00	\$ 2,000.00
Sewer Agreement	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Engineering Services	\$ 22,000.00	\$ 2,564.98	\$ 10,000.00
Subtotal, Other Sanitation	<u>\$ 72,000.00</u>	<u>\$ 51,144.98</u>	<u>\$ 60,000.00</u>
Total Public Works	<u>\$ 897,324.00</u>	<u>\$ 742,607.40</u>	<u>\$ 899,414.00</u>

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REPORT OF THE CEMETERY TRUSTEES

In 2019, the Town of Boscawen had a total of 11 burials. These 11 burials included one full casket, 10 cremations. The Town of Boscawen also had one disinterment during 2019. All of the burials and the disinterment happened in the Pine Grove Cemetery on Corn Hill Road, and were completed by the Boscawen Public Works Department. They also continued to complete all perpetual care within the cemeteries.

We decided to use money donated last year, in the amount of \$1960.19, on improvements within the Pine Grove Cemetery. We created a privacy barrier using shrubs and trees at the front of the Cemetery. This barrier will help to provide more privacy as the Cemetery continues to expand in the future. The trees and shrubs that were used were recommended by and purchased from Black Forest Nursery. Black Forest Nursery also helped the Boscawen Public Works Department design a layout. This year the Public Works Department also limed and fertilized both Pine Grove and Beaver Dam Cemeteries.

The Cemetery Trustees met a few times over the summer, and did walkthroughs of each cemetery. During these walkthroughs, we noticed that a lot of gravesites had personal items and keepsakes on them. Some of these included glass items. Glass can be dangerous to the Public Works members. If they were to accidentally break the glass with a weed whacker, this could potentially send shards of glass flying in the air and injure the operator. We also do not want broken glass on the ground where people are walking. This is a quick reminder that the Town of Boscawen has rules and regulations in place that prohibit such items in our cemeteries. If everyone could do their part to help keep our cemeteries clean and safe, it would be very much appreciated.

Lauren Hargrave has done an enormous amount of work for the Historical Society and has books available there on the Call, Gookin, High Street/McLure and Marden cemeteries. Contact the Society if you have an interest in these cemeteries. She is to be commended for her work.

We would like to thank the Public Works Department for all the work that they do in our cemeteries year after year. They are our unsung heroes. We would also like to thank those who have made donations to help support the cemeteries.

Respectfully submitted,

Rhoda Hardy, Chair
Patrick Baker
Adam Egounis

REPORT OF THE LIBRARY TRUSTEES

Library Director Bonny John and her staff have continued to provide wonderful resources for our Library patrons. Many thanks to Bonny and her staff. The Library offers patrons of all ages an up-to-date collection of books, movies, periodicals and community programs in a comfortable and welcoming place. We have registered 196 new patrons this year and circulated 16,655 items, including 772 interlibrary loans and 2,050 checkouts through NH Downloadable. We have also added 1,552 new items to our holdings for year 2019.

We continue to have a solid base of patrons using the computers for studies, job-related activities and genealogy research. There were 1,654 computer users throughout 2019. This figure

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highlights the Library's importance in providing valuable service to our patrons who do not have Internet available in their residence.

Program attendance in 2019 totaled 3,230 adults and children. We offer seven weekly programs and additionally offered 12 special events.

The 2019 Summer Reading Program was yet again successful with 107 children and adults signed up. Incentives were offered to encourage participants to read during the summer vacation. Our readers racked up an astonishing total of 2,000 hours.

Once again, we have been fortunate to receive generous donations from local businesses and individuals. Donations from Ross Express, Huckleberry Heating, Franklin Savings Bank and individual patrons enable us to purchase passes to several NH attractions. These community donations also help to purchase incentives and materials for the Summer Reading Program. The continued community support is greatly appreciated.

Our good friend, long-term patron and former Boscawen Librarian, Barbara Keegan passed away this year. Barbara's family suggested that memorial donations to the Library would be a fitting tribute to Barbara. We thank Barbara's family and all the community members who gave so generously in her name.

In addition to the above-mentioned donors, Bonny applied for and received yet again a \$700.00 grant from the "Edward Thornton Trust." These funds will be used to promote education and opportunity for the children in Boscawen/Penacook.

We are thankful for the continued support of this community and look forward to being of service to you in 2020.

Respectfully submitted,

Lawre Murphy, Chair

LIBRARY BUDGET			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Salaries	\$ 66,322.00	\$ 61,545.00	\$ 67,492.00
Electricity	\$ 2,575.00	2305.00	\$ 2,600.00
Heat	\$ 4,515.00	4744.00	\$ 4,700.00
Supplies/Miscellaneous	\$ 5,000.00	4089.00	\$ 5,000.00
Maintenance	\$ 150.00	85.00	\$ 150.00
Telephone	\$ 450.00	490.00	\$ 475.00
Technology	\$ 500.00	84.00	\$ 200.00
Library Information System	\$ 1,190.00	1190.00	\$ 1,190.00
Materials	\$ 14,000.00	14112.00	\$ 14,000.00
Insurance	\$ 2,300.00	2118.00	\$ 2,500.00
Member Dues	\$ 615.00	449.00	\$ 450.00
Miscellaneous	\$ -	168.00	\$ 200.00
Web Services	\$ 1,065.00	955.00	\$ 1,050.00
Business Services	\$ 5,920.00	6750.00	\$ 4,900.00
Special Programs	\$ -	\$ -	\$ -
Library Total	\$ 104,602.00	\$ 99,084.00	\$ 104,907.00

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REPORT OF THE PARKS AND RECREATION COMMITTEE

The Summer Parks Program for 2019 had an average of 60 children daily. This number has increased again for 2019. We are still within a good limit for counselors per child. As we have in the past, we capped registrations off at 80 children. We continue to accept applications without payment for a waiting list if need be. For the summer 2020 we will cap at 60 as this is our maximum capacity at this time. Our fee is also increasing to \$75 per child with no more than \$150 per family. This is our first increase over several years. We had another great summer with wonderful counselors. Lori Cronan celebrated her 20th year with us as Program Director. We had a lot of new staff as well. We are pleased to announce Tasee Welcome as Program Assistant, Dylan Houston, Tyler Graves and James Sarcione were our new counselors, and of course Kyle Dube was with us for another great summer. As always, the staff did an outstanding job.

The 2019 Concert Series also went very well once again. A big thank you to Dr. Sam Ayan of Infinite Health Family Chiropractic, for his generous donation. Without his continued support, we would no longer be able to have these great concerts. The 39th Army Band came and amazed us all again. We are grateful for their service to our Country and for donating their time for our Town.

We are starting to book bands for 2020 now. Keep an eye on the Town website and the Parks and Recreation's Facebook page for concert dates. A big thank you to all of our volunteers also for all the help with the concerts.

A big thank you to Lt. Jason Killary for coming and talking to all of our campers about staying safe and, of course, the Public Works Department for always lending a hand at the Dorval House.

We are always looking for more volunteers to help with our concert series and other events. If you have any thoughts, ideas or questions, you can email me at parksandrec@townofboscawen.org.

Respectfully submitted,

Penny Sarcione, Coordinator

PARKS & RECREATION BUDGET			
DESCRIPTION	2019 BUDGET	2019 ACTUAL	2020 BUDGET
Culture & Recreation			
Parks & Recreation			
RE - Operating Salaries for the Summer Park Program	\$ 20,000.00	\$ 17,940.39	\$ 20,000.00
RE - Overtime	\$ 500.00	\$ 292.58	\$ 500.00
RE - Utilities & Sanitation	\$ 4,000.00	\$ 4,978.30	\$ 4,500.00
RE - Maintenance and/or Equipment Purchases	\$ 2,500.00	\$ 1,641.44	\$ 5,000.00
RE - Summer Park Program Expenses	\$ 5,000.00	\$ 4,539.99	\$ 5,000.00
RE - Civic Program Support, (Summer Concert Series)	\$ 2,000.00	\$ 1,524.69	\$ 1,500.00
Total Parks & Recreation	\$ 34,000.00	\$ 30,917.39	\$ 36,500.00

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REPORT OF THE OLD HOME DAY COMMITTEE

The Boscawen Old Home Day Committee had a busy year, to say the least. Starting 2019 with five afternoons of Big Time Boscawen Bingo, the Committee offered five excellent home-cooked meals together with a fun-filled afternoon of Bingo. Our many dozens of attendees experienced bingo in a relaxed, congenial atmosphere, supported by every Committee member.

On June 19th, thanks to the generosity of Ross Express and the Brophys at Winthrop Carter House, the Red Sox came to Town! Wally and Tessie (The Green Monsters), together with the 2018 World Series Trophy spent the afternoon in Boscawen, much to the delight of hundreds of school kids and about that many adults. The cameras were a-clicking, for sure!

Boscawen Old Home Day was August 22nd, but the entire week was taken up with a series of terrific events: The Historical Society held an Open House; Adele Sanborn did the same at Twiggs Gallery; Elektrisola sponsored Wildlife Encounters with a variety of interesting wild animals at Winthrop Carter; The Boscawen Old Home Day Golf Classic was held at Den Brae, with over 70 golfers, good and not-so-good; The Big Day started with a huge parade celebrating the Penacook American Legion Post's 100th Anniversary. The action moved to Jamie Welch Field at Boscawen Town Park with a wonderful array of booths, exhibits, food and lots of entertainment for kids and adults alike. After the usual delicious chicken barbeque, (thank you, Charlie Jaworski and crew) and the Richardson's-(Apple crisp and ice cream), we ended up with the best darned fireworks display in New Hampshire. Thus endeth another Wonderful Old Home Day/Week!

Well, our year had to end somewhere, and that somewhere was The Abbot-Downing Elementary School in Concord on November 23rd with the biggest Craft Fair around; over 100 Crafters, an extra-large cookie raffle, and hundreds of guests. Another big success directed by Sue Kilgus and every Committee member supporting her.

It was a very good year for the Old Home Day Committee, listed in the front of the Town Report. As always, we welcome the input, ideas and participation of new members. We meet monthly on the 3rd Monday evening. Come join us!

Respectfully submitted,

The Old Home Day Committee



Red Sox mascots Wally and Tessie, brought the World Series Trophy to Boscawen.



Corbin Raymond listening to the cheers as he goes by in the Old Home Day Parade.

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REPORT OF THE BOSCAWEN HISTORICAL SOCIETY

Thank you to Town residents and taxpayers, private donors, corporate sponsors, and our volunteers for support of the Boscawen Historical Society, a 501-c-3 not-for-profit organization that operates by volunteer participation. Our assets include ownership of two National Register of Historic Places sites on Boscawen Plain where we are responsible for upkeep, repairs, insurance, heat, electricity and other operating costs. The 1827 late federal period Boscawen Academy building (also formerly called the Elmwood Academy and the Plains School) is a free museum open on Sunday afternoons from late May to early October from 2 – 4 p.m. The other building is the Much-I-Do Hose Company, a former fire station, used as a workroom and storage area. We can be open by arrangement or chance at other times throughout the year through 603-975-0111, (please be patient for a response as we are volunteers), or our email at boscawen.historical.society@gmail.com.

Our mission is to catalogue, store, preserve, and maintain artifacts and information not maintained by other Town entities that may be called upon by organizations, governments, visitors, academics, boards, and the general public, and for our own knowledge and research. We are the storehouse for knowledge about the history of Boscawen (some call us the town's attic). Lauren Hargrave, our curator, is involved in major complex research, mapping of graves, and digitization of cemetery records for the Town's ten cemeteries as she actively preserves and consolidates this priceless information. A special thanks also go to our friends at GE Aviation for their heavy lifting workdays for BHS for the past several years.

Our attendance and requests for information have increased significantly in 2019, mostly for information about cemeteries and burials, plus major emphasis on Rangeways and Theo Silver's book on early history of Contoocook Plantation, as the Town was named until 1760. This past year we have made significant repairs to both buildings, including an overhaul of the belfry on the Academy Building, and installed National Register of Historic Places plaques. We thank the Town for its ongoing support, and invite all to visit us, become a member, or become a volunteer. Watch for upcoming presentations about local-area events coming in 2020.

Respectfully submitted,

Michael Nawoj, President

REPORT OF COURT APPOINTED SPECIAL ADVOCATES FOR CHILDREN

Court Appointed Special Advocates for Children, (CASA) of NH provides a voice for abused and neglected children and youth by empowering a statewide network of trained volunteers. Our mission is to advocate on their behalf, so they can thrive in safe, permanent homes. We envision a world where every abused or neglected child is given the opportunity to thrive in a safe, permanent, and loving home.

In the past fiscal year (FY 19), CASA of NH's neglect and abuse caseload increased exponentially due to the opioid and substance misuse epidemic. Our goal is to serve 100% of abuse and neglect cases that come to the attention of our state's child protection services, but the demand for CASA services currently exceeds volunteer capacity. Last fiscal year, CASA of NH turned down 88 cases involving 173 children due to inability to assign a CASA volunteer advocate to the cases. In these instances, the State of New Hampshire must hire a board-certified Guardian ad Litem

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(GAL) at the rate of \$60/hour, plus the cost of travel and other fees that may pertain to the case. We estimate that our CASA volunteer advocates saved our state more than \$5.3 million in advocacy services last fiscal year.

Year over year we continue to see an increase of cases largely due to substance misuse within families. Children continue to be the silent victims; seventy-five percent of CASA cases contain a substance misuse component, which includes the use of opioids. In order to meet the demand for CASA services in an ever-growing population of abused and neglected children, we must increase our volunteer base through recruitment and retention efforts.

CASA volunteer advocates can provide significant long-term benefits for our communities' most vulnerable children. National research reports that children with a CASA volunteer advocating for them are more likely to find a safe, permanent home than those children who do not. These children are also more likely to receive the services they need, do better in school, and develop positive attitudes about themselves. Having observed this impact first-hand, NH Judges presiding over child welfare cases requested that CASA expands to serve 100% of children in need.

In the Town of Boscawen, CASA works with residents who are volunteers, children of abuse and neglect cases and their families, as well as public school personnel and foster families. New Hampshire's abused, and neglected children are a part of every community within our state and range in age from birth to 21. They attend our schools and are often moving from one town to the next due to changes in a caretaker's residence or foster home. A CASA volunteer is often the one constant in these children's encouragement for a better future. Below are statistics as they pertain to Merrimack County for FY 19.

	Merrimack County	Statewide
Children Served	190	1,533
Volunteers	81	618
Miles Traveled	91,648	657,052
Hours of Volunteer Time	11,145	89,120
Value of Volunteer Advocacy Provided		\$5.3M

Last fiscal year 618 volunteer advocates spoke for the best interests of 1,533 children from 951 families across the state; 10 of these children were from the Town of Boscawen.

Our partnership with the Town of Boscawen is vital to the mission of our organization and in helping to reach our goal of serving 100% of abused and neglected children in NH.

Respectfully submitted,

Marcia R. Sink, President and CEO

REPORT OF HUMAN SERVICES

This summary provides you with a breakdown of the services received from the Town of Boscawen Human Services Department in 2019. Each resident who is in need of assistance goes through a qualification process to receive services. The Human Services Department successfully worked with The Capital Region Food Bank to distribute 125 Holiday Food Baskets to Boscawen residents this year. Thank you to the many volunteers and countless hours everyone put into this program.

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We are in the second full year of The Backpack Program, a collaboration between the Merrimack Valley School District (MVSD), the Friends Program “Retired Senior Volunteer Program,” (RSVP), Friends of Forgotten Children (FOFC) and the Town of Boscawen Human Services Department. The Town of Boscawen’s program services 28–35 children at the Boscawen Elementary School for the school year. In 2019, the Town reached out to the Summer Camp Program and offered this service through the summer, and we plan to do the same in 2020. We look forward to continuing the Backpack program for many years to come.

During the holiday season, we provided a mail box for letters to Santa from the Human Services Department. For the last two years, we have been happy to see that the letters are also responded to and sent to the child. We hope that this is a magical time for the children of Boscawen.

As we move forward going into 2020, we hope to provide more resources for long-term needs and to educate the residents to become more financially healthy.

Service Description	Cost	Number of Cases
Backpack Supplies	\$ 315.07	
Clothing	\$ 85.96	1
Electric	\$ 4,231.82	17
Auto Fuel	\$ 60.00	6
Heating Fuel	\$ 766.77	3
Hotel/Shelter	\$ 12,813.93	29
Medical/Prescriptions	\$ 835.07	7
Rent/Mortgage/Security Dep.	\$ 9,557.87	14
Water	\$ 1,172.52	4
Miscellaneous Items	\$ 260.89	
Total	\$ 30,099.90	81

Respectfully submitted,

Sarah Gerlack, Administrator

The Human Services Department hopes to make the Christmas season that much more magical with responding to Boscawen’s children’s Letters To Santa.



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COMMUNITY ACTION PROGRAM REPORT

Summary of services provided to Boscawen residents during 2019 by the Concord Area Center Community Action Program Belknap-Merrimack Counties, Inc.

Service Description	Units of Service	Persons	Value
Fuel Assistance	Applications – 122	269	122,138.00
Electric Assistance	Households Enrolled	96	27,417.00
Weatherization	Homes – 3	10	34,616.00
USDA Commodity Surplus	Cases – 686		<u>19,396.71</u>
Total			\$203,567.71

The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

Respectfully submitted,

Ray Alger, Manager
Concord Area Center



We would like to thank all those that came out on that cold Sunday morning in December, to volunteer their time to distribute Holiday Food Baskets to our neighbors in need.

Pictured to the left is our eldest volunteer Rhoda, with our youngest, Graeme. He especially loved trying to carry the turkeys as big as he.

I think Helen Keller said it best “Alone we can do so little; together we can do so much.”



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REPORT OF THE MERRIMACK VALLEY YOUTH BASEBALL AND SOFTBALL

Merrimack Valley Youth Baseball & Softball (“MVYBS”) had a very successful year in 2019. MVYBS served approximately 250 youth aged 4–16 in our community in 2019, providing an opportunity for kids of all abilities to develop their baseball and softball skills in a community-based league. In addition to on-field skills, MVYBS’s goal is to help kids learn important values about sportsmanship, teamwork, commitment and community. MVYBS is a 501(c)(3) organization run by a volunteer board of directors, supported by volunteers from our community that serve as coaches, scorekeepers, groundskeepers, and in other roles necessary to run the league and keep our kids on the field. MVYBS received support from approximately 25 local businesses through sponsorships and in-kind donations, which is integral to our ability to operate the league and keep player registration fees as affordable as possible.

MVYBS held almost 500 baseball and softball games and practices in 2019, including over 90 events at Jamie Welch Memorial Field and Boscawen Town Park in Boscawen. During 2019, we hosted teams from Franklin, Winnisquam, Newfound, Gilford, Belmont, and Lakes Region/Meredith for games at Jamie Welch Memorial Field.

During 2019, MVYBS made improvements to the 60’ and 90’ diamonds, tilling both infields, adding field conditioner to the infield dirt, and re-cutting the baselines, infield boundaries and pitching mound area that experienced wear and tear. We also purchased new field tarps and other equipment to continue to maintain the fields and keep them in good shape for play.

Our 10U and 12U All-Star baseball teams competed in the Cal Ripken District 6 tournament held in Franklin in June 2019. Our 10U team finished second in the tournament, losing in the tournament finals to Gilford and just missed advancing to the state tournament. While neither team advanced to the state tournament, both teams were very competitive and we are very proud of our teams and coaches, and how they represented MVYBS. On the softball side, we had MVYBS players on the Capital Area 10U and 8U softball all-star teams. The 10U team advanced to the state tournament before ultimately being knocked out. The 8U team won the state title, and went on to win the Babe Ruth Regional tournament to become New England champions. While the team opted not to attend the 8U World Series in Florida, winning the New England championship is quite an accomplishment, and we’re proud that MVYBS was represented on that team. One of our 13–15-year-old Babe Ruth teams advanced to the league championship in Franklin, before ultimately dropping a close game to finish in second place.

In summary, MVYBS had a very successful year as we fulfilled our purpose of providing an affordable opportunity for area youth of all abilities to play baseball and softball in a community-based league. MVYBS appreciates its relationship with the Town of Boscawen and the opportunity to utilize the facilities at Jamie Welch Memorial Field and Boscawen Town Park in fulfilling its purpose.

Respectfully submitted,

Julia Jones, President

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REPORT OF THE PENACOOK COMMUNITY CENTER, INC.

Our ongoing partnership with the Town of Boscawen has been instrumental in helping us provide affordable quality programs for community members of all ages. With your support, we realized another year of substantial growth at PCC serving thousands of participants in 2019. We have maintained maximum enrollment this past year in our Before/After school programming with 86 children either at the PCC gymnasium or at Penacook Elementary School. Twenty-four of these children are from the Town of Boscawen alone.

Affordability and quality of programming have been hallmarks of PCC for the past 65 years. I am happy to report that through the creation of multiple community partnerships, grant funding opportunities, good stewardship, and ongoing community support, PCC could continue to reduce economic barriers to participation and provide all of our quality programs at very low costs.

Our community partnerships offer multiple opportunities. We are excited that we still offer our Monday senior lunches at the Boscawen Town Hall for our 57 active seniors and a senior Bone Builders Class offered at the Boscawen Public Library. If you would like more information about our popular senior lunches and the many senior activities we offer, please visit our website at www.penacookcommunitycenter.org or give Ms. Kristen Kenney a call at 603-753-9700.

We recognize how important our programs are to the vitality of our community, and we continue to maximize our impact by meeting significant community needs. Due to the overwhelming demand for infant care, we have expanded our programming to include infants starting at six weeks old and since April, we have been full. We are so proud to say that PCC continues to build a stronger and more resilient community by supporting working families and investing in early-childhood care and education.

Our professional teachers provide high-quality early-childhood programs that meet and exceed best practices in education. We are the only childcare facility in the area that has continued to provide early-childhood programs at a very low cost. We are committed to ensuring that ALL children, regardless of their socio-economic status, have the same opportunities to learn the foundational skills that will help them become successful in life.

Penacook Community Center continues to fill a critical need for children during the summer months when school is out, and supervision is needed. In 2019, we saw another increase in our summer camp enrollment over a 9-week period, which has programming for children ages 5–12.

We know how important it is to engage children, especially when they reach the pre-teen years. We had a total of 96 campers over the summer from Penacook, Boscawen and surrounding communities.

We continue to offer Free Family Fun Nights, Free Fitness Weeks, Free Cooking Classes, and Free Professional Development workshops for ECE teachers. We have expanded our Intergenerational Programming to include new activities like “Story-Art Hour,” “Footsteps for Fitness,” “Buddy Bingo,” “Pen Pals” and more.

The following outlines the many quality programs we offer:

Childcare Programming: Infant/Toddler Program for ages six weeks–18 months. Preschool Program for ages 18 months–five yrs. Before/After School for ages 6–12. School Vacation Camps for ages 6–12. Summer Camp for ages 5–12. Jump and Sprout Gardening Program. GEAR-Up for Success Literacy Program. Cooking Classes for Children. Free Family Fun Nights, at least four per year.

Youth/Teen Programming: PCC Girls Field Hockey League 3rd – 6th grade. Community Service Program. Cooking Classes for Youth.

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Adult Fitness Programming: Cardio Mix Fitness training – Aerobics. ZUMBA & ZUMBA Toning.

Professional Development Classes/Workshops: Professional development workshops for ECE teachers. CPR/First Aid Classes. Nutrition/Cooking Classes for Families

Senior Programming: Meals: weekly hot lunch, pot luck dinners, and holiday parties. Exercise: gentle yoga, bone builders, Wii bowling, shuffle board, gatorball. Crafts: color club, holiday crafts, seasonal crafts & painting. Games: bingo, card parties, shuffle board, board games. Trips: restaurants, theatre, beach, museums, gardens, movies & more. Educational: seminars, workshops, weekly speakers, short documentaries. Red Hatter's: outings, seminars, conventions, trips abroad, luncheons, parades.

Intergenerational Programming: Buddy Bingo, Footsteps for Fitness, Gardening, Pen Pals, Lunch 'N Learn, Story Art Hour, Music & Sing-A-Longs, Cooking & Fitness Activities.

PCC Transports Boscawen Kindergarten and School-Age Students: PCC continues to transport 21 Boscawen Kindergarten and School-Age students from the Boscawen Elementary School to PCC to participate in our licensed plus childcare programs. PCC is open for all teacher workshop days, school delays and school vacation weeks. If you are interested in signing your child up for any of our affordable childcare programs or summer camp programs call 603-753-9700 or visit our website at www.penacookcommunitycenter.org and download the registration form. You can also find new program information and program happenings on our Facebook page!

PCC Granted over \$18,500 in Scholarships in 2019: PCC granted scholarships for Senior Memberships, Summer Camp and Child Care participants who would otherwise not be able to attend our programs. For PCC scholarship information, please call Ms. Kathleen at 603-753-9700, she is there to help you with the scholarship application process. PCC is also linked with the State of NH DHHS to accept state scholarship & TANIF childcare participants.

There is always something happening at the Center. We invite you to stop in, say "Hello" and participate in the many activities offered here at PCC. If you would like to become involved in any of the programs and services, we offer at PCC or would like to donate your time to any activities that are happening at PCC, please give us a call, we would love to meet you. We welcome any suggestions you might have that would help better integrate PCC into the fabric of our community.

We sincerely thank the Town of Boscawen for partnering with us to make the quality programs and services at the Penacook Community Center affordable to everyone!

Respectfully submitted,

J. Richard Jaques Sr., Executive Director

REPORT OF THE CENTRAL NH REGIONAL PLANNING COMMISSION

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also

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provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2019, CNHRPC undertook the following activities in Boscawen and throughout the Central NH Region:

- Provided site plan and subdivision review assistance and support related to the update of the Site Plan and Subdivision Regulations into a single Land Development Regulations document.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). CNHRPC and its consulting engineer discussed reuse options and assisted with the development of a cleanup grant application with the Town. Furthermore, Phase I assessment work was undertaken on an additional site along Commercial Street. For more information on brownfields and the regional Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Began work on a Natural Resource Inventory for the Conservation Commission. This planning document will help the town identify priorities for land conservation and help inform land use planning decisions. It is to include an inventory of natural resources in town, documentation explaining the resources and their contributions to town, a public outreach component, and a weighted co-occurrence mapping process. The co-occurrence mapping component will include a map showing priority open spaces based on the town's values and feedback received in public input. Work is anticipated to be completed in 2020.
- Promoted CommuteSmart New Hampshire and the NH Rideshare ride-matching software. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted two statewide commuter challenges, eleven Coordination Committee meetings, and provided outreach through newsletters, social media, and tabling events. Additional information on CommuteSmart New Hampshire can be found at www.commutesmartnh.org.
- Provided Hazard Mitigation Plan update development assistance in four communities.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2019, CNHRPC held nine TAC meetings. CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure the region's needs were adequately addressed in the 2021-2030 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Boscawen, CNHRPC conducted ten traffic counts along state and local roads.
- Coordinated the update of the Mid-State RCC Coordinated Transit & Human Services Transportation Plan, which allows the Mid-State RCC to distribute federal funding for a variety of services including the Community Action Program's enhanced Volunteer Driver Program (VDP). CNHRPC provides technical support for the VDP that, in 2019, provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Boscawen there are currently five residents receiving rides through the enhanced Mid-State RCC Volunteer Driver Program.
- Continued to support the Taxi Voucher Program in Boscawen that was established in July 2016 through CNHRPC's 2019 Coordinated Transportation Plan efforts. In 2019, the Taxi Voucher Program provided over 800 rides to seniors and people with disabilities from the Merrimack County

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Department of Corrections who are enrolled in their Successful Offender Adjustment and Reentry (SOAR) program. For more information, visit www.midstatercc.org.

- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact CNHRPC staff or visit us at www.cnhrpc.org.

CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Respectfully submitted,

Michael Tardiff

REPORT OF THE UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

The Upper Merrimack River Local Advisory Committee, (known locally and affectionately as UMRAC; pronounced Uhm'-re-lack) closed out 2019 with well-attended monthly meetings, informative presentations, updated bylaws, and other activities for the upper Merrimack communities.

Established in 1990, the UMRAC represents its six communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield through its statutory duties including permit review and management plan coordination. The UMRAC provides a voice for the upper Merrimack River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program. The UMRAC updates the *Merrimack River Management and Implementation Plan* (<http://www.merrimackriver.org/managementplan>) and coordinates the activities in it.

Gary Lemay acted as lead in monitoring and commenting on Federal Energy Regulatory Commission applications for Eastman Falls, Kelley's Falls, Mad River, Lakeport, Contoocook, and Lowell projects.

The UMRAC reviewed and provided local comment on several project plans and proposals in the upper Merrimack including underground storage tanks in Concord, culvert replacements in Bow, and Concord, and wetlands, shoreland, and alteration of terrain permit applications in Bow, Concord, and Franklin. Gary Lemay led a process to provide comment letter formats based on the UMRAC's permit review guidelines.

The UMRAC is represented by Mike Hansen on the Brownfields Advisory Committee administered by the Central New Hampshire Regional Planning Commission. The UMRAC wrote a letter of support for the grant to continue the project.

The state's local river advisory committees have been represented by Senator Ruth Ward on the state Rivers Management Advisory Committee. The UMRAC recommended that Senator Ward be re-nominated and re-appointed to this state-level post.

John Magee, NH Fish and Game Department, presented a case study of habitat restoration in the Nash Stream area. Sharon McMillan, Franklin Waste Water Treatment Plant, presented on micro plastics in water and, more generally, the treatment of wastewater in the Winnepesaukee basin.

Non-statutory or discretionary programs include a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed. The UMRAC is working with the Upper Merrimack Watershed Association (UMWA) to assume and manage its non-statutory activities including community outreach, informative and data-rich website, St. Paul's School of the Upper Merrimack Monitoring Program Winter Series and Birkhead Science Lectures partnership, and the Upper Merrimack Monitoring Program (UMMP).

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The Upper Merrimack Monitoring Program, which has been working for its communities' rivers since 1994, depends on the high quality work of over a hundred volunteers each year who monitor river and stream health on the upper Merrimack River and its tributaries at a total of seventeen sites from Franklin to Bow. During the summer, volunteers collect river water samples and the Franklin Waste Water Treatment Plant analyzes them at no charge to detect the presence or absence of *E. coli* bacteria. The resulting data are used to determine if the upper Merrimack River is safe for swimming, fishing, boating, and other recreational activities. The information is shared with municipalities and other local officials for their health officers' and other local officials' use, as well as to the State of New Hampshire and the US Congress.

St. Paul's School continues to be the gracious host for "Bug Nights," the UMMP's educational and research program, which continues its popularity in the region with dozens of individuals volunteering their sample sorting and identification services each Wednesday evening. The commitment and quality of volunteers that participate in the UMMP cannot be overstated and is the primary reason this program has been recognized nationally for generating superior citizen science results. Over 80 volunteer citizen scientists contributed their time to the Upper Merrimack Monitoring Program. Rhithron, Inc. completed a quality control analysis of volunteer identifications of benthic macroinvertebrates, and produced a digital library of specimen images.

At its annual meeting in November, the UMLAC elected officers Michele Tremblay, Chair; Steve Landry, Vice-Chair, Krista Crowell, Treasurer; and Gary Lynn, Secretary. The committee welcomed back Mary Lee, a past "UMLACer" representing Northfield.

The UMMP work would not be possible without the generosity of all six of its municipal supporters and eleven Adopt-a-River Site Sponsors. Their support assures that the program has the resources that it needs to continue its programs. Adopt-a-River Site Sponsors include Aries Engineering, Inc., Elektrisola, Essex/Briar Hydro, Franklin Savings Bank, Franklin Wastewater Treatment Facility, Granite Shore Power, GZA Environmental, Inc., Nelson Analytical Lab, and Watts Regulator/Webster Valve.

Please visit the UMLAC's blog at www.MerrimackRiver.org/forum as well as its website, www.MerrimackRiver.org for further information on the river, committee membership, activities, summaries from prior meetings, upcoming meeting agendas, maps, water quality data, and photographs of brave and selfless volunteers demonstrating their passion for water quality monitoring in the upper Merrimack watershed. Information is also available on Facebook and Twitter.

The UMLAC meets on a rotating basis in its six represented communities on the second Monday of each month (except for holidays and unforeseen conflicts) at 7:00 PM. Thank you to the Towns, Cities, and other organizations in Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting Upper Merrimack River Local Advisory Committee meetings and for their financial support during the past year. All are welcome to attend the meetings. For further information, please contact Michele Tremblay, Chair via telephone at 603.796.2615, email at UMLAC@MerrimackRiver.org or through your representatives listed below.

Boscawen; Thomas Gilmore

Bow; Krista Crowell, Michael Hansen, Gary Lynn

Canterbury; Anne Dowling, Adrienne Hutchinson

Concord; Rick Chormann, Gary Lemay

Franklin; Wayne Ives, Donna Liolis, Jeffrey Perkins

Northfield; Mary Lee, Ashley Warner

At-large; Stephen C. Landry, Nita Tomaszewski, Michele L. Tremblay

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CONTOOCCOOK & NORTH BRANCH RIVERS LOCAL ADVISORY COMMITTEE

Established in 1988, the CNBRLAC represents the fourteen communities of Antrim, Bennington, Boscawen, Concord, Deering, Greenfield, Hancock, Henniker, Hillsborough, Hopkinton, Jaffrey, Peterborough, Rindge, and Stoddard through its statutory duties including permit review and management plan coordination. The CNBRLAC provides a voice for the Contoocook and North Branch River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program. The CNBRLAC updates the *Contoocook and North Branch Rivers Corridor Management Plan* and coordinates the activities in it. (<https://www.des.nh.gov/organization/divisions/water/wmb/rivers/documents/ctc-plan.pdf>)

The CNBRLAC reviewed and provided local comment on nearly two dozen proposed projects for Wetlands, Shorelands or Alteration of Terrain permit applications within the Contoocook and North Branch Rivers' watersheds. Major projects included a large housing project in Concord, a proposed roundabout and new river crossing of Route 202 in Jaffrey, a major retail expansion in Jaffrey and several NHDOT or public utility maintenance operations in Antrim, Boscawen and Henniker. In addition, alterations or additions to several single family home projects in Antrim, Bennington, Henniker, Hillsborough, Hopkinton, Jaffrey and Rindge were reviewed. A pesticide application and hazardous waste processing permits were commented on in Hillsborough and Hopkinton.

The VRAP Monitoring Program marked its twenty-first year in 2019. The VRAP Monitoring Program depends on the high quality work of many volunteers each year who monitor river and stream health on Contoocook and North Branch Rivers and their tributaries at over twenty sites between Rindge and Concord. During the summer, volunteers collect river water samples and record the results of in-field testing. The resulting data are used to determine the condition of the on-going water quality of the rivers. The information is shared with municipalities and other local officials for their health officers' and other local officials' use, as well as the State of N.H. and the US Congress.

Elected officers Matt Lundsted, Chair; John Haley, Treasurer and Marco Philippon, Secretary were re-elected in 2019. Two sub-committees were established this year. One to address the increasing and ongoing threats to our environment, the river and wildlife from the impacts of plastics. The other sub-committee was established to develop and populate a website for the CNBRLAC, please visit <https://cnbrlac.org/>. Special thanks to river lover Luciano Lipari for his volunteer creation and maintenance of our website.

The CNBRLAC work would not be possible without the generosity of all fourteen of its municipal supporters. Their support assures that the program has the resources that it needs to continue. Special thanks goes to Monadnock Mills as they provide the committee with a monthly meeting space which provides for a consistent venue with convenient accommodations.

The CNBLAC meets monthly at the Monadnock Mills in Bennington every third Monday at 7:00 pm. Thank you to the Towns of Bennington, Boscawen, Deering, Greenfield, Hillsborough, Jaffrey, Peterborough, Rindge, and Stoddard for their financial support during the past year. All are welcome to attend the meetings. For further information, please contact Matt Lundsted, Chair via telephone at 603-424-8444, email at mlundsted@ceiengineers.com or through your representatives: .

Rod Zwimmer, Antrim

Joe MacGregor, Jon Manley, Bennington

Thomas Gilmore, Boscawen

Marco Philippon, Jack Shields, Concord

Tim Finn, Deering

Roger Lessard, John Haley, Greenfield

Vacant, Hancock

Mark Mitch, Henniker

Richard McNamara, Hillsborough

Bonnie Christie, Hopkinton

Carolyn Garretson, Jim Webster

Matt Lundsted, Ruth Alpaugh-Cote, Peterborough

Brian Maloy, Bill Preston, Rindge

Ruth Ward, Stoddard

REPORT OF THE UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Our Mission: UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

Our work for Merrimack County: Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported 516 volunteers in Merrimack County. These volunteers contributed 27,735 hours of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

Food & Agriculture: We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 2,652 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Infoline. This year, Education Center Infoline volunteers answered 401 inquiries from Merrimack County residents, and the county's 60 active Master Gardeners contributed 958 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$23,950. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year, 150 farm visits with one-on-one consultations were conducted, while 612 individuals received consultation through email, phone conversations and in-office visits. The Merrimack County Food and Agriculture Field Specialist collaborated with Extension colleagues and county partners to win approximately \$18,000 in grant funding to support field research and educational outreach projects in Merrimack County.

Natural Resources: Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 911 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence.

At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H.

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Coverts project and the Natural Resource Stewards program contributed nearly 3,838 hours conserving and managing natural resources in Merrimack County.

Community and Economic Development: The Community and Economic Development (CED) team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action.

In 2019, the Community and Economic Development team worked with Merrimack County towns including Northfield, Pittsfield, Hopkinton, New London, Bradford, and Concord. The CED team worked with Pittsfield on creating a plan for downtown revitalization, including applying for a successful US Department of Agriculture Rural Business Development Grant that will improve the facades of a number of downtown businesses. The CED team implemented a Community Profile and Business Retention and Expansion program in Northfield. The CED team is currently working with the community to leverage the recreation economy, build out business resources, and improve key areas of the community.

4-H/Youth & Family: Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and communities serving volunteers and professionals through innovative programs through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps.

Nutrition Connections: Is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. In Merrimack County, 130 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 446 children in local schools and Head Starts. In addition, two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools enrolled in the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Nutrition Connections worked with six food pantries by providing resources such as recipes, taste testing, and food demos. All of these programs help participants make healthier food choices.

Youth & Family Resiliency: Melissa Lee came on board in September 2019 and will provide information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

We would like to take this opportunity to thank the 12 community members from all over Merrimack County who served on our Advisory Council during the past year:

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Boscawen; Lorrie Carey
Boscawen; Josh Marshall
Canterbury; Mindy Beltramo
Concord; Ayi D'Almeida
Concord; Chuck & Diane Souther
Contoocook; Mike Trojano
Franklin; Commissioner Bronwyn Asplund-Walsh
Franklin; State Rep. Werner Horn
New London; Larry Ballin
Pittsfield; Elaine Forst
Warner; Jennifer Pletcher

UNH Cooperative Extension
315 Daniel Webster Highway

Boscawen, NH 03303

Phone: 603-796-2151

Fax: 603-796-2271

extension.unh.edu/About/Merrimack-County

A wide range of information is also available at extension.unh.edu



*National Trail Day is Saturday June 6, 2020.
Take a scenic walk on the Northern Rail
Trail in Boscawen.*

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BIRTHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2019

Child's Name	Date of Birth	Place of Birth	Father's Name Mother's Name
Emmett Douglas Mishkit	01/02/19	Concord, NH	Noah Mishkit Gretchen Dodge
Cameron Allen Jelley	01/30/19	Concord, NH	Daniel Jelley Meagan Dufault
Maisy Marie Day	01/31/19	Concord, NH	William Day Kala Day
Kasia Harper Ladell Chvala	02/28/19	Concord, NH	Michael Chvala Heather Chvala
Marshall Arthur Bean	03/09/19	Concord, NH	Emmett Bean, Jr. Eileen Lawrence
Chester David Gunn	04/25/19	Concord, NH	Ryan Gunn Quincy Gunn
Luca Peter Sylvain	04/26/19	Concord, NH	Philip Sylvain Chelsie Fredette
Maddie Grace Tuthill	05/28/19	Concord, NH	Thomas Tuthill Brooke Tuthill
Hazel May Chenette	07/02/19	Concord, NH	Dylan Chenette Kelsi Nadeau
William Edward Swanson	08/06/19	Concord, NH	Richard Swanson Laura Swanson
Rowan Albert Flood	08/16/19	Concord, NH	Daniel Flood Samantha Flood
Grayson Michael Kananen	09/11/19	Concord, NH	Kyle Kananen Britney Mitchell Graham
Scout Marie Donahue	09/22/19	Manchester, NH	Paul Donahue Aja Donahue
Isaiah Matthew Roy, Jr.	10/24/19	Concord, NH	Isiah Roy, Sr. Allie Roy
Collin Thomas Grady	11/08/19	Concord, NH	Corey Grady Amanda Buzzell

MARRIAGES REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2019

Person A's Name Person B's Name	Residence of Each	Town of Issuance	Place of Marriage	Date of Marriage
Mark T. Deangelis Bangon Sappharee David R. Silcock	Boscawen Boscawen Boscawen	Concord	Boscawen	08/17/19

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Dawn M. Pearl	Boscawen	Boscawen	Loudon	08/24/19
Jeremy A. Ketchum	Boscawen			
Rebekah L. O'Neil	Northfield	Northfield	Gilford	08/25/19
Caleb J. Dargon	Boscawen			
Sarah A. Silveria	Loudon	Loudon	Chichester	08/25/19
Tyler J. Chase	Boscawen			
Jennifer K. Wilmont	Boscawen	Boscawen	Goffstown	09/07/19
Tracy A. Uscinski	Boscawen			
Nathaniel T. Penninger	Concord	Boscawen	Laconia	09/08/19
Brian R. Desfosses	Boscawen			
Tanya M. Shawley	Boscawen	Boscawen	Laconia	09/14/19
Emily J. Butland	Boscawen			
Adam N. Deane	Boscawen	Boscawen	Center Barnstead	09/14/19
Warren J. Emery	Boscawen			
Darlene J. Jenkins	Boscawen	Concord	Epsom	09/21/19
Dennis B. Gross, Jr.	Boscawen			
Heather L. Huckins	Boscawen	Concord	Epsom	09/21/19
Christiana D. Goodwin	Boscawen			
Jonathan S. Gray	Boscawen	Boscawen	Boscawen	11/02/19
Gretchen E. Dodge	Boscawen			
Noah E. Mishkit	Boscawen	Boscawen	Rye	11/02/19
Stewart A. Bragg	Boscawen			
Devra J. McKerley	Boscawen	Boscawen	Boscawen	11/09/19

DEATHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2019

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
Carol B. Perry	01/01/19	Boscawen	Ellery Adams	Martha Stache
Elizabeth E. Currier	01/10/19	Boscawen	Earle Ebersole	Lillian Heck
Norma J. Glen	01/14/19	Boscawen	Hollis Proctor	Sadie Rand
Alice R. Flynn	01/19/19	Boscawen	Louis Tatro	Agnes Fleming
Dorothy Y. Shattuck	01/21/19	Concord	Alfred Mayo	Yvonne Masse
Anna Hadshi	01/22/19	Boscawen	Peter Natsenko	Lydia Ratzlaff
Pauline M. Goddard	01/23/19	Boscawen	Aime Moreau	Irene Perry
Barbara B. Dye	02/03/19	Boscawen	Edwin Barselle	Corinne Holteen
Daniel W. Jelley	02/04/19	Franklin	Wayne Jelley	Renate Plitzko
Rita Fleury	02/05/19	Boscawen	Arthur Fleury	Marion Saucier
Ethel P. Magoon	02/10/19	Boscawen	Charles Dowling	Priscilla Gibson
Patricia A. Malcolm	02/11/19	Boscawen	John Boland	Elma Wallace
Laura J. Cousins	02/12/19	Boscawen	Walter Manley	Beatrice Tarr
Cedric K. Wood, Jr.	03/04/19	Boscawen	Cedric Wood, Sr.	Georgina Carter

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Richard A. Boucher, Sr.	03/08/19	Concord	Charles Boucher	Katherine Newhall
James Taylor	03/12/19	Concord	Unknown	Unknown
Robert L. Howe	03/12/19	Concord	William Howe	Doris Wallace
Charles W. Varney	03/15/19	Boscawen	Charles Varney, Sr.	Mary Clark
Natalie Brannock	03/19/19	Boscawen	Loris Hartwell	Merle Witcher
Bernadette T. Laverdure	03/19/19	Boscawen	Elphege Rheault	Ophelia Plante
Aurora Welch	03/23/19	Boscawen	Unknown	Unknown
Bruce A. McAnallen	04/01/19	Concord	Albert McAnallen	Bertha Gerber
Mary M. Nesci	04/05/19	Boscawen	Emrih Miko	Mary Wavra
Loretta Petrin	04/06/19	Boscawen	Ernest Vezina	Maryjane Nepveu
Doris M. Dunn	04/09/19	Boscawen	Paul Murphy	Marjorie Finn
Carolyn E. Burney	04/09/19	Boscawen	Winston Hart	Winnifred Plummer
Shirley L. McKenzie	04/09/19	Boscawen	Kenneth McKenzie	Hazel Majaury
Robin Holske	04/11/19	Boscawen	Clifford Holske	Katherine Maule
Barbara J. Keegan	04/12/19	Concord	Harry Carpenter	Ruby Lawellin
Barbara Cooper	04/14/19	Boscawen	Carl Hoss	Elizabeth Bencks
William Donahue	04/21/19	Boscawen	William Donahue, Sr.	Louise Whitaker
Sandra B. Dougherty	04/26/19	Boscawen	Clyde Boyce	Eleanor Haury
James R. Vargus	05/01/19	Boscawen	Tony Vargus	Ethel Penque
Shirley A. Whitcher	05/03/19	Concord	Albert Bowen	Emma Mackie
Roberta J. Dugas	05/10/19	Boscawen	Fred Gregoire	Annie Lizotte
Dannielle M. Stickney	05/12/19	Concord	Ray Stickney	Tanya Dent
June A. Flatt	05/13/19	Boscawen	Jacob Wrisley	Helen Wilcox
Alberta M. Carson	05/15/19	Boscawen	Theodore Fife	Alice Bagley
Vera P. Gilbert	05/16/19	Boscawen	Arthur Morrill	Ruth Collins
Margaret L. Woods	05/16/19	Boscawen	George Calkins, Sr.	Wilena Mattatall
Barbara Brown	05/19/19	Boscawen	Harold Croft	Flora Graham
Barbara M. Jackson	05/23/19	Concord	William Rand	Ida Mae Ripley
Douglas L. Russwick	05/28/19	Boscawen	David Ruesswick	Beatrice Davis
Katherine M. Bush	05/29/19	Boscawen	Thomas Russell	Alice Hannaford
Lorraine R. Savoie	05/30/19	Boscawen	Camille Rouillard	Stella Desrosiers
George J. Limmer	06/01/19	Concord	Joseph Limmer	Catherine Thomas
E. June Geary	06/03/19	Boscawen	Waldo Maxson	Emily Keniston
Rose M. Bliss	06/04/19	Boscawen	Middleton Head	Fannie Holman
Priscilla A. McCabe	06/11/19	Boscawen	Francis Pelillo	Mae Mancini
Marion L. Scott	06/14/19	Boscawen	Frank Abbott	Cecelia Lane
Ruth G. Smith	06/21/19	Concord	Frank Gates	Pearl Woods
Kenneth J. Brannock	06/24/19	Concord	Kenneth Brannock, Sr.	Yvonne Maher
William G. Bailey, Jr.	06/28/19	Concord	William Bailey, Sr.	Alice Russell
Pearl Barrett	07/01/19	Boscawen	Archie Severence	Odena Gagnon
Douglas W. McGrail	07/07/19	Concord	Merrill McGrail	Mary Vesper
Leonard E. Whiting, Jr.	07/10/19	Boscawen	Leonard Whiting, Sr.	Evelyn Purrington
Lester F. Potter	07/11/19	Boscawen	Samuel Potter	Julia Smith
Maxwell Millard, Jr.	07/22/19	Concord	Maxwell Millard	Nancy Victor
Verna A. Barber	07/23/19	Boscawen	Vincent Brown	Myrtle Parker
Annie Miller	07/24/19	Boscawen	William Morrill	Harriet Brockway

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Brooke A. Bucknam	07/31/19	Concord	Kent Bucknam	Karen Moe
Helene Collins	08/05/19	Concord	Raymond Turmel	Alice Croteau
Eileen M. Buccheri	08/06/19	Boscawen	Peter Coppola	Philomena Berardi
Charles E. Pierce	08/08/19	Concord	Reginald Pierce	Alice Sawyer
Ethel H. Keniston	08/08/19	Concord	Louis Scribner	Dorothea Kimball
Charlotte T. Warren	08/10/19	Boscawen	Charles Peters	Grace Maccarone
Edith M. Simpson	08/20/19	Boscawen	Albert Zarges	Rachel Saunders
Edward Bauer	08/22/19	Boscawen	Walter Bauer	Freida Epstein
Mildred F. Lanctot	08/22/19	Boscawen	Edgar Heath	Annamae Kenny
Isabelle R. Stanley	08/23/19	Boscawen	Elmer Simmons, Sr.	Beatrice Brusseau
Marcia Bird-Sweetser	08/26/19	Boscawen	Martin Bird	Beatrice Grant
Flora J. Black	08/31/19	Booscawen	Albert Black	Mabel Orlandi
Julie Archie	09/05/19	Boscawen	Guiseppe Arci	Catherine Chiodo
Charlotte A. Keenan	09/11/19	Boscawen	Rudolph Capen	Beatrice Banfill
Lloyd A. Holmes	09/15/19	Boscawen	Leon Holmes	Irene Young
G. A. Taylor	09/18/19	Boscawen	Weslie Taylor	Gertrude Moulton
Nicy C. Ladd	09/19/19	Boscawen	Cornelius Hemstock	Melissa Howell
Clermond A. Couture	09/22/19	Concord	Cyrenus Couture	Clemence Cote
Constance M. Violette	09/23/19	Boscawen	Walter Mercure	Lena Levesque
Joan Kirkpatrick	09/27/19	Boscawen	Frederic Kaufman	Elizabeth Arnold
Maurice A. Keenan	10/01/19	Boscawen	Andrew Keenan	Edna Decato
Zachary J. Taylor	10/07/19	Boscawen	James Taylor	Cheryl Burgess
Mary Walker	10/09/19	Boscawen	Peter Cook, Sr.	Frances Kenyon
Evelyn L. Millette	10/13/19	Boscawen	Harry Sherburne	Edith Johnston
Martin Grevior	10/25/19	Boscawen	Archie Grevior	Helen Bakeman
Virginia M. Worthen	11/08/19	Boscawen	Harry Mitchell	Alice Arndt
Patricia Webber	11/11/19	Boscawen	Louis Delery	Albertine Vezina
Arnold J. Steenbergen	11/19/19	Boscawen	Aaron Steenbergen	Veronica Greene
Helen Pratt	11/19/19	Rochester	Joseph Pratt	Laura Quinn
Peggy J. Weldon	11/24/19	Boscawen	Rudolph Smith	Hettie Woodward
Barbara L. Severance	12/04/19	Concord	George Rothwell	Zella Tyler
Edith McCaffey	12/14/19	Concord	Fred Campbell	Jennie Downing
Frank Starkey	12/25/19	Boscawen	Frank Starky	Evalina Miller
Susan B. Flynn	12/31/19	Boscawen	Fredrick Adams	Elizabeth Burdett

2019 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

AGRICULTURAL COMMISSION DATES 2020-2021

7:00 PM – 2nd Thursday of each month

	Month	Deadline¹	Date²
	January	December 30	January 9
	February	February 3	February 13
	March	March 2	March 12
	April	March 31	April 9
	May	May 4	May 14
	June	June 1	June 11
	July	June 30	July 9
	August	August 3	August 13
	September	August 31	September 10
	October	September 28	October 8
	November	November 2	November 12
	December	November 30	December 10
2021:	January	January 4	January 14
	February	February 1	February 11

CONSERVATION COMMISSION DATES 2020-2021

7:00 PM – 3rd Tuesday of each month

	Month	Deadline¹	Date¹
	January	January 10	January 21
	February	February 7	February 18
	March	March 6	March 17
	April	April 10	April 21
	May	May 8	May 19
	June	June 5	June 16
	July	July 10	July 21
	August	August 7	August 18
	September	September 4	September 15
	October	October 9	October 20
	November	November 6	November 17
	December	December 4	December 15
2021:	January	January 8	January 19
	February	February 5	February 16

¹Meeting Dates subject to change *without notice*

PLANNING BOARD DATES 2020-2021

6:30 PM – 1st Tuesday of each month

	Month	Deadline ¹	Date ¹
	January	December 17	January 7
	February	January 14	February 4
	March	February 11	March 3
	April	March 17	April 7
	May	April 14	May 5
	June	May 12	June 2
	July	June 16	July 7
	August	July 14	August 4
	September	August 11	September 1
	October	September 15	October 6
	November	October 13	November 3
	December	November 10	December 1
2021:	January	December 15	January 5
	February	January 12	February 2

ZONING BOARD DATES 2020-2021

7:00 PM – 4th Tuesday of each month

	Month	Deadline ¹	Date ¹
	January	January 17	January 24
	February	February 14	February 28
	March	March 13	March 28
	April	April 17	April 25
	May	May 15	May 23
	June	June 12	June 27
	July	July 17	July 25
	August	August 14	August 22
	September	September 11	September 26
	October	October 16	October 24
	November	November 13	November 28
	December	December 11	December 27
2021:	January	January 15	January 23
	February	February 12	February 27

¹Meeting Dates subject to change *without notice*.

BOSCAWEN TOWN OFFICE
TELEPHONE: 603 753-9188 FAX: 603 753-9184
Individual extensions are noted next to names

BOARD OF SELECTMEN
Edward J. Cherian, Jr., Chair
Lorrie J. Carey, Roger W. Sanborn
Selectmen's Meetings:
Thursday 6:00 PM

EMERGENCY MANAGEMENT — 753-9124
Mark E. Varney, Director, x 207
Shawn Brechtel, Deputy

FIRE DEPARTMENT — 796-2414
Chief Timothy J. Kenney
16 High Street, Boscawen, NH 03303
Contacts for Burning Permits: 796-2312
Tim Kenney, Mike Fisher,
Scott Dow, and Corey Welcome

LIFE SAFETY OFFICER
753-9188

HUMAN SERVICES ADMINISTRATOR — 753-9188
Sarah Gerlack, Administrator x 303
Haley Dilts-Brown, Deputy x 303

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT — 753-9188
Kellee Jo Easler, Director x 309
Kearsten O'Brien, Clerk x 321, Pamela Hardy, Clerk x 322
Board Meetings are held in the Fourth Floor Meeting Room
Office hours: Monday–Friday
8:30 AM–12:00 PM, 1:00–4:30 PM

AGRICULTURAL COMMISSION — 753-9188
John Keegan, Chair
Meetings: Second Thursday 7:00 PM

CONSERVATION COMMISSION — 753-9188
Thomas Gilmore, Chair
Meetings: Third Tuesday 7:00 PM

PLANNING BOARD — 753-9188
Barbara J. Randall, Chair
Meetings: First Tuesday 6:30 PM

ZONING BOARD OF ADJUSTMENT — 753-9188
Gail Devoid, PhD, Chair
Meetings: Fourth Tuesday 7:00 PM

BUILDING INSPECTOR — 753-9188
Chuck Bodien x 305
Rose Fife x 305

CODE ENFORCEMENT OFFICER — 753-9188
Alan H. Hardy x 320

HEALTH OFFICER — 753-9188
Kellee Jo Easler x 309
Katherine Phelps, Deputy x 317

POLICE DEPARTMENT — 753-9124
Chief Kevin Wyman
116 North Main Street, Boscawen 03303
Office hours: Monday–Friday 8:00 AM–4:00 PM
Lynne Davis, Police Administrator

PUBLIC LIBRARY — 753-8576
Bonny John, Librarian
116 N. Main St., Boscawen 03303
Hours: Monday 12:00 PM–8:00 PM
Tuesday, Wednesday and Thursday 10:00 AM–6:00 PM
Saturday 9:00 AM–1:00 PM

Friends of Library: New members welcome
Meetings: Third Thursday each month — Library

PUBLIC WORKS DEPARTMENT — 796-2207 or 753-9188
Dean Hollins, Director
13 Woodbury Lane; Boscawen 03303

CEMETERIES: For information about plots
Dean Hollins 796-2207

TRANSFER STATION — 796-2122
Marlboro Road, hours:
Wednesday & Saturday 7:30 AM–3:30 PM
APR-OCT. ONLY: Tuesday 2:30 PM–7:00 PM
(Dump sticker available from Town Clerk)

TAX COLLECTOR — 753-9188
Nicole E. Hoyt x 310
Sarah E. Gerlack, Deputy x 301

TOWN CLERK — 753-9188
Nicole E. Hoyt x 310
Haley Dilts-Brown, Deputy x 311

TREASURER — 753-9188
Gail H. Egounis

ACCOUNTANT &
HUMAN RESOURCE DIRECTOR — 753-9188
Katherine M. Phelps x 317

SUPERVISORS OF THE CHECKLIST — 753-9188
Agnes Colby
Pamela J. Malcolm
Sherlene B. "Doddy" Fisher

Genealogy and Historical Records
BOSCAWEN HISTORICAL SOCIETY — 753-9188
Mike Nawoj, President
116 North Main Street, Boscawen, NH 03303
boscawen.historical.society@gmail.com

BOSCAWEN CHURCHES

BOSCAWEN CONGREGATIONAL CHURCH — 796-2565
Rev. David Randlett III, Pastor
12 High Street, Boscawen 03303
Food Pantry: Mon. 10:00–12:00 PM Wed. 3:00–6:00 PM
Clothing Closet: Wed. 3:00–5:00 PM

SOVEREIGN GRACE FELLOWSHIP — 796-2607
235 High Street, Boscawen, NH 03303
Soup Kitchen on the third Saturday of every month at 4:30 PM

PENACOOK-BOSCAWEN WATER PRECINCT — 796-2206
9 Woodbury Lane, Boscawen 03303
Office hours: Wednesday 5:00–7:00 PM;
Lorrie Carey, Bruce Crawford, William Murphy, Commissioners
Pennichuck Water Works: 1-800-553-5191

TOWN MEETING — March 10, 2020
EMERGENCY PHONE # FIRE/RESCUE 911